

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

Name: _____ Date of application/last contact: _____

Summary of qualifications:

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Applicant(s) recommended at this time (1 per open seat)

Applicant 1: _____ Outstanding qualifications: _____ _____ _____ _____ How applicant compliments current board composition: _____ _____ Other comments: _____ _____ _____
Applicant 2: _____ Outstanding qualifications: _____ _____ _____ _____ How applicant compliments current board composition: _____ _____ Other comments: _____ _____ _____
Applicant 3: _____ Outstanding qualifications: _____ _____ _____ How applicant compliments current board composition: _____ _____ Other comments: _____ _____ _____