



301 W. Main St.
Town Hall
Carrboro, NC 27510

**Town of Carrboro
Meeting Minutes
Town Council**

June 8, 2021

7:00 PM

Remote Meeting

This meeting was held via Zoom teleconference and broadcasted live on cable television and the internet.

Present: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

Also Present: David Andrews, Town Manager; Kevin Hornik, Town Attorney; Mary Bryant, Deputy Town Clerk

POETRY READING

Fred Joiner, the Town's Poet Laureate, read a poem by Jasmine Mans called "Black Girl, Call Home."

PROCLAMATION – SOUTH ORANGE RESCUE SQUAD'S (SORS) 50TH ANNIVERSARY

Mayor Lavelle proclaimed June 11, 2021 as "South Orange Rescue Squad Day" in the Town of Carrboro. The proclamation was presented to Fred Stipe and Chief Matthew Mauzy from the SORS.

RECOGNITION OF CARRBORO CIVIC CLUB

The purpose of this item was for the Town Council to recognize the Carrboro Civic Club for their contributions to the community and pass a resolution thanking them for the donation of the property at 108 Bim Street.

A motion was made by Council Member Gist, seconded by Council Member Romaine, to approve the following resolution:

A RESOLUTION OF APPRECIATION TO THE CARRBORO CIVIC CLUB FOR THEIR GENEROUS DONATION AND CONTRIBUTIONS TO THE COMMUNITY

WHEREAS, the Carrboro Civic Club was founded in 1945 under the name of the Carrboro Club for Town Improvement and Beautification; and

WHEREAS, the Carrboro Civic Club served with the purpose “To Promote Health, Beautification and the Betterment of the Community”; and

WHEREAS, the Civic Club members have dedicated themselves to humanitarian club projects that enhanced the lives of Carrboro’s residents; and

WHEREAS, the Civic Club’s contributions and community outreach included supporting the Well Baby Clinic from the 1950’s until the end of the program in 1966. The program provided free preventive care, including immunizations, health check-ups and screenings for mothers and their infants; and

WHEREAS, the Civic Club promoted childhood literacy by staffing and operating a Club sponsored library, providing supplemental reading materials for Carrboro Elementary School students until 1968; and

WHEREAS, the Civic Club promoted community safety through support of the “Seat Belt Pay Off” campaign; and

WHEREAS, their devotion to the Town is evidenced in community partnerships which include the American Field Service, Agricultural Extension Service, Carrboro United Methodist Church, Carrboro Fire and Rescue, Carrboro Recreation and Parks Department, Chapel Hill Christian Church, Duke Power, Girl Scouts, Home Assisters Service, Jenkins Driving School, Le Leche League, Lion’s Club, Meals on Wheels, Triangle Hospice, and the YMCA; and

WHEREAS, the Civic Club’s contributions extended to residents, community service groups, businesses and nonprofit organizations; and

WHEREAS, the Carrboro Civic Club donated the property located at 108 Bim Street to the Town; and

WHEREAS, the Carrboro Civic Club desires that the building continues to function for civic purposes and serve the Civic Clubs’ mission; and

WHEREAS, the Town Council accepted the donated property on the 2nd February in 2021; and

WHEREAS, donation of this property will enhance the Town’s efforts in serving the community; and

WHEREAS, the Town Council requested a resolution to express their appreciation for the Carrboro Civic Club’s generous donation of the 108 Bim Street property; and

WHEREAS, the Carrboro Civic Club deserves recognition for their invaluable contributions over the past seventy-five plus years, generously devoting their time and effort to the Carrboro community.

NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CARRBORO THAT:

1. On behalf of the Town of Carrboro and its residents, the Town Council hereby expresses its sincere thanks and gratitude to the Carrboro Civic Club for its donation and recognizes its contributions to the community.
2. The resolution shall be entered into the official minutes of the Town Council and a copy thereof shall be delivered to the Carrboro Civic Club.
3. This resolution shall become effective upon adoption.

This is the 8th day of 2021.

Ayes: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

PUBLIC COMMENTS

Members of the Barred Owl Creek neighborhood, Aja Kelleher and Gordon Chadwick, spoke about traffic calming and stormwater issues. They would like to see more money allocated in the budget to deal with flooding and traffic in their neighborhood.

APPROVAL OF PREVIOUS MEETING MINUTES

MOTION WAS MADE BY COUNCIL MEMBER SLADE, SECONDED BY COUNCIL MEMBER FOUSHEE, TO APPROVE THE MINUTES FROM MAY 11, MAY 18, AND MAY 25, 2021. VOTE: AFFIRMATIVE ALL

CONSIDERATION OF PROPOSED TEXT AMENDMENTS TO THE LAND USE ORDINANCE TO ESTABLISH REQUIREMENTS FOR EV CHARGING STATIONS

The purpose of this item was for the Town Council to consider a draft ordinance that would amend the Land Use Ordinance by adding new requirements for EV charging stations and EV capable infrastructure to the existing parking standards in Article XVIII.

