



301 W. Main St.
Town Hall
Carrboro, NC 27510

13 **Present:** Mayor Pro-Tem Susan Romaine, Council Member Barbara Foushee,
14 Council Member Randee Haven-O'Donnell, Council Member Danny Nowell,
15 Council Member Sammy Slade

17 **Excused:** Mayor Damon Seils

19 **Also Present:** Richard White, Town Manager; Wesley Barker, Town Clerk; Mary
20 Bryant, Deputy Town Clerk; Nick Herman, Town Attorney

24 COUNCIL MEMBER FOUSHEE MADE A MOTION TO EXCUSE MAYOR SEILS
25 FROM THE MEETING, SECONDED BY COUNCIL MEMBER HAVEN-
26 O'DONNELL. VOTE: AFFIRMATIVE ALL

28 EXCUSED: MAYOR DAMON SEILS

32 **POETRY READING**

34 Fred Joiner, the Poet Laureate of the Town of Carrboro, read a poem by Paulette
35 Beete called "Still Life with Bullets" and "Equinox" by Tameko Beyer.

39 **PROCLAMATION-PERIOD POVERTY AWARENESS WEEK**
40
41 Mayor Pro-Tem Susan Romaine read a proclamation for Period Poverty Awareness

42 Week.

43
44 Michelle Old, Founder of the Diaper Bank of North Carolina, accepted the proclamation.

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47
48 **PUBLIC COMMENT**

49
50 **Andrea Eisen**, Carrboro resident, spoke about safety issues affecting Present Day on
51 Main. She talked about the art and outreach programs that the owners of Present Day
52 on Main offer to the community.

53 **Sherdenia Weaver**, spoke about the safety at the corner of Lloyd and West Main
54 Streets. She said that there are trees that block the sight line at the corner. She would
55 like for the Town to investigate and do whatever they can to improve safety in this
56 spot. Ms. Weaver asked if the Town could make one of the streets one-way or install
57 speed bumps to improve the traffic safety.

58 **Makeda Ma'at**, Executive Director of Grow to Life, invited everyone to the
59 Landings Block Party, May 30 from 4-6 pm.

60 **Jennifer Gill**, Inter-Faith Council for Social Service Development Director, spoke
61 about the importance of IFC to the community. She asked the Town to commit public
62 funds in the budget to IFC.

63 **Alan Rosen**, employee of IFC, spoke about the importance of IFC to the community.
64 He spoke about the importance of the Interlocal Commitment.

65 **Jay Miller**, Board Treasurer at IFC, thanked the Town Council for their support of
66 non-profit organizations in Carrboro. He spoke about the need for \$650,000 to shelter
67 people in need.

68 **Dow Williamson**, IFC volunteer and donor, asked the Town to approve their
69 requested funding. He spoke about the valuable services that IFC provides to
70 vulnerable people and the funding needed to provide these services.

71 **Quinton Harper**, chairman of the Affordable Housing Advisory Commission, spoke
72 about the importance of the Town supporting the Interlocal Agreement with IFC.

73 **Tom Fenn**, Carrboro resident, spoke about the importance of the Town supporting
74 the Interlocal Agreement with IFC to provide funding for emergency housing for the
75 homeless community.

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78
79 **APPROVAL OF MINUTES FROM THE MARCH 8, 2022 MEETING**

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81 **THE MINUTES FOR MARCH 8, 2022 WERE TABLED UNTIL THE NEXT
82 MEETING.**

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84 *****

87 **FIRE DEPARTMENT MONTHLY REPORT**

88

89 The purpose of this agenda item was to provide the Town Council with a monthly
90 overview of service calls.

91

92 **MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY**
93 **COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT.**

94 **VOTE: AFFIRMATIVE ALL**

95

96 **EXCUSED: MAYOR DAMON SEILS**

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100 **STORMWATER UTILITY MONTHLY REPORT**

101

102 The purpose of this item was to provide the monthly update regarding Stormwater
103 Utility projects and initiatives.

104 **MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY**
105 **COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT.**

106 **VOTE: AFFIRMATIVE ALL**

107

108 **EXCUSED: MAYOR DAMON SEILS**

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111

112 **ECONOMIC DEVELOPMENT MONTHLY REPORT**

113

114 The purpose of this item was to provide a regular monthly activities and status report.

115

116 **MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY**
117 **COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT.**

118 **VOTE: AFFIRMATIVE ALL**

119

120 **EXCUSED: MAYOR DAMON SEILS**

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124 **POLICE DEPARTMENT MONTHLY REPORTS**

125

126 The purpose of this item was to provide a brief overview of service calls for the
127 month of April.

128

129 **MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY**
130 **COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT.**

131 **VOTE: AFFIRMATIVE ALL**

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133 **EXCUSED: MAYOR DAMON SEILS**

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137 **A REQUEST TO ADOPT A RESOLUTION TO AWARD RETIRED POLICE**
138 **K9 TURBO TO HANDLER POIII KARISSA KIMREY**

139

140 POIII Kimrey's K9 partner will retire after more than eight years of service to the
141 Carrboro Police Department and the Town of Carrboro due to age and other health
142 issues.

