

Attachment 1

Article VII HOLIDAYS AND LEAVES OF ABSENCE

Section 4-50 Holidays

The following days, and other such days as the Town Council may designate, are holidays with full pay for permanent employees.

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| New Year's Day | Independence Day |
| Martin Luther King Jr.'s Birthday | Labor Day |
| Easter Friday | Veterans Day |
| Memorial Day | Thanksgiving Thursday & Friday |
| Juneteenth | Christmas Day (3 working days) |

When any recognized holiday other than Christmas Day falls on a Saturday or a Sunday, Friday or Monday shall be observed in recognition of the holiday.

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|------------------------------|---------------------------------|
| When Christmas Day falls on: | The Town observes: |
| Sunday | Thursday, Friday and Monday |
| Monday | Friday, Monday and Tuesday |
| Tuesday | Monday, Tuesday, and Wednesday |
| Wednesday | Tuesday, Wednesday and Thursday |
| Thursday | Wednesday, Thursday and Friday |
| Friday | Wednesday, Thursday and Friday |
| Saturday | Thursday, Friday and Monday |

In order to receive pay for a holiday, an employee must be on paid status before and after the holiday.