

Town of Carrboro

301 W. Main St., Carrboro, NC 27510



Meeting Agenda - Final

Tuesday, December 5, 2023

7:00 PM

Council Chambers - Room 110

Town Council

7:00-7:05

A. READING BY POET LAUREATE

7:05-7:15

B. OATH OF OFFICE FOR MAYOR-ELECT AND COUNCIL MEMBERS-ELECT

Oath of office for Mayor-Elect Barbara Foushee

Oath of office for Council Member-Elect Eliazar Posada

Oath of office for Council Member-Elect Catherine Fray

Oath of office for Council Member-Elect Jason Merrill

7:15-7:30

C. COMMENTS BY MAYOR AND COUNCIL MEMBERS

7:30-7:40

D. PHOTO OF NEW TOWN COUNCIL

7:40-8:00

E. RESOLUTIONS HONORING OUTGOING COUNCIL MEMBERS AND MAYOR

Resolution honoring Council Member Susan Romaine

Resolution honoring Council Member Sammy Slade

Resolution honoring Mayor Damon Seils

8:00-8:05

F. ELECTION OF MAYOR PRO TEMPORE

8:05-8:30

G. CONSENT AGENDA

1. [23-318](#) Approval of Abstract of Votes Cast at the November 7, 2023 Election

PURPOSE: The purpose of this item is for the Town Council to consider approval of the Abstract of Votes Cast at the November 7, 2023 election.

Attachments: [A - Resolution Adopting Voting Abstract](#)
[B - OC BOE November 7 2023 Canvas Abstract](#)

2. [23-319](#) Adoption of the 2024 Meeting Calendar

PURPOSE: The purpose of this item is for the Town Council to have any discussion and adopt the 2024 meeting calendar.

Attachments: [A - 2024 Draft Town Council Meeting Calendar](#)

3. [23-321](#) Town Council Committee Assignments

PURPOSE: The purpose of this item is to allow the Town Council to consider committee assignments for 2024.

Attachments: [A - Town Council Committee Assignments](#)

4. [23-320](#) A Resolution Calling a Special Election or Affirming the Decision to Fill the Council Member Seat Vacant by the Election of Mayor Barbara Foushee by Appointment

PURPOSE: The purpose of this item is to allow the Town Council to discuss and decide to call a special election or go through the process of appointment to fill the vacancy on the Town Council that was created upon Mayor Foushee assuming the office of Mayor.

Attachments: [A - Special Election to Fill Vacancy on Town Council](#)
[B - Appointment to Fill A Vacancy on the Carrboro Town Council](#)



Town of Carrboro

301 W. Main St., Carrboro,
NC 27510

Agenda Item Abstract

File Number: 23-318

Agenda Date: 12/5/2023

File Type: Agendas

In Control: Town Council

Version: 1

Approval of Abstract of Votes Cast at the November 7, 2023 Election

PURPOSE: The purpose of this item is for the Town Council to consider approval of the Abstract of Votes Cast at the November 7, 2023 election.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Wendy Welsh, Interim Town Clerk, wwelsh@carrboronc.gov

INFORMATION: Orange County Board of Elections supplied the attached Abstract of Votes Cast from the November 7, 2023 Election. The Town Council will consider approving the Abstract.

FISCAL IMPACT: N/A

RECOMMENDATION: It is recommended that the Town Council adopt the attached resolution approving the Abstract of Votes Cast at the November 7, 2023 Election

A RESOLUTION ADOPTING THE VOTING ABSTRACT FROM THE ORANGE COUNTY
BOARD OF ELECTIONS FOR THE NOVEMBER 7, 2023 ELECTIONS

WHEREAS, the Orange County Board of Elections, having opened, canvassed, and judicially determined the original returns of the November 7, 2023 election,

NOW, THEREFORE, THE TOWN OF CARRBORO RESOLVES AS FOLLOWS:

1. The Town of Carrboro does hereby adopt the Orange County Board of Elections Abstract of Votes of the November 7, 2023 election.
2. This resolution becomes effective upon adoption.