143

144 **A motion was made by Council Member Foushee, seconded by Council Member Haven-**
145 **O'Donnell that the following resolution be approved:**

146 **K-9 RETIREMENT RESOLUTION**

147 **WHEREAS**, K-9 Turbo is owned by the Town of Carrboro; and

148 **WHEREAS**, K-9 Turbo has faithfully served the Town and its citizens for 8 years; and

149 **WHEREAS**, K-9 Turbo will retire from his position as Police Canine effective May 19, 2022;
150 and

151 **WHEREAS**, the Mayor and Town Council, by this resolution, wish to express their great
152 appreciation to K-9 Turbo for service, loyalty, and dedication to the Town of Carrboro;

153 **NOW THEREFORE, BE IT RESOLVED** that the Town of Carrboro, in accordance with
154 North Carolina General Statute 160A-266, declares K-9 Turbo to be surplus property upon
155 retirement from service and authorizes his assigned handler, POIII Karissa Kimrey, to take
156 ownership of K-9 Turbo upon her execution of a hold harmless agreement to provide proper care
157 for the dog for the remainder of the life of the animal. By executing that agreement POIII Karissa
158 Kimrey will assume all liability and responsibility for the dog.

159 This is the 25th day of May 2022

160 **The motion carried unanimously by the following vote:**

161 **Ayes:** Mayor Pro-Tem Susan Romaine, Council Member Barbara Foushee, Council Member
162 Randee Haven-O'Donnell, Council Member Danny Nowell, and Council Member Sammy Slade

163 **Excused:** Mayor Damon Seils

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167 **AFFORDABLE HOUSING UPDATE**

168

169 The purpose of this item was for the Town Council to receive an update on the
170 Town's Affordable Housing activities.

171
172 **MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY**
173 **COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT.**
174 **VOTE: AFFIRMATIVE ALL**

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176 **EXCUSED: MAYOR DAMON SEILS**

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179
180 **PUBLIC HEARING**

181
182 The purpose of this public hearing was for the Town Council to hold a public hearing on
183 Special Use Permit-A application for the ArtsCenter to renovate the existing building at 400
184 Roberson Street. Mayor Pro-Tem Romaine opened the public hearing.

185
186 James Thomas, Land Use Planner for the Town, gave a presentation about the project.

187
188 Jeremy Anderson, Land Planner, Tom Tolley, Certified Appraiser & David Grange, Project
189 Architect, gave the applicant's presentation and responded to questions from the Council.

190
191 Robert Joyner, representing the Roberson Place Homeowners Association, said that the main
192 concern was added bus traffic on Sweet Bay Place. He said there are also concerns about
193 increased noise.

194
195 Town Manager White said that this Special Use Permit-A application item will be on the June
196 7, 2022, agenda for further discussion.

197
198 **MOTION WAS MADE BY COUNCIL MEMBER NOWELL, SECONDED BY**
199 **COUNCIL MEMBER SLADE, THAT STAFF PREPARE A RESOLUTION FOR THE**
200 **ADOPTION OF THIS ITEM AT THE JUNE 7, 2022, MEETING WITH**
201 **CONSIDERATION OF THE 10-FOOT SIDEWALK ISSUE.**

202 **VOTE: AFFIRMATIVE ALL**

203
204 **EXCUSED: MAYOR DAMON SEILS**

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207
208 **CAPITAL IMPROVEMENT PLAN FY23 THROUGH FY27**

209
210 The purpose of this agenda item was to present a report to the Town Council on the proposed
211 Capital Improvement Plan (CIP) for FY23 through FY27.

212
213 Cary McNallan, Deputy Finance Director, gave the staff presentation.

215 A motion was made by Council Member Haven-O'Donnell, seconded by Council Member
216 Slade to accept the report on the Capital Improvements Plan for FY 2023 through FY
217 2027.

