

Section 3-27 Recreation Parks & Cultural Resources Advisory Board Established

(a) There shall be a Recreation, Parks & Cultural Resources Advisory Board composed of ten voting members appointed by the Town Council and two non-voting liaison members. Seven (7) members shall be regular members and must be residents of the town. The eighth member shall be a voting member and shall be an older adult (55 years of age or older) or a representative of older adults. The ninth voting member shall be a person designated by the Executive Director of The ArtsCenter to attend the meetings of the Committee and fill in the seat reserved for the designee of The ArtsCenter. The ArtsCenter Executive Director may designate different persons to attend different advisory board meetings. The tenth voting member shall be a liaison member of the Youth Council and shall be selected from its membership. The eleventh member shall be a non-voting liaison member designated by the Chapel Hill Arts Committee to attend the meetings of the advisory board and fill the seat reserved for the designee of the Chapel Hill Arts Committee. The twelfth member shall be a non-voting liaison member selected by the Chapel Hill-Carrboro City Schools Board of Education from its membership at its organizational meeting.

(b) Regular members of the advisory board shall serve three-year staggered terms, but members may continue to serve until their successors have been appointed. The terms of the members shall continue as they exist on the effective date of this amendment. Vacancies shall be filled for the unexpired terms only.

(c) Advisory board members may be removed as follows:

(1) The chairperson shall file or cause to be file with the Town Clerk an attendance report after each meeting identifying those members who were present or absent.

(2) Unless the chairperson waives the requirement, members shall be removed if they are absent from three consecutive meetings or if they miss more than thirty percent of the meetings during a twelve-month period. The Town Clerk shall notify the chairperson in writing as soon as a member becomes subject to removal under this section. The chairperson will have ten-day after receipt of such notice to waive the removal. If the chairperson fails to notify the Town Clerk in writing within ten days after receipt of such notice that the automatic removal requirement should be waived, the Town Clerk will send a removal notice to the member. This removal shall be effective on the date of such notice.

(3) Members may also be removed by the appointing authority, after a hearing, for any good cause related to performance of duty.

Section 3-28 Meetings and Officers of the Advisory Board

- (a) The advisory board shall hold regular meetings at such times and places as it shall designate. The advisory board shall establish and publish a regular meeting schedule. In addition, special meetings may be called by the chairperson or vice-chairperson as necessary.
- (b) A quorum for the advisory board shall consist of a majority of the non-vacant seats on the advisory board. All actions of this advisory board, including the selection of art to be displayed in or on Town property, shall be taken by majority vote of those present and voting, a quorum being present.
- (c) The advisory board shall designate one of its members to serve as chairperson and one member to serve as vice-chairperson. These officers shall be selected annually at the advisory board's first regular meeting in March and shall serve for terms of one year unless their terms of appointment to the advisory board expire sooner. A member may be selected to serve as chairperson for not more than two consecutive full one-year terms. Vacancies shall be filled for the unexpired terms only. The chairperson and vice-chairperson may take part in all deliberations and vote on all issues.

Section 3-29 Powers and Duties of Commission

- (a) The advisory board shall:
 - (1) Recommend to the Town Council a policy for the selection of art to be displayed in or on public facilities.
 - (2) Coordinate arrangements to have artwork displayed on Town property, in conjunction with the staff of the Recreation, Parks & Cultural Resources Department.
 - (3) Work collaboratively with the community on projects related to the arts. Members of the advisory board may assist in community fund raising activities, but any funds received by the advisory board or by members acting in their official capacity must be accounted for, and all expenditures by the advisory board must be made, in accordance with the provisions of the Local Government Budget and Fiscal Control Act. Such funds may be received and expended by the Town only for purposes for which the Town is statutorily authorized to expend public funds.
- (b) The advisory board shall advise the Town Council and the administration (i.e., the Town Manager or Director of Recreation, Parks & Cultural Resources) concerning:
 - (1) The acquisition of real or personal property to be used for park or recreation purposes and the maintenance and use of all Town-owned, leased or operated parks and recreational facilities;
 - (2) The operation of all recreation programs;

(3) Future needs for the acquisition of additional recreation facilities or the expansion of recreational programs and alternative means of acquiring such facilities or operating such programs.

(c) The advisory board shall report to the Town Council as requested by the Council and shall undertake such studies or perform such duties as the Council may request from time to time.

(d) The advisory board may adopt rules and regulations governing its procedures not inconsistent with the provisions of this article.