

**A RESOLUTION AMENDING THE
MISCELLANEOUS FEES AND CHARGES SCHEDULE**

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CARRBORO:

Section 1: The Town Council has adopted a Miscellaneous Fees and Charges Schedule which is periodically updated.

Section 2. The attached changes) to the Miscellaneous Fees and Charges Schedule (Exhibit 1) are hereby approved and shall be incorporated into to the Miscellaneous Fees and Charges Schedule.

Section 3: This resolution shall become effective on July 1, 2024.

Fee Name	Department	Current Fees	New Fees	Reason
Mechanical: Replacement or System Conversion	Planning	\$100.00	No change to fee as adopted in FY 24	No other fees are being updated at this time.
Expired building and trades permit reactivation fee	Planning	\$25 per related trade	No change to fee as adopted in FY 24	No other fees are being updated at this time.
Solar Photovoltaic	Planning	\$.16/square foot of panels	No change to fee as adopted in FY 24	No other fees are being updated at this time.
Application/Plan Review Fee – nonrefundable for all permits other than one-shot and trade	Planning	\$50.00	No change to fee as adopted in FY 24	No other fees are being updated at this time.
Cell Tower Base	Planning	\$150.00	No change to fee as adopted in FY 24	No other fees are being updated at this time.
Commercial Construction: Minimum Construction	Planning	\$275.00	No change to fee as adopted in FY 24	No other fees are being updated at this time.
Electric Vehicle Chargers	Planning	\$50.00	No change to fee as adopted in FY 24	No other fees are being updated at this time.
Generator with new gas piping	Planning	\$75.00	No change to fee as adopted in FY 24	No other fees are being updated at this time.
ABC License Review	Planning	\$100.00	No change to fee as adopted in FY 24	No other fees are being updated at this time.
Zoning Permit for Fence built in r/w setback	Planning	None	\$35.00	New permit requirement established on 6/4/24 and fee for the permit is needed.
Payment in Lieu of Recreation	Planning	\$292.30	\$301.65	Adjusted for CPI of 3.2 percent
Stormwater Control Measure (SCM) As-built inspection fee	Planning	None	\$300.00	Fee to ensure inspection occurs and marks point of completion for SCM

Exhibit 1 Changes to Miscellaneous Fees and Charges Schedule, July 1, 2024

				and transition from construction to post-construction.
Special Exception -> Setback Exception	Planning	\$250.00	No change to fee as adopted in FY 24	Special exception was renamed 'Setback Exception' on 6/4/24 and name should be changed in the fee schedule.
Special Event Requests: Police Officer	Police	\$40 per hour	No change to fee as adopted in FY 24	No other fees are being updated at this time.
Refuse Collection-Dumpster	Public Works	2Cubic Yards-\$14.37 4 Cubic Yards-\$17.28 6 Cubic Yards-\$20.19 8 Cubic Yards \$23.02	No change to fee as adopted in FY 24	No other fees are being updated at this time.
Extra Dumpster Collection for Multi-family Dwellings	Public Works	2 Cubic Yards-\$7.00 4 Cubic Yards-\$12.00 6 Cubic Yards-\$17.00 8 Cubic Yards \$22.00	2 Cubic Yards-\$14.37 4 Cubic Yards-\$17.28 6 Cubic Yards-\$20.19 8 Cubic Yards \$23.02	To adjust the existing fees to accurately reflect operational costs associated with collection, transportation, and disposal of municipal solid waste from facilities equipped with dumpsters. "Extra Dumpster Collection for Multi-Family Dwellings" fees should align with the fees charged to non-residential entities which were increased in FY23 to reflect increasing operational costs.

Exhibit 1 Changes to Miscellaneous Fees and Charges Schedule, July 1, 2024

Special Event Request PW Employee	Public Works	\$35 per hour	\$50 per hour	To increase the hourly rate to accurately reflect Town expenses to staff special events. The current fee is paid by event sponsors directly to Public Works employees. However, Public Works employees are not covered under the Town's worker's compensation insurance with NCLM if they are not clocked-in on the Town's payroll system and receive payment as part of their bi-weekly payroll. The increase covers the Town's required salary-related expenses such as insurance, FICA, supplemental retirement, etc.
Refuse Collection: Businesses Serviced by Roll-out Containers (New)	Public Works	None	\$2.00 per roll-out/week	To safeguard the Town's interests and ensure fairness for community members. The Town charges businesses equipped with dumpsters for the collection and disposal of municipal solid waste, but does not have a fee structure for businesses that are serviced using roll-out containers. As a result, businesses serviced by roll-out containers are not being charged for waste collection and disposal. An analysis of fees in FY23 revealed approximately 45 businesses in Carrboro are currently serviced with roll-out containers.
Sale of Cemetery Plots: Tier I – 4' x 8'	Public Works	Resident: \$750 Non-resident: \$1,500	Resident: \$850 Non-resident: \$1,700	The goal is to increase the cost of traditional cemetery plots to accurately reflect municipal market fees. Cemetery plot fees have not increased since 2006.

