



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Meeting Agenda Board of Aldermen



Sunday, February 2, 2014

11:00 AM

Carrboro High School Media Room

A. RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS

1. [14-0026](#) Draft Resolution on NCUC Duke Energy LED Rate - Docket E-7, Sub 1026
Attachments: [Draft Resolution on NCUC Duke Energy LED Rate - Docket E-7, Sub 1026.pdf](#)
2. [14-0036](#) Resolution Declaration of Tenants Rights and Obligations
Attachments: [Draft Resolution Declaration of Tenants Rights and Obligations.docx](#)

B. CONSENT AGENDA

1. **14-0024** Approval of Previous Meeting Minutes - January 14, 2014
2. [13-0505](#) Request-to-set a public hearing on Land Use Ordinance Amendments Relating to Construction Management Plans

PURPOSE: The purpose of this agenda item is for the Board of Aldermen to consider setting a public hearing on potential text amendments requiring Construction Management Plans for development projects meeting certain criteria. A revised draft ordinance has been prepared. A resolution setting a public hearing date for February 25, 2014 has also been prepared, and advisory board review has also been requested prior to the public hearing.

Attachments: [Attachment A - Resolution](#)
[Attachment B - Draft Text Amendment Construction Management\(12-3-2013\)](#)
3. [13-0507](#) Establishment of Stop Controls and Speed Limit on Bike Alley

PURPOSE: The Board of Aldermen is asked to approve a resolution establishing stop conditions on Bike Alley, per Sec. 6-4 of the Town Code, and a speed limit, per Sec. 6-16 of the Town Code.

Attachments: [Attachment A - ORD AMD - Bike Alley stop condition and speed limit](#)
[Attachment B - Excerpt from Town Code Ch 6 - Art II - Sec 6-4a - Stop conditions](#)
[Attachment C - Excerpt from Town Code Ch 6 - Art III - Speed limits](#)
4. [13-0506](#) Request-to-set a public hearing on Land Use Ordinance Amendments Relating to the Environmental Advisory Board

PURPOSE: The purpose of this agenda item is for the Board of Aldermen to consider setting a public hearing on potential text amendments relating to the Environmental Advisory Board's charge and duties to ensure consistency within the review process. A draft ordinance has been prepared for the Board's consideration. A resolution setting a hearing date for February 25, 2014 has also been prepared, and advisory board review has been requested prior to the public hearing.

Attachments: [Att A - Resolution](#)

[Att B - Draft Ordinance 1-14-2014](#)

[Att C - Excerpts from LUO](#)

5. [13-0514](#) Request-to-set a public hearing on Land Use Ordinance Amendments to Clarify Requirements for Exempt and Allowable Activities Related to Utilities in Water Quality Buffers

PURPOSE: The purpose of this item is to set a public hearing date to receive public comment for a proposed amendment to the Land Use Ordinance clarifying requirements for exempt and allowable activities for disturbance associated with utilities in water quality buffers. A draft ordinance has been prepared for the Board's consideration. The Board of Aldermen must receive public comment before taking action on changes to the Land Use Ordinance; a resolution setting a hearing date for February 25, 2014 and requesting advisory board review has also been prepared.

Attachments: [Att A - RTS-PH Resolution Utilities in Buffers](#)

[Att B - Draft Ordinance](#)

6. [14-0019](#) Request to Approve a Town Code Amendment Relating to Restricting Parking on West Carr Street Near Its Intersection With South Greensboro Street

PURPOSE: The Board of Aldermen is asked to consider approving an ordinance amending the Town Code to prohibit parking on the north side of W. Carr St. within 80 ft. of the centerline of S. Greensboro St.