This the 5th day of December, 2023



2023 MUNICIPAL ELECTION
11/07/2023
ABSTRACT OF VOTES
FOR
ORANGE COUNTY, NORTH CAROLINA


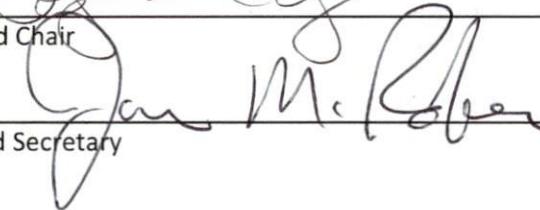
INSTRUCTIONS

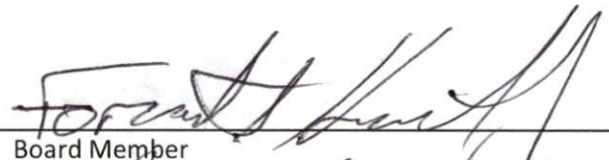
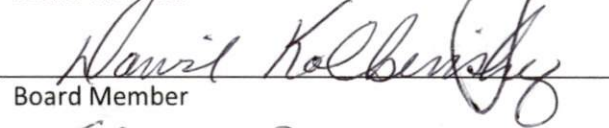

The county board shall prepare abstracts of all the ballot items in triplicate originals. The county board shall retain one of the triplicate originals, and shall distribute one each to the city or town clerk for the municipality and the State Board of Elections. The State Board of Elections shall forward the original abstract it receives to the Secretary of State. (GS § 163-182.6)

**STATE OF NORTH CAROLINA
COUNTY OF ORANGE**

The County Board of Elections for said county, having opened, canvassed, and judicially determined the original returns of the election in the precincts in this county, held as above stated, do hereby certify that the attached is a true abstract thereof, and contains the number of legal ballots cast in each precinct for each office or referendum named, the name of each person or choice voted for, their party affiliation (where applicable), and the number of votes cast for each person or choice for the item named.

This is the 17th day of November, 2023.


Board Chair

Board Secretary


Board Member

Board Member

Board Member

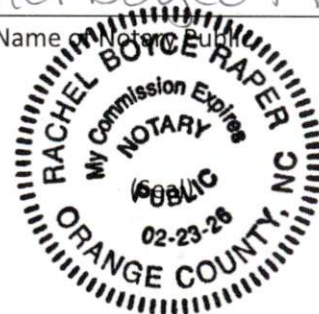
This day personally appeared before me, Janine Cox, Chairman of the County Board of Elections, who being duly sworn, says the abstract of votes herein contained is true and correct, according to the returns made to said Board.

IN TESTIMONY WHEREOF, I have hereunto set my hand and affixed my notarial seal this the 17th day of November, 2023.


Official Signature of Notary Public

Rachel Boyce Raper
Printed/Typed Name of Notary Public

My Commission Expires: 2-23-26



	0006_CARRBORO MAYOR				0007_CARRBORO COUNCIL								0008_HILLSBOROUGH MAYOR			
	B a r b a r a F o u s h e e	W R I T E - I N	O V E R V O T E S	U N D E R V O T E S	C a t h e r i n e F r a y	J a s o n M e r r i l l	A p r i l M i l l s	E l i a z a r P o s a d a	S t e p h a n i e W a d e	W R I T E - I N	O V E R V O T E S	U N D E R V O T E S	M a r k B e l l	W R I T E - I N	O V E R V O T E S	U N D E R V O T E S
CB1 CARRBORO	464	16	0	35	410	404	98	409	120	2	3	99				
DM DAMASCUS	161	6	0	6	140	139	30	141	35	0	0	34				
GB GRADY BROWN													293	12	0	12
H HILLSBOROUGH													252	3	0	12
HE HILLSBOROUGH EAST													125	8	0	2
HF HOGAN FARMS	255	15	0	42	191	186	143	177	140	2	3	94				
NC NORTH CARRBORO	471	21	0	65	344	330	220	342	240	11	6	178				
OW1 OWASA	319	17	1	23	291	277	63	289	70	7	0	83				
RE ROGER EUBANKS	94	4	0	14	76	83	38	73	33	2	3	28				
SJ ST JOHN	17	1	0	0	14	14	3	13	2	0	0	8				
TH1 TOWN HALL	312	6	0	14	272	271	54	285	72	2	0	40				
WH WEST HILLSBOROUGH													150	3	0	9
OS BOE	11	0	0	1	8	5	5	9	5	0	0	4	578	17	0	30
OS CHL	156	1	0	15	139	120	39	133	49	4	3	29	4	0	0	0
OS COTC	56	0	0	7	49	49	17	48	16	1	0	9	2	0	0	0
OS CTH	1458	36	0	128	1287	1217	366	1275	430	10	6	275	4	0	0	0
OS SC	381	10	0	46	309	276	145	293	140	5	6	137	16	0	0	1
ABSENTEE	63	1	0	6	52	51	11	56	19	3	0	18	18	0	0	1
PROVISIONAL	4	0	0	0	2	1	2	1	1	3	0	2	0	0	0	0
TRANSFER	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0	0
TOTALS	4222	134	1	402	3584	3423	1234	3544	1372	52	30	1038	1442	43	0	67