218 **RESOLUTION TO ACCEPT REPORT ON**
219 **CAPITAL IMPROVEMENTS PLAN FOR FY 2023 THROUGH FY 2027**

220 **WHEREAS**, the Town Manager and staff have developed a Capital Improvements Plan for
221 FY 2023 through FY 2027; and,

222 **WHEREAS**, the Town of Carrboro recognizes that a Capital Improvements Plan enables
223 staff and the Town Council to plan for future capital needs and investments necessary to
224 provide quality services to residents; and,

225 **WHEREAS**, the Capital Improvements Plan is a five year planning tool designed to address the
226 Town's capital needs with regards to: 1) maintaining the existing infrastructure to protect the
227 Town's investments; 2) expanding the Town's tax base in a way that will benefit both future and
228 current citizens; 3) complying with state and federal mandates; 4) incorporating energy and
229 climate protection strategies; 5) providing Town services in the most efficient and safe manner;
230 and, 6) managing and encouraging orderly implementation of Town adopted needs assessments,
231 strategic and program master plans; and,

232 **WHEREAS**, the recommended FY 2023 through FY 2027 Capital Improvements
233 Plan has been presented to the Town Council; and,

234 **WHEREAS**, no appropriation of funds for a project(s) is made by the CIP and such
235 appropriation is made by the Town Council through the adoption of a project
236 ordinance or in the annual operating budget.

237 **NOW THEREFORE BE IT RESOLVED** that the Town of Carrboro Town Council accepts
238 the Report on Capital Improvements Plan for FY 2023 through FY 2027 and offers the following
239 changes or directions:

- 240 1. Review key priorities number 2 and number 3 listed within the Carrboro Bicycle
241 Transportation Plan found in Chapter 6: Strategies.
242 2. Pursue renovations at Town Hall as soon as possible.
243 3. To account for solar study projects within the Capital Improvements Plan.

244 The motion carried by the following vote:

245
246 **Ayes: Mayor Pro Tem Susan Romaine, Council Member Barbara Foushee, Council**
247 **Member Randee Haven-O'Donnell, Council Member Danny Nowell, and Council**
248 **Member Sammy Slade**

250 Excused: Mayor Damon Seils

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254 **AMENDMENT TO FY22 ADOPTED BUDGET**

255

256 The purpose of this item was to request that the Town Council approve a budget amendment
257 to the General Fund Operating Budget and the Affordable Housing Special Revenue Fund
258 based on year-to-date actual revenue collections and trends.

259

260 Arche McAdoo, Finance Director, gave the staff presentation.

261

262 **A motion was made by Council Member Slade, seconded by Council Member**
263 **Haven-O'Donnell, that the ordinance be approved.**

264

265

266 **AMENDMENT TO FY 2021-22 GENERAL FUND AND AFFORDABLE HOUSING**
267 **SPECIAL REVENUE FUND BUDGETS**
268 **ORDINANCE NO. 10 / 2021-22**

269

270 **WHEREAS**, the Carrboro Town Council adopted Annual Budget Ordinance No.20/20-21 for
271 FY 2021-22 on June 22, 2021; and

272

273 **WHEREAS**, the Town now finds it necessary to amend this budget ordinance due to
274 additional revenues; and,

275

276 **NOW, THEREFORE, BE IT ORDAINED**, that in accordance with authority contained in
277 G.S. 159-15, the following revenue and expense accounts are amended as shown and that the
278 total amount appropriated for expenditures are herewith amended as follows:

279

280

281

	<u>FY22</u>		<u>FY22</u>	
	<u>Adopted</u> <u>Budget</u>	<u>Proposed</u> <u>Changes</u>	<u>Amended</u> <u>Adopted Budget</u>	
Revenues				
Ad Valorem Taxes	\$ 14,063,175	\$ 1,436,825	\$ 15,500,000	
Local Sales Taxes	\$ 4,895,670	\$ 578,558	\$ 5,474,228	
Other Taxes/Licenses	\$ 1,454,496	\$ 75,504	\$ 1,530,000	
Occupancy Taxes	\$ 103,093	\$ 76,907	\$ 180,000	
Intergovernmental	\$ 2,038,398	\$ -	\$ 2,038,398	
Permits & Fees	\$ 1,238,860	\$ -	\$ 1,238,860	
Other Revenues	\$ 464,389	\$ (24,000)	\$ 440,389	
Fund Balance	\$ 1,089,720	\$ (1,001,654)	\$ 88,066	
Total Revenues	\$ 25,347,801	\$ 1,142,140	\$ 26,489,941	
Expenditures				
General Government	\$ 6,046,823	\$ 201,920	\$ 6,248,743	
Public Safety	\$ 7,207,887	\$ 75,000	\$ 7,282,887	
Planning	\$ 1,668,342	\$ -	\$ 1,668,342	
Transportation	\$ 2,011,768	\$ -	\$ 2,011,768	
Public Works	\$ 4,026,756	\$ 55,000	\$ 4,081,756	
Recreation, Parks, & Cultural Re:	\$ 1,908,568	\$ 150,000	\$ 2,058,568	
Non-Departmental	\$ 1,600,867	\$ 660,220	\$ 2,261,087	
Debt Service	\$ 876,790	\$ -	\$ 876,790	
Total Expenditures	\$ 25,347,801	\$ 1,142,140	\$ 26,489,941	

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283

284 **BE IT FURTHER ORDAINED THAT**, the Special Revenue Fund for Affordable Housing
 285 is increased by \$43,625 from \$338,525 to a new appropriation of \$382,150. The total Special
 286 Revenue Fund is increased from \$9,567,341 to \$9,610,966.

