

Town of Carrboro

301 W. Main St., Carrboro, NC 27510



Meeting Agenda - Final

Tuesday, April 4, 2023

7:00 PM

Council Chambers - Room 110

Town Council

7:00-7:10**A. POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS**

1. [23-119](#) Proclamation- Poetry Month 2023
2. [23-117](#) A Resolution Supporting Extension of the Temporary Protected Status Program for Guatemala
Attachments: [Resolution Supporting Extension of the Temporary Protected Status Program for Guatemala 4.4.23](#)

7:10-7:15**B. ANNOUNCEMENT OF UPCOMING MEETINGS****7:15-7:25****C. PUBLIC COMMENT**

Comments are limited to three minutes per speaker.

7:25-7:30**D. CONSENT AGENDA**

1. [23-85](#) Approval of June 14, 2022 Minutes
2. [23-100](#) Appointments to the Stormwater Advisory Commission

PURPOSE: The purpose of this agenda item is for the Town Council to make appointments to the Stormwater Advisory Commission.

Attachments: [Attachment A- Resolution for SWAC Appointments 3.21.23](#)
[Attachment B- Combined Applicant Forms \(Hardesty, Vollins, Kurz\) for 3.21.23 TC Mtg](#)
[Attachment C- SWAC Information Matrix for 3.21.23 TC Mtg](#)
[Attachment D- Racial Equity Pocket Questions- Adv Bd Appointments](#)

3. [23-105](#) Amendment of Town Code Chapter 3 to Expand the Climate Action Team

PURPOSE: The purpose of this agenda item is to provide the Town Council with a proposed amendment to expand the Climate Action Team from nine to thirteen members.

Attachments: [Attachment A - Town Code Amendment Expanding Climate Action Team](#)
[Attachment B- Ordinance Amending Town Code - Climate Action Team](#)
[Attachment C - Racial Equity Pocket Questions - Town Code Amendment Expanding Climate Action Team](#)

4. [23-72](#) Appointments to the Climate Action Team

PURPOSE: The purpose of this agenda item is for Council to consider applicants and make appointments to the Climate Action Team.

Attachments: [Attachment A- Resolution Making Appointments to CAT](#)
[Attachment B- CAT Applicants & Chair Forms for 3.7.23 TC Consideration](#)
[Attachment C- Climate Action Team Information Matrix current as of 2.20.23](#)
[Attachment D- Racial Equity Pocket Questions- Adv Bd Appointments](#)

E. OTHER MATTERS

7:30-7:45

1. [23-111](#) Approval of Truth Plaque Task Force's Third Plaque- Toney and Nellie Strayhorn Homeplace

PURPOSE: The purpose of this agenda item is for the Town Council to approve the final text and location for the Truth Plaque Task Force's third plaque project for the Toney and Nellie Strayhorn Homeplace.

Attachments: [A- Resolution to Approve The Truth Plaque Task Force's Strayhorn Homeplace Text 4-4-23](#)
[B- Strayhorn Homeplace Photo](#)

7:45-8:15

2. [23-107](#) Adoption of a Facilities Naming Policy

PURPOSE: The purpose of this agenda item is to request that the Town Council adopt an official naming policy for town-owned facilities and rooms.

Attachments: [Attachment A- Comparison of CH and OC naming policy](#)
[Attachment B- Chapel Hill and Orange County Naming Policy Comparisons](#)
[Attachment C- Naming Policy Racial Equity Pocket Questions](#)

8:15-8:30

3. [23-114](#) Appointments to the Planning Board

PURPOSE: The purpose of this item is for the Town Council to make appointments to the Planning Board.

Attachments: [A - Resolution Making Planning Bd Appointments 4.4.23](#)
[B - Combined Applicants for Planning Bd for 4.4.23 TC Mtg](#)
[C - Planning Bd Info Matrix for 4.4.23 TC Mtg](#)
[D - Racial Equity Pocket Questions- Adv Bd Appointments](#)

F. MATTERS BY COUNCIL MEMBERS



Town of Carrboro

301 W. Main St., Carrboro,
NC 27510

Agenda Item Abstract

File Number: 23-119

Agenda Date: 4/4/2023
In Control: Town Council
Version: 1

File Type: Agendas

Proclamation- Poetry Month 2023



Town of Carrboro

301 W. Main St., Carrboro,
NC 27510

Agenda Item Abstract

File Number: 23-117

Agenda Date: 4/4/2023
In Control: Town Council
Version: 1

File Type: Agendas

A Resolution Supporting Extension of the Temporary Protected Status Program for Guatemala

**A RESOLUTION SUPPORTING EXTENSION OF THE TEMPORARY PROTECTED STATUS
PROGRAM FOR GUATEMALA**

WHEREAS, the Town of Carrboro has long shown support for its immigrant communities, including many immigrants from Central America; and

WHEREAS, the US Department of Homeland Security may grant “temporary protected status,” including employment authorization and protection from deportation, to immigrants in the United States who are unable to return safely to their home countries because of violence, natural disaster, or other extraordinary conditions; and

WHEREAS, on November 18, 2014, the Town Council approved a resolution declaring Carrboro to be a welcoming community for minors seeking refuge from violence in their home countries, and urging the federal government to ensure that those seeking safety in the United States receive due process and legal representation; and

WHEREAS, on November 4, 2017, then Mayor Lydia Lavelle joined a coalition of 32 mayors from across the United States calling on the Secretary of Homeland Security and the Secretary of State to extend the Temporary Protected Status program, noting that deportation of beneficiaries would separate families and bring instability to our communities; and

WHEREAS, on November 14, 2017, the Town Council approved a resolution supporting the expansion of the Temporary Protected Status program and urged the Department of Homeland Security to renew the program for Nicaragua; and

WHEREAS, as of November 10, 2022, nations with Temporary Protected Status designations include Afghanistan, Burma, Cameroon, El Salvador, Ethiopia, Haiti, Honduras, Nepal, Nicaragua, Somalia, South Sudan, Sudan, Syria, Ukraine, Venezuela and Yemen; and

WHEREAS, North Carolina is estimated to be home to the 9th largest population of Temporary Protected Status holders in the United States; and

WHEREAS, a study conducted by Carolina Demography found that over 25,000 Guatemalians live in North Carolina; and

WHEREAS, these families are an integral part of the community who should be welcomed and supported, and we should protect vulnerable persons who seek safety in our community;

NOW, THEREFORE, BE IT RESOLVED that the Carrboro Town Council renews its support for the Temporary Protected Status program and urges the Department of Homeland Security to designate Guatemala as a Temporary Protected Status country.

BE IT FURTHER RESOLVED that the Town Council asks the Town Clerk to send a copy of this resolution to Congresswoman Valerie Foushee.

This the _____ day of _____ 2023.



Town of Carrboro

301 W. Main St., Carrboro,
NC 27510

Agenda Item Abstract

File Number: 23-85

Agenda Date: 4/4/2023
In Control: Town Council
Version: 1

File Type: Agendas

Approval of June 14, 2022 Minutes



Agenda Item Abstract

File Number: 23-100

Agenda Date: 4/4/2023
In Control: Town Council
Version: 1

File Type: Agendas

Appointments to the Stormwater Advisory Commission

PURPOSE: The purpose of this agenda item is for the Town Council to make appointments to the Stormwater Advisory Commission.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Wesley Barker, Town Clerk, wbarker@carrboronc.gov
<<mailto:wbarker@carrboronc.gov>>, 919-918-7309

COUNCIL DIRECTION:

Race/Equity Climate Comprehensive Plan Other

The Town Council follows the Advisory Board Recruitment and Appointment Policy which was adopted on 11-21-2017. Text amendments to this policy were approved by the Town Council on 12-1-2020 and 4-13-2021, respectively, to the section entitled “Composition” which related to expanding the racial and ethnic diversity on advisory boards and commissions. It should be noted that the Advisory Board Recruitment and Appointment Policy is currently being evaluated using the Racial Equity Lens tool.

INFORMATION: At the October 11, 2022 meeting, Town Council made two appointments to this Commission (Gordon Chadwick and Terry Krauss) as the Commission was struggling with meeting a quorum. With those two appointments, the Commission then had a total of five appointed members, with two seats still being vacant.

Terry Krauss resigned from the Commission in January 2023, which put the Commission back into a possible quorum issue as the current number of members is now four.

There have been three applications received for the Commission, Deanna Hardesty, Beth Vollins and Margaret Kurz who have interest in serving and have each attended a Commission meeting.

According to the Town’s Advisory Board Recruitment and Appointment Policy under the Composition section, it states: “If the advisory board must have appointments due to membership numbers resulting in lack of quorum, the Town Clerk shall bring forth applications regardless of the racial and ethnic diversity of applicants and request that Town Council make the appointments.”

<https://www.carrboronc.gov/DocumentCenter/View/5358/Town-of-Carrboro-Advisory-Board-Recruitment-and-Appointment-Policy->>

Further, upon further review there is a diverse applicant in this pool of applicants for the Stormwater Advisory Commission, which meets policy criteria to bring applicants forward for appointment consideration. A resolution for appointments is included as Attachment A.

The applications and completed chair forms for Deanna Hardesty, Beth Vollins and Margaret Kurz are included as Attachment B.

A matrix of the Commission is included as Attachment C.

Pocket questions relating to overall advisory board and commission appointments are included as Attachment D.

FISCAL IMPACT: N/A

Agenda Date: 4/4/2023
In Control: Town Council
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RECOMMENDATION: To alleviate quorum issues, it is recommended that Town Council make appointments to the Stormwater Advisory Commission.

A RESOLUTION MAKING AN APPOINTMENT TO THE
STORMWATER ADVISORY COMMISSION

Section 1. The Carrboro Town Council hereby appoints the following applicant(s) to the Stormwater Advisory Commission.

Seat Designation	Appointee	Term Expiration
In-Town Voting Member	Margaret Kurz	2/2026
In-Town Voting Member	Beth Vollins	2/2026
In-Town (or ETJ) Voting Member	Deanna Hardesty	2/2026

Section 2. This resolution shall become effective upon adoption.

This the 4th day of April 2023.

Print

Advisory Board Application - Submission #6726

Date Submitted: 7/27/2022

First Name*

Deanna

Last Name*

Hardesty

Date*

7/27/2022

Select today's date

Address1*

705 W Main St

Address2

Apt C

City*

Carrboro

State

NC

Zip*

27510

Is this address located within the corporate limits of the Town of Carrboro?*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?*

Unsure

Telephone (111)-111-1111*

4438579641

Please enter your primary contact phone number.

Email Address*

deannahardesty26@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

What Year Were You Born?*

1994

Race*

White

Please enter your race.

Sex*

Female

Please enter your sex.

Ethnicity*

N/A

Occupation*

Hydrologist

Please enter your occupation.

Are you a registered Orange County Voter?*

Yes

Please answer Yes or No

Length of Residence in Orange County*

2 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro*

2 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- | | | | |
|-------------------------------------|--|-------------------------------------|---|
| <input type="checkbox"/> | Affordable Housing Advisory Commission | <input type="checkbox"/> | Greenways Commission |
| <input type="checkbox"/> | Appearance Commission/NPDC | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/> | Arts Committee | <input type="checkbox"/> | OWASA Board of Directors |
| <input type="checkbox"/> | Board of Adjustment | <input type="checkbox"/> | Planning Board |
| <input type="checkbox"/> | Climate Action Team | <input type="checkbox"/> | Racial Equity Commission |
| <input type="checkbox"/> | Community Safety Task Force | <input type="checkbox"/> | Recreation and Parks Commission |
| <input type="checkbox"/> | Economic Sustainability Commission | <input checked="" type="checkbox"/> | Stormwater Advisory Commission |
| <input checked="" type="checkbox"/> | Environmental Advisory Board | <input type="checkbox"/> | Tourism Development Authority* |
| <input type="checkbox"/> | Human Services Commission | <input type="checkbox"/> | Transportation Advisory Board |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

Advisory Board Preference*

Stormwater Advisory Commission

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

Other (advisory board not listed):

Please indicate by typing the advisory board that you are applying for.

****Employer/Self Employed**

United States Geological Survey

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

Number of Years Employed

1 year

Enter the number of years you have been employed at the organization listed to the left.

**** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

Required only for the Tourism Development Authority Application.

Community Activities/Organizational Memberships*

I am not currently a member of any relevant organizations.

Please enter the requested information.

Relevant Experience:*

I am currently a hydrologist with the United States Geological Survey (USGS) and my day-to-day responsibilities revolve around the study and understanding of water movement. As a science agency, we strive to do the best possible research to learn about our world, and working in this capacity has given me a broad set of skills to understand diverse water issues, including those related to storm water and environmental management. I currently collaborate on a USGS project in the Triangle to identify areas that need storm water control and seek to better understand the factors that lead to flooding, such as increases in impermeable surfaces from expansion, or construction in a floodplain. Storm water issues in the Triangle have increased over the last 30 years as the area has become more populated. While hard surfaces are often the cause of major overland flows, as the Town of Carrboro continues to grow these structures will be necessary to support its residents, which include anything from more affordable housing units to the library that will soon be available in downtown. Working with the storm water team at USGS in the Triangle has given me relevant experience to hopefully guide decisions on water resources that can balance needs of the town that can often times be at odds when it comes to controlling stormwater. I also currently work on projects related to municipal water sampling, water chemistry research, coastal change research, per- and polyfluoroalkyl (PFAS) contamination, and the effects of construction on water resources. Before working with the USGS, I served the Environmental Protection Agency (EPA) as a consulting hydrologist and geospatial analyst. Working within EPA I was able to use my skills to support environmental initiatives that included PFAS monitoring and animal feeding operation (AFO) mapping using NPDES permit information. These two issues are at the heart of many environmental issues that currently affect Orange County, such as water quality degradation, private well contamination, and land use change. My experience working with EPA gave me the unique experience of working with a national agency to collaborate with state and local government to examine and potentially solve smaller-scale problems. The work that I contributed to on this team recently won the 2022 Impactful Innovator Award from the EPA Geospatial Advisory Committee for our focus on the intersection of water quality and environmental justice. In addition to my experience as an environmental researcher, I have a M.S. in natural resource management with a focus in hydrology and a B.S. in biology and marine biology.

Reasons You Wish to be Appointed*

I have worked for years to gain the skills to allow me to do important, effective, and timely environmental work for the federal government. In this capacity, I have worked with local and state governments to identify and solve environmental problems, including those related to stormwater management, and I have seen the positive effects that local government work can have on a community. I think Carrboro is a wonderful example of a Town where the local government really strives to listen and work for the residents instead of in their own interests. Because I've seen the effectiveness of local government work, I would like to use my skills to be a part of creating a Town for all. The best way that I feel I can do this in this moment is on an advisory board for the town. Beyond sharing my skills with those currently on the board, as a member of the federal government, I have to carefully consider ethics as a part of anything I do. Serving on an unpaid advisory board would allow me to contribute my experience and knowledge to the Town in the most ethical way possible.

We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.*

Racial diversity, equity, and inclusion, as mentioned above, are important to all government work because if you only seek to amplify one perspective, you miss out on the many other valuable ones that could more effectively solve problems. Additionally, those with the racial or financial privilege are often not those experiencing the issues that the government is trying to solve. Things like stormwater challenges and environmental degradation are tied to a location, and those with the money and opportunity are able to move to where those issues do not affect them. In order to solve problems, we need the voices of those affected. Beyond problem solving, multiple diverse perspectives are valuable. Every person I encounter in my day that is different from me has their own set of experiences and knowledge that inform their worldview, and I strive to be open to listen and learn from those around me. If I am surrounded by people exactly like me, I learn nothing and the tools I possess to inform decision making are much fewer. DEI initiatives are crucial to those doing environmental work. Environmental justice is a concept long ignored, and it is encouraging to see government officials like Michael Regan, administrator of the EPA, amplifying environmental justice as a central concern of the agency. Like most issues that affect quality of life, non-white and/or low-income folks are often the first to feel the effects of environmental contamination and injustice and the last to receive relief. The Town of Carrboro is no exception. While the Town maintains a diverse population, a large chunk of folks that call the Town home are wealthy, white Americans who can afford to simply not face environmental issues in their day-to-day life, whether that means moving, installing drainage, buying water and air filters, or lobbying for their area of town to receive attention. We are moving toward a society that accepts environmental equality as a solution to contamination. Instead, we should be focusing on justice, and working with those whose perspectives genuinely and honestly move us toward a world where no family experiences environmental contamination.