November 07, 2023 Municipal Election Results by Precinct

Friday, November 17, 2023

Page 2 of 27

Precinct	Contest	Choice	Party	Total Votes	Election Day	One Stop	Abs Mail	Provisional
TOTAL	TOWN OF CHAPEL HILL TOWN COUNCIL	Erik Valera		4,288	2,422	1,772	88	6
	TOWN OF CARRBORO MAYOR	Damon Seils (Write-In)		8	4	4	0	0
		Barbara Foushee		4,222	2,093	2,062	63	4
		Sammy Slade (Write-In)		6	5	1	0	0
	TOWN OF CARRBORO TOWN COUNCIL	Catherine Fray		3,584	1,738	1,792	52	2
		Jason Merrill		3,423	1,704	1,667	51	1
		April Mills		1,234	649	572	11	2
		Eliazar Posada		3,544	1,729	1,758	56	1
		Stephanie Wade		1,372	712	640	19	1
	TOWN OF HILLSBOROUGH MAYOR	Mark Bell		1,442	820	604	18	0
		Alison Salomon (Write-In)		7	5	2	0	0
	TOWN OF HILLSBOROUGH BOARD OF COMMISSIONERS	Meaghun Darab		1,241	700	528	13	0
		Matt Hughes		1,231	676	540	15	0
		Evelyn P. Lloyd		992	575	404	13	0
		Victoria Masika		742	450	282	10	0
	CITY OF MEBANE MAYOR	Ed Hooks		92	66	26	0	0
	CITY OF MEBANE CITY COUNCIL	Katie Burkholder		82	61	21	0	0
		Sean C. Ewing		92	69	23	0	0
CB1	CHAPEL HILL-CARRBORO CITY SCHOOLS BOARD OF EDUCATION	Meredith Ballew		166	166	0	0	0
		Rani Dasi		373	373	0	0	0
		Vickie Feaster Fornville		193	193	0	0	0
		Barbara Fedders		364	364	0	0	0
		Jane S. Gabin		39	39	0	0	0
		Solomon Gibson III		28	28	0	0	0
		Mariela Hernandez		158	158	0	0	0
		Honorio (Honor) Middough		153	153	0	0	0
		Renee Peet		17	17	0	0	0
		Ashton Powell		22	22	0	0	0
		Michelle Rissling		9	9	0	0	0
		Taylor Tally		25	25	0	0	0
		Deon Temne		113	113	0	0	0
		Allison Willis		61	61	0	0	0
	TOWN OF CARRBORO MAYOR	Barbara Foushee		464	464	0	0	0



Agenda Item Abstract

File Number: 23-319

Agenda Date: 12/5/2023
In Control: Town Council
Version: 1

File Type: Agendas

Adoption of the 2024 Meeting Calendar

PURPOSE: The purpose of this item is for the Town Council to have any discussion and adopt the 2024 meeting calendar.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Wendy Welsh, Interim Town Clerk, wwelsh@carrboronc.gov

INFORMATION: The Town Clerk has provided the 2024 meeting calendar with conflicts shown. The Council should review the meeting dates and adopt the calendar, making any changes the Council finds necessary.

FISCAL IMPACT: N/A

RECOMMENDATION: It is recommended that the Town Council adopt the 2024 meeting schedule.