A motion was made by Council Member Slade, seconded by Council Member Foushee, to approve the following ordinance:

AN ORDINANCE AMENDING THE CARRBORO LAND USE ORDINANCE TO ESTABLISH REQUIREMENTS FOR ELECTRIC VEHICLE CHARGING STATIONS

Ordinance No. 19/2021

THE CARRBORO TOWN COUNCIL ORDAINS:

Section 1. Article XVIII, Section 15-290, Definitions, is amended to add three new definitions, “electric vehicle charging station,” “electric vehicle capable,” “green vehicle,” as listed below, and to renumber the subsequent definitions in alphabetical order.

- (3) ELECTRIC VEHICLE CHARGING STATION (EV Charging Station).
Equipment that connects an electric vehicle to a source of electricity to recharge

electric cars and plug-in hybrids; EV charging stations may also be referred to as electric vehicle supply equipment (EVSE). EV charging stations are classified into three levels based on charging speeds:

Level 1 – Level 1 Chargers use a 120 volt, alternating-current (AC) plug and require a dedicated circuit offering about five miles of range for everyone defined by the speed with which they provide a charge.

Level 2 – Level 2 Chargers use a 240 volt, alternating-current (AC) plug providing 10 to 20 miles of range for every hour of charging.

Level 3 – Level 3 Chargers use a 480 volt, direct-current (DC) plug, bypassing the onboard charger and providing DC electricity to the battery via a special charging port. Also known as fast chargers, Level 3 chargers provide up to 40 miles of range for every 10 minutes of charging.

- (4) **ELECTRIC VEHICLE CAPABLE.** Includes the installation of electric panel capacity with a dedicated branch circuit and underground conduit from the panel to the future EV parking spot. For the purposes of this section, the dedicated panel capacity for EV capable parking spaces shall be sized using Level 2 charging requirements.
- (5) **GREEN VEHICLE.** A vehicle designed to operate on fuels other than gasoline or diesel for reduced emissions. Examples of alternative fueled vehicles include those that run on electricity (electric or plug-in hybrid), compressed natural gas (CNG) or E85 (a mixture of about 85% ethanol and 15% gasoline).

Section 2. Section 15-291 is amended by establishing a new subsection (i) to read as follows:

(i) All developments, including residential and non-residential, approved after 6-8-2021, shall include electric vehicle infrastructure in accordance with the standards of this subsection.

When the determination of the number of parking spaces required results in a requirement of a fractional space, any fraction of one-half or less may be discarded, while a fraction in excess of one-half space shall be counted as one parking space.

- (1) Requirement for EV charging stations.
 - a. In parking lots where the number of parking spaces required by subsection (g) is greater than 35 spaces, EV charging stations shall be installed in at least 3 percent of the spaces, with a minimum of two spaces.
 - b. Parking spaces equipped with EV charging stations shall be reserved for electric and plug-in hybrid vehicles only; no other vehicles may be parked in these spaces.
 - c. At least one EV charging station shall be installed in a parking space that is ADA compliant. This space shall be in addition to whatever ADA spaces are otherwise required on the site.
 - d. EV charging stations shall provide Level 2 charging capacity or greater.

- e. EV charging stations shall meet the standards for electrical connectors: SAE Surface Vehicle Recommended Practice J1772 or SAE Electric Vehicle Conductive Charge Coupler for compatibility with all types of chargers.
 - f. Each EV charging station shall be provided with signage listing the voltage and amperage levels, the available times of use, information relating to fees and/or other safety information. Signage and pavement markings shall comply with MUTCD standards.
 - g. Informational signage to guide motorists to the charging stations and/or other signage including website links and/or QR codes for information on energy, greenhouse gas emissions, or related data may be installed so long as the height or placement does not interfere with circulation or sight distances within the parking area or the entrance/exit of the parking facility.
- (2) Requirement for EV capable charging stations.
- a. At least 20 percent of the total number of parking spaces required by subsection (g) shall be made EV capable.
 - b. Electrical panels labeled “EV capable” shall be provided at each parking space.
- (3) Residential subdivisions of fifteen or more dwelling units, subject to the open space and recreation facilities requirements of Article XIII of this chapter, shall provide at least one parking space with an EV charging station and one parking space with EV capable infrastructure at all common areas where parking is provided.
- a. At least one EV charging station shall be installed in a parking space that is ADA compliant. This space shall be in addition to whatever ADA spaces are otherwise required on the site.
 - b. If only one parking space is provided at the common area, it shall be equipped with EV capable infrastructure.
 - c. All EV infrastructure and associated signage shall be maintained by the Homeowners Association in accordance with section 15-201.