Have you ever served on any Town of Carrboro Committee or Board?*

If yes, which one(s)?

Are you currently serving on a Town Board or Committee?*

Yes

No

If yes, are you applying for a third consecutive term?*

Yes

No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

Wesley Barker

From: noreply@civicplus.com
Sent: Friday, January 20, 2023 11:09 AM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Follow Up Flag: Follow up
Flag Status: Completed

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Stormwater Advisory Commission
Chair Name	Jeanette O'Connor
Applicant First Name:	Deanna
Applicant Last Name:	Hardesty
1. Has the applicant previously served on this or another advisory board?	No
2. If yes, how many total years have they served?	<i>Field not completed.</i>
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	No
5. Is the applicant applying for a special or expert seat on the advisory board?	No
6. If yes, which seat?	<i>Field not completed.</i>
7. Did the applicant attend an advisory board meeting?	Yes
8. If applicant did not attend an advisory board	<i>Field not completed.</i>

meeting, did you contact them via phone or email?

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board: Yes

10. If no, briefly explain: *Field not completed.*

11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison. Occupation, Experience, or Special Skills

If other, please explain: Deanna is a hydrolologist

Email not displaying correctly? [View it in your browser.](#)

Wesley Barker

From: noreply@civicplus.com
Sent: Friday, January 20, 2023 2:24 PM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

First Name	Elizabeth
Last Name	Vollins
Date	1/20/2023
Address1	201 Hanford Road
Address2	<i>Field not completed.</i>
City	Chapel Hill
State	NC
Zip	27516
Is this address located within the corporate limits of the Town of Carrboro?	Yes
Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?	No
Telephone (111)-111-1111	9193578887
Email Address	Elizabethcolevollins@gmail.com
The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.	
What Year Were You Born?	1970
Race	White
Sex	Femail
Ethnicity	<i>Field not completed.</i>

Occupation	Paralegal
Are you a registered Orange County Voter?	Yes
Length of Residence in Orange County	16 years
Length of Residence in the Town of Carrboro	16 years
I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):	Stormwater Advisory Commission
Advisory Board Preference	Stormwater
Other (advisory board not listed):	<i>Field not completed.</i>
**Employer/Self Employed	Southern Environmental Law Center
Number of Years Employed	9 months
** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.	<i>Field not completed.</i>
Community Activities/Organizational Memberships	Board Member, Land and Waters South
Relevant Experience:	I have been actively involved as a resident of Carrboro in being proactive and intentional about the Stormwater that leaves my residence. This led me to work with Jeanette O'Connor and to become a member of the Board of Directors for Land and Waters South.
Reasons You Wish to be Appointed	This is an issue that I feel very strongly about and would like to be a part of bring awareness and solutions to the citizens of our town.
We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts	I self-identify as a white woman. As such, I am aware that I, and my family, have benefited from generational privilege in all aspects of daily life. I am committed to not only acknowledging this privilege but to actively working to learn more about the depth to which it has benefited me in my life and to embrace

about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.

letting go of that privilege while lifting up people who have not had the benefit of generational privilege.

Have you ever served on any Town of Carrboro Committee or Board?

No

If yes, which one(s)?

Field not completed.

Are you currently serving on a Town Board or Committee?

No

If yes, are you applying for a third consecutive term?

No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Wesley Barker

From: noreply@civicplus.com
Sent: Friday, January 20, 2023 11:12 AM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Stormwater Advisory Commission
Chair Name	Jeanette O'Connor
Applicant First Name:	Beth
Applicant Last Name:	Vollins
1. Has the applicant previously served on this or another advisory board?	No
2. If yes, how many total years have they served?	<i>Field not completed.</i>
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	No
5. Is the applicant applying for a special or expert seat on the advisory board?	No
6. If yes, which seat?	<i>Field not completed.</i>
7. Did the applicant attend an advisory board meeting?	No
8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?	Yes

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board:	Yes
10. If no, briefly explain:	Beth will be attending our February meeting as part of seeking to join the commission
11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.	<i>Field not completed.</i>
If other, please explain:	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)

Wesley Barker

From: noreply@civicplus.com
Sent: Monday, January 16, 2023 5:49 PM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Application

Follow Up Flag: Follow up
Flag Status: Completed

Advisory Board Application

First Name	Margaret
Last Name	Kurz
Date	1/16/2023
Address1	1549 Pathway Drive
Address2	<i>Field not completed.</i>
City	Carrboro
State	NC
Zip	27510
Is this address located within the corporate limits of the Town of Carrboro?	Yes
Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?	Unsure
Telephone (111)-111-1111	9104892839
Email Address	margaret.kurz14@gmail.com
The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.	
What Year Were You Born?	1971
Race	Asian - American

Sex	F
Ethnicity	Non-hispanic
Occupation	Attorney
Are you a registered Orange County Voter?	Yes
Length of Residence in Orange County	1.5 years
Length of Residence in the Town of Carrboro	1.5 years
I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):	Stormwater Advisory Commission
Advisory Board Preference	Storm Water Advisory Commission
Other (advisory board not listed):	<i>Field not completed.</i>
**Employer/Self Employed	Owens & Kurz, LLC
Number of Years Employed	5
** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.	<i>Field not completed.</i>
Community Activities/Organizational Memberships	Boy Scout Troop 845 - Youth Protection Leader; Parent Volunteer - Smith Middle School Library; Volunteer - Non-Profit CNF based running organization.
Relevant Experience:	As an Army officer of 21 years and the Managing Partner of a law firm, I have spent years listening, researching, advising, fostering discussion and debate on all manner of topics. I am licensed to practice and a member in good standing of the North Carolina Bar.
Reasons You Wish to be Appointed	We live in Bolin Forest, overlooking Bolin Creek. We soon became aware that stormwater and stormwater run-off is a fundamental issue in this community and touches the foundation of every street and home. As a military retiree, I am finally in a position to put down roots and become involved in

the community, and would like to start giving back to a town that has given us so much in just a short amount of time.

We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.

Including ALL facets of the community and population at the decision-making table ensures the broadest possible array of options and viewpoints. Approaching an issue from a single point of view is never the best approach, as community decisions affect all members of the community, not just the majority. I see the efforts made in the CHCCS district to teach diversity and inclusion, it has made a difference in my son's life in terms of his awareness, and in making him a better and more productive member of society as he grows up.

Have you ever served on any Town of Carrboro Committee or Board?

No

If yes, which one(s)?

Field not completed.

Are you currently serving on a Town Board or Committee?

No

If yes, are you applying for a third consecutive term?

No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

N/A

Email not displaying correctly? [View it in your browser.](#)

Wesley Barker

From: noreply@civicplus.com
Sent: Friday, March 10, 2023 9:49 AM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Stormwater Advisory Commission
Chair Name	Jeanette O'Connor
Applicant First Name:	Margaret
Applicant Last Name:	Kurz
1. Has the applicant previously served on this or another advisory board?	No
2. If yes, how many total years have they served?	<i>Field not completed.</i>
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	No
5. Is the applicant applying for a special or expert seat on the advisory board?	No
6. If yes, which seat?	<i>Field not completed.</i>
7. Did the applicant attend an advisory board meeting?	Yes
8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?	<i>Field not completed.</i>

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board:

Yes

10. If no, briefly explain:

Field not completed.

11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.

Diversity

If other, please explain:

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Membership Information Matrix Stormwater Advisory Commission

First Name	Last Name	Race (as noted by applicant)	Ethnicity (as noted by applicant)	Sex	Address	City, St, Zip	YOB	Occupation/Expertise Content	Appointed Date
CURRENT MEMBERS									
Jeanette	O'Connor	White	Not indicated	F	103 Mulberry St.	Carrboro, NC 27510	1982	Landscaper	6/22/2021
Michael	Paul	White	Not indicated	M	702 Bolin Creek Dr.	Carrboro, NC 27510	1968	Consulting Specialist	6/22/2021
John	Cox	White	Not indicated	M	107 Yeargen Pl.	Chapel Hill, NC 27516	1950	Engineer, Retired	6/22/2021
Gordon	Chadwick	White	White	M	100 James St.	Carrboro, NC 27510	1988	UX researcher	10/11/2022
VACANT									
VACANT									
VACANT									
APPLICANTS									
Deanna	Hardesty	White	Not indicated	F	705 W. Main St., Apt. C	Carrboro, NC 27510	1994	Hydrologist	
Margaret	Kurz	Asian-American	Non-hispanic	F	1549 Pathway Dr.	Carrboro, NC 27510	1971	Attorney	
Beth	Vollins	White	Not indicated	F	201 Hanford Dr.	Chapel Hill, NC 27516	1970	Paralegal	

RACIAL EQUITY POCKET QUESTIONS

Advisory Board Appointments

Following the Advisory Board Recruitment and Appointment Policy

What are the racial impacts?

- There continues to be a need for more diverse representation on advisory board and commissions, as well as interest. Some members of the community may not be able to participate on these boards and commissions due to limitations on transportation, lack of childcare and the affordability of each. Further, some members may not have adequate access to internet or equipment, which can cause them to miss out on announcements, recruitment efforts and participation in virtual meetings. Some community members may have jobs that cause them to work outside of “normal” business hours, which would prohibit them from attending meetings. Further, there may be a historical mistrust of government or fear of not being heard by others, which limit interest in applications to advisory boards and commissions by people of color and lower-incomes households.

Who is or will experience burden?

- Lower-income households and people of color are burdened by possibly not being able to participate on advisory boards and commissions due to limitations on child-care, transportation, internet access and job demands. Additionally, if these groups have a distrust of government or historical experience of not being heard, they will not choose to participate or even apply for advisory boards or commissions, when they could in fact be an exceptional asset to a board or commission and be the voice representing their particular demographic, which may not be as well represented.

Who is or will experience benefit?

- Lower-income households and people of color would benefit by the ideas of new initiatives to bolster participation which could include stipends for childcare/transportation, stronger community outreach and education about the important roles advisory board and commission members play in town recommendations & decisions. It further signifies the important need for all voices to have a seat at the table which in turn benefits all town citizens and the work of the boards and commissions.
- Further, if more equitable solutions aren’t present, those who do not have issues with childcare, transportation, highspeed internet, or who live in more affluent, “plugged-in” areas of town, are able to continue serving on boards and having a voice at the table much easier, thus possibly benefiting more on initiatives and recommendations to the governing board, because there would be less diversity and equity at the table of these boards & commissions, and further isolating those other important areas and voices of the community.

What are the root causes of inequity?

- Recruitment efforts in the past have relied on advertising (hanging posters, social media, etc.), and word of mouth to groups of people that may align with only a certain neighborhood(s) or demographic(s). These are mainstream, accepted practices in most communities that have been the same for many years. This has been unintentional. Further, up until the advisory board recruitment and appointment policy was created by the Town, there was less direction on the recruitment processes for advisory boards. The adoption and amendments to the advisory board recruitment and appointment policy over the past few years have worked to address historical inequities and making sure diverse applicant pools are being brought to Council.

RACIAL EQUITY POCKET QUESTIONS

Advisory Board Appointments

Following the Advisory Board Recruitment and Appointment Policy

What might be the unintended consequences of this action or strategy?

- By considering new initiatives to possibly offer incentives to advisory board members, and for recruitment efforts, a distrust of government or missing educational component may still exist within some communities and may keep qualified citizens from applying to these boards and commissions.



Agenda Item Abstract

File Number: 23-105

Agenda Date: 4/4/2023
In Control: Town Council
Version: 1

File Type: Agendas

Amendment of Town Code Chapter 3 to Expand the Climate Action Team

PURPOSE: The purpose of this agenda item is to provide the Town Council with a proposed amendment to expand the Climate Action Team from nine to thirteen members.

DEPARTMENT: Planning

CONTACT INFORMATION: Laura Janway, Environmental Sustainability Coordinator, ljanway@townofcarrboro.org <<mailto:ljanway@townofcarrboro.org>>, (919) 918-7326; Patricia McGuire, Planning Director, pmcguire@townofcarrboro.org <<mailto:pmcguire@townofcarrboro.org>>, (919) 918-7327

COUNCIL DIRECTION:

Race/Equity Climate Comprehensive Plan Other

The Climate Action Team is a Town advisory board which provides expertise and input on implementation of the Community Climate Action Plan and the municipal Energy and Climate Protection Plan and actively participates in the design, organization, and implementation of community outreach events. Racial Equity Pocket Questions are provided as Attachment B.

INFORMATION: On October 27, 2020, the Town Council adopted an Amendment to the Town Code establishing Section 3-24.16, the Climate Action Team (CAT). The CAT held its first meeting on November 18, 2021. There are currently two vacancies on the CAT and five applicants who have attended a CAT meeting. At the CAT’s November 16, 2022 meeting, members discussed expanding the board to accommodate all of the current applicants. At the December 15, 2022 CAT meeting, staff presented several options for modifying the board’s membership based on the discussion at the previous meeting. The options included:

- Option 1: Take no action to change the size of the Climate Action Team
- Option 2: Increase the size of the Climate Action Team by adding four members
- Option 3. Increase the size of the Climate Action Team by adding alternate members for each seat

The CAT voted to approve Option 2, increasing the size of the Climate Action Team by adding four members. Staff have prepared a draft amendment to the Town Code to accommodate this request (Attachment A).

Expanding the membership will raise the quorum requirements for the committee from five to seven. CAT members have expressed interest in this increase to facilitate subcommittee meetings.

In summary, the proposed amendment will increase the size of the CAT from nine to thirteen members and increase the quorum requirements from five to seven members.

FISCAL IMPACT: There is no fiscal or staff impact related to this requested amendment.

RECOMMENDATION: The Town Manager recommends that the Town Council consider the attached Town

Code Amendment (Attachment B) to expand the Climate Action Team.

Section 3-24.16 Climate Action Team

(a) There shall be a Climate Action Team (CAT) consisting of ~~nine~~thirteen members appointed by the Town Council. Members shall be residents, business owners, or employees in the Town or extraterritorial planning jurisdiction or the Town's joint planning transition area. All such members shall be interested in or have expertise relevant to the duties of the CAT. At least one member should have experience related to community organizing or environmental justice. One seat should be reserved for a Carrboro resident currently enrolled in public, private, or home school at the high school level.

(b) Members may be removed as follows:

(1) The chairperson shall file or cause to be filed with the Town Clerk an attendance report after each meeting identifying those members who were present or absent.

(2) Unless the chairperson waives the requirement, members shall be removed if they are absent from two consecutive meetings or events, if they miss more than three meetings during a twelve-month period, or for failure to participate in at least one outreach event during the calendar year. The Town Clerk shall notify the chairperson in writing as soon as a member becomes subject to removal under this section. The chairperson will have ten days after receipt of such notice to waive the removal. If the chairperson fails to notify the Town Clerk in writing within ten days after receipt of such notice that the automatic removal requirement should be waived, the Town Clerk will send a removal notice to the member. This removal shall be effective on the date of such notice.

(3) Members may also be removed by the appointing authority after a hearing for any good cause related to performance of duty.

(c) Two liaisons shall be appointed by the Council every year at, or shortly after, the Town Council's organizational meeting when other appointments to advisory boards, commissions, or committees are made. (*Amend 11/16/21*)

(d) CAT members shall be appointed for three-year staggered terms, but members may continue to serve until their successors have been appointed. Vacancies shall be filled for the unexpired terms only.

Section 3-24.17 Meetings and Officers of CAT

(a) The CAT shall establish a yearly meeting schedule of the following meetings:

- (1) Up to four in-person meetings
- (2) Up to four virtual meetings, as determined by staff to plan outreach events
- (3) At least two community outreach events
- (4) Special meetings as necessary

All meetings shall be open to the public and notification of such meetings shall conform to the requirements of the Open Meetings Law.

(b) A quorum shall be present for the CAT to take official action and all actions shall be taken by majority vote. A quorum shall consist of ~~five~~seven members if all seats on the CAT are filled and ~~four~~six members if there are one or more vacancies on the board.

