



# Town of Carrboro

301 W. Main St.  
Town Hall  
Carrboro, NC 27510

## Meeting Minutes Board of Aldermen

**Tuesday, February 5, 2019**

**7:00 PM**

**Board Chambers - Room 110**

**Present:** Mayor Lydia Lavelle, Alderman Bethany Chaney, Alderman Barbara Foushee, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell, Alderman Damon Seils, Alderman Sammy Slade

**Also Present:** David Andrews, Town Manager; Cathy Dorando, Town Clerk; Chris Milner, Deputy Town Clerk; Nick Herman, Town Attorney

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### **POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS**

Anna Richards, President of the Chapel Hill-Carrboro chapter of the NAACP, read a poem by Gwendolyn Elizabeth Brooks titled "The Ballad of Rudolph Reed."

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### **PROCLAMATION – BLACK HISTORY MONTH**

Mayor Lavelle proclaimed February 2019 as Black History Month and presented the proclamation to Anna Richards.

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### **REQUESTS FROM VISITORS AND SPEAKERS FROM THE FLOOR**

Ellie Kinnaird, representing Club Nova Board of Directors, gave a presentation about Club Nova, a non-profit organization in Carrboro that supports people with mental illnesses.

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### **APPROVAL OF JANUARY 15 AND JANUARY 22, 2019 MEETING MINUTES**

**MOTION WAS MADE BY ALDERMAN GIST, SECONDED BY ALDERMAN SEILS, TO APPROVE THE MINUTES OF JANUARY 15 AND JANUARY 22, 2019. VOTE: AFFIRMATIVE ALL**

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**A RESOLUTION SETTING THE DATE FOR THE 2019 BOARD OF ALDERMEN RETREAT**

The purpose of this item was to reschedule the Board of Aldermen retreat for March 23, 2019 at 9:00 am at the Carolina Inn.

**A motion was made by Alderman Gist, seconded by Alderman Seils, that the following resolution be approved:**

**A RESOLUTION SETTING THE DATE FOR THE 2019 BOARD OF ALDERMEN RETREAT**

NOW, THEREFORE BE IT RESOLVED BY THE CARRBORO BOARD OF ALDERMEN THAT:

The 2019 Board of Aldermen retreat is hereby rescheduled to Saturday, March 23, 2019 at 9:00 a.m. at the Carolina Inn.

**This 5th day of February 2019.**

**The motion carried by the following vote:**

**Aye:** Mayor Lydia Lavelle, Alderman Bethany Chaney, Alderman Barbara Foushee, Alderman Jacquelyn Gist, Alderman Randee Haven-O'Donnell, Alderman Damon Seils, Alderman Sammy Slade

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**AMENDMENT TO FY 2018-19 ANNUAL BUDGET ORDINANCE**

The purpose of this item was to make necessary changes in the FY 2018-19 budget based on the year-end audit and other circumstances.

**A motion was made by Alderman Gist, seconded by Alderman Seils, that the following budget ordinance be approved:**

**AMENDMENT TO FY 2018-19 ANNUAL BUDGET ORDINANCE #26/2017-18  
Ordinance No. 14/2018-19**

WHEREAS, the Board of Aldermen for the Town of Carrboro on June 19, 2018 adopted annual budget ordinance number 26/2017-18 for the fiscal year beginning July 1, 2018 and ending June 30, 2019; and

WHEREAS, it is necessary and appropriate to amend certain budget accounts for the reason(s) stated below;

NOW, THEREFORE, BE IT ORDAINED, that in accordance with authority contained in G.S. 159-15, the following general fund accounts are amended as shown and herewith appropriated for the reason shown:

ACCOUNT CODE			ACCOUNT NAME	CURRENT	INCREASE	NEW TOTAL
ORG	OBJECT	PROJECT		BUDGET	(DECREASE)	
418	504620	N/A	Carrboro Toursim Development Authority	\$ 152,000	\$ 19,997	\$ 171,997
						\$ -
550	507401	N/A	Truck to Replace Public Works Truck	\$ -	\$ 45,000	\$ 45,000
1510	450000	N/A	Appropriation from Fund Balance	\$ (2,764,008)	\$ (64,997)	\$ (2,829,005)
62999	490000	55021	Davie Street Sidewalk	\$ (294,015)	\$ (22,003)	\$ (316,018)
62999	540010	55021	Davie Street Sidewalk	\$ 294,015	\$ 22,003	\$ 316,018
66999	540010	66041	LED Lights	\$ 100,000	\$ (60,000)	\$ 40,000
66999	540010	TBD	Pavilion Ceiling Fans Town Commons	\$ -	\$ 60,000	\$ 60,000

**REASONS:**

1. Increased appropriation of occupancy tax distribution to Carrboro Tourism Development Authority consistent with past trends;
2. Increased funds provided to Davie Street Sidewalk project to equal actual project expenditures;
3. New pickup truck added to vehicles/equipment list for purchase in 2018-19 at a cost not to exceed \$45,000;
4. Budget for LED light installation reduced from \$100,000 to \$40,000; and
5. Budget established for installation of Pavilion ceiling fans in Town Commons in an amount not to exceed \$60,000;

This budget amendment is effective immediately.

A copy of this amendment shall be forwarded to the Town’s Finance Officer within five (5) days.

**This 5th day of February 2019.**

**The motion carried by the following vote:**

**Aye:** Mayor Lydia Lavelle, Alderman Bethany Chaney, Alderman Barbara Foushee, Alderman Jacquelyn Gist, Alderman Randee Haven-O’Donnell, Alderman Damon Seils, Alderman Sammy Slade

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**AFFORDABLE HOUSING REVIEW MEETING FOR BEAUMONT SPECIAL USE PERMIT AIS SUBDIVISION**

The purpose of this item was to request Board of Aldermen participation in an Affordable Housing Review Meeting with the applicant for a Special Use Permit development project that would allow for construction of a twelve unit subdivision.