Section 3. All provisions of any Town ordinance or resolution in conflict with this ordinance are repealed.

Section 4 This ordinance is effective upon adoption.

This is the 8th day of June in the year 2021.

Ayes: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O’Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

A RESOLUTION DIRECTING STAFF TO PROVIDE A FOLLOW-UP REPORT AFTER
THE ADOPTION OF AMENDMENTS ESTABLISHING REQUIREMENTS FOR EV
CHARGING STATIONS AND EV CAPABLE INFRASTRUCTURE

WHEREAS, the Carrboro Town Council seeks to provide ample opportunities for public input on amendments to the Land Use Ordinance; and

WHEREAS, on June 8, 2021, the Town Council adopted an Ordinance Amending the Carrboro Land Use Ordinance to Establish Requirements for Electric Vehicle Charging Stations.

NOW, THEREFORE BE IT RESOLVED that the Town Council directs staff to provide a follow-up report on the results of the adoption of the ordinance to the Town Council in two years.

This is the 8th day of June in the year 2021.

Ayes: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

INDEPENDENT AUDIT CONTRACT FOR FISCAL YEAR ENDING JUNE 30, 2021

The purpose of this item was to award contracts for the town's annual independent audit for the fiscal year ending June 30, 2021, and a Local Government Employees' Retirement System (LGERS) Pension Attestation.

A motion was made by Council Member Slade, seconded by Council Member Foushee, to approve the following resolution:

A RESOLUTION AWARDING THE CONTRACT FOR INDEPENDENT AUDIT FOR FISCAL YEAR ENDING JUNE 30, 2021

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CARRBORO THAT:

Section 1. The audit contract for the fiscal year ending June 30, 2021 is awarded to Dixon Hughes Goodman LLP for a total cost not to exceed \$63,000.00.

Section 2. The LGERS pension attestation contract for the year ending December 31, 2020 is awarded to Dixon Hughes Goodman LLP for a total cost not to exceed \$8,500.00.

Section 3. The Mayor is authorized to sign the Audit Contract and Letter of Engagement as required by the North Carolina Local Government Commission, and the LGERS Pension Attestation Contract and Letter of Engagement.

Section 4. This resolution shall become effective upon adoption.

This is the 8th day of June in the year 2021.

Ayes: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

PUBLIC HEARING ON TOWN MANAGER'S RECOMMENDED BUDGET FOR FY 2021-22

The purpose of this agenda item was to hold a public hearing on the Town Manager's Recommended Budget for the upcoming fiscal year as required by G. S. 159-12 (b).

Diana Newton, of the Barred Owl Creek neighborhood, spoke about issues with traffic calming and stormwater flooding. She asked that funds be allocated to fix the problems.

Paula Harrington from Oxford House, Rev. Robert Campbell of the Rogers Road Community Center, and Makeda Ma'at from Grow to Life, spoke of the need to secure additional funds for their organizations. They also stated that they need help navigating the paperwork to receive funds from the American Rescue Plan Act.

Mayor Lavelle closed the public hearing.

CARRBORO TOURISM DEVELOPMENT AUTHORITY (CTDA) FY2021-22 REPORT

The purpose of the agenda item was for the Town Council to receive a summary of the CTDA activities and the FY2021-22 Budget.

Don Strickland, chair of the CTDA, provided the report.

MOTION WAS MADE BY COUNCIL MEMBER HAVEN-O'DONNELL, SECONDED BY COUNCIL MEMBER ROMAINE, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE ALL

PRESENTATION FROM THE FRIENDS OF BOLIN CREEK ON THE CONSERVATION PLANNING GUIDE

Mike Paul, Julie McClintock, Meg Molloy and Tom Cors, representing the Friends of Bolin Creek, gave a presentation of a Conservation Planning Guide for Bolin Creek.

CLOSED SESSION

MOTION WAS MADE BY COUNCIL MEMBER SLADE, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL, TO ENTER INTO CLOSED SESSION PURSUANT TO CLOSED SESSION 143-318.11 (A)(6) VOTE: AFFIRMATIVE ALL

CONTINUATION OF MEETING

MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY COUNCIL MEMBER ROMAINE, TO CONTINUE THE MEETING UNTIL WEDNESDAY, JUNE 9, 2021 AT 6:30 PM. VOTE: AFFIRMATIVE ALL

Town Clerk

Mayor