(c) The CAT shall select one of its members to serve as chair and one member to serve as vice-chair. These officers will be chosen annually at the CAT's first meeting in January and shall serve for terms of one year unless their terms of appointment to the CAT sooner expire. Vacancies shall be filled for the unexpired term only. A member may be selected to serve as chair for not more than two consecutive full one-year terms. The chair and vice-chair may take part in all deliberations and vote on all issues.

Section 3-24.18 Powers and Duties of CAT

The Climate Action Team may:

(a) Provide expertise and input on implementation of the Community Climate Action Plan and municipal Energy and Climate Protection Plan. CAT members will have the opportunity to provide feedback on the yearly environmental sustainability work plan and ongoing climate action initiatives as requested by staff. CAT members will analyze climate action initiatives with particular attention to race and equity, building on the recommendation for considering social justice and equity in the Community Climate Action Plan.

(b) Actively participate in the design, organization, and implementation of community outreach events. At these events, CAT members will educate and engage Carrboro residents in Town climate action initiatives.

(c) One of the most important duties for CAT members will be participation in the community outreach events. CAT members shall participate in at least one outreach event each calendar year.

(d) Take any other action authorized by this chapter or any other ordinance or resolution of the Town Council.

**AN ORDINANCE AMENDING CHAPTER 3 OF THE CARRBORO TOWN
CODE TO INCREASE
THE NUMBER OF CLIMATE ACTION TEAM MEMBERS AND TO INCREASE THE
QUORUM REQUIREMENTS OF THE CLIMATE ACTION TEAM**

Ordinance No: 8 / FY 22-23

THE CARRBORO TOWN COUNCIL HEREBY ORDAINS:

Section 1. Article V of Chapter 3, Section 3-24.16 (a), of the Carrboro Town Code is amended as follows:

- (a) There shall be a Climate Action Team (CAT) consisting of thirteen members appointed by the Town Council. Members shall be residents, business owners, or employees in the Town or extraterritorial planning jurisdiction or the Town's joint planning transition area. All such members shall be interested in or have expertise relevant to the duties of the CAT. At least one member should have experience related to community organizing or environmental justice. One seat should be reserved for a Carrboro resident currently enrolled in public, private, or home school at the high school level.

Section 2. Article V of Chapter 3, Section 3-24.17(b), is amended as follows:

- (b) A quorum shall be present for the CAT to take official action and all actions shall be taken by majority vote. A quorum shall consist of seven members if all seats on the CAT are filled and six members if there are one or more vacancies on the board.

Section 3. This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this 4th day of April, in the year 2023.

RACIAL EQUITY POCKET
QUESTIONS
Climate Action Team Expansion

What are the racial impacts?

Expanding the size of the Climate Action Team (CAT) by four members will increase the total board membership to thirteen seats. While all CAT meetings are open for members of the public to attend and comment, expanding the CAT will provide the opportunity to increase the diversity of official CAT members.

The Town's [Advisory Board Appointment and Recruitment Policy](#) states that the Town Council has a goal of promoting racial and ethnic diversity on advisory boards. To the extent possible, the Town Clerk brings forth applications that will expand the racial and ethnic composition of the existing advisory board. If no applications exist that will expand the racial or ethnic diversity of the advisory board, the Town Clerk notifies the Town Council of the lack of racially or ethnically diverse applicants and at such time requests that the Town Council work to recruit additional applicants.

Who is or will experience burden?

Some members of the community may not be able to participate on advisory boards and commissions due to limitations related to the affordability and access of transportation and childcare. Some community members may not have adequate access to the internet or electronic equipment, leading to less access to announcements, recruitment efforts, and participation in virtual meetings. Some community members may have employment with schedules which differ from normal business hours, which would prohibit them from attending advisory board meetings. Community members for whom English is not their primary language may not feel comfortable joining an advisory board in the absence of translation services. Additionally, community members who do not speak fluent English may face a barrier to even understanding that the Town is recruiting for board members and/or filling out the application. Further, there may be a historical mistrust of government or fear of not being heard by others, which limits interest in applications to advisory boards and commissions by people of color and lower-income households. Expansion of the board will not address these barriers to participation.

Who is or will experience benefit?

Increasing the size of the CAT allows for more opportunities for BIPOC residents to be appointed as members of the board. This will increase the opportunity of community members who are at greater risk of climate change impacts (low-income residents and members of communities of color) to have their voices heard as voting members of the CAT.

What are the root causes of inequity?

Several root causes of income disparities which may lead to a resident's lack of ability to pay for transportation/childcare in order to attend an advisory board meeting include:

- Ability to pass down generational wealth
- Discrimination/nepotism in hiring practices
- Lack of access to education
- Discriminatory policies of government institutions

In addition, the Town's previous advisory board recruitment efforts may have contributed to the lack of diversity on advisory boards. Previous efforts focused on advertisement through social media and physical posters as well as word of mouth to groups aligned with certain neighborhoods or demographics. The adoption and amendments to the Advisory Board Recruitment and Appointment policy over the past few years have worked to address historical inequities and make sure diverse applicant pools are being brought to the Town Council.

What might be the unintended consequences of this action or strategy?

After expanding the CAT, there is no guarantee that there will be an increase in diverse applicants to the board. Furthermore, expansion of the board will increase the quorum number and may make it more difficult to reach a quorum and hold a meeting, particularly if seats are not able to be filled due to a lack of diverse applicants.



Agenda Item Abstract

File Number: 23-72

Agenda Date: 4/4/2023
In Control: Town Council
Version: 1

File Type: Agendas

Appointments to the Climate Action Team

PURPOSE: The purpose of this agenda item is for Council to consider applicants and make appointments to the Climate Action Team.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Wesley Barker, Town Clerk, wbarker@carrboronc.gov
<<mailto:wbarker@carrboronc.gov>>

COUNCIL DIRECTION:

Race/Equity Climate Comprehensive Plan Other

Advisory Board appointments follow the Town's Advisory Board Recruitment and Appointment Policy originally adopted by the Town Council on 11-21-2017 and most recently revised on 3-16-2021.

<https://www.carrboronc.gov/DocumentCenter/View/5358/Town-of-Carrboro-Advisory-Board-Recruitment-and-Appointment-Policy> This Advisory Board Recruitment and Appointment Policy is currently being evaluated using the Racial Equity Lens and should be complete by May 2023.

INFORMATION: This agenda item will allow the Town Council to consider making appointments to the Climate Action Team.

Original appointments to the Climate Action Team were made by the Town Council on October 12, 2021, and October 19, 2021. These members were appointed for three-year staggered terms. There currently are two vacancies on the Climate Action team due to resignations. Both seats have an initial term expiration date of 2/2025.

Applications have been received from: Greg Randolph, Jane Danielwicz, Riz Rashdi, Nicholas Stover and Meg Molloy. Chair Forms have also been submitted for these applicants.

If Town Council approves the amendment to add additional seats to the Climate Action Team, the number of members will go from nine members to thirteen members and there will then be a total of 6 vacancies.

A resolution making appointments is included as Attachment A, which includes the number of vacancies if Town Council approves the amendment to add the additional number of seats to the Climate Action Team. Applications and Chair Forms are included as Attachment B, and an information matrix is included as Attachment C. Pocket questions are included as Attachment D.

FISCAL IMPACT: There is no fiscal or staff impact related to this item.

RECOMMENDATION: It is recommended that Town Council discuss and consider making appointments to the Climate Action Team vacant seats.

A RESOLUTION MAKING APPOINTMENTS TO THE
CLIMATE ACTION TEAM

The Carrboro Town Council hereby appoints the following to the Climate Action Team:

Appointee	Term Expiration
Jane Danielewicz	2/2026
Meg Molloy	2/2026
Greg Randolph	2/2026
Riz Rashdi	2/2026
Nicholas Stover	2/2026

This resolution shall become effective upon adoption.

This the 4th day of April 2023.

Print

Advisory Board Application - Submission #5869

Date Submitted: 9/26/2021

First Name*

Riz

Last Name*

Rashdi

Date*

9/26/2021

Select today's date

Address1*

200 Autumn Drive

Address2

City*

Chapel Hill

State

NC

Zip*

27516

Is this address located within the corporate limits of the Town of Carrboro?*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?*

Unsure

Telephone (111)-111-1111*

9193026557

Please enter your primary contact phone number.

Email Address*

rizrashdi@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

Current Age*

12/1/1973

Race*

Brown

Please enter your race.

Sex*

Male

Please enter your sex.

Ethnicity*

Pakistani Muslim

Occupation*

Senior Systems Analyst

Please enter your occupation.

Are you a registered Orange County Voter?*

Yes

Please answer Yes or No

Length of Residence in Orange County*

2 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro*

2 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- | | | | |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/> | Affordable Housing Advisory Commission | <input type="checkbox"/> | Greenways Commission |
| <input type="checkbox"/> | Appearance Commission/NPDC | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/> | Arts Committee | <input type="checkbox"/> | OWASA Board of Directors |
| <input type="checkbox"/> | Board of Adjustment | <input type="checkbox"/> | Planning Board |
| <input checked="" type="checkbox"/> | Climate Action Team | <input type="checkbox"/> | Racial Equity Commission |
| <input type="checkbox"/> | Community Safety Task Force | <input type="checkbox"/> | Recreation and Parks Commission |
| <input type="checkbox"/> | Economic Sustainability Commission | <input type="checkbox"/> | Stormwater Advisory Commission |
| <input type="checkbox"/> | Environmental Advisory Board | <input type="checkbox"/> | Tourism Development Authority* |
| <input type="checkbox"/> | Human Services Commission | <input type="checkbox"/> | Transportation Advisory Board |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

Other (advisory board not listed):

Climate Action Team

Please indicate by typing the advisory board that you are applying for.

Advisory Board Preference*

Climate Action Team

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

****Employer/Self Employed**

First Citizens Bank

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

Number of Years Employed

1

Enter the number of years you have been employed at the organization listed to the left.

**** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

Required only for the Tourism Development Authority Application.

Community Activities/Organizational Memberships*

San Diego Electric Car Ambassador

Please enter the requested information.

Relevant Experience:*

Driving electric cars for eleven years Steadfast and patient listener Great communicator Caring and kind Unifier and likeable

Reasons You Wish to be Appointed*

I want to give back to my new community. I grew up in Pakistan, Manhattan, and then Braggtown, Durham. We moved back to the area two years ago to raise our family.

We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.*

Chapel Hill needs more diversity.

Have you ever served on any Town of Carrboro Committee or Board?*

If yes, which one(s)?

No

Are you currently serving on a Town Board or Committee?*

Yes

No

If yes, are you applying for a third consecutive term?*

Yes

No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

Wesley Barker

From: noreply@civicplus.com
Sent: Wednesday, November 23, 2022 10:02 AM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Carrboro Climate Action Team
Chair Name	Kathy Kaufman
Applicant First Name:	Riz
Applicant Last Name:	Rashdi
1. Has the applicant previously served on this or another advisory board?	No
2. If yes, how many total years have they served?	<i>Field not completed.</i>
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	<i>Field not completed.</i>
5. Is the applicant applying for a special or expert seat on the advisory board?	No
6. If yes, which seat?	<i>Field not completed.</i>
7. Did the applicant attend an advisory board meeting?	Yes
8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?	<i>Field not completed.</i>

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board:	Yes
10. If no, briefly explain:	<i>Field not completed.</i>
11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.	Diversity
If other, please explain:	<i>Field not completed.</i>

Email not displaying correctly? [View it in your browser.](#)

Print

Advisory Board Application - Submission #6327

Date Submitted: 4/22/2022

First Name*

Greg

Last Name*

Randolph

Date*

4/22/2022

Select today's date

Address1*

1905 Pathway Dr.

Address2

City*

Chapel Hill

State

NC

Zip*

27516

Is this address located within the corporate limits of the Town of Carrboro?*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?*

Unsure

Telephone (111)-111-1111*

9195255576

Please enter your primary contact phone number.

Email Address*

greg.d.randolph@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

What Year Were You Born?*

1962

Race*

Caucasian

Please enter your race.

Sex*

Male

Please enter your sex.

Ethnicity*

White

Occupation*

Public Health Consultant

Please enter your occupation.

Are you a registered Orange County Voter?*

Yes

Please answer Yes or No

Length of Residence in Orange County*

34

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro*

24

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- | | | | |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/> | Affordable Housing Advisory Commission | <input type="checkbox"/> | Greenways Commission |
| <input type="checkbox"/> | Appearance Commission/NPDC | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/> | Arts Committee | <input type="checkbox"/> | OWASA Board of Directors |
| <input type="checkbox"/> | Board of Adjustment | <input type="checkbox"/> | Planning Board |
| <input checked="" type="checkbox"/> | Climate Action Team | <input type="checkbox"/> | Racial Equity Commission |
| <input type="checkbox"/> | Community Safety Task Force | <input type="checkbox"/> | Recreation and Parks Commission |
| <input type="checkbox"/> | Economic Sustainability Commission | <input type="checkbox"/> | Stormwater Advisory Commission |
| <input type="checkbox"/> | Environmental Advisory Board | <input type="checkbox"/> | Tourism Development Authority* |
| <input type="checkbox"/> | Human Services Commission | <input type="checkbox"/> | Transportation Advisory Board |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

Advisory Board Preference*

Climate Action Team

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

Other (advisory board not listed):

Please indicate by typing the advisory board that you are applying for.

****Employer/Self Employed**

Self employed

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

Number of Years Employed

2

Enter the number of years you have been employed at the organization listed to the left.

**** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

Required only for the Tourism Development Authority Application.

Community Activities/Organizational Memberships*

Adjunct Professor, UNC Schools of Medicine and Public Health Fellow, American Academy of Pediatrics Board Member, Global Telehealth Network Ambassador™s Circle Member, The Carter Center

Please enter the requested information.

Relevant Experience:*

For the past 24 years I have assisted local, state and national organizations and multi sector partnerships with implementation and evaluation of evidence based and innovative strategies to improve health in their communities as a faculty member at UNC, and more recently as an independent consultant. My expertise in quality improvement and implementation science, as well as measurement and evaluation could be very beneficial to the Climate Action Team. In addition, I am a recently retired general pediatrician with 30 years of experience as a public health physician. I believe that my knowledge and expertise related to the health impacts of climate change may also be beneficial to the team.

Reasons You Wish to be Appointed*

I have benefited greatly during my 24 years living in our wonderful community as a Carrboro resident. The first 22 years here, I was juggling raising a family and a very busy career at UNC. Since retiring from UNC a couple years ago, I feel a strong urge to give back to our community as serving on an advisory board for the town of Carrboro would be a great way to achieve that desire. I am very excited about the climate action team because climate change is my greatest concerns about our future. I have spent the last five or so years trying to learn as much as possible about climate change and how individuals and communities can prevent and mitigate the effects of climate change.

We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.*

I strongly agree with the towns dedication to racial equity and diversity and inclusion. Equity issues will no doubt be critical for nearly all of the climate action team's decisions as they will affect how land is used, how our community members input is considered, where resources or grants are spent, etc. Racial and ethnic communities have for too long been ignored in such decision making, and worse, often negatively impacted by such decisions by state and local governments. It is imperative for the town government and its committees view their work and decisions through an equity lens.

Have you ever served on any Town of Carrboro Committee or Board?*

If yes, which one(s)?

No

Are you currently serving on a Town Board or Committee?*

Yes

No

If yes, are you applying for a third consecutive term?*

Yes

No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

Wesley Barker

From: noreply@civicplus.com
Sent: Wednesday, November 23, 2022 10:00 AM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Carrboro Climate Action Team
Chair Name	Kathy Kaufman
Applicant First Name:	Greg
Applicant Last Name:	Randolph
1. Has the applicant previously served on this or another advisory board?	No
2. If yes, how many total years have they served?	<i>Field not completed.</i>
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	<i>Field not completed.</i>
5. Is the applicant applying for a special or expert seat on the advisory board?	No
6. If yes, which seat?	<i>Field not completed.</i>
7. Did the applicant attend an advisory board meeting?	Yes
8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?	<i>Field not completed.</i>

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board:

Yes

10. If no, briefly explain:

Field not completed.

11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.

Field not completed.

If other, please explain:

Field not completed.