TOWN COUNCIL MEETING CALENDAR 2024

JANUARY							FEBRUARY							MARCH							APRIL						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
31	1	2	3	4	5	6	28	29	30	31	1	2	3	25	26	27	28	29	1	2	31	1	2	3	4	5	6
7	8	9	10	11	12	13	4	5	6	7	8	9	10	3	4	5	6	7	8	9	7	8	9	10	11	12	13
14	15	16	17	18	19	20	11	12	13	14	15	16	17	10	11	12	13	14	15	16	14	15	16	17	18	19	20
21	22	23	24	25	26	27	18	19	20	21	22	23	24	17	18	19	20	21	22	23	21	22	23	24	25	26	27
28	29	30	31	1	2	3	25	26	27	28	29	1	2	24	25	26	27	28	29	30	28	29	30	1	2	3	4
4	5	6	7	8	9	10	3	4	5	6	7	8	9	31	1	2	3	4	5	6	5	6	7	8	9	10	11

MAY							JUNE							JULY							AUGUST						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
28	29	30	1	2	3	4	26	27	28	29	30	31	1	30	1	2	3	4	5	6	28	29	30	31	1	2	3
5	6	7	8	9	10	11	2	3	4	5	6	7	8	7	8	9	10	11	12	13	4	5	6	7	8	9	10
12	13	14	15	16	17	18	9	10	11	12	13	14	15	14	15	16	17	18	19	20	11	12	13	14	15	16	17
19	20	21	22	23	24	25	16	17	18	19	20	21	22	21	22	23	24	25	26	27	18	19	20	21	22	23	24
26	27	28	29	30	31	1	23	24	25	26	27	28	29	28	29	30	31	1	2	3	25	26	27	28	29	30	31
2	3	4	5	6	7	8	30	1	2	3	4	5	6	4	5	6	7	8	9	10	1	2	3	4	5	6	7

SEPTEMBER							OCTOBER							NOVEMBER							DECEMBER						
Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa	Su	Mo	Tu	We	Th	Fr	Sa
1	2	3	4	5	6	7	29	30	1	2	3	4	5	27	28	29	30	31	1	2	1	2	3	4	5	6	7
8	9	10	11	12	13	14	6	7	8	9	10	11	12	3	4	5	6	7	8	9	8	9	10	11	12	13	14
15	16	17	18	19	20	21	13	14	15	16	17	18	19	10	11	12	13	14	15	16	15	16	17	18	19	20	21
22	23	24	25	26	27	28	20	21	22	23	24	25	26	17	18	19	20	21	22	23	22	23	24	25	26	27	28
29	30	1	2	3	4	5	27	28	29	30	31	1	2	24	25	26	27	28	29	30	29	30	31	1	2	3	4
6	7	8	9	10	11	12	3	4	5	6	7	8	9	1	2	3	4	5	6	7	5	6	7	8	9	10	11

Regular Town Council Business Meetings- 7 pm
 Council Work Session- 7 pm
 Town Holidays
 Election Day- No Meeting (Special Election if needed)
 Organizational Meeting

Additional Town Council business meetings, special meetings, work sessions, and retreats may be called by the Council

Council Summer Break is typically the months of July-August

Assembly of Governments

2024 Town Council Meeting Schedule			
Date	Time	Meeting Type	Place
January			
January 9th	7:00 PM	Business Meeting	Town Council Chambers
January 16th	7:00 PM	Work Session	Town Council Chambers
January 23rd	7:00 PM	Assembly of Governments	Southern Human Services Center - Chapel Hill
January 30th	7:00 PM	Business Meeting	Town Council Chambers
February			
February 6th	7:00 PM	Business Meeting	Town Council Chambers
February 13th	7:00 PM	Work Session	Town Council Chambers
February 20th	7:00 PM	Business Meeting	Town Council Chambers
February 27th	7:00 PM	Business Meeting	Town Council Chambers
March			
March 5th	7:00 PM	Special Election	Town Council Chambers
March 12th	7:00 PM	Work Session	Town Council Chambers
March 19th	7:00 PM	Business Meeting	Town Council Chambers
March 26th	7:00 PM	Business Meeting	Town Council Chambers
April			
April 9th	7:00 PM	Business Meeting	Town Council Chambers
April 16th	7:00 PM	Work Session	Town Council Chambers
April 23rd	7:00 PM	Business Meeting	Town Council Chambers
April 30th	7:00 PM	Business Meeting	Town Council Chambers
May			
May 7th	7:00 PM	Business Meeting	Town Council Chambers
May 14th	7:00 PM	Work Session	Town Council Chambers
May 21st	7:00 PM	Business Meeting	Town Council Chambers
May 28th	8:00 PM	Business Meeting	Town Council Chambers
June			
June 4th	7:00 PM	Business Meeting	Town Council Chambers
June 11th	7:00 PM	Work Session	Town Council Chambers
June 18th	7:00 PM	Business Meeting	Town Council Chambers
June 25th	7:00 PM	Business Meeting	Town Council Chambers
September			
September 10th	7:00 PM	Work Session	Town Council Chambers
September 17th	7:00 PM	Business Meeting	Town Council Chambers
September 24th	7:00 PM	Business Meeting	Town Council Chambers
October			
October 1st	7:00 PM	Business Meeting	Town Council Chambers
October 8th	7:00 PM	Work Session	Town Council Chambers
October 15th	7:00 PM	Business Meeting	Town Council Chambers
October 22nd	7:00 PM	Business Meeting	Town Council Chambers
November			
November 12th	7:00 PM	Business Meeting	Town Council Chambers
November 19th	7:00 PM	Business Meeting	Town Council Chambers
December			
December 3rd	7:00 PM	Organizational/Business Meeting	Town Council Chambers

