



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Meeting Agenda Town Council



Tuesday, December 7, 2021

7:00 PM

Town Hall 301 West Main Street Carrboro, NC
27510

A. OATH OF OFFICE FOR MAYOR-ELECT AND COUNCIL MEMBERS-ELECT

1. Oath of office for Mayor-Elect Damon Seils
2. Oath of office for Council Member-Elect Randee Haven-O'Donnell
3. Oath of office for Council Member-Elect Barbara Foushee
4. Oath of office for Council Member-Elect Danny Nowell

B. COMMENTS BY MAYOR AND COUNCIL MEMBERS

C. READING BY POET LAUREATE

D. RESOLUTIONS HONORING OUTGOING COUNCIL MEMBER AND MAYOR

1. Resolution honoring Council Member Jacquelyn Gist
2. Resolution honoring Mayor Lydia Lavelle

E. ELECTION OF MAYOR PRO TEMPORE

F. CONSENT AGENDA

1. [21-380](#) Approval of Abstract of Votes Cast at the November 2, 2021 Election

PURPOSE: The purpose of this item is for the Town Council to consider approval of the Abstract of Votes Cast at the November 2, 2021 Election.

Attachments: [Nov 2 2021 Orange County Canvass Report by Contest](#)

2. [21-381](#) Adoption of 2022 Meeting Calendar

PURPOSE: The purpose of this item is for the Town Council to adopt the 2022 meeting calendar.

Attachments: [2022 Meeting Schedule](#)

3. [21-383](#) Town Council Committee Assignments

PURPOSE: The purpose of this item is to allow the Town Council to consider committee assignments for 2022.

Attachments: [Attachment A - Liaison Seats](#)

4. [21-382](#) A Resolution Calling a Special Election to Fill the Council Member Seat Vacated by the Election of Mayor Seils

PURPOSE: The purpose of this item is to allow the Town Council to call a special election to fill the vacancy on the Town Council that was created upon Mayor Seils assuming the office of Mayor.

Attachments: [Attachment A - Resolution](#)



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Agenda Item Abstract

File Number:21-380

Agenda Date: 12/7/2021

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Approval of Abstract of Votes Cast at the November 2, 2021 Election

PURPOSE: The purpose of this item is for the Town Council to consider approval of the Abstract of Votes Cast at the November 2, 2021 Election.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Dorando

INFORMATION: Orange County Board of Elections supplied the attached Abstract of Votes Cast from the November 2, 2021 Election. The Town Council will consider approving the Abstract.

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: It is recommended that the Town Council adopt the attached resolution approving the Abstract of Votes Cast at the November 2, 2021 Election.

November 02, 2021 Municipal Election Results by Contest

Tuesday, November 9, 2021
Page 1 of 2

Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional	
TOWN OF CARRBORO MAYOR	Michael Benson		378	230	135	13	0	
	Damon Seils		3,782	1,809	1,868	98	7	
TOWN OF CARRBORO TOWN COUNCIL	Barbara Foushee		3,748	1,808	1,833	101	6	
	Jacquelyn Gist		1,796	866	876	50	4	
	Randee Haven-O'Donnell		2,038	975	1,013	49	1	
	Aja Kelleher		1,067	600	432	34	1	
	Danny Nowell		2,871	1,400	1,384	81	6	
TOWN OF CHAPEL HILL MAYOR	Zachary R. Boyce		240	160	67	13	0	
	Hongbin Gu		3,581	2,071	1,397	106	7	
	Pam Hemminger		5,933	3,515	2,257	151	10	
TOWN OF CHAPEL HILL TOWN COUNCIL	Robert Beasley		1,725	979	676	69	1	
	Hongbin Gu (Write-In)		9	3	4	2	0	
	Camille Berry		6,626	3,929	2,506	181	10	
	Sue Hunter (Write-In)		14	3	11	0	0	
	Andrew Creech		441	293	142	5	1	
	Jeffrey C. Hoagland		579	367	196	15	1	
	Paris Miller-Foushee		6,586	3,820	2,559	199	8	
	Vimala Rajendran		4,761	2,753	1,864	136	8	
	Adam Searing		5,507	3,120	2,218	165	4	
	Karen Stegman		6,652	3,918	2,541	185	8	
	CITY OF DURHAM MAYOR	Javiera Caballero		0	0	0	0	0
		Elaine O'Neal		1	1	0	0	0
CITY OF DURHAM CITY COUNCIL WARD I	DeDreana Freeman		1	1	0	0	0	
	Marion T. Johnson		0	0	0	0	0	
CITY OF DURHAM CITY COUNCIL WARD II	Mark-Anthony Middleton		1	1	0	0	0	
	Sylvester Williams		0	0	0	0	0	
CITY OF DURHAM CITY COUNCIL WARD III	AJ Williams		1	1	0	0	0	
	Leonardo Williams		0	0	0	0	0	
TOWN OF HILLSBOROUGH MAYOR	Jennifer (Jenn) Weaver		1,001	587	402	12	0	
TOWN OF HILLSBOROUGH BOARD OF COMMISSIONERS	Robb English		817	469	342	6	0	
	Kathleen Ferguson		882	497	373	12	0	
	Anna Linvill		302	204	92	6	0	
CITY OF MEBANE CITY COUNCIL	Tim Bradley		104	73	28	3	0	
	Katie Burkholder		94	64	29	1	0	