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Print

Advisory Board Application - Submission #6723

Date Submitted: 7/23/2022

First Name*

Jane

Last Name*

Danielewicz

Date*

7/18/2022

Select today's date

Address1*

110 Waverly Forest Ln

Address2

City*

CHAPEL HILL

State

NC

Zip*

27516

Is this address located within the corporate limits of the Town of Carrboro?*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?*

Unsure

Telephone (111)-111-1111*

9199519675

Please enter your primary contact phone number.

Email Address*

jane.danielewicz@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

What Year Were You Born?*

1952

Race*

Caucasian

Please enter your race.

Sex*

female

Please enter your sex.

Ethnicity*

white

Occupation*

retired UNC Professor

Please enter your occupation.

Are you a registered Orange County Voter?*

Yes

Please answer Yes or No

Length of Residence in Orange County*

30 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro*

28 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- | | | | |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/> | Affordable Housing Advisory Commission | <input type="checkbox"/> | Greenways Commission |
| <input type="checkbox"/> | Appearance Commission/NPDC | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/> | Arts Committee | <input type="checkbox"/> | OWASA Board of Directors |
| <input type="checkbox"/> | Board of Adjustment | <input type="checkbox"/> | Planning Board |
| <input checked="" type="checkbox"/> | Climate Action Team | <input type="checkbox"/> | Racial Equity Commission |
| <input type="checkbox"/> | Community Safety Task Force | <input type="checkbox"/> | Recreation and Parks Commission |
| <input type="checkbox"/> | Economic Sustainability Commission | <input type="checkbox"/> | Stormwater Advisory Commission |
| <input type="checkbox"/> | Environmental Advisory Board | <input type="checkbox"/> | Tourism Development Authority* |
| <input type="checkbox"/> | Human Services Commission | <input type="checkbox"/> | Transportation Advisory Board |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

Advisory Board Preference*

Climate Action Team

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

Other (advisory board not listed):

Please indicate by typing the advisory board that you are applying for.

****Employer/Self Employed**

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

Number of Years Employed*

Enter the number of years you have been employed at the organization listed to the left.

**** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

Required only for the Tourism Development Authority Application.

Community Activities/Organizational Memberships*

I'm not certain what type of information to include here. In terms of my interest in Climate Action, I am a member of the North Carolina Botanical Garden, Triangle Land Conservancy, and Nature Conservancy.

Please enter the requested information.

Relevant Experience:*

I have never served on a town advisory board or any public office or commission. However, as a university professor, I was often called upon to join teams of all kinds to formulate policy, create plans of action, invent curriculum, and to advise existing entities within the university, e.g. I served on the Ackland Art Museum faculty advisory board for many years. I was named a leadership fellow at the university and have extensive experience working across departments and disciplines with a variety of people who may or may not share my preferences or desires. I learned how to listen carefully to others, to say back what I thought I heard, to ask questions, to draft working documents that included a variety of perspectives, to generate a wealth of ideas, and to compromise in order to solve problems or formulate policies or programs. I am adept at writing in a variety of genres and in communicating with a wide range of audiences. My leadership style leans on collaborating with others and working in partnerships and/or with teams. I also have good research abilities and organizational skills, with lots of experience overseeing projects, managing interim steps, meeting deadlines, and writing reports. I really enjoy working with others toward shared goals.

Reasons You Wish to be Appointed*

My intention when I retired was to turn my energies to environmental issues, especially the ones in Carrboro. I'm an amateur gardener and naturalist and have walked the trails and parklands of Carrboro for the last 30 years. I have watched how climate change has negatively affected our town and neighborhoods. I read Carrboro's Community Climate Action Plan with great interest, especially those sections on Ecosystem protection, enhancement, and restoration. I would like to contribute my energies toward enacting the plan. I am excited about the integrated, holistic, and research-based approach the plan lays out. Environmental conditions exist and change in relation to a host of other factors, such as energy consumption and production, renewable energy sources, modes of transportation, etc., which Carrboro's action plan includes. The heat, drought, and financial stress of this summer has brought home the need for immediate action, which is why I would like to serve on this advisory board. Thank you for considering my application.

We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.*

I am a white woman who takes seriously the challenge to invite and support racial equity, diversity, and inclusion. While I was teaching at UNC, I included readings on race and privilege and required reading, books, etc. by authors of color. I endeavored to create a classroom environment in which topics about race, diversity, etc. were openly discussed and where all students, no matter what their racial or ethnic orientation, were invited to speak and share their thoughts in a safe environment. I will do my best to value the participation, thoughts, and ideas of all Carrboro community members. I have participated in DEI workshops that have helped me to think more specifically and broadly about how to foster more equitable relationships. Our community works better, has better health outcomes, enjoys financial success, and is more productive when there is more equity in general that stems from the inclusion of all people.

Have you ever served on any Town of Carrboro Committee or Board?*

If yes, which one(s)?

No

Are you currently serving on a Town Board or Committee?*

- Yes
- No

If yes, are you applying for a third consecutive term?*

- Yes
- No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

Wesley Barker

From: noreply@civicplus.com
Sent: Wednesday, November 23, 2022 10:03 AM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Carrboro Climate Action Team
Chair Name	Kathy Kaufman
Applicant First Name:	Jane
Applicant Last Name:	Danielwicz
1. Has the applicant previously served on this or another advisory board?	No
2. If yes, how many total years have they served?	<i>Field not completed.</i>
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	<i>Field not completed.</i>
5. Is the applicant applying for a special or expert seat on the advisory board?	No
6. If yes, which seat?	<i>Field not completed.</i>
7. Did the applicant attend an advisory board meeting?	Yes
8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?	<i>Field not completed.</i>

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board:

Yes

10. If no, briefly explain:

Field not completed.

11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.

Field not completed.

If other, please explain:

Jane participated a lot in the meeting she attended and made a lot of thoughtful and helpful comments.

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Advisory Board Application - Submission #6990

Date Submitted: 10/19/2022

First Name*

Meg

Last Name*

Molloy

Date*

10/19/2022

Select today's date

Address1*

102 Amber Ct

Address2

City*

Carrboro

State

NC

Zip*

27510

Is this address located within the corporate limits of the Town of Carrboro?*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?*

Unsure

Telephone (111)-111-1111*

9196125644

Please enter your primary contact phone number.

Email Address*

meg1molloy@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

What Year Were You Born?*

1961

Race*

Caucasian

Please enter your race.

Sex*

Female

Please enter your sex.

Ethnicity*

non Hispanic Caucasian; several generations ago - immigrated from Ireland and Austria

Occupation*

public health, nonprofit

Please enter your occupation.

Are you a registered Orange County Voter?*

Yes

Please answer Yes or No

Length of Residence in Orange County*

39 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro*

37 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- | | | | |
|-------------------------------------|--|--------------------------|---|
| <input type="checkbox"/> | Affordable Housing Advisory Commission | <input type="checkbox"/> | Greenways Commission |
| <input type="checkbox"/> | Appearance Commission/NPDC | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/> | Arts Committee | <input type="checkbox"/> | OWASA Board of Directors |
| <input type="checkbox"/> | Board of Adjustment | <input type="checkbox"/> | Planning Board |
| <input checked="" type="checkbox"/> | Climate Action Team | <input type="checkbox"/> | Racial Equity Commission |
| <input type="checkbox"/> | Community Safety Task Force | <input type="checkbox"/> | Recreation and Parks Commission |
| <input type="checkbox"/> | Economic Sustainability Commission | <input type="checkbox"/> | Stormwater Advisory Commission |
| <input type="checkbox"/> | Environmental Advisory Board | <input type="checkbox"/> | Tourism Development Authority* |
| <input type="checkbox"/> | Human Services Commission | <input type="checkbox"/> | Transportation Advisory Board |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

Advisory Board Preference*

Climate Action Team

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

Other (advisory board not listed):

Please indicate by typing the advisory board that you are applying for.

****Employer/Self Employed**

Self Employed: Strategies for Prevention

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

Number of Years Employed

five previous years; prior to that led NC Prevention Partners nonprofit for 20 years; prior to that Strategies for Prevention for 4 years

Enter the number of years you have been employed at the organization listed to the left.

**** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

Required only for the Tourism Development Authority Application.

Community Activities/Organizational Memberships*

Volunteer for several Carrboro neighborhood climate related projects: 1) Neighborhood, 5 HOA, and community partner engagement lead volunteer for EPA 319 Stormwater Grant led by Randy Dodds (grant awarded to TOC 2022; neighborhood partnership includes the Town, OWASA, HOAs, OC Soil and Water has been engaged in collective action working on erosion/runoff since 2017 including hiring an engineer to assess HOAs and make recommendations, and a previous unsuccessful grant proposal with Piedmont Conservation Council and Orange Co Soil and Water for Fish and Wildlife grant); 2) Offered assistance to Mayor Lavelle to develop fundraising pledge campaign to secure private funds that could help secure seed funds to craft an offer to PH Craig to purchase his land adjacent to Bolin Creek. This did not go forward given Mr. Craig's lack of agreement to sell. (2018-2019) 3) Wrote NC Forestry Dept grant, engaged 7 HOAs & Town of Carrboro initiative to manage wisteria invasion, secured environmental management consultants to manage wisteria invasion and with volunteers plant 100 shrubs and trees; raise awareness about still grass management through workdays consultants developed Bolin Forest/Bolin Creek stewardship plan and held community forum (2013-2014); 4) Carrboro Community Garden Club for 20+ years; 5) Orange Co Master Garden Volunteer - my class of 2018 designed and installed a Stormwater Demonstration Garden behind the Courthouse on St. Margaret's Lane which won a state and international award and we created a video to showcase principles of stormwater landscaping; i was one of several mentors to the class of 2020 that created videos for how to implement a natural managed landscape yard as an alternative to lawns to support Town of Hillsborough ordinance (3 videos were on natives, rain gardens and edibles); I reached out to Chapelboro to start a monthly column written by Master Gardeners -Playing in the Dirt - to provide simple tips to inspire and support gardening- I write occasional articles for this; Wrote a small grant to help fund the Master Gardener's Community Seed Library to give out free seed at various sites through partnerships around Orange Co.

Please enter the requested information.

Relevant Experience:*

The core of my public health professional work has been action-oriented, evidence-based, community change campaigns that engage large numbers of organizations and individuals to establish healthy environments where healthy options are the default option. My experience is that taking the time to listen helps to build partnerships and to align interests, making the process accessible, providing options for what someone values most, making the process fairly simple, visible and fun can build critical mass and high engagement in a few years. Many of the projects have been public policy or private organizational or neighborhood policy, ie tobacco-free hospital and workplace campaign; access to healthy affordable foods at schools and workplaces; built environment to promote safe and accessible bike ped areas in neighborhoods -one involved working with the Northside Neighborhood with the Go Chapel Hill project with Town of Chapel Hill. Another was the 'Power of 10' campaign working with the 10 largest employers in all 100 counties to establish a multi-layer healthy work environment. Change campaigns work well when there is visible friendly competition within peer groups, they can share how they are making things work, and they see that they are part of something bigger. Starting with 2 or 3 schools, businesses or neighborhoods can lead to the next 2 or 3 groups joining through waves of engagement. Mapping progress is very helpful because people want to see where good things are happening and human nature tends to want to fill in the gaps (and bring positivity to their own community or workplace or school or neighborhood). I am currently working with Care4Carolina to create conditions where the NC General Assembly passes Medicaid Expansion - my role is business and community leader engagement - working across the state having discussions to secure endorsements and OpEds and visible leadership from county commissions; town councils; chambers of commerce; business leaders; elected leaders; faith leaders; and organizations who wish to join the coalition. I've seen a sea change in local and state discussions and support for closing the health insurance coverage gap in the past couple of years - conservative leaders who fought it for years are now saying it is the right time. We can build strong support for climate change in Carrboro and even those who may oppose it now will be part of collective action in several years.

Reasons You Wish to be Appointed*


I am interested in addressing climate change in my local community. I am interested in the Green Neighborhood concept and think that my experience can help shape, support and extend this type of campaign across Carrboro. I think Green Schools, Green Businesses, Green Government, Green Neighborhoods and other categories could build towards a 'Carrboro - 2 Degrees Cooler' campaign which both defines the climate change goal of 2 degrees, and also fits with Carrboro's cool place to live vibe. I believe that in 4-5 years we could engage 75% or more of the community in making impactful changes that we can measure and report alongside broader outcome measures.

We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.*

Economic, educational, environmental, justice, and health concerns are heightened among historically marginalized community members and in structurally excluded people and neighborhoods. We are early in shifting injustices as a society. Carrboro's prioritization of equitable, diverse and inclusive processes are a start to move our community forward so that residents have access to opportunities. Mitigating climate change will require multiple and sustained practice changes from all corners of our community, which will require comprehensive and broad participation with leadership from traditional and nontraditional leaders from all racial and social groups that make up Carrboro. These issues are intertwined and we will only be successful when we are intentional about equitable, diverse and inclusive processes and community engagement.

Have you ever served on any Town of Carrboro Committee or Board?*

If yes, which one(s)?

No 

Are you currently serving on a Town Board or Committee?*

Yes

No

If yes, are you applying for a third consecutive term?*

Yes

No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

Wesley Barker

From: noreply@civicplus.com
Sent: Wednesday, November 23, 2022 9:59 AM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Carrboro Climate Action Team
Chair Name	Kathy Kaufman
Applicant First Name:	Meg
Applicant Last Name:	Molloy
1. Has the applicant previously served on this or another advisory board?	No
2. If yes, how many total years have they served?	<i>Field not completed.</i>
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	<i>Field not completed.</i>
5. Is the applicant applying for a special or expert seat on the advisory board?	No
6. If yes, which seat?	<i>Field not completed.</i>
7. Did the applicant attend an advisory board meeting?	Yes
8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?	<i>Field not completed.</i>

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board:	Yes
10. If no, briefly explain:	<i>Field not completed.</i>
11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.	Occupation, Experience, or Special Skills
If other, please explain:	Meg knows a lot about sustainability, especially ecology and native plants. She attended a climate team meeting and contributed extensively and thoughtfully.

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Advisory Board Application - Submission #6988

Date Submitted: 10/18/2022

First Name*

Nicholas

Last Name*

Stover

Date*

10/18/2022

Select today's date

Address1*

501 NC54 Apt H1

Address2

City*

Carrboro

State

NC

Zip*

27510

Is this address located within the corporate limits of the Town of Carrboro?*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?*

No

Telephone (111)-111-1111*

8284065940

Please enter your primary contact phone number.

Email Address*

stoverna@ad.unc.edu

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

What Year Were You Born?*

1990

Race*

White

Please enter your race.

Sex*

Male

Please enter your sex.

Ethnicity*

Caucasian

Occupation*

Student

Please enter your occupation.

Are you a registered Orange County Voter?*

Yes

Please answer Yes or No

Length of Residence in Orange County*

3 Months

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro*

3 Months

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- | | | | |
|-------------------------------------|--|-------------------------------------|---|
| <input type="checkbox"/> | Affordable Housing Advisory Commission | <input type="checkbox"/> | Greenways Commission |
| <input type="checkbox"/> | Appearance Commission/NPDC | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/> | Arts Committee | <input type="checkbox"/> | OWASA Board of Directors |
| <input type="checkbox"/> | Board of Adjustment | <input checked="" type="checkbox"/> | Planning Board |
| <input checked="" type="checkbox"/> | Climate Action Team | <input type="checkbox"/> | Racial Equity Commission |
| <input type="checkbox"/> | Community Safety Task Force | <input type="checkbox"/> | Recreation and Parks Commission |
| <input type="checkbox"/> | Economic Sustainability Commission | <input type="checkbox"/> | Stormwater Advisory Commission |
| <input type="checkbox"/> | Environmental Advisory Board | <input type="checkbox"/> | Tourism Development Authority* |
| <input type="checkbox"/> | Human Services Commission | <input type="checkbox"/> | Transportation Advisory Board |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

Advisory Board Preference*

Climate Action Team

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

Other (advisory board not listed):

Please indicate by typing the advisory board that you are applying for.

****Employer/Self Employed**

Former Grocery Store Management

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

Number of Years Employed*

15 years

Enter the number of years you have been employed at the organization listed to the left.

**** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

Required only for the Tourism Development Authority Application.

Community Activities/Organizational Memberships*

Graduate and Professional Student Government - Senator representing the Department of City and Regional Planning at UNC
Chapel Hill American Planning Association - Student Member

Please enter the requested information.

Relevant Experience:*

Pittsburgh PA Department of City Planning - pre-application development review, zoning certifications, permit approvals Town of Boone, NC Committee for Sustainability Economics and the Environment - 2 yrs - oversaw community programming for sustainability initiatives, successfully lobbied the council for \$100,000 apportionment of town's discretionary funds to construct a solar PV array for demonstrative purposes and to offset carbon based energy in addition to begin the transition of town's vehicle fleets to electric, started the process of developing information dashboards to monitor progress on sustainability initiatives including but not limited to energy intensity, water consumption, etc. Graduate of Appalachian State University with degrees in Community and Regional Planning, and Sustainable Technology Served as a student representative during Appalachian's campus master plan update; helped select coordinating firm that oversaw the plan development Served as Chair of Appalachian's Student Sustainability Committee - providing community programming for various campus related initiatives including but not limited to stream clean-ups, assisting student organizations related to sustainability such as Human Powered Transport Served in Student Government Association at Appalachian State as a Senator and a Cabinet member - Director of Environmental Sustainability

Reasons You Wish to be Appointed*

I wish to be appointed to gain practical insights into planning processes from a community perspective. My educational pursuits compel me to actively participate as a matter of maximizing potential self-development and development within the discipline of city and regional planning. There is no better way to learn than through doing. Additionally, I have always taken an interest in local civic affairs as they often seem overlooked in this day and age, save for those avid and actively engaged community members. Bearing that in mind, my goal is to serve where practical as a student, and no better way exists than through serving on the town's boards.

We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.*

My belief on the subject aligns with the town and town council. Issues of racial equity, diversity, and inclusion are tantamount to a strong and resilient community. Having as many perspectives as possible on as many issues as possible won't guarantee solutions to all concerns, but they will guarantee we can rest easy knowing we made an exhaustive effort to account for all possible outcomes. To that end, it is important to bring as many helpful voices to the conversation as possible, and I hope to offer substantive contributions

Have you ever served on any Town of Carrboro Committee or Board?*

If yes, which one(s)?

No ▾

Are you currently serving on a Town Board or Committee?*

Yes
 No

If yes, are you applying for a third consecutive term?*

Yes
 No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

Wesley Barker

From: noreply@civicplus.com
Sent: Wednesday, November 2, 2022 4:28 PM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Follow Up Flag: Follow up
Flag Status: Completed

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Carrboro Climate Action Team
Chair Name	Kathy Kaufman
Applicant First Name:	Nick
Applicant Last Name:	Stover
1. Has the applicant previously served on this or another advisory board?	No
2. If yes, how many total years have they served?	<i>Field not completed.</i>
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	<i>Field not completed.</i>
5. Is the applicant applying for a special or expert seat on the advisory board?	No
6. If yes, which seat?	<i>Field not completed.</i>
7. Did the applicant attend an advisory board meeting?	Yes
8. If applicant did not attend an advisory board	<i>Field not completed.</i>

meeting, did you contact them via phone or email?

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board: Yes

10. If no, briefly explain: *Field not completed.*

11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison. Occupation, Experience, or Special Skills

If other, please explain: Nick has really helpful and relevant experience from his time in Boone working on sustainability initiatives, and academic experience when at App State in his studies and working on the Solar Decathlon. We also had a good one on one discussion, in addition to his attending a CCAT meeting.

Email not displaying correctly? [View it in your browser.](#)

Membership Information Matrix & Applicants Climate Action Team

NAME	ADDRESS	ELECTED/APPOINTED	TERM EXPIRATION	DOB	RACE	ETHNICITY (if noted by applicant)	SEX	OCCUPATION	NOTES
CURRENT MEMBERS									
Kathy Kaufman, Chair	1305 Lucy Circle	10/12/2021	2/2024	1965	White		Female	US EPA Policy Analyst Retired	
Tilly Pick	144 N Fields Circle	10/12/2021	2/2024	n/a	Caucasian		Male	Project Management	
Robert Pinder	102 William White Court	10/12/2021	2/2024	1977	White	White	Male	Scientist	
Caroline Zhou	104 Tuckers Pond Drive	10/12/2021	2/2025	2004	Asian	Chinese	Female	High School Student	
Christine Schalkoff	105 Fidelity St.	10/12/2021	2/2025	1991	White		Female	Graduate Student	
Lauren Nyland	241 Stable Road	10/19/2021	2/2024	1969	White		Female	Retired Teacher	
Heidi Paulsen	205 West Poplar Avenue	10/19/2021	2/2024	1969	White		Female	Project Manager	
VACANT			2/2026						
VACANT			2/2026						
APPLICANTS w/Chair Form Submitted									
Greg Randolph	1905 Pathway Dr.			1962	Caucasian	White	Male	Public Health Consultant	Yes to CAT- Chair Form Yes
Jane Danielewicz	110 Waverly Forest Ln			1952	Caucasian	White	Female	Retired UNC Professor	Yes to CAT- Chair Form Yes
Riz Rashdi	200 Autumn Dr			1973	Brown	Pakistani Muslim	Male	Sr. Systems Analyst	Yes to CAT- Chair Form Yes
Nicholas Stover	501 NC 54, Apt H1			1990	Caucasian	Non-Hispanic	Male	Student	Yes to CAT - Chair Form Yes
Meg Molloy	102 Amber Ct.			1961	Caucasian		Female	Public Health/Non-Profit	Yes to CAT- Chair Form Yes

Updated 2.20.23

RACIAL EQUITY POCKET QUESTIONS

Advisory Board Appointments

Following the Advisory Board Recruitment and Appointment Policy

What are the racial impacts?

- There continues to be a need for more diverse representation on advisory board and commissions, as well as interest. Some members of the community may not be able to participate on these boards and commissions due to limitations on transportation, lack of childcare and the affordability of each. Further, some members may not have adequate access to internet or equipment, which can cause them to miss out on announcements, recruitment efforts and participation in virtual meetings. Some community members may have jobs that cause them to work outside of “normal” business hours, which would prohibit them from attending meetings. Further, there may be a historical mistrust of government or fear of not being heard by others, which limit interest in applications to advisory boards and commissions by people of color and lower-incomes households.

Who is or will experience burden?

- Lower-income households and people of color are burdened by possibly not being able to participate on advisory boards and commissions due to limitations on child-care, transportation, internet access and job demands. Additionally, if these groups have a distrust of government or historical experience of not being heard, they will not choose to participate or even apply for advisory boards or commissions, when they could in fact be an exceptional asset to a board or commission and be the voice representing their particular demographic, which may not be as well represented.

Who is or will experience benefit?

- Lower-income households and people of color would benefit by the ideas of new initiatives to bolster participation which could include stipends for childcare/transportation, stronger community outreach and education about the important roles advisory board and commission members play in town recommendations & decisions. It further signifies the important need for all voices to have a seat at the table which in turn benefits all town citizens and the work of the boards and commissions.
- Further, if more equitable solutions aren’t present, those who do not have issues with childcare, transportation, highspeed internet, or who live in more affluent, “plugged-in” areas of town, are able to continue serving on boards and having a voice at the table much easier, thus possibly benefiting more on initiatives and recommendations to the governing board, because there would be less diversity and equity at the table of these boards & commissions, and further isolating those other important areas and voices of the community.

What are the root causes of inequity?

- Recruitment efforts in the past have relied on advertising (hanging posters, social media, etc.), and word of mouth to groups of people that may align with only a certain neighborhood(s) or demographic(s). These are mainstream, accepted practices in most communities that have been the same for many years. This has been unintentional. Further, up until the advisory board recruitment and appointment policy was created by the Town, there was less direction on the recruitment processes for advisory boards. The adoption and amendments to the advisory board recruitment and appointment policy over the past few years have worked to address historical inequities and making sure diverse applicant pools are being brought to Council.

RACIAL EQUITY POCKET QUESTIONS

Advisory Board Appointments

Following the Advisory Board Recruitment and Appointment Policy

What might be the unintended consequences of this action or strategy?

- By considering new initiatives to possibly offer incentives to advisory board members, and for recruitment efforts, a distrust of government or missing educational component may still exist within some communities and may keep qualified citizens from applying to these boards and commissions.



Agenda Item Abstract

File Number: 23-111

Agenda Date: 4/4/2023
In Control: Town Council
Version: 1

File Type: Agendas

Approval of Truth Plaque Task Force’s Third Plaque- Toney and Nellie Strayhorn Homeplace

PURPOSE: The purpose of this agenda item is for the Town Council to approve the final text and location for the Truth Plaque Task Force’s third plaque project for the Toney and Nellie Strayhorn Homeplace.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Wesley Barker, Town Clerk, wbarker@carrboronc.gov
<<mailto:wbarker@carrboronc.gov>>, 919-918-7309

COUNCIL DIRECTION:

Race/Equity Climate Comprehensive Plan Other

The Truth Plaque Task Force continues to meet to explore additional installations of plaques that tell a broader history of Carrboro, which furthers the Town’s race and equity initiatives.

INFORMATION: The Truth Plaque Task Force was established in 2018 by Town Council, with the first plaque detailing the ugly truth of the racist history of Julian Carr, the Town’s namesake. This plaque was installed at Carrboro Town Hall. The Council approved moving forward with researching and writing additional plaques throughout town.

The Truth Plaque Task Force, at their March 13, 2019, meeting developed the following additional work items:

- Freedman's School/Hackney School (same general vicinity, both black schools)
- Carr Mill Mall
- Strayhorn House
- St. Paul's AME Church (same land donation from Quakers as Freedman's School)
- Lion's Park (off Fidelity St)
- TinTop
- 1913 Lloyd Mill (WWII Ammo factory)
- Black business district on main street
- Government (Bob Drakeford, Mike Nelson, Ellie Kinnaird)

The second truth plaque was approved and installed in 2020 for The Freedman’s School and St. Paul AME Church Land.

The Truth Plaque Task Force met in February 2023 to discuss the next truth plaque in Carrboro. The request for the next plaque is to highlight the Toney and Nellie Strayhorn Homeplace. Delores Clark, a Truth Plaque Task Force member, is a great-grandchild of Toney and Nellie Strayhorn, and the task force agreed for this to be the next installed plaque at the homeplace located at 109 Jones Ferry Rd. in Carrboro.

The proposed text for the plaque reads as follows: *“Enslaved in Orange County, Toney and Nellie Strayhorn*

were one of the first Black families to settle in Carrboro. After purchasing 30 acres of land, they built a one-room log cabin in 1879, which has been added onto over the years. This home is a historic landmark and a testament to their faith, resilience, and determination to persevere.”

Ms. Clark and her family have agreed to the proposed language and location of the plaque.

An unveiling ceremony will be planned and advertised in the future.

Members of the Truth Plaque Task Force are:

Terri Bucker, Co-Chair

Lillie Atwater, Co-Chair

Mae McLendon

Braxton Foushee

Richard Ellington

Nicholas Graham

Rani Dasi

Luis Atwater

Delores Clark

Charles Alston

Nate Davis

Susan Romaine, Town Council Liaison

FISCAL IMPACT: The Town Council authorized an additional \$5,000 of funding for FY23 for the Truth Plaque Task Force, with any remaining funds to be carried over.

RECOMMENDATION: The Truth Plaque Task Force recommends that the Town Council approve the proposed text and location for the next Truth Plaque.

A RESOLUTION APPROVING THE TRUTH PLAQUE TASK FORCE'S TONEY AND
NELLIE STRAYHORN HOMEPLACE PLAQUE TEXT AND LOCATION

WHEREAS, the Town of Carrboro Truth Plaque Task Force has identified the final text and location for the Toney and Nellie Strayhorn Homeplace Plaque.

NOW, THEREFORE BE IT RESOLVED, THAT THE CARRBORO TOWN COUNCIL HEREBY APPROVES:

Section 1: The final text shall read, “Enslaved in Orange County, Toney and Nellie Strayhorn were one of the first Black families to settle in Carrboro. After purchasing 30 acres of land, they built a one-room log cabin in 1879, which has been added onto over the years. This home is a historic landmark and a testament to their faith, resilience, and determination to persevere.”

Section 2: That the location of the plaque shall be at 109 Jones Ferry Rd.

Section 3: That an unveiling ceremony shall be planned, and the community shall be invited to attend.

This the 4th day of April 2023.





Agenda Item Abstract

File Number: 23-107

Agenda Date: 4/4/2023
In Control: Town Council
Version: 2

File Type: Agendas

Adoption of a Facilities Naming Policy

PURPOSE: The purpose of this agenda item is to request that the Town Council adopt an official naming policy for town-owned facilities and rooms.

DEPARTMENT: Town Manager's Office

CONTACT INFORMATION: Zack Kier, Assistant to the Town Manager, 919-918-7307, zkier@carrboronc.gov

COUNCIL DIRECTION:

Race/Equity Climate Comprehensive Plan Other

This proposed policy will help guide the naming of new and existing town-owned facilities.

INFORMATION: The construction of the 203 Project has provided an opportunity to consider naming the building and rooms in conjunction with Orange County. Orange County has an adopted facilities naming policy. The Town of Carrboro does not have a similar policy. The creation of an official naming policy will guide this process.

Many local governments have adopted policies that guide them on how to name facilities and buildings. These policies ensure fairness and equity and ensures that a uniform process is applied to all naming conventions. Other municipalities in Orange County have adopted naming policies for their facilities and rooms. Attachment A compares Orange County and Chapel Hill's naming policies. Attachment B lists Orange County's naming policies and features Chapel Hill's differences in red. Attachment C features the racial equity pocket questions. Overall, the policies are generally similar with some exceptions. Chapel Hill's policy is more formal and streamlined with a standing naming committee that makes recommendations to the Council. They also have more stringent restrictions on what type of businesses can sponsor rooms or sporting facilities. Orange County Board of Commissioners have more direct control by not having a committee and addressing the naming of facilities on a case-by-case basis.

FISCAL IMPACT: The fiscal and staff impacts depend on what the Town Council decides regarding the process for naming facilities and rooms.

RECOMMENDATION: The Town Manager recommends that that the Town Council adopts a naming policy and requests that the Orange County Board of Commissioners establish a joint naming committee for the 203

Project.

POLICY FOR INSERTION INTO THE POLICY MANUAL

MEETING DATE: February 21, 1989

NUMBER: A-0390

EFFECTIVE DATE: February 21, 1989

REVISIONS: November 9, 2005

March 3, 2009

November 17, 2015

December 16, 2016

POLICY: Orange County Property Naming Policy

Policy "Policy Statement"

County owned buildings, facilities and land shall bear such names as the Orange County Board of Commissioners shall approve pursuant to this policy. This policy follows all applicable local, state and federal laws, rules and regulations.

Purpose

This policy is to establish the Board of County Commissioners as the responsible authority for naming of County buildings, facilities, and land.

Guidelines

- 2.1. The naming of public buildings, facilities and land shall be done only by the Board of County Commissioners by resolution adopted by majority vote.
 - 2.1.1. Property to be given names or titles shall be either owned by Orange County government or leased by Orange County government for its use.
 - 2.1.2. Properties to be named or given a title include county-owned or leased buildings.
 - 2.1.3. Official names or titles for property belonging to the County shall only be changed by the Board of County Commissioners as it deems appropriate after a public participation process.
 - 2.1.4. Current names for property belonging to the County shall remain the same unless changed by the Board of County Commissioners upon relocation or change in function of the property.
 - 2.1.5. Property belonging to Orange County may be named for living persons with the following qualifications.
 - a. Any areas or rooms in buildings, other physical facilities, collections of books, records or other printed or audio-visual materials, land or water areas
 - b. Living persons who secure funding and/or make a significant contribution to the life and well being of Orange County.
 - c. Leased property that has been conferred a name by the lessor that is a person's name need not be renamed if it has locational or other value

2.1.6 Official names or titles for property belonging to or leased by the County shall be based upon geographical, historical, ecological, functional, or other such factors as the Board of County Commissioners deems appropriate. If a geographical reference of locational value is derived from the name of a person, such as a street name, it may be used in naming County property.

a. A public building/facility under construction/renovation or land purchased for park development or conservation/preservation will be given a "working title" which will only become the official title of the property when formally approved as such by the BOCC

Chapel Hill does not have a "working title" clause

b. Memorial naming of a public building, facility or land is in addition to the official title of the building/facility/land and is bestowed in accordance with Section 2.2 of this policy

c. Leased property naming will respect historical names that may already be attached to the facility or as may be negotiated with the owner of the Building.