Attachments: [Attachment A - ORD AMD - W Carr St](#)

[Attachment B - W Carr at Greensboro parking amendment](#)

7. [14-0023](#) Request to Approve a Supplemental Agreement with NCDOT the Homestead-Chapel Hill High School Multi-Use Path

PURPOSE: The Board is asked to consider approval of a Supplemental Agreement with NCDOT to extend the milestone dates for completion of preliminary engineering and construction of the path and incorporate the additional funding allocated by DCHC-MPO for the project.

Attachments: [Attachment A - Resolution - Homestead-CHHS MUP Supplemental Agreement](#)
[Attachment B - January 22, 2013, Board of Aldermen meeting materials](#)

8. [14-0034](#) Ordinance Amending Town Code Section 7-19 (c)- Adding The Open Streets Event to the List of Exempt Events
PURPOSE: The purpose of this agenda item is for the Board of Aldermen to consider a request by the Open Streets Committee to add the Open Streets Event to the current exempt event list outlined in the Town Code Section 7 - 19 (c).

Attachments: [ordinance amending Town Code Section 7-19 1-28-2014](#)

9. [14-0037](#) Request to Approve a Supplemental Agreement with NCDOT for the Morgan Creek Greenway

PURPOSE: The Board is asked to approve a Supplemental Agreement with NCDOT to amend the current Municipal Agreement to extend the milestone dates for completion of the greenway; add additional STP-DA funding; and amend the scope of the project based on the Board's previous direction.

Attachments: [Resolution - Morgan Creek Greenway SA 2 approval - Feb 2014](#)

C. RETREAT (5 MINUTES)

1. **Introductions**
2. **Ground Rules**
3. **Agenda Review**

B. AGENDA AND MEETING PROCEDURES (20 MINUTES)

1. [14-0020](#) Agenda and Meeting Procedures

PURPOSE: The purpose of this item is to provide Mayor Lavelle with an opportunity to discuss with the Board previously adopted agenda and meeting management procedures.

Attachments: [CHAPTER 2 2-1 through 2-42.docx](#)
[Policy on How Items are Submitted to the Board.pdf](#)

D. UPDATES FROM STAFF

1. [14-0025](#) Update on the branding and marketing initiative (15 minutes)

PURPOSE: The purpose of the agenda item is to update the Board of the efforts to promote the newly adopted brand.

Attachments: [TOC_brandguidelines-1](#)
[toc_30x60_banners](#)
[Print Ad](#)

2. [14-0032](#) Town of Carrboro Web Site Redesign Status Update

PURPOSE: Provide a status update, feature demonstration and receive feedback from the Board of Aldermen on the redesign process occurring on the Town of Carrboro's website.

LUNCH (30 MINUTES)

E. ADVISORY BOARDS (50 MINUTES)

1. [14-0021](#) Advisory Boards (50 Minutes)

PURPOSE: The purpose of this item is to discuss the following questions:

- What kinds of support, training, and orientation can the Town provide for advisory board chairs and vice-chairs?
- What are our expectations of Board of Aldermen liaisons to advisory boards?
- How can we achieve greater and more diverse involvement in advisory boards?

Attachments: [Suggested Rules of Procedure for Small Local Government Boards 1998, Second Edition.pdf](#)

F. BREAK (10 MINUTES)

G. AFFORDABLE HOUSING, GOALS, STRATEGIES, AND TIMELINE (45 MINUTES)

1. [14-0030](#) Affordable housing goals, strategies, and timeline

PURPOSE: To receive an update from the board's Affordable Housing Task Force

Attachments: [Affordable Housing Goals.xlsx](#)
[Affordable Housing Update - January 2014.docx](#)

H. FACILITATED BOARD PROCESS EXERCISE: PARKING AS AN EXAMPLE (90 MINUTES)

1. **Discussion: What makes this topic especially challenging?**
2. **Presentation of a problem-solving model**
3. **Exercise**

I. WRAP-UP AND EVALUATION (15 MINUTES)

- 1. What do we each appreciate about our service on the board, and what are we looking forward to?**
- 2. Evaluation of today's meeting**

J. ADJOURN