



# Town of Carrboro

301 W. Main St.  
Town Hall  
Carrboro, NC 27510

## Meeting Minutes Board of Aldermen

Tuesday, October 24, 2017

7:30 PM

OWASA Community Room

**Present:** Mayor Lydia Lavelle, Alderman Damon Seils, Alderman Sammy Slade, Alderman Bethany Chaney, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell

**Also Present:** David Andrews, Town Manager, Catherine Dorando, Town Clerk, Sharmin Mirman, Deputy Town Clerk, Nick Herman, Town Attorney

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### **DISCUSSION OF WATERSHEDS IN RELATION TO WATER AND SEWER SERVICE AND TOWN ZONING BOUNDARIES**

The Discussion of Watersheds in Relation to Water and Sewer Service and Town Zoning Boundaries agenda item was removed from discussion on the agenda. Alderman Slade stated that he had requested this item originally and that the item answered all of his questions and did not need further discussion.

### **POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS**

Gary Phillips, the Town's Poet Laureate, read a poem called "The Cool of the Day".

Members of the Board of Aldermen thanked Gary Phillips for his work on the West End Poetry Festival and said it was a great success.

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### **PROCLAMATION: COMMUNITY PLANNING MONTH**

Mayor Lavelle read a proclamation, proclaiming October as "Community Planning Month" in the Town of Carrboro.

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### **ANNOUNCEMENT OF UPCOMING MEETINGS**

Sharmin Mirman, the Deputy Town Clerk, announced the upcoming meetings.

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**PUBLIC HEARING LAND USE ORDINANCE AMENDMENT RELATING TO THE ENVIRONMENTAL ADVISORY BOARD**

The purpose of this item was for the Board of Aldermen to receive public comment on an amendment to the text of the Land Use Ordinance relating to the charge and duties of the Environmental Advisory Board.

Christina Moon, the Town's planning administrator, addressed the Board. She mentioned that the Advisory Boards will be meeting at McDougle cafeteria during early voting.

Mayor Lavelle opened and closed the public hearing. There were no comments provided by the public.

**A motion was made by Alderman Slade, seconded by Alderman Haven-O'Donnell that this resolution be approved.**

**A RESOLUTION ADOPTING A STATEMENT EXPLAINING THE BOARD OF ALDERMEN'S REASONS FOR ADOPTING AN AMENDMENT TO THE TEXT OF THE CARRBORO LAND USE ORDINANCE.**

WHEREAS, an amendment to the text of the Carrboro Land Use Ordinance has been proposed, which amendment is described or identified as follows: AN ORDINANCE AMENDING THE LAND USE ORDINANCE TO CLARIFY THE POWERS AND DUTIES OF THE ENVIRONMENTAL ADVISORY BOARD.

NOW, THEREFORE, the Board of Aldermen of the Town of Carrboro Resolves:

Section 1. The Board concludes that the above described amendment is consistent with Carrboro Vision 2020 as it relates to environmental protection in Section 5.0 and specifically in the following provision:  
5.23 Carrboro should be proactive in managing its stormwater, promoting active maintenance of facilities, reducing impacts of increased impervious surface, and minimizing impacts on waterways.

Section 2. The Board further concludes that the above described amendment is reasonable and in the public interest because it reflects the establishment of the Stormwater Advisory Commission and recognizes the new commission's specialized expertise to fulfill the Town's requirements under its NPDES Phase II stormwater permit for citizen oversight of stormwater management activities, duties previously assigned to the Environmental Advisory Board.

Section 3. This resolution becomes effective upon adoption.

**This the 24<sup>th</sup> day of October 2017**

**The motion carried by the following vote:**

**Aye:** Mayor Lydia Lavelle, Alderman Damon Seils, Alderman Sammy Slade, Alderman Bethany Chaney, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell

**A motion was made by Alderman Slade, seconded by Alderman Seils, that this ordinance be approved.**

**AN ORDINANCE AMENDING SECTION 15-45.2 OF THE LAND USE  
ORDINANCE TO CLARIFY THE POWERS AND DUTIES OF THE  
ENVIRONMENTAL ADVISORY BOARD**

Ordinance No. 7/2017-18

THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO ORDAINS:

Section 1. Land Use Ordinance Section 15-45.2 is amended to read as follows:

**Section 15-45.2 Powers and Duties of the EAB**

The Environmental Advisory Board may:

(a) Advise the Board of Aldermen on policies, ordinances, and administrative procedures regarding environmental protection and the conservation of natural resources. The areas of review for the EAB include new development, solid waste, air quality, climate protection and resilience, energy conservation, solar energy, groundwater, natural resources, and other areas.

(b) Provide recommendations for green building and low impact development as part of new development and redevelopment, including site planning and design, energy efficiency and renewable energy, water efficiency, materials efficiency and waste reduction, indoor environmental quality, and the minimization of pollution.

(c) Adopt a set of guiding principles or goals for the EAB and review these goals periodically to determine if they are being obtained.

(d) Take any other action authorized by this chapter or any other ordinance or resolution of the Board of Alderman.

Section 2. All provisions of any town ordinance in conflict with this ordinance are repealed.

Section 3. This ordinance shall become effective upon adoption.

**This the 24<sup>th</sup> day of October 2017**

**The motion carried by the following vote:**

**Aye:** Mayor Lydia Lavelle, Alderman Damon Seils, Alderman Sammy Slade, Alderman Bethany Chaney, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell

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**ORANGE COUNTY MASTER AGING PLAN**

The purpose of this agenda item was to update the Board of Aldermen on the elements of the Master Aging Plan.

