

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: \_\_\_\_\_

**Applicant(s) recommended at this time (1 per open seat)**

Applicant 1: \_\_\_\_\_

Outstanding qualifications: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

How applicant compliments current board composition:

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Other comments: \_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

\_\_\_\_\_

Applicant 2: \_\_\_\_\_

Outstanding qualifications: \_\_\_\_\_

\_\_\_\_\_

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How applicant compliments current board composition:

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Other comments: \_\_\_\_\_

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Applicant 3: \_\_\_\_\_

Outstanding qualifications: \_\_\_\_\_

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How applicant compliments current board composition:

|                       |
|-----------------------|
| Other comments: _____ |
| _____                 |
| _____                 |

Continue if additional applicants are recommended