November 02, 2021 Municipal Election Results by Contest

Tuesday, November 9, 2021

Page 2 of 2

Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
	Montreena W. Hadley		136	91	42	3	0
	Charles Lopez		86	65	20	1	0
	Roger Parker		33	29	4	0	0
	Jonathan White		88	72	15	1	0
CHAPEL HILL-CARRBORO CITY SCHOOLS BOARD OF EDUCATION	George Griffin		12,233	6,686	5,194	338	15
	Ryan C. Jackson		1,419	855	521	42	1
	Riza Jenkins		12,333	6,817	5,156	343	17
	Meredith Pruitt		2,827	1,771	962	88	6
	Mike Sharp		11,442	6,254	4,858	312	18
	Tim Sookram		1,319	808	481	29	1



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Version: 1

TITLE:

Adoption of 2022 Meeting Calendar

PURPOSE: The purpose of this item is for the Town Council to adopt the 2022 meeting calendar.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Dorando

INFORMATION: The Town Clerk has provided the 2022 meeting calendar with conflicts shown. The Council should review the meeting dates and adopt the calendar, making any changes the Council finds necessary.

The calendar may be changed in the future by the Town Council.

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: It is recommended that the Town Council adopt the 2022 meeting schedule.

2022 Town Council Meeting Schedule

January			
Date	Time	Meeting Type	Place
January 11th	7:00 PM	Regular Meeting	TBD
January 18th	7:00 PM	Regular Meeting	TBD
January 25th	7:00 PM	Regular Meeting	TBD
February			
February 1st	7:00 PM	Regular Meeting	TBD
February 8th	7:00 PM	Regular Meeting	TBD
February 15th	7:00 PM	Regular Meeting	TBD
February 22nd	7:00 PM	Regular Meeting	TBD
March			
March 1st	7:00 PM	Regular Meeting	TBD
March 8th	7:00 PM	Regular Meeting	TBD
March 15th	7:00 PM	Regular Meeting	TBD
March 22nd	7:00 PM	Regular Meeting	TBD
April			
April 5th	7:00 PM	Regular Meeting	TBD
April 12th	7:00 PM	Regular Meeting	TBD
April 19th	7:00 PM	Regular Meeting	TBD
April 26th	7:00 PM	Regular Meeting	TBD
May			
May 3rd	7:00 PM	Regular Meeting	TBD
May 10th	7:00 PM	Regular Meeting	TBD
May 17th	7:00 PM	Regular Meeting	TBD
May 24th	7:00 PM	Regular Meeting	TBD
June			
June 7th	7:00 PM	Regular Meeting	TBD
June 14th	7:00 PM	Regular Meeting	TBD
June 21st	7:00 PM	Regular Meeting	TBD
June 28th	7:00 PM	Regular Meeting	TBD
September			
September 6th	7:00 PM	Regular Meeting	TBD
September 13th	7:00 PM	Regular Meeting	TBD
September 20th	7:00 PM	Regular Meeting	TBD
October			
October 11th	7:00 PM	Regular Meeting	TBD
October 25th	7:00 PM	Regular Meeting	TBD
November			
November 1st	7:00 PM	Regular Meeting	TBD
November 15th	7:00 PM	Regular Meeting	TBD
December			
December 6th	7:00 PM	Regular Meeting	TBD



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TITLE:

Town Council Committee Assignments

PURPOSE: The purpose of this item is to allow the Town Council to consider committee assignments for 2022.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Dorando

INFORMATION: The Town Council have responsibilities on various Town and other governmental committees. This will allow the Council to discuss the appointments for 2022.

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: Town staff recommends that the Town Council make their committee assignments.

