

AN ORDINANCE AMENDING THE CARRBORO TOWN CODE
RELATING TO ATTENDANCE POLICIES FOR BOARDS AND
COMMISSIONS

DRAFT 8-23-2024

THE CARRBORO TOWN COUNCIL HEREBY ORDAINS:

Section 1. Section 3.7 (Human Services Advisory Commission Established) of the Carrboro Town Code is amended by revising subdivision (b) to read as follows:

- (1) The chairperson or staff liaison shall file or cause to be filed with the Town Clerk an attendance report after each meeting identifying those members who were present or absent. Members shall be removed if they have three (3) unexcused absences, or if they miss more than thirty percent of the meetings during a twelve-month period. If the member is to be removed, the Town Clerk will send a removal notice to the member. This removal shall be effective on the date of such notice.

Section 2. Section 3-23 (Appearance Commission) of the Carrboro Town Code is repealed. [The duties associated with the Appearance Commission to be consolidated into the provisions for the Planning Board in Chapter 15, Article III, Part I.]

Section 3. Section 3-24 (Transportation Advisory Board Established) of the Carrboro Town Code is rewritten to read as follows; Section 3-24.1 (Meetings and Officers of TAB) and Section 3-24.3 (Powers and Duties of TAB) are repealed.

There shall be a Transportation Advisory Board, whose establishment, powers, and duties are provided for in Chapter 15, Article III, Part V of this code.

Section 4. Section 3-24.3 (Economic Sustainability Commission Established) of the Carrboro Town Code is amended by revising subdivision (d) to read as follows:

- (1) The chairperson or staff liaison shall file or cause to be filed with the Town Clerk an attendance report after each meeting identifying those members who were present or absent. Members shall be removed if they have three (3) unexcused absences, or if they miss more than thirty percent of the meetings during a twelve-month period. If the member is to be removed, the Town Clerk will send a removal notice to the member. This removal shall be effective on the date of such notice.

Section 5. Section 3-24.7 (Greenways Commission Created) of the Carrboro Town Code is repealed. Section 3-24.8 (Meetings and Officers of Greenways Commission)

and Section 3-24.9 (Powers and Duties of Greenways Commission) are also repealed. [The duties associated with the Greenways Commission to be folded into the provisions for the Transportation Advisory Board in Chapter 15, Article III, Part V.]

Section 6. Section 3-24.14 (Carrboro Affordable Housing Advisory Commission Established) of the Carrboro Town Code is amended by revising subdivision (f)(3)(c) to read as follows:

c. All members shall be removed if they are absent from three consecutive Commission meetings or if they miss more than thirty percent of the meetings during a twelve-month period. This removal shall be effective of such notice.

Section 7. Section 3-24.15 (Carrboro Stormwater Advisory Commission Established) of the Carrboro Town Code is amended by revising subdivision (f)(3)(c) to read as follows:

c. All members shall be removed if they are absent from three consecutive Commission meetings or if they miss more than thirty percent of the meetings during a twelve-month period. This removal shall be effective of such notice.

Section 8 Section 3-24.16 (Climate Action Team) of the Carrboro Town Code is repealed. Section 3-24.17 (Meetings and Officers of CAT) and Section 3-24.18 (Powers and Duties of CAT) are also repealed. [The duties associated with the Climate Action Team to be consolidated into the provisions for the new Climate and Environmental Advisory Commission in Chapter 15, Article III, Part VI.]

Section 9. Section 3-27 (Recreation, Parks & Cultural Resources Advisory Board) of the Carrboro Town Code is amended by revising subdivision (c) to read as follows:

(c) Commission members may be removed as follows:

- (1) The chairperson or staff liaison shall file or cause to be filed with the Town Clerk an attendance report after each meeting identifying those members who were present or absent. Members shall be removed if they have three (3) unexcused absences, or if they miss more than thirty percent of the meetings during a twelve-month period. If the member is to be removed, the Town Clerk will send a removal notice to the member. This removal shall be effective on the date of such notice.

Section 10. Section 3-46 (Racial Equity Commission Established) of the Carrboro Town Code is amended by a new subdivision (d) that reads as follows:

(d) Commission members may be removed as follows:

- (1) The chairperson or staff liaison shall file or cause to be filed with the Town Clerk an attendance report after each meeting identifying those members who were present or absent. Members shall be removed if they have three (3) unexcused absences, or if they miss more than thirty percent of the meetings during a twelve-month period. If the member is to be removed, the Town Clerk will send a removal notice to the member. This removal shall be effective on the date of such notice.

Section 11. This ordinance shall be effective upon adoption.