

Town of Carrboro Community Event Pre-Application

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The Town of Carrboro recognizes the benefits and interest of having special events within the Carrboro Community. The purpose of this form is for citizens and local organizations and/or businesses to propose or inform the Town of Carrboro of intent to hold an event.

Please provide the following information to assist staff with evaluating what types of approvals may be needed for your event. Submission of this application is not an approval of the event.

EVENT ORGANIZER INFORMATION

Name of Organization: El Centro Hispano

Organization Type: Non-profit

Organization Website: www.elcentronc.org

(Section Break)

ORGANIZATION PRIMARY CONTACT INFORMATION

First Name: Pilar

Last Name: Rocha-Goldberg

Email Address: procha@elcentronc.org

Phone Number (XXX-XXX-XXXX): 919-672-5950

Address: 201 W Weaver Street

Address Line 2 (if applicable): *Field not completed.*

City: Carrboro

State: NC

Zip: 27510

(Section Break)

EVENT INFORMATION

Name of Event: Festival Latinoamericano

Preferred Event Date: 08/27/2023

Alternative Event Dates (if primary date is not available): 08/20/2023

Set-up Start Time: 8:00

Event Start Time: 12:00

Event End Time: 6:00

Clean-up End Time: 8:00

Rain Date (if necessary): *Field not completed.*

Expected Attendance: 3000

(Section Break)

TYPE OF EVENT: Public Event on Public Property

Location (Public Property): Street Event (Public Street or Right-of-way)

Street(s) (please list all that apply): N Greensbotro - W Weaver - Elm St

(Section Break)

EVENT DETAILS Sale and/or Consumption of Alcohol, Sale and/or Consumption of Food, Sale of Craft or Goods, Street/Lane/Sidewalk Closures, Police/Public Safety/Security, Temporary Shelters/Tents/Staging/Other Structures, Town Staffing/Resources/Equipment (Please be advised that some events may require reimbursement for Town-related expenses.)

(Section Break)

EVENT DESCRIPTION

Please provide a general description and the purpose of your event. Attach a simple diagram of the event area with details of staging, fencing, booths, tents, walkways, entryway/exits, emergency response plan, etc. Providing this information will assist town staff in helping you to plan a successful event.

Please enter your event description in the box below: El Centro Hispano celebrates the Latin-American culture sharing with the Orange County food, music, art, crafts and any cultural expression from the region. We invite also organization that work in the area to celebrate with us.

EVENT DIAGRAM UPLOAD [Diagrama Festival Latinoamericano .xlsx](#)

QUESTIONS?

If there are questions regarding this form, please contact Dianah Alston-Sanders at the Recreation, Parks, & Cultural Resources Department at dsanders@carrboronc.gov or 919-918-7364.

Primary Contact Electronic Signature Pilar Rocha-Goldberg