Town Council Committee Assignments

December 7, 2021

Town Advisory Boards	
Affordable Housing Advisory Commission	Seils
Appearance Commission	Seils
Arts Committee	Nowell
Board of Adjustment	Seils
Climate Action Team	Haven-O'Donnell, Slade
Community Safety Task Force	Seils, Foushee, Slade
Economic Sustainability Commission	Haven-O'Donnell, Romaine
Environmental Advisory Board	Haven-O'Donnell
Greenways Commission	Seils, Haven-O'Donnell
Human Services Commission	Foushee
Northern Transition Area Advisory Committee	Romaine
Planning Board	Nowell
Racial Equity Commission	Foushee, Haven-O'Donnell
Recreation and Parks Commission	Nowell
Stormwater Advisory Commission	Slade
Transportation Advisory Board	Foushee
Truth Plaque Task Force	Romaine
Youth Advisory Board	Seils
Intergovernmental Bodies	
Chamber for a Greater Chapel Hill-Carrboro Board of Directors	Seils
Chapel Hill Public Transit Committee ("Transit Partners Committee")	Seils, Haven-O'Donnell, manager's designee
Chatham-Orange Joint Planning Task Force	Seils
Community Home Trust Board of Directors	Foushee
Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Board	Seils (member), Nowell (alternate)
Family Success Alliance Advisory Council	Slade
Intergovernmental Parks Work Group	Romaine
North Carolina Metropolitan Mayors Coalition	Seils
Orange County Climate Council	Slade (member), Haven-O'Donnell (alternate)
Orange County Food Council	Slade
Orange County Local Government Affordable Housing Collaborative	Romaine
Orange County Partnership to End Homelessness Leadership Team	Foushee
Orange County Solid Waste Advisory Group	Seils, Haven-O'Donnell
Orange County Transit Plan Policy Steering Committee	Foushee
Orange County Visitors Bureau Board of Directors	Seils
Triangle J Council of Governments Board of Delegates	Haven-O'Donnell



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Version: 1

TITLE:

A Resolution Calling a Special Election to Fill the Council Member Seat Vacated by the Election of Mayor Seils

PURPOSE: The purpose of this item is to allow the Town Council to call a special election to fill the vacancy on the Town Council that was created upon Mayor Seils assuming the office of Mayor.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Dorando, 919-918-7309

INFORMATION: Mayor Damon Seils was elected as Mayor while still serving as Council Member for the Town of Carrboro. At the time of the Mayor's swearing-in, the seat on the Town Council became vacant with an unexpired term of November 2023. Pursuant to Section 2-2 (f) of the Town's Charter, as authorized by the North Carolina General Assembly, the Town Council has the authority to fill that vacant seat by an appointment process or by calling a special election as authorized by the General Assembly in the 2013 session.

The Town Council has directed the Town Clerk to provide a resolution calling for a special election that will be held on March 8, 2022 in conjunction with the General Primary Election.

FISCAL & STAFF IMPACT: This process will require contracting with Orange County Board of Elections to organize and operate the election. Since there is already a Primary planned for the election date, the estimated cost associated with the Town of Carrboro is zero dollars.

RECOMMENDATION: It is recommended that the Town Council adopt the attached resolution calling the special election.

A RESOLUTION CALLING A SPECIAL ELECTION TO FILL A VACANCY ON THE
CARRBORO TOWN COUNCIL

WHEREAS, Damon Seils was elected as Mayor; and,

WHEREAS, Damon Seils' current term as Council Member does not expire until December 2023; and,

WHEREAS, the Council Member seat is now vacant; and,

WHEREAS, the Charter of the Town of Carrboro requires that whenever a seat on the Town Council (other than that of the Mayor) becomes vacant that the Town Council decide to fill that seat by appointment or by calling a special election; and,

WHEREAS, a special election shall be called by the Town Council by the adoption of a resolution pursuant to G.S. 163-287.

NOW, THEREFORE, BE IT RESOLVED BY THE CARRBORO TOWN COUNCIL THAT:

1. A special election is hereby called for March 8, 2022 to coincide with the General Primary Election date.
2. The filing Fee shall be: \$10.00.
3. The filing period shall be: Beginning at noon on Wednesday, December 8, 2021 and ending at noon on Tuesday, December 21, 2021.
4. The Town Clerk is hereby authorized to work with the Orange County Board of Elections to ensure the success of the special election.
5. The March 8, 2022 Town Council meeting is hereby cancelled.
6. This resolution shall be effective immediately upon adoption.