287

288 This budget ordinance amendment shall be effective upon adoption.

289

290 This the 24th day of May, 2022.

291

292 **The motion carried by the following vote:**

293

294 **Ayes: Mayor Pro-Tem Susan Romaine, Council Member Barbara Foushee,**
 295 **Council Member Randee Haven-O'Donnell, Council Member Danny Nowell,**
 296 **and Council Member Sammy Slade**

297

298 **Excused: Mayor Damon Seils**

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302 **TOWN MANAGER'S RECOMMENDED BUDGET FOR FISCAL YEAR 2022-2023**

303
304 The purpose of this agenda item was for the Town Manager to present the Recommended
305 Budget for FY23 and to set the public hearing for June 7, 2022.

306
307 Jackie Jenks, from the Inter-Faith Council for Social Service (IFC), spoke about the need for
308 shelter for the homeless.

309
310 Vicky Kim spoke about her experience volunteering with IFC.

311
312 Town Manager White gave a presentation on the recommended budget for FY 2022-2023.

313
314 **A motion was made by Council Member Nowell, seconded by Council Member**
315 **Slade, that the resolution be approved.**

316
317 **A RESOLUTION TO ACCEPT THE TOWN MANAGER'S RECOMMENDED**
318 **BUDGET FOR FY 2022-23 AND SET A PUBLIC HEARING ON THE**
319 **RECOMMENDED BUDGET FOR FY 2022-23**

320
321 **WHEREAS**, the Town Manager presented the Recommended Budget for FY 2022-23 to the
322 Town Council on May 24, 2022; and,

323
324 **WHEREAS**, the Town is required by North Carolina General Statute 159-12(b) to hold a
325 public hearing before adopting the budget ordinance;

326
327 **NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF CARRBORO**
328 **HEREBY RESOLVES THAT:**

329
330 **Section 1.** The Town Council accepts the Town Manager's Recommended Budget for FY
331 2022-23

332
333 **Section 2.** The Town Council sets the date of Tuesday, June 7, 2022, at 7:00 p.m. to hold a
334 public hearing in Town Hall Council Chambers to receive comments from citizens on the
335 Town Manager's Recommended Budget for FY 2022-23. The entire budget document may be
336 viewed on the Town website at <http://www.ci.carrboro.nc.us/250/Financial-Documents>

337
338 **Section 3.** Comments by citizens may be emailed to wbarker@carrboronc.gov or presented at
339 the public hearing on June 7, 2022.

340
341 This the 24th day of May, 2022.

342
343 **The motion carried by the following vote:**

344
345 **Ayes: Mayor Pro Tem Susan Romaine, Council Member Barbara Foushee,**

346 **Council Member Randee Haven-O'Donnell, Council Member Danny Nowell and**
347 **Council Member Sammy Slade**

348
349 **Excused: Mayor Damon Seils**

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351
352 **AMERICAN RESCUE PLAN ACT FRAMEWORK UPDATE**

353
354 The purpose of this agenda item was to provide the Town Council with an update on the
355 development of a comprehensive plan to allocate the American Rescue Plan Act (ARPA)
356 funds.

357
358 Arche McAdoo, Finance Director, gave the update.

359
360 *****

361
362 **OTHER MATTERS**

363
364 Council Member Slade asked about scheduling a Council work session before Summer break
365 to discuss Bolin Creek phases 3 & 4.

366
367 Council Member Haven-O'Donnell voiced her concern about COVID-19 numbers and the
368 mask ordinance in Carrboro.

369
370 Council Member Foushee asked Council to consider naming the 203 Project building after
371 former Carrboro Mayor Robert Drakeford, who recently passed away.

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373 *****

374 **ADJOURNMENT**

375
376 **MOTION WAS MADE BY COUNCIL MEMBER SLADE, SECONDED BY**
377 **COUNCIL MEMBER NOWELL, TO ADJOURN THE MEETING.**
378 **VOTE: AFFIRMATIVE ALL**

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380 **EXCUSED: MAYOR DAMON SEILS**

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386 **Town Clerk**

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390 **Mayor**