Town Council Chambers, 301 W. Main St., Carrboro, NC 27510

<p>*Notable dates for no Council meetings</p> <p>Day after New Years holiday - Tues., Jan. 2nd</p> <p>If Special Election needed - Mar. 5th</p> <p>Tuesday after Easter holiday - Apr. 2nd</p> <p>Months of Jul.-Aug. - Summer Break</p> <p>Day after Labor Day - Tues., Sept. 3rd</p> <p>Election Day - Tues., Nov. 5th</p> <p>Thanksgiving Week - Tues., Nov. 26th</p> <p>Dec. 17th, 24th & 31st - Winter Break</p>	
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Town of Carrboro

301 W. Main St., Carrboro,
NC 27510

Agenda Item Abstract

File Number: 23-321

Agenda Date: 12/5/2023
In Control: Town Council
Version: 1

File Type: Agendas

Town Council Committee Assignments

PURPOSE: The purpose of this item is to allow the Town Council to consider committee assignments for 2024.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Wendy Welsh, Interim Town Clerk, wwelsh@carrboronc.gov

INFORMATION: The Town Council have responsibilities on various Town and other governmental committees. This will allow the Council to discuss the appointment for 2024.

FISCAL IMPACT: N/A

RECOMMENDATION: Town staff recommend that the Town Council make their committee assignments.

A Resolution Making the 2024 Board Committee Assignments

Section 1. 2024 Board Liaison Committee Assignments

Town Advisory Boards	
Affordable Housing Advisory Commission	Posada
Appearance Commission	Posada
Arts Committee	Nowell
Board of Adjustment	Fray
Climate Action Team	Haven-O'Donnell, Posada
Economic Sustainability Commission	Haven-O'Donnell, Merrill
Environmental Advisory Board	Posada
Greenways Commission	Haven-O'Donnell, Merrill
Human Services Commission	Foushee
Northern Transition Area Advisory Committee	Fray
Planning Board	Fray
Racial Equity Commission	Haven-O'Donnell, Foushee
Recreation and Parks Commission	Nowell
Stormwater Advisory Commission	Nowell
Transportation Advisory Board	Merrill
Truth Plaque Task Force	Foushee
Intergovernmental Bodies	
Central Pines Regional Council Board of Delegates	Haven-O'Donnell
Chamber for a Greater Chapel Hill-Carrboro Board of Directors	Foushee
Chapel Hill Public Transit Committee ("Transit Partners Committee")	Haven-O'Donnell, Merrill, manager's designee
Chatham-Orange Joint Planning Task Force	Posada
Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Board	Nowell (member), Fray (alternate)
Family Success Alliance Advisory Council	Posada
Intergovernmental Parks Work Group	Fray
North Carolina Metropolitan Mayors Coalition	Foushee
Orange County Local Government Affordable Housing Collaborative	Merrill
Orange County Partnership to End Homelessness Leadership Team	Fray, Foushee
Orange County Solid Waste Advisory Group	Haven-O'Donnell, Foushee
Orange County Visitors Bureau Board of Directors	Haven-O'Donnell, Foushee

Section 2. This resolution shall become effective upon adoption.