David Andrews, Town Manager, stated that the applicant had requested a continuance on this item.

**MOTION WAS MADE BY ALDERMAN SLADE, SECONDED BY ALDERMAN HAVEN O'DONNELL, TO APPROVE A CONTINUANCE ON THIS ITEM. VOTE: AFFIRMATIVE ALL.**

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**TRUTH PLAQUE TASK FORCE PRESENTATION**

The purpose of this item was for members of the Truth Plaque Task Force to present their recommendation to the Board of Aldermen.

Lillie Atwater and Terri Buckner, co-chairs, along with members Charles Alston, Lewis Atwater, Delores Clark, Rani Dasi, Nate Davis, Braxton Foushee, Nicholas Graham, and Mae McLendon presented the Board with a slide show explaining their process and recommendation. Rani Dasi read the recommended truth plaque text to the Board.

The Board decided to fund the plaque up to an amount of \$5000. Any leftover funds will be allocated to for future historical markers.

**A MOTION WAS MADE BY ALDERMAN GIST, SECONDED BY ALDERMAN HAVEN-O'DONNELL, TO APPROVE THE TASK FORCE'S RECOMMENDED TRUTH PLAQUE TEXT AS PROVIDED IN THE AGENDA ITEM, PROVIDE UP TO \$5000.00 TO FUND THE TRUTH PLAQUE AND ALSO AUTHORIZE A COMMITTEE TO PLAN ADDITIONAL HISTORICAL PLAQUES. VOTE: AFFIRMATIVE ALL.**

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**DISCUSSION OF ELECTRIC SCOOTERS AND OTHER SHARED ACTIVE TRANSPORTATION SYSTEMS**

The purpose of this agenda item was to provide an update on the Town's plans with regard to electric scooters and other shared active transportation systems and allow the Board to discuss this topic.

Zach Hallock, Transportation Planner, presented the staff report.

Alderman Gist requested a public hearing on the issue of shared active transportation systems such as scooters.

Mayor Lavelle remarked on the possibility that state-level regulations on this topic might soon be made, and this could influence the Town's policies.

Alderman Seils made note of privately-owned scooters that are already present in Carrboro and suggested that the Town's policies incorporate these as well as shared systems.

Alderman Foushee stated that whatever we decide in regard to electric scooters and other shared transportation systems we should keep in mind that any future ordinances/policies should speak to being inclusive and accessible to all and there should be no barriers to low-income persons including those without access to a smart phone or credit card.

The board expressed appreciation for the staff report.

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**CONSIDERATION AND POSSIBLE APPROVAL OF A PILOT AFFORDABLE HOUSING SPECIAL REVENUE FUND APPLICATION PROCESS**

The purpose of this item was for the Board to consider a pilot application process for future applicants to the Affordable Housing Special Revenue Fund.

Rebecca Buzzard, Project Manager, presented the staff report and was joined by members of the Affordable Housing Advisory Commission who assisted in answering the Board’s questions.

The Board discussed the staff report and made the following recommended the following changes to the proposed application process:

1. Put a limitation on for-profit developers.
2. Remove the item on the rubric that references cultural/historical locations.
3. Ensure the schedule/cycles are not in conflict with other deadlines and that they meet the needs of non-profit enterprises.
4. Include a provision that will require funded properties to remain affordable long-term.

The Board of Aldermen did not take action by a formal vote for this item. Staff will incorporate the recommended changes as present the updated draft application process at a future meeting.

The Board expressed appreciation to the Staff and the Affordable Housing Advisory Commission for their efforts.

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**MATTERS BY BOARD MEMBERS**

Alderman Haven O’Donnell asked the Board for a work session to review the Bolin Forest and Carolina North environmental reports.

The Board discussed this request and considered whether it was consistent with the intent of the upcoming Board retreat.

Mayor Lavell asked the Town Manager to provide the agenda for the retreat and get insight into the retreat facilitator’s plan.

**MOTION WAS MADE BY ALDERMAN HAVEN O’DONNELL, SECONDED BY ALDERMAN GIST, TO HAVE A WORK SESSION TO REVIEW THE BOLIN FOREST AND CAROLINA NORTH ENVIRONMENTAL REPORTS ON A DATE TO BE DETERMINED. VOTE: NOES FIVE (LAVELLE, CHANEY, FOUSHEE, SLADE, SEILS), AFFIRMATIVE TWO (GIST, HAVEN-O’DONNELL)**

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**CLOSED SESSION PURSUANT TO NCGS 143-318.11 - (A)(4) - DISCUSSION OF MATTERS RELATING TO THE LOCATION OR EXPANSION OF INDUSTRIES OR OTHER BUSINESSES IN THE AREA**

**MOTION WAS MADE BY ALDERMAN CHANEY, SECONDED BY ALDERMAN FOUSHEE, TO ENTER INTO CLOSED SESSION PURSUANT TO NCGS 143-318.11 - (A)(4). VOTE: AFFIRMATIVE ALL**

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**OPEN SESSION**

**MOTION WAS MADE BY ALDERMAN FOUSHEE, SECONDED BY ALDERMAN CHANEY, TO ENTER INTO OPEN SESSION. VOTE: AFFIRMATIVE ALL**

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**ADJOURNMENT**

**MOTION WAS MADE BY ALDERMAN HAVEN O'DONNELL, SECONDED BY ALDERMAN CHANEY, TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE ALL**