



TOWN OF CARRBORO

NORTH CAROLINA

TRANSMITTAL

PLANNING DEPARTMENT

DELIVERED VIA: HAND MAIL FAX EMAIL

**To: David Andrews, Town Manager
Mayor and Board of Aldermen**

From: Patricia J. McGuire, Planning Director

Date: April 17, 2014

Subject: Report on Follow-up to Questions from March 4, 2014 Update on Implementation of Historic Rogers Road Neighborhood Task Force Recommendations

The purpose of the agenda item on March 4th was to provide the Board of Aldermen an opportunity to consider information on the next phase of planning for the extension of sewer service to the Historic Rogers Road area, and on a proposed outreach effort for the area. The Board of Aldermen authorized the allocation of Town funds to be used to contribute to a 14 percent share of the cost of preliminary engineering of the sewer installation for the 86 parcels identified in the 2012 conceptual sewer layout and requested the actions and additional information listed below. Staff responses are noted in italic text:

1) For the Town Manager to schedule a meeting with the managers to discuss. *See Attachment D and additional comments provided for each question.*

a. Outreach Proposal, making sure that the Town is involved in the discussion to define the scope of work. *Town and County Managers met and discussed on Monday, April 7. The current draft of the Outreach Proposal (Attachment E) is still under review and comments are expected and welcome to refine its scope, timeline, and deliverables so that the process and products are beneficial to the implementation of sewer provision in the Historic Rogers Road neighborhood. Staff and HRRNTF members Aldermen Johnson and Slade have discussed and noted a few broad questions the Board may wish to consider in preparing comments or requesting changes to the proposal. These questions are:*

- 1. The scope seems rather large. Can the work be accomplished in 3.5 months?*
- 2. What is the anticipated structure of the oversight/partner role for the local governments? Would the members of the HRRNTask Force be expected to participate?*
- 3. How is the outreach expected to change the outcome of the implementation of the community center and sewer projects?*

Other comments on specific terms and outreach strategies are also anticipated as staff meet to discuss and refine the project scope. Hudson Vaughan and Robert Campbell have been invited to participate in the Board's discussion.

As part of its consideration of the draft scope of services, the Board of Aldermen may wish to review its comments on the Greene Tract and Rogers Road from March 5, 2013. See agenda materials at http://www.townofcarrboro.org/BoA/Agendas/2013/03_05_2013_D2.pdf and an excerpt of the meeting's minutes in Attachment F.

b. *Make sure that RENA is involved in the discussions. Point out they were left out of the previous discussions between Chapel Hill and the Jackson Center. RENA is noted as a partner in the effort described in the Outreach Proposal.*

c. *Answer the following questions: Who will administer? Who will do the work? Who will pay? The Board expressed a desire for Orange County to administer the contract and for the Town to reimburse Orange County for previously agreed upon percentage. OWASA is handling the contractual arrangements for preliminary engineering. Orange County is positioned to take the lead on the Outreach Effort, and would contract with the Jackson Center for the services included in the proposal. The Board of County Commissioners is scheduled to consider authorizing contracts at its May 8th meeting. An interlocal agreement between the Towns and the County is expected to spell out cost-sharing consistent with the 43/43/14 structure agreed to previously.*

d. *Report back to the Board with additional timeline information regarding the public outreach portion of the work. The draft proposal includes a 3.5 month time frame for completing the work.*

2) For the Town Manager to confirm:

a. *The \$130,000 - \$150,000 quoted amount with OWASA and report back to the Board. This cost range was confirmed with OWASA staff.*

b. *That preliminary engineering includes original 86 parcels in the Historic Rogers Road area and that Carrboro's previously agreed upon portion of 14 percent (\$900,000) is being used for that scope of the work. If it is a larger district that is being considered, be clear that Carrboro is interested in financial contribution for only those 86 original parcels. These points have been shared with other partners. The preliminary engineering includes the original 86 parcels, as noted in the conceptual sewer layout.*

3) For the Town Attorney to determine from the Chapel Hill Attorney if the Town is interested in seeking additional measures for participation. Are they considering a utility district? *Mike Brough has been in contact with Ralph Karpinos, Chapel Hill Town Attorney. An email included as Attachment F summarizes Mr. Karpinos' opinion on these questions.*