

AN ORDINANCE AMENDING CHAPTER 3 OF THE CARRBORO TOWN CODE TO ESTABLISH A CARRBORO STORMWATER ADVISORY COMMISSION

THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO ORDAINS:

The following ordinance was introduced by Alderman _____ and duly seconded by Alderman _____.

Section 1. Article V of Chapter 3 of the Carrboro Town Code is amended by adding a new section 3-24.15 as follows:

Section 3-24.15 Carrboro Stormwater Advisory Commission

(a) Composition. There shall be a Carrboro Stormwater Advisory Commission composed of seven (7) members and one (1) liaison member. The liaison member shall be a member of the Board of Aldermen appointed by the Board of Aldermen. The voting members shall be appointed by the Board of Aldermen and shall be composed as follows:

- (1) Five residents of the Town of Carrboro;
- (2) One resident of the Town's extraterritorial zoning jurisdiction or the Town; and
- (3) One member who need not be a resident of the Town of Carrboro, but who must possess special expertise related to stormwater management.

(b) Term. The seven (7) regular members of the Commission shall serve three (3) year, staggered terms, and shall continue to serve as members until their successors have been appointed. Members may serve up to two (2) consecutive full terms in the discretion of the Board of Aldermen.

(c) Purpose. The purpose of the Carrboro Stormwater Advisory Commission is as follows:

- (1) To advise the Board of Aldermen on policies, ordinances and administrative procedures regarding stormwater management;
- (2) To review and make recommendations to the Board of Aldermen for new or revised policies regarding the Town's Stormwater Management Utility and Stormwater Management Enterprise Fund;
- (3) To review and make recommendations to the Board of Aldermen concerning new or revised land use ordinance provisions related to stormwater management;

(4) To review the Town's Stormwater Management Program and Plan, stormwater compliance activities, and other stormwater related plans, and make recommendations to prioritize or adjust activities;

(6) To provide recommendations regarding stormwater runoff for new development and re-development projects when requested by the Board or staff;

(7) To review and approve annual (and other) staff reports to the Board of Aldermen regarding the Town's stormwater management duties; and

(8) To fulfill the Town's requirements under its NPDES Phase II stormwater permit for citizens' input of stormwater management activities; and

(9) Organize subcommittees concerning specific topics or issues related to stormwater management as needed or as requested by Town Staff.

(d) The Carrboro Stormwater Advisory Commission shall report to the Town Board.

(e) The Carrboro Stormwater Advisory Commission shall meet monthly, or as otherwise necessary to advance policy and funding decisions.

(f) Quorum and Voting.

(1) A quorum of the Carrboro Stormwater Advisory Commission shall be four of seven voting members;

(2) Majority vote of the members attending a meeting in which a quorum has been established will constitute an official action of the Commission.

(3) Meetings and Engagement.

a. The Commission shall hold regular monthly meetings, and at such other times as may necessary or appropriate to advance policy and funding decisions;

b. The Commission shall, at its first meeting, designate one of its members to serve as chairperson and one member to serve as Vice-Chairperson. Thereafter, the Chair Person and Vice-Chair Person shall be elected annually at the Commission's first regular meeting in December, shall serve for terms of one year unless their term of appointment to the Commission expires. The Chair Person and Vice-Chair Person shall take part in all deliberations by the Commission and shall vote on all issues brought before the Commission for a vote.

- c. Unless waived by the Chair Person, all members shall be removed if they are absent without prior notice from three consecutive Commission meetings. The Town Clerk shall notify the Chair in writing as soon as a member becomes subject to removal under this Section. The Chair will have ten days after receipt of such notice to waive the removal. If the Chair fails to notify the Town Clerk in writing within ten days after receipt of such notice, then the Town Clerk will send a removal notice to the Commission member. This removal shall be effective of such notice.
- d. All Commission meetings will open public meetings, and the Commission shall publish a schedule of its proposed meetings in accordance with the Open Meetings Law.
- e. The Commission shall keep minutes of all its meetings.

Section 2. All provisions of any town ordinance in conflict with this ordinance are repealed.

Section 3. This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this ____ day of September, 2017.

Ayes: ____

Noes: ____

Absent or Excused: ____