Janice Tyler, the Executive Director of The Orange Council on Aging, made a presentation to the Mayor and Board of Aldermen:

Members of the Board of Aldermen thanked Janice Tyler for her presentation and said the efforts for the plan and the presentation was a great success.

Alderman Seils asked Janice Tyler to continue to work with Chapel Hill Transit on providing routes that are best for serving the aging population.

Janice Tyler said they are in the process of training all of the bus drivers for Chapel Hill Transit on how to work best with an aging population.

Alderman Slade said that he would like to have a work session to pull town related issues from the master plan to figure out how to do our part.

Janice Tyler said she will be happy to attend and bring staff.

Mayor Lavelle thanked Janice Tyler.

**A MOTION WAS MADE BY ALDERMAN HAVEN-O'DONNELL, SECONDED BY ALDERMAN CHANEY TO RECEIVE THE REPORT AND FOR STAFF TO RESEARCH SIGNING ONTO THE AARP AGE-FRIENDLY COMMUNITIES PROGRAM. VOTE: AFFIRMATIVE ALL**

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**MINOR MODIFICATION TO THE MASTER SIGN PLAN FOR THE 300 EAST MAIN SIGN PROJECT**

The purpose of this item was for the Board of Aldermen to consider a Minor Modification request to the Master Sign Plan for the 300 East Main Street Project related to Terra Nova reality locating above the Fleet Feet building and requesting signage on the third floor.

James Thomas, The Town's Planning/Zoning Development Specialist, made a presentation to the Board.

Alderman Chaney asked if there is a way to have approval done at staff level or by the Appearance Commission in the future.

Alderman Seils stated that he agrees with Alderman Chaney's request and asked for a little more information.

James Thomas explained that a lot of sign approvals do take place at the staff level, or through the Appearance Commission, but that certain amendments must be brought back to the Board of Aldermen for approval due to the conditions of the Master Sign Plan.

**A motion was made by Alderman Seils, and seconded by Alderman Slade to adopt the resolution.**

**A RESOLUTION APPROVING A MINOR MODIFICATION TO THE 300 EAST MAIN STREET PROJECT CONDITIONAL USE PERMIT FOR A MASTER SIGN PLAN FOR THE FLEET FEET BUILDING PHASE OF THE PROJECT.**

**WHEREAS**, the Carrboro Board of Aldermen approved a Conditional Use Permit for the 300 East Main Street on September 30, 2008; and

**WHEREAS**, an application has been received in accordance with LUO Section 15-271(d) of the Land Use Ordinance for a Minor Modification to the CUP for a Master Sign Plan for the first phase of the 300 East Main Street Project; and

**WHEREAS**, staff has determined that the application includes information addressing the provisions of Section 15-271(d) for seeking approval of a Master Sign Plan Modification; and

**WHEREAS**, the Board has considered the information, and determined that the application is worthy of approval.

**NOW, THEREFORE BE IT RESOLVED** by the Carrboro Board of Aldermen that the Master Sign Minor Modification for the Fleet Feet building phase of the project is hereby approved.

This the 24<sup>th</sup> day of October 2017.

**The motion carried by the following vote:**

**Aye:** Mayor Lydia Lavelle, Alderman Damon Seils, Alderman Sammy Slade, Alderman Bethany Chaney, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell

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### **COLORFUL CROSSWALK DESIGN AND LOCATIONS**

The purpose of this item was to discuss advisory board input on possible colorful crosswalk designs and locations and to consider possible next steps.

Chrisina Moon, the Town's Planning Administrator, addressed the Board.

**A MOTION WAS MADE BY ALDERMAN HAVEN-O'DONNELL, AND SECONDED BY ALDERMAN SEILS, TO ACCEPT THE PHILADELPHIA RAINBOW DESIGN FOR THE CROSSWALK AT THE MID-BLOCK CROSSWALK AT EAST WEAVER STREET WITH THE WIDER OUTER LINES TO INCREASE VISIBILITY AND TO SEEK ARTIST INPUT FOR THE DESIGN OF THE INTERSECTION NEAR THE FARMER'S MARKET LOCATED AT THE INTERSECTION OF WEST WEAVER STREET AND LAUREL AVENUE. VOTE: AFFIRMATIVE ALL**

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### **CLOSED SESSION**

**A MOTION WAS MADE BY ALDERMAN SEILS, AND SECONDED BY ALDERMAN SLADE, TO GO INTO A CLOSED SESSION FOR THE PURPOSES OF DISCUSSING AN ECONOMIC DEVELOPMENT MATTER AND A PERSONNEL MATTER PURSUANT TO NCGS 143-318.11(A)(4)(6). VOTE: AFFIRMATIVE ALL**

**Aye:** Mayor Lydia Lavelle, Alderman Damon Seils, Alderman Sammy Slade, Alderman Bethany Chaney, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell

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**OPEN SESSION**

**A MOTION WAS MADE BY ALDERMAN SEILS, SECONDED BY ALDERMAN HAVEN-O'DONNELL, TO ENTER INTO OPEN SESSION. VOTE: AFFIRMATIVE ALL**

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**ADJOURNMENT**

**A MOTION WAS MADE BY ALDERMAN SLADE, SECONDED BY ALDERMAN CHANEY TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE ALL**