Agenda Item Abstract

File Number: 23-320

Agenda Date: 12/5/2023

File Type: Agendas

In Control: Town Council

Version: 1

A Resolution Calling a Special Election or Affirming the Decision to Fill the Council Member Seat Vacant by the Election of Mayor Barbara Foushee by Appointment

PURPOSE: The purpose of this item is to allow the Town Council to discuss and decide to call a special election or go through the process of appointment to fill the vacancy on the Town Council that was created upon Mayor Foushee assuming the office of Mayor.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Wendy Welsh, Interim Town Clerk, wwelsh@carrboronc.gov
[<mailto:wwelsh@carrboronc.gov>](mailto:wwelsh@carrboronc.gov)

INFORMATION: Mayor Barbara Foushee was elected as Mayor while still serving as Council Member for the Town of Carrboro. At the time of the Mayor's swearing-in, the seat on the Town Council became vacant with an unexpired term of December 2025. Pursuant to Section 2-2 (f) of the Town Code, as authorized by the North Carolina General Assembly, the Town Council has the authority to fill that vacant seat by an appointment process or by calling a special election as authorized by the general Assembly in the 2013 session.

The Town Council has directed the Town Clerk to provide a resolution calling for a special election that will be held on March 5, 2024 in conjunction with the General Primary Election and a resolution affirming the decision to fill the vacancy by appointment. The Council will decide which method they will use to fill the vacancy. If the Town Council foregoes the special election on December 5th and does not fill the seat by appointment, the seat can remain vacant, or a special election can be called at a later date.

FISCAL IMPACT: A special election will require contracting with Orange County Board of Elections to organize and operate the election. Since there is already a Presidential Primary planned for the election date, the estimated cost associated with the Town of Carrboro is zero dollars if the decision is made on December 5, 2023. An appointment to the council will not incur any cost to the Town of Carrboro. If Council chooses to call a special election after December 5th, the Town will incur cost totally approximately \$40,000.

RECOMMENDATION: It is recommended that the Town Council adopt one of the attached resolutions for appointment or a special election.

A RESOLUTION CALLING A SPECIAL ELECTION TO FILL A VACANCY ON THE
CARRBORO TOWN COUNCIL

WHEREAS, Barbara Foushee was elected as Mayor; and,

WHEREAS, Barbara Foushee's current term as Council Member does not expire until December 2025; and,

WHEREAS, the Council Member seat is now vacant; and,

WHEREAS, the Charter of the Town of Carrboro requires that whenever a seat on the Town Council (other than that of the Mayor) becomes vacant that the Town Council decide to fill that seat by appointment or by calling a special election; and,

WHEREAS, a special election shall be called by the Town Council by the adoption of a resolution pursuant to G.S. 163-287.

NOW, THEREFORE, BE IT RESOLVED BY THE CARRBORO TOWN COUNCIL THAT:

1. A special election is hereby called for March 5, 2024 to coincide with the Presidential Primary Election date.
2. The filing Fee shall be: \$10.00.
3. The filing period shall be: Beginning at noon on Wednesday, December 6, 2023 and ending at noon on Friday, December 15, 2023.
4. The Town Clerk is hereby authorized to work with the Orange County Board of Elections to ensure the success of the special election.
5. March 5, except if the primary for county offices is not on March 5, then the special election shall be on the day of the primary for county offices.
6. The March 5, 2024 Town Council meeting is hereby cancelled if the special election is on this day.
7. This resolution shall be effective immediately upon adoption.

This the 5th day of December, 2023.

A RESOLUTION AFFIRMING THE DECISION OF THE COUNCIL TO FILL THE
VACANCY ON THE CARROBO TOWN COUNCIL
BY APPOINTMENT

WHEREAS, Barbara Foushee was elected as Mayor; and,

WHEREAS, Barbara Foushee's current term as Council Member does not expire until December 2025; and,

WHEREAS, the Council Member seat is now vacant; and,

WHEREAS, the Charter of the Town of Carrboro requires that whenever a seat on the Town Council (other than that of the Mayor) becomes vacant that the Town Council decide to fill that seat by appointment or by calling a special election; and,

WHEREAS, the Town Council has decided as a body to fill the vacancy by appointment,

NOW, THEREFORE, BE IT RESOLVED BY THE CARRBORO TOWN COUNCIL THAT:

1. The council will determine the method of appointment.
2. Carryout the appointment process at a future council meeting.

This the 5th day of December, 2023.