Chapel Hill allows these names to be changed

2.1.7 Exceptions to this policy of naming property belonging to the County may be made by the Board of County Commissioners as it deems appropriate.

2.1.8 This policy does not apply to the naming of public streets, roads, alleys and other similar thoroughfares.

2.1.9 This policy shall not be construed as the mechanism for selling the permanent naming rights to County structures, buildings, facilities or land.

CH has a process for the selling of naming rights for a defined period, the purchasing groups must advance the town's mission of learning, serving and working together to build a community where people drive and support/promote DEI, environmental stewardship/conservation, and historical and cultural awareness

The following is prohibited:

businesses derived from the sale/production of tobacco, e-cigarettes, or guns

Political Speech

In support of or opposition to a religion/ denomination, creed, tenet, belief,

2.2. Memorial Naming (in honor of a deceased individual) of Public Buildings, Facilities, or Land: In the event Orange County wishes to honor a deceased individual by naming a public building, facility or land after such an individual, the following shall apply:

2.2.1. The person who is being honored by such a memorial shall have made a significant contribution to the well-being and betterment of Orange County.

2.2.2. The party requesting a memorial shall submit a brief biography of the person to Orange County government for recording purposes.

2.2.3. The memorial naming of a public building, facility or land will be in addition to the official name as defined in Section 2.1.6 of this policy.

2.2.4. Renaming a public building, facility or land which has previously been named in honor of or in memorial to an individual shall only be done in extraordinary circumstances as determined by the Board.

Procedures

- 2.3. A public building/facility under construction/renovation or land purchased for park development or conservation/preservation shall be given a "working title" by staff for easy identification of the property.

- 2.4. The proposed naming of a public building, facility or land may be generated in the following manner.
 - a. Staff shall recommend to the BOCC an official title of the public building, facility or land in accordance with Section 2.1.6 of this policy. Such recommended by staff will be made prior to the completion of any project to construct, renovate or develop the property.
 - b. Any person, firm or association may propose a name for a County owned building, facility or land by submitting the proposal in writing to the County Manager or Clerk to the Board.
 - c. Under certain circumstances the BOCC may wish to set in place a public process for soliciting input in the official naming of a public building, facility or land.
- 2.5. The County Manager shall prepare a report with recommendations for the proposed naming of the public building, facility or land and present it to the BOCC for consideration at a regularly scheduled public meeting.

The Town Manager of CH does not prepare a report with recommendations.
- 2.6. Upon receipt of the report and the recommendations of the manager the BOCC will state its intent to consider the adoption of a resolution for the naming or renaming of the public building, facility or land at the next or some subsequent meeting as determined by the BOCC.
- 2.7. The Board may determine the public building, facility or land is of significant public interest and direct a notice be published informing the public of the Board's intent to consider the naming or renaming of the public building, facility or land and fix a time and place for a public hearing on the question.

Chapel Hill also considers public comments but generally does not set a specific time unless there are significant objections to the proposed name.
- 2.8. Upon approval of the resolution by the BOCC, the public building, facility or land shall bear the name assigned to it from and after the date of Board action or such subsequent date as the BOCC may prescribe.

CH has a naming committee that recommends naming and renaming of buildings, facilities, rooms, gymnasiums, sports facilities etc.

Chapel Hill

- TC appoints a standing naming committee
- Separate procedures for naming and renaming of residential streets
- Requests for naming/renaming town facilities come from written or oral petitions from the public to the committee or TC, written or oral petitions from an advisory board/commission, written or oral petition from the Mayor or Council member, written or oral request from a donor of a property or a gift who may request a specific recognition as part of the offering of a gift to the town
- The naming committee invites comments from the public
- TC may receive brief public comment at council meetings
- There are different policies regarding the sale of naming specific rooms, gyms etc
- Naming rights can be purchased for a defined period of time, the following are generally allowed
 - Advanced the town's mission of learning, serving, and working together to build a community where people thrive
 - Support or promote DEI, environmental stewardship/conservation, and historical and cultural awareness
- The following is prohibited
 - Businesses derived from the sale/production of tobacco or e-cigarettes
 - Businesses related to the sale/production of guns
 - Political speech
 - In support of/opposition to a religion/denomination, creed, tenet, belief

Orange County

- Property owned by OC may be named for living persons with the following qualifications
 - Secure funding/make significant contribution to the county
 - Leased property that has been conferred a name by the lessor
- Official names or titles shall be based upon geographical, historical, ecological, functional or other factors
- A building under construction will be given a "working title" which will only become the official title when formally approved by the BOCC
- Memorial naming is also allowed
- Leased property naming will respect historical names that already exist or may be negotiated
- This policy shall not be construed as the mechanism for selling the permanent naming rights to county property
- Staff can submit suggested names to the BOCC
- The BOCC may also set in place a public process for soliciting input
- The county manager shall prepare a report with recommendations for the proposed naming of the public building for consideration at a public meeting

Overall the two policies are not too dissimilar. Chapel Hill has a more formal process with their standing naming committee whereas Orange County handles everything directly with their commissioners. Both allow for public input. Orange County seems to allow staff to make more recommendations whereas Chapel Hill places more power in the hands of the public through a committee and public comment. Chapel Hill has more restrictions on who can name buildings and rooms.

What are the racial impacts?

Names hold significant impacts in history, and developing a policy that reflects these truths is important. In response to the national movement to end racial injustice, efforts are being made to remove the names on building and monuments that memorialize white supremacists and those who advocated for racist policies, practices, and procedures. Ongoing efforts to rename these buildings, rooms, and monuments have resulted in challenges and some changes. This policy will establish a formal process to ensure that the 203 project, and any future building or rooms will be named for persons or groups who promote and champion the values held by the Town Council and the community including diversity, equity, and inclusivity.

Who is or will experience burden?

The burden would be experienced by persons or groups who do not approve of the proposed name.

Who is or will experience benefit?

Community members who approve of the name change will benefit from this policy. It will also benefit persons or groups whose historical contributions were historically underrecognized in North Carolina. The Town will benefit by reflecting its values through naming selections.

What are the root causes of inequity?

Historically, the naming of buildings has been grounded in institutional racism that has sought to elevate one version of history. This practice has resulted in buildings and monuments being named to reenforce a biased viewpoint and perpetuate racism and white supremacy.

What might be the unintended consequences of this action or strategy?

A naming policy could alienate people who do not approve of the name of the building or wish to see the building named for someone else.



Agenda Item Abstract

File Number: 23-114

Agenda Date: 4/4/2023
In Control: Town Council
Version: 1

File Type: Agendas

Appointments to the Planning Board

PURPOSE: The purpose of this item is for the Town Council to make appointments to the Planning Board.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Wesley Barker, Town Clerk, wbarker@carrboronc.gov
<<mailto:wbarker@carrboronc.gov>>, 919-918-7309

COUNCIL DIRECTION:

Race/Equity Climate Comprehensive Plan Other

The Town Council follows the Advisory Board Recruitment and Appointment Policy which was adopted on 11-21-2017. Text amendments to this policy were approved by the Town Council on 12-1-2020 and 4-13-2021, respectively, to the section entitled “Composition” which related to expanding the racial and ethnic diversity on advisory boards and commissions. It should be noted that the Advisory Board Recruitment and Appointment Policy has been evaluated using the Racial Equity Lens tool and has been sent to the CORE team for the next step in the review process. This review process should be completed by May 2023.

INFORMATION: The Planning Board consists of 11 members:

- 9 members, appointed by the Town Council, shall reside within the town.
- 1 member, appointed by the Orange County Board of Commissioners, shall reside within the town’s extraterritorial planning area.
- 1 member, appointed by the Orange County Board of Commissioners, shall reside within the town’s joint planning transition area.

Elmira Mangum, serving in the In-Town seat, is up for re-appointment and has indicated interest in being re-appointed for another term, which would be a second term.

Susan Poulton, who currently serves in the Joint Planning Transition Area seat, is up for re-appointment and has indicated interest in serving another term. It should be noted that there are no new applications received for this designated seat.

David Clinton, who currently serves as the ETJ Planning Area seat, is up for re-appointment. Mr. Clinton has served in this role since 2004. Mr. Clinton’s occupation is an architect and brings an area of special expertise to the Planning Board because of his occupation. Mr. Clinton has indicated he would be willing to be recommended to serve another term as the ETJ’s representative but would step aside if other applicants have applied. A new application has been received from Terri Buckner for the Planning Board. Ms. Buckner lives in the ETJ and has served on several Carrboro advisory boards in the past including the Affordable Housing Commission, Environmental Advisory Board, and Truth Plaque Task Force. Ms. Buckner has also served on the OWASA Board of Directors. The Council would need to recommend one ETJ applicant to the Board of County

Commissioners for this seat. It should be noted that Town Council could appoint one applicant to the ETJ seat and appoint the other applicant to an assigned in-town seat, if they desire

There are currently three vacancies on the Planning Board for In-Town seats. Several new applications have been received and the applicants have attended a Planning Board meeting and/or met with the Board Chair. These applicants are: April Barber, Gia DeHart, Linda Haac, Galen Kirkpatrick, David Peretin, Keith Sawyer and David Salvesen (who was recently appointed to the Transportation Advisory Board).

The applications and chair forms are included as Attachment B.

An informational matrix is included as Attachment C.

Pocket questions are included as Attachment D.

FISCAL IMPACT: N/A

RECOMMENDATION: It is recommended that the Town Council consider making appointments to the Planning Board and recommending appointments for the Joint Planning Transition Area and ETJ seats to the Orange County Commissioners.

A RESOLUTION MAKING APPOINTMENTS TO THE
PLANNING BOARD

Section 1. The Carrboro Town Council hereby appoints the following applicants to the Planning Board:

Appointee	Term Expiration	Seat
Elmira Mangum (reappointment)	2/2025	In-Town
	2/2025	In-Town
	2/2026	In-Town
	2/2026	In-Town

Section 2. The Carrboro Town Council requests that the Board of County Commissioners appoint as follows:

Appointee	Term Expiration	Seat
	2/2026	ETJ Seat (BOCC)
Susan Poulton (rec. reappointment)	2/2026	Joint Planning Transition Area (BOCC)

Section 3. This resolution shall become effective upon adoption.

This the 4th day of April 2023.

Print

Advisory Board Application - Submission #7026

Date Submitted: 11/7/2022

First Name*

April

Last Name*

BARBER

Date*

11/7/2022

Select today's date

Address1*

116 B Cheek Street

Address2

City*

CARRBORO

State

NC

Zip*

27510

Is this address located within the corporate limits of the Town of Carrboro?*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?*

Unsure

Telephone (111)-111-1111*

3368407570

Please enter your primary contact phone number.

Email Address*

april.scales75@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

What Year Were You Born?*

11/09/1975

Race*

multiracial

Please enter your race.

Sex*

female

Please enter your sex.

Ethnicity*

other

Occupation*

personal care aide/paralegal

Please enter your occupation.

Are you a registered Orange County Voter?*

Yes

Please answer Yes or No

Length of Residence in Orange County*

8 months

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro*

8 months

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- | | |
|---|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Greenways Commission |
| <input type="checkbox"/> Appearance Commission/NPDC | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Arts Committee | <input type="checkbox"/> OWASA Board of Directors |
| <input type="checkbox"/> Board of Adjustment | <input checked="" type="checkbox"/> Planning Board |
| <input type="checkbox"/> Climate Action Team | <input checked="" type="checkbox"/> Racial Equity Commission |
| <input type="checkbox"/> Community Safety Task Force | <input type="checkbox"/> Recreation and Parks Commission |
| <input type="checkbox"/> Economic Sustainability Commission | <input type="checkbox"/> Stormwater Advisory Commission |
| <input type="checkbox"/> Environmental Advisory Board | <input type="checkbox"/> Tourism Development Authority* |
| <input type="checkbox"/> Human Services Commission | <input type="checkbox"/> Transportation Advisory Board |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

Advisory Board Preference*

Planning Board

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

Other (advisory board not listed):

Racial Equity Commission

Please indicate by typing the advisory board that you are applying for.

****Employer/Self Employed**

Personal Care Aide/Paralegal

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

Number of Years Employed

8 months

Enter the number of years you have been employed at the organization listed to the left.

**** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

Required only for the Tourism Development Authority Application.

Community Activities/Organizational Memberships*

ICAN, IFC Commons Event

Please enter the requested information.

Relevant Experience:*

event planning, public speaking

Reasons You Wish to be Appointed*

I have a unique perspective and experiences that would be an asset to this community. My effective communication skills will open the hearts and minds of those who would otherwise be closed.

We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.*

As someone who is racially diverse, it is important to meet people where they are, communicate who you are, your views, and unify to make the community the best that that it can possibly be.

Have you ever served on any Town of Carrboro Committee or Board?*

If yes, which one(s)?

Are you currently serving on a Town Board or Committee?*

Yes

No

If yes, are you applying for a third consecutive term?*

Yes

No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

Wesley Barker

From: noreply@civicplus.com
Sent: Wednesday, March 29, 2023 3:31 PM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Planning Board
Chair Name	Braxton Foushee
Applicant First Name:	April
Applicant Last Name:	Barber
1. Has the applicant previously served on this or another advisory board?	No
2. If yes, how many total years have they served?	<i>Field not completed.</i>
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	No
5. Is the applicant applying for a special or expert seat on the advisory board?	No
6. If yes, which seat?	<i>Field not completed.</i>
7. Did the applicant attend an advisory board meeting?	No
8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?	Yes

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board:	Yes
10. If no, briefly explain:	The invitation to attend a board meeting includes information on the role of advisory boards.
11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.	Diversity
If other, please explain:	The applicant identifies as multiracial.

Email not displaying correctly? [View it in your browser.](#)

Print

Advisory Board Application - Submission #6972

Date Submitted: 10/13/2022

First Name*

Gia

Last Name*

DeHart

Date*

10/13/2022

Select today's date

Address1*

133 N Fields Circle

Address2

City*

Chapel Hill

State

NC

Zip*

27516

Is this address located within the corporate limits of the Town of Carrboro?*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?*

Unsure

Telephone (111)-111-1111*

6199974445

Please enter your primary contact phone number.

Email Address*

Gia.a.dehart@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

What Year Were You Born?*

1990

Race*

White

Please enter your race.

Sex*

Female

Please enter your sex.

Ethnicity*

White

Occupation*

Marketing in Defense Tech

Please enter your occupation.

Are you a registered Orange County Voter?*

Yes

Please answer Yes or No

Length of Residence in Orange County*

1 year

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro*

1 year

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- | | | | |
|-------------------------------------|--|-------------------------------------|---|
| <input type="checkbox"/> | Affordable Housing Advisory Commission | <input checked="" type="checkbox"/> | Greenways Commission |
| <input type="checkbox"/> | Appearance Commission/NPDC | <input type="checkbox"/> | Northern Transition Area Advisory Committee |
| <input type="checkbox"/> | Arts Committee | <input type="checkbox"/> | OWASA Board of Directors |
| <input type="checkbox"/> | Board of Adjustment | <input checked="" type="checkbox"/> | Planning Board |
| <input type="checkbox"/> | Climate Action Team | <input type="checkbox"/> | Racial Equity Commission |
| <input type="checkbox"/> | Community Safety Task Force | <input checked="" type="checkbox"/> | Recreation and Parks Commission |
| <input checked="" type="checkbox"/> | Economic Sustainability Commission | <input type="checkbox"/> | Stormwater Advisory Commission |
| <input type="checkbox"/> | Environmental Advisory Board | <input type="checkbox"/> | Tourism Development Authority* |
| <input type="checkbox"/> | Human Services Commission | <input type="checkbox"/> | Transportation Advisory Board |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

Advisory Board Preference*

Planning or Economic Sustainability

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

Other (advisory board not listed):

Please indicate by typing the advisory board that you are applying for.

