



THE CAROL WOODS CHARITABLE FUND, INC.

750 Weaver Dairy Road, Chapel Hill, NC 27514-1502
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December 21, 2023

Mayor Damon Seils
Town of Carrboro
301 W. Main St.
Carrboro, NC 27510

Dear Mayor Seils,

To advance our mission and serve the broader community, the Carol Woods Board of Directors approved the enclosed charitable gift of \$5,000 to the Town of Carrboro. It is our hope that this gift will support for the Active Life program to better serve older citizens of Carrboro and Orange County.

As a condition of the use of these funds, we ask that you submit a gift usage report, by September 1, 2024, informing us how the funds have been used to date and how any remaining funds will be used by the end of the calendar year. Specific instructions on report submission will be sent separately.

Charitable gifts are made possible through resident revenue. At the first Residents Association of the New Year, charitable gift recipients are invited to speak to residents in the Assembly Hall at Carol Woods. Specifically, residents are interested in hearing how the funds will support the lives of older adults in the community at-large. Due to time constraints, we ask each organization to speak for no more than two minutes. We invite you or a representative from your organization to attend. The meeting is scheduled for January 9, 2024, at 10:00 AM, and we typically gather at 9:30am for coffee and networking. An RSVP is required to include you or another representative from your organization on the list of speakers.

Please RSVP, by December 31, 2023, using this form <https://forms.gle/7nV5gevvoT99o6Y99>.
Additional details will follow in a separate communication once you RSVP.

If you have any questions, feel free to reach out to CWCharitableGifts@carolwoods.org. Thank you for the important work you do for our community, and best wishes for a happy holiday season.

Sincerely,

Marianne Ratcliffe
President and CEO