****Employer/Self Employed**

Rebellion Defense, Inc

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

Number of Years Employed

2 years

Enter the number of years you have been employed at the organization listed to the left.

**** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

NA

**Required only for the Tourism Development Authority Application. **

Community Activities/Organizational Memberships*

Naval Academy Admissions Advisor Naval Academy Alumni Association (Triangle) Duke University Sanford School of Public Policy Veterans Association (Founding Member) Morris Grove Elementary PTA

Please enter the requested information.

Relevant Experience:*

- 10 years Naval officer leadership as a Public Affairs Officer, leading teams of 2 to 150 personnel. Experienced in community relations, media, and stakeholder engagement. Led the federal approval of Coastal Campus, a \$1B Congressionally mandated construction project in San Diego, CA within environmental & cultural constraints. Also led emergency operations and crisis communications for the 6 Dec 2019 terrorist attack in Pensacola, FL. - Currently lead marketing & policy for a defense innovation start up building software for national security. I work with Congress, think tanks, and trade associations to bring "software as a service" to the government and save tax payer dollars

Reasons You Wish to be Appointed*

I would like to bring my leadership experience and policy knowledge to my local community. I have only lived here for one year but my family has been here since 2006. We have planted roots in Carrboro after 10 years of military service across the U.S.

We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.*

Diversity of thought leads to a more innovative and inclusive society. To improve the lives of everyone, we must ensure everyone has a seat at the table. I am actively involved in improving diversity recruitment at the US Naval Academy as an admissions liaison.

Have you ever served on any Town of Carrboro Committee or Board?*

If yes, which one(s)?

No

Are you currently serving on a Town Board or Committee?*

Yes

No

If yes, are you applying for a third consecutive term?*

Yes

No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

Wesley Barker

From: noreply@civicplus.com
Sent: Wednesday, March 29, 2023 8:19 PM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Planning Board
Chair Name	Braxton Foushee
Applicant First Name:	Gia
Applicant Last Name:	DeHart
1. Has the applicant previously served on this or another advisory board?	No
2. If yes, how many total years have they served?	<i>Field not completed.</i>
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	No
5. Is the applicant applying for a special or expert seat on the advisory board?	No
6. If yes, which seat?	<i>Field not completed.</i>
7. Did the applicant attend an advisory board meeting?	No
8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?	Yes

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board:

Yes

10. If no, briefly explain:

Field not completed.

11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.

Field not completed.

If other, please explain:

Field not completed.

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Print

Advisory Board Application - Submission #6342

Date Submitted: 5/4/2022

First Name*

Linda

Last Name*

Haac

Date*

5/4/2022

Select today's date

Address1*

102 Mill Rock Ct.

Address2

City*

Carrboro

State

NC

Zip*

27510

Is this address located within the corporate limits of the Town of Carrboro?*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?*

Unsure

Telephone (111)-111-1111*

9193572014

Please enter your primary contact phone number.

Email Address*

lindahaac@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

What Year Were You Born?*

1949

Race*

White/Native American

Please enter your race.

Sex*

Female

Please enter your sex.

Ethnicity*

Mixed

Occupation*

Writer

Please enter your occupation.

Are you a registered Orange County Voter?*

Yes

Please answer Yes or No

Length of Residence in Orange County*

47 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro*

32 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- | | |
|---|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Greenways Commission |
| <input type="checkbox"/> Appearance Commission/NPDC | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Arts Committee | <input type="checkbox"/> OWASA Board of Directors |
| <input type="checkbox"/> Board of Adjustment | <input checked="" type="checkbox"/> Planning Board |
| <input type="checkbox"/> Climate Action Team | <input type="checkbox"/> Racial Equity Commission |
| <input type="checkbox"/> Community Safety Task Force | <input type="checkbox"/> Recreation and Parks Commission |
| <input type="checkbox"/> Economic Sustainability Commission | <input type="checkbox"/> Stormwater Advisory Commission |
| <input type="checkbox"/> Environmental Advisory Board | <input type="checkbox"/> Tourism Development Authority* |
| <input type="checkbox"/> Human Services Commission | <input type="checkbox"/> Transportation Advisory Board |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

Advisory Board Preference*

Planning Board

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

Other (advisory board not listed):

Please indicate by typing the advisory board that you are applying for.

****Employer/Self Employed**

Self Employed

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

Number of Years Employed

Enter the number of years you have been employed at the organization listed to the left.

**** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

As a writer and newspaper columnist, I have reported on the area, locally, regionally and nationally (including for Newsweek and Southern Living); been a dance critic writing about local dance artists and other performers; and have written a long-time column, "A Sense of Place," for The Chapel Hill News when it existed, writing about life here.

Required only for the Tourism Development Authority Application.

Community Activities/Organizational Memberships*

North Carolina Writers Network, member and panelist University Woman's Club, current first vice-president Global Mission Committee, Chapel of the Cross, member and past chair Friends of Bolin Creek, Public Education Coordinator Home Owners Association, Bolin Forest Phase 2, Secretary (Chapel Hill/Carrboro City Schools, numerous positions including PTA Council President in the past)

Please enter the requested information.

Relevant Experience:*

Served on Carrboro's Transportation Advisory Board for seven years, including being vice-chair and chair Served on Carrboro's Greenways Commission Served on Carrboro's Bike Steering Committee for its 2020 Bike Plan

Reasons You Wish to be Appointed*

I have served on Carrboro boards, commissions and committees until 2021, taking approx. a year off. These experiences have been especially rewarding and allowed me to contribute to the place that I live in and that I love. I would like to continue to be part of Carrboro's future. I have lived in Carrboro for several decades now and seen it change and prosper, giving me a perspective not always available in a community with many new and transient residents. I am also deeply knowledgeable about the Town as a whole, Town governance, community activities, and issues of importance here. I would like to be appointed to the Planning Board as this is where I believe I could be of the most service.

We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.*

Inclusion is a watchword for me. Only if all voices are not only raised but also heard and given weight will any community, town or nation for that matter reach its greatest potential.

Have you ever served on any Town of Carrboro Committee or Board?*

If yes, which one(s)?

Transportation Advisory Board, Greenways Commission

Yes

Are you currently serving on a Town Board or Committee?*

Yes

No

If yes, are you applying for a third consecutive term?*

Yes

No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

Wesley Barker

From: noreply@civicplus.com
Sent: Wednesday, March 29, 2023 8:34 PM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Planning Board
Chair Name	Braxton Foushee
Applicant First Name:	Linda
Applicant Last Name:	Haac
1. Has the applicant previously served on this or another advisory board?	Yes
2. If yes, how many total years have they served?	9+
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	No
5. Is the applicant applying for a special or expert seat on the advisory board?	No
6. If yes, which seat?	<i>Field not completed.</i>
7. Did the applicant attend an advisory board meeting?	Yes
8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?	<i>Field not completed.</i>

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board:

Yes

10. If no, briefly explain:

Field not completed.

11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.

Field not completed.

If other, please explain:

Field not completed.

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Wesley Barker

From: noreply@civicplus.com
Sent: Wednesday, November 30, 2022 12:05 AM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Application

Follow Up Flag: Follow up
Flag Status: Flagged

Advisory Board Application

First Name	Galen
Last Name	Kirkpatrick
Date	11/30/2022
Address1	203 Gary Rd
Address2	<i>Field not completed.</i>
City	Carrboro
State	NC
Zip	27510
Is this address located within the corporate limits of the Town of Carrboro?	Yes
Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?	Unsure
Telephone (111)-111-1111	9194284479
Email Address	galenkirkpatrick42@gmail.com
The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.	
What Year Were You Born?	1995
Race	white

Sex	male
Ethnicity	Jewish
Occupation	freelance audio engineer
Are you a registered Orange County Voter?	Yes
Length of Residence in Orange County	I grew up here
Length of Residence in the Town of Carrboro	On and off since 2010
I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):	Planning Board, Transportation Advisory Board
Advisory Board Preference	Planning Board
Other (advisory board not listed):	<i>Field not completed.</i>
**Employer/Self Employed	<i>Field not completed.</i>
Number of Years Employed	<i>Field not completed.</i>
** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.	<i>Field not completed.</i>
Community Activities/Organizational Memberships	I am part of a rich, vibrant community based around a form of traditional American folk dance called contra dancing. Dance events mostly happen through Triangle Country Dancers (TCD), a local nonprofit my parents helped start in the 1980s, and are often held at the Century Center. I grew up in this community, and it's now my privilege to give back through organizing events and using my audio engineering experience to run sound for live bands. I'll be joining TCD's board in the new year.
Relevant Experience:	I have a degree in structural engineering from Brown University. After college I worked for the engineering firm Arup, which included contributing to the design of large buildings and infrastructure projects all over the world, as well as master planning efforts for their sites. I later worked for GHD, another

engineering firm. I focused on audio engineering and AV design for Federal facilities in the DC area, though I did the job remotely from Carrboro. Finally, I've experienced Carrboro as a child, teenager, and adult, and have interacted with the area as a pedestrian, cyclist, bus rider, and driver. I care about improving the experience of everyone who spends time here, no matter their personal circumstances.

Reasons You Wish to be Appointed

I was lucky enough to grow up in Chapel Hill and Carrboro, and my family has lived here since 1947. I moved away for college and then work, but I moved back during the pandemic and decided to make Carrboro my long-term home. Now that I'm back, I want to give back to the community and help make sure that everything that's great about Carrboro is available for people of all backgrounds for generations to come. While I've lived here most of my life, I've spent time in a lot of different places along the way, and I see the different ways that infrastructure, planning, transportation, and land use either help or hinder cities and towns' ability to function smoothly for their residents. I'm really excited about the possibility of helping shape those decisions for Carrboro.

We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.

While my personal identity doesn't bring a lot of diversity to the table, my education gave me a thorough grounding in the principles of equity and justice. I care deeply about the long-term health and sustainability of Carrboro, and I know that making those happen requires conscious and intentional work to create a just, diverse, and inclusive community that is accessible to people and families of all different kinds of backgrounds.

Have you ever served on any Town of Carrboro Committee or Board?

No

If yes, which one(s)?

Field not completed.

Are you currently serving on a Town Board or Committee?

No

If yes, are you applying for a third consecutive term?

No

If yes, please describe how you meet one, or more, of

Field not completed.

the following exceptions
noted below.

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Wesley Barker

From: noreply@civicplus.com
Sent: Wednesday, March 29, 2023 8:31 PM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Planning Board
Chair Name	Braxton Foushee
Applicant First Name:	Galen
Applicant Last Name:	Kirkpatrick
1. Has the applicant previously served on this or another advisory board?	No
2. If yes, how many total years have they served?	<i>Field not completed.</i>
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	No
5. Is the applicant applying for a special or expert seat on the advisory board?	No
6. If yes, which seat?	<i>Field not completed.</i>
7. Did the applicant attend an advisory board meeting?	Yes
8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?	<i>Field not completed.</i>

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board:	Yes
10. If no, briefly explain:	<i>Field not completed.</i>
11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.	Occupation, Experience, or Special Skills
If other, please explain:	The applicant has a degree in structural engineering and experience with building and infrastructure design, and master planning efforts for sites.

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Wesley Barker

From: noreply@civicplus.com
Sent: Thursday, January 12, 2023 1:30 PM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

First Name	David
Last Name	Peretin
Date	1/12/2023
Address1	102B Elm St
Address2	<i>Field not completed.</i>
City	Carrboro
State	North Carolina
Zip	27510
Is this address located within the corporate limits of the Town of Carrboro?	Yes
Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?	No
Telephone (111)-111-1111	9196728980
Email Address	david@tesorocarrboro.com
The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.	
What Year Were You Born?	1991
Race	Caucasion
Sex	Male
Ethnicity	<i>Field not completed.</i>

Occupation	Cook
Are you a registered Orange County Voter?	Yes
Length of Residence in Orange County	16 years
Length of Residence in the Town of Carrboro	8 years
I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):	Economic Sustainability Commission, Planning Board
Advisory Board Preference	Planning
Other (advisory board not listed):	Safe routes to schools.
**Employer/Self Employed	Self employed
Number of Years Employed	2.5
** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.	I operate a business on Weaver St that attracts guests from all over the state.
Community Activities/Organizational Memberships	N/A
Relevant Experience:	As a resident and business operator in the heart of town I have put the town of Carrboro and its success at the center of my life.
Reasons You Wish to be Appointed	I am a 31 year old single father that operates a business here and grew up in the chapel hill/carrboro area. I feel that this life experience and representation of my age bracket could be a useful perspective.
We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are	I believe our right to express our individuality as free thinking members of society is of the utmost importance. A diverse, kind, and active community is what makes Carrboro such a wonderful place. I also think civic participation to support these ideals is a duty that I am excited to participate in.

important not only in advisory board/commission work but also in all facets of local government and community work.

Have you ever served on any Town of Carrboro Committee or Board? No

If yes, which one(s)? *Field not completed.*

Are you currently serving on a Town Board or Committee? No

If yes, are you applying for a third consecutive term? No

If yes, please describe how you meet one, or more, of the following exceptions noted below. *Field not completed.*

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Wesley Barker

From: noreply@civicplus.com
Sent: Friday, March 24, 2023 3:36 PM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Planning Board
Chair Name	Braxton Foushee
Applicant First Name:	David
Applicant Last Name:	Peretin
1. Has the applicant previously served on this or another advisory board?	No
2. If yes, how many total years have they served?	<i>Field not completed.</i>
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	No
5. Is the applicant applying for a special or expert seat on the advisory board?	No
6. If yes, which seat?	<i>Field not completed.</i>
7. Did the applicant attend an advisory board meeting?	Yes
8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?	<i>Field not completed.</i>

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board:	Yes
10. If no, briefly explain:	<i>Field not completed.</i>
11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.	Other
If other, please explain:	This applicant would represent a younger population for the Planning Board.

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Wesley Barker

From: noreply@civicplus.com
Sent: Thursday, January 19, 2023 9:32 AM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

First Name	David
Last Name	Salvesen
Date	1/19/2023
Address1	1805 Pathway Drive
Address2	<i>Field not completed.</i>
City	Carrboro
State	NC
Zip	27510
Is this address located within the corporate limits of the Town of Carrboro?	Yes
Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?	No
Telephone (111)-111-1111	9196128837
Email Address	dasalvesen@gmail.com
The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.	
What Year Were You Born?	1957
Race	White
Sex	M
Ethnicity	<i>Field not completed.</i>

Occupation	Retired
Are you a registered Orange County Voter?	Yes
Length of Residence in Orange County	26 years
Length of Residence in the Town of Carrboro	25 years
I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):	Planning Board, Transportation Advisory Board
Advisory Board Preference	Planning Board
Other (advisory board not listed):	<i>Field not completed.</i>
**Employer/Self Employed	Retired
Number of Years Employed	<i>Field not completed.</i>
** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.	<i>Field not completed.</i>
Community Activities/Organizational Memberships	I volunteer as a driver at TABLE to deliver food to those in need
Relevant Experience:	I have taught courses at UNC and at Duke in land use and city planning. I worked at the Institute for the Environment at UNC for over 10 years and before that at the Center for Urban and Regional Studies, where I conducted research on issues such as community resiliency to natural disasters and economic development. I also taught courses on sustainable cities and led two study abroad courses focusing on how to make cities more sustainable. Currently, I teach a graduate course on Land Use Policy at Duke University's Nicholas School for the Environment.
Reasons You Wish to be Appointed	I've lived in Carrboro for 25 years and have seen the town grow and change since then, mostly for the better. I love Carrboro but believe there's room for improvement. I'd like to think that what I have learned teaching and researching at UNC, and

working with communities all across the state, might be relevant to address some of the issues facing Carrboro today and in the future. Also, now that I'm semi-retired, I have the time to serve on an advisory board.

We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.

Carrboro. is a community of people who differ in many ways, but whose voices, needs and aspirations are important and should be given a voice in decisions that affect them. It's important to engage those who may feel marginalized and who might otherwise not be heard. Advisory committees can influence policy decisions, so it's important for all to feel that they have been heard, regardless of race, gender or abilities.

Have you ever served on any Town of Carrboro Committee or Board?

No

If yes, which one(s)?

Field not completed.

Are you currently serving on a Town Board or Committee?

No

If yes, are you applying for a third consecutive term?

No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

Field not completed.

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Wesley Barker

From: noreply@civicplus.com
Sent: Wednesday, March 29, 2023 8:16 PM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Planning Board
Chair Name	Braxton Foushee
Applicant First Name:	David
Applicant Last Name:	Salvesen
1. Has the applicant previously served on this or another advisory board?	No
2. If yes, how many total years have they served?	<i>Field not completed.</i>
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	No
5. Is the applicant applying for a special or expert seat on the advisory board?	No
6. If yes, which seat?	<i>Field not completed.</i>
7. Did the applicant attend an advisory board meeting?	Yes
8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?	<i>Field not completed.</i>

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board:	Yes
10. If no, briefly explain:	<i>Field not completed.</i>
11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.	Occupation, Experience, or Special Skills
If other, please explain:	The applicant has taught courses at UNC & Duke in land use and city planning. Of note, the applicant was appointed to the TAB in March 2023.

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Print

Advisory Board Application - Submission #7178

Date Submitted: 1/3/2023

First Name*

Keith

Last Name*

Sawyer

Date*

1/3/2023

Select today's date

Address1*

207 Wyndham Drive

Address2

City*

Chapel Hill

State

NC

Zip*

27516

Is this address located within the corporate limits of the Town of Carrboro?*

Yes

Please select Yes or No.

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?*

No

Telephone (111)-111-1111*

9199038124

Please enter your primary contact phone number.

Email Address*

rkeithsawyer@gmail.com

Enter your primary email address.

The demographic information provided below is of interest because your elected officials want the Town's advisory boards to reflect the diversity of the Town. Diversity of the applicant pool is a priority of the Board.

What Year Were You Born?*

1960

Race*

White

Please enter your race.

Sex*

Male

Please enter your sex.

Ethnicity

Occupation*

Professor

Please enter your occupation.

Are you a registered Orange County Voter?*

Yes

Please answer Yes or No

Length of Residence in Orange County*

10

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro*

9

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Select no more than two (2)):

- | | |
|---|--|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Greenways Commission |
| <input type="checkbox"/> Appearance Commission/NPDC | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Arts Committee | <input type="checkbox"/> OWASA Board of Directors |
| <input type="checkbox"/> Board of Adjustment | <input checked="" type="checkbox"/> Planning Board |
| <input type="checkbox"/> Climate Action Team | <input type="checkbox"/> Racial Equity Commission |
| <input type="checkbox"/> Community Safety Task Force | <input type="checkbox"/> Recreation and Parks Commission |
| <input type="checkbox"/> Economic Sustainability Commission | <input type="checkbox"/> Stormwater Advisory Commission |
| <input type="checkbox"/> Environmental Advisory Board | <input type="checkbox"/> Tourism Development Authority* |
| <input type="checkbox"/> Human Services Commission | <input type="checkbox"/> Transportation Advisory Board |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

Advisory Board Preference*

Planning Board

Please indicate your preference by typing your first choice. Please limit your selection above to two boards).

Other (advisory board not listed):

Please indicate by typing the advisory board that you are applying for.

****Employer/Self Employed**

University of North Carolina

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

Number of Years Employed

10

Enter the number of years you have been employed at the organization listed to the left.

**** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

I'm not sure what to say! I'm a musician and my band played at the Carrboro Music Festival in 2022, if that counts

**Required only for the Tourism Development Authority Application. **

Community Activities/Organizational Memberships*

Occasionally volunteering for the PTSA at McDougle MS and CHHS. Walking dogs at the Orange County Animal Shelter. Young puppy trainer for Eyes, Ears, Nose, and Paws (EENP). Playing music in different bands.

Please enter the requested information.

Relevant Experience:*

No experience with planning or development. But I've lived in a lot of different big cities before moving to Carrboro.

Reasons You Wish to be Appointed*

My family has lived in Carrboro for 9 years, first in the town center for two years in Roberson Place, and now in Wexford for 7 years. We do pretty much all of our shopping and dining in the Carrboro city limits and we love it here! I'm interested in zoning and development from a big picture and long-term perspective, not just for how it impacts any one community.

We believe as a Town and as a Town Council that racial equity and diversity and inclusion are important. Please tell us your thoughts about this and why they are important not only in advisory board/commission work but also in all facets of local government and community work.*

Compared to how diverse America is throughout the country, Carrboro is a relatively homogenous town on many metrics (race, education level, income, political affiliation). This means that Carrboro needs to work even harder to attain diversity.

Have you ever served on any Town of Carrboro Committee or Board?*

If yes, which one(s)?

No

Are you currently serving on a Town Board or Committee?*

Yes

No

If yes, are you applying for a third consecutive term?*

Yes

No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

After completing two full terms, a member must take off one year before applying for re-appointment to the same advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. A lack of applicants.

Wesley Barker

From: noreply@civicplus.com
Sent: Wednesday, March 29, 2023 8:22 PM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Planning Board
Chair Name	Braxton Foushee
Applicant First Name:	Keith
Applicant Last Name:	Sawyer
1. Has the applicant previously served on this or another advisory board?	No
2. If yes, how many total years have they served?	<i>Field not completed.</i>
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	No
5. Is the applicant applying for a special or expert seat on the advisory board?	No
6. If yes, which seat?	<i>Field not completed.</i>
7. Did the applicant attend an advisory board meeting?	Yes
8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?	<i>Field not completed.</i>

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board:

Yes

10. If no, briefly explain:

Field not completed.

11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.

Field not completed.

If other, please explain:

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Volunteer Application Orange County Advisory Boards and Commissions

Name: Ms. Terri Buckner
Name Called:
Home Address: 306 Yorktown Drive
 Chapel Hill NC 27516
Phone: 919-672-8271
Email: tbuckner@ibiblio.org
Year of OC Residence: 1976
Township of Residence: Chapel Hill
Zone of Residence: Carrboro ETJ
Gender Identity: Female
Ethnic Background: White
Age Range: 60+

Community Activities/Organizational Memberships:

Orange County Project Review Committee (Partnership to End Homelessness) Orange County Broadband Task Force Carrboro Truth Plaque Committee

Past Service on Orange County Advisory Boards:

OWASA Board of Directors
 Commission for the Environment

Boards/Commissions applied for:

Durham Technical Community College Board of Trustees

Background, education and experience relevant to this board:

I have a masters degree in instructional design and am ABD in Educational Research with an emphasis in adult education and educational economics. I have taught at two universities and one community college. Most recently, I served on a volunteer committee for the Chapel Hill Carrboro City Schools to review their vocational curriculum.

Reasons for wanting to serve on this board:

I am deeply committed to the success of our community college system. As a project coordinator for a STEM project at Florida A&M, I counseled students who would not have been able to afford college if they had not been able to complete their general education credits at the community college. For many students, especially those in rural and under-funded urban high schools, the community college helps build the study skills and academic independence needed to be successful in a 4-year school. The community college also serves the needs of adult learners who need basic academic and technical skills. This is a population that I believe is not always well represented by academic administrators.

Contribution to the diversity of viewpoints on this board:

Conflict of Interest:

Orange County Housing Authority

Background, education and experience relevant to this board:

Three years on the Carrboro Affordable Housing Commission, years of informal participation with the annual homeless count with Carrboro police, full career of working with budgets and project planning.

Reasons for wanting to serve on this board:

I have the knowledge and skills to help my community.

Contribution to the diversity of viewpoints on this board:

I am a senior citizen with a physical handicap living on a retirement budget.

Conflict of Interest:

Carrboro Planning Board

Background, education and experience relevant to this board:

I have lived in the Carrboro ETJ for 21 years, convinced the two towns and the county to authorize a Smith Level Road Task Force, learned a lot about planning and zoning when I served on the Carrboro Environmental Advisory Board

Reasons for wanting to serve on this board:

The Carrboro ETJ area is in the University Lake watershed. I want to protect that watershed while still helping the town grow responsibly.

Contribution to the diversity of viewpoints on this board:

I would represent the residents of the ETJ from a position of experience and an environmental ethic.

Conflict of Interest:

Boards/Commissions appointments:

Historic Preservation Commission (APPLICANTS SHALL RESIDE WITHIN THE TERRITORIAL

Application Date: 1/9/2018

Background, education and experience relevant to this board:

I have been photographing historical structures throughout Orange County for many years. Attended 2015 Vernacular Architecture Forum annual conference to learn more about the formal methods of historical preservation. Several American Studies courses that

Reasons for wanting to serve on this board:

An extra-curricular passion. Wish to help preserve Orange County history in the midst of unprecedented growth. Help find the balance between growth/change and preservation

Conflict of Interest:

No

Orange County Broadband Task Force

Application Date: 12/30/2020

Background, education and experience relevant to this board:

I served on the Chapel Hill Information Technology Advisory Committee that recommended the town work with NC DOT to lay fiber cable when the traffic signal system was upgraded and I was the project manager on the North Carolina Next Generation Network pro

Reasons for wanting to serve on this board:

In today s economy, broadband needs to be treated like any other utility. Children need it for school, entrepreneurs need it to do business, everyone needs it for healthcare, paying bills, and generally living their lives. I have the educational backgroun

Conflict of Interest:

Other Comments:

This application was current on: 1/9/2023 10:10:00 AM

Date Printed: 2/14/2023

Wesley Barker

From: noreply@civicplus.com
Sent: Wednesday, March 29, 2023 8:37 PM
To: Wesley Barker; Mary Bryant
Subject: Online Form Submittal: Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Chair Report (Complete One Per Applicant)

Advisory Board Name:	Planning Board
Chair Name	Braxton Foushee
Applicant First Name:	Terri
Applicant Last Name:	Buckner
1. Has the applicant previously served on this or another advisory board?	Yes
2. If yes, how many total years have they served?	4+
3. Is the applicant already serving on this advisory board and seeking reappointment to their second, full term?	No
4. Is the applicant already serving on this advisory board and completed their two full terms?	No
5. Is the applicant applying for a special or expert seat on the advisory board?	Yes
6. If yes, which seat?	Carrboro ETJ
7. Did the applicant attend an advisory board meeting?	No
8. If applicant did not attend an advisory board meeting, did you contact them via phone or email?	No

9. Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board:	Yes
10. If no, briefly explain:	Applicant just submitted an application; can invite to April meeting.
11. In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Town Council liaison.	<i>Field not completed.</i>
If other, please explain:	<i>Field not completed.</i>

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Membership Information Matrix Planning Board

First Name	Last Name	Seat Designation	Race (as noted by applicant)	Ethnicity (if noted by applicant)	Sex	Address	City, St, Zip	YOB	Occupation/Expertise Content	Most Recent Appointed Date
CURRENT MEMBERS										
Bruce	Sinclair	In-Town	White	Not indicated	M	1530 Pathway Dr.	Carrboro, NC 27510	1951	Retired	3/10/2020
Catherine	Fray	In-Town	White	Not indicated	Nonbinary	116 Alabama Ave.	Carrboro, NC 27510	1986	IT Consultant	3/10/2020
Khadijah	Amina	In-Town	Black	Not indicated	F	300 S. Camellia	Carrboro, NC 27510	not indicated	Retired	4/6/2021
Braxton	Foushee	In-Town	Black	Not indicated	M	100 Williams St.	Carrboro, NC 27510	1939	Retired	4/6/2021
Rachel	Gaylord-Miles	In-Town	White	Not indicated	F	124 Fidelity St.	Carrboro, NC 27510	1992	Environmental Transportation Planner	4/24/2018
Elmira	Mangum	In-Town	Black	Not indicated	F	102 Rivercreek Pl.	Carrboro, NC 27510	1963	Retired	3/10/2020
Susan	Poulton	Joint Planning Transition Ar	White	Not indicated	F	8720 Union Grove Ch. Rd.	Chapel Hill, NC 27516	1949	Retired	3/10/2023
David	Clinton	ETJ	White	Not indicated	M	106 Fox Run	Chapel Hill, NC 27516	not indicated	Architect	6/18/2019
VACANT		In-Town								
VACANT		In-Town								
VACANT		In-Town								
APPLICANTS										
Linda	Haac	Seeking In-Town Seat	White/Native American	Mixed	Female	102 Mill Rock Ct.	Carrboro, NC 27510	1949	Writer	
Gia	DeHart	Seeking In-Town Seat	White	White	Female	133 N Fields Cir.	Chapel Hill, NC 27516	1990	Marketing in Defense Tech	
April	Barber	Seeking In-Town Seat	Multiracial	Other	Female	116 B Cheek St.	Carrboro, NC 27510	1975	Personal Care Aide/Paralegal	
Keith	Sawyer	Seeking In-Town Seat	White	Not indicated	Male	207 Wyndham Dr.	Carrboro, NC 27510	1960	Occupation- Professor UNC	
David	Peretin	Seeking In-Town Seat	Caucasian	Not indicated	Male	102-B Elm St.	Carrboro, NC 27510	1991	Business operator in Carrboro/Cook, Parent	
Galen	Kirkpatrick	Seeking In-Town Seat	White	Jewish	Male	203 Gary Rd.	Carrboro, NC 27510	1995	Retired	
David	Salvesen	Seeking In-Town Seat	White	Not indicated	Male	1805 Pathway Dr.	Carrboro, NC 27510	1957	Retired- Land Use/Planning instructor/ UNC	*recently appointed to TAB
Terri	Buckner	Seeking ETJ Seat	White	Not indicated	Female	306 Yorktown Dr.	Chapel Hill, NC 27516	Age 60+	Retired	

RACIAL EQUITY POCKET QUESTIONS

Advisory Board Appointments

Following the Advisory Board Recruitment and Appointment Policy

What are the racial impacts?

- There continues to be a need for more diverse representation on advisory board and commissions, as well as interest. Some members of the community may not be able to participate on these boards and commissions due to limitations on transportation, lack of childcare and the affordability of each. Further, some members may not have adequate access to internet or equipment, which can cause them to miss out on announcements, recruitment efforts and participation in virtual meetings. Some community members may have jobs that cause them to work outside of “normal” business hours, which would prohibit them from attending meetings. Further, there may be a historical mistrust of government or fear of not being heard by others, which limit interest in applications to advisory boards and commissions by people of color and lower-incomes households.

Who is or will experience burden?

- Lower-income households and people of color are burdened by possibly not being able to participate on advisory boards and commissions due to limitations on child-care, transportation, internet access and job demands. Additionally, if these groups have a distrust of government or historical experience of not being heard, they will not choose to participate or even apply for advisory boards or commissions, when they could in fact be an exceptional asset to a board or commission and be the voice representing their particular demographic, which may not be as well represented.

Who is or will experience benefit?

- Lower-income households and people of color would benefit by the ideas of new initiatives to bolster participation which could include stipends for childcare/transportation, stronger community outreach and education about the important roles advisory board and commission members play in town recommendations & decisions. It further signifies the important need for all voices to have a seat at the table which in turn benefits all town citizens and the work of the boards and commissions.
- Further, if more equitable solutions aren’t present, those who do not have issues with childcare, transportation, highspeed internet, or who live in more affluent, “plugged-in” areas of town, are able to continue serving on boards and having a voice at the table much easier, thus possibly benefiting more on initiatives and recommendations to the governing board, because there would be less diversity and equity at the table of these boards & commissions, and further isolating those other important areas and voices of the community.

What are the root causes of inequity?

- Recruitment efforts in the past have relied on advertising (hanging posters, social media, etc.), and word of mouth to groups of people that may align with only a certain neighborhood(s) or demographic(s). These are mainstream, accepted practices in most communities that have been the same for many years. This has been unintentional. Further, up until the advisory board recruitment and appointment policy was created by the Town, there was less direction on the recruitment processes for advisory boards. The adoption and amendments to the advisory board recruitment and appointment policy over the past few years have worked to address historical inequities and making sure diverse applicant pools are being brought to Council.

RACIAL EQUITY POCKET QUESTIONS

Advisory Board Appointments

Following the Advisory Board Recruitment and Appointment Policy

What might be the unintended consequences of this action or strategy?

- By considering new initiatives to possibly offer incentives to advisory board members, and for recruitment efforts, a distrust of government or missing educational component may still exist within some communities and may keep qualified citizens from applying to these boards and commissions.