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Street Cut Repairs (add Sidewalk Repairs)	Public Works	\$95.00 per sq. yd	"Actual Costs"	To accurately account for the expenses borne by the Town in executing street cut repairs and to include a provision for capturing the costs associated with sidewalk cut repairs. Due to the fluctuating market and inflationary obligations for goods and services, it is recommended the fee be changed to "actual costs." This would include repairs completed by Town employees and contractors if repairs cannot be completed in-house. To new fee safeguards the Town's interests and ensure fairness for applicants.
Refuse Roll-Out Containers	Public Works	\$60.00	\$55.00	To comply with section 11-21(b) of the Town Code, which requires the Town to provide roll-out containers "at cost to those who wish to purchase them." FY24 expense, per container, equates to \$54.42, including shipping.
Yard Waste Containers	Public Works	\$60.00	\$55.00	To comply with section 11-21(b) of the Town Code, which requires the Town to provide roll-out containers "at cost to those who wish to purchase them." FY24 expense, per container, equates to \$54.42, including shipping.
Special Event Request - PW Vehicle Usage	Public Works	\$35 per hour	No change to fee as adopted in FY 24	No other fees are being updated at this time.

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Encroachment Fee: Consultant review fee, as needed	Public Works	\$500 per application	"Actual Cost"	To accurately represent the expenses borne by the Town for consultant reviews, if required. Given that certain construction plans may necessitate more extensive review time than others, it would be unfair to treat all cases equally. The new fee safeguards the Town's interests and ensure fairness for applicants.
Street Closing Permit Application	Public Works	85	100	To accurately represent the Town's costs related to Street Closing Permit Applications and fees charged by peer cities and towns.
Utility Service Improvement Inspection Fee	Public Works	\$1.00 per linear foot	\$1.50 per linear foot	To accurately represent the Town's costs related to utility service inspections and fees charged by peer cities and towns. This fee has not increased since 2008.
Special Event Requests Fees: Street Closings plus cost of advertising public hearing and mailings	Rec & Park	None	No change to fee as adopted in FY 24	Town Code does not require public hearing.
Town Commons Facility Fees: Street Closings plus cost of advertising public hearing and mailings	Rec & Park	None	No change to fee as adopted in FY 24	Town Code does not require public hearing.
Century Hall - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$90/ Non \$117	Increase to cover staffing cost. + Benchmarking
Century Hall - After 5 Monday- Friday/ Weekends/ Town Holidays	Rec & Park	None	Resident \$140/ Non \$167	Increase to cover staffing cost. + Benchmarking

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Kitchen - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$20/ Non \$47	Increase to cover staffing cost. + Benchmarking
Kitchen- After 5 Monday- Friday/ Weekends/ Town Holidays	Rec & Park	None	Resident \$40/ Non \$67	Increase to cover staffing cost. + Benchmarking
Activity Room 1 - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$30/ Non \$57	Increase to cover staffing cost. + Benchmarking
Activity Room 1 - After 5 Monday- Friday/ Weekends/ Town Holidays	Rec & Park	None	Resident \$50/ Non \$77	Increase to cover staffing cost. + Benchmarking
Activity Room 2 - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$30/ Non \$57	Increase to cover staffing cost. + Benchmarking
Activity Room 2 - After 5 Monday- Friday/ Weekends/ Town Holidays	Rec & Park	None	Resident \$50/ Non \$77	Increase to cover staffing cost. + Benchmarking
Activity Room 3 - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$30/ Non \$57	Increase to cover staffing cost. + Benchmarking
Activity Room 3 - After 5 Monday- Friday/ Weekends/ Town Holidays	Rec & Park	None	Resident \$50/ Non \$77	Increase to cover staffing cost. + Benchmarking
Activity Room 2/3 - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$30/ Non \$57	Increase to cover staffing cost. + Benchmarking
Activity Room 2/3 - After 5 Monday- Friday/ Weekends/ Town Holidays	Rec & Park	None	Resident \$50/ Non \$77	Increase to cover staffing cost. + Benchmarking

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Activity Room 4 - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$30/ Non \$57	Increase to cover staffing cost. + Benchmarking
Activity Room 4 - After 5 Monday-Friday/ Weekends/ Town Holidays	Rec & Park	None	Resident \$50/ Non \$77	Increase to cover staffing cost. + Benchmarking
Civic Club - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$40/ Non \$67	Increase to cover staffing cost. + Benchmarking
Civic Club - After 5 Monday- Friday/ Weekends/ Town Holidays	Rec & Park	None	Resident \$60/ Non \$87	Increase to cover staffing cost. + Benchmarking
152- Multipurpose - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$100/ Non \$127	New 203 Pricing- comparable to current cost
152- Multipurpose - After 5 Monday-Friday/ Weekends/ Town Holidays	Rec & Park	None	Resident \$120/ Non \$147	New 203 Pricing- comparable to current cost
152A - ½ Multipurpose - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$50/ Non \$77	New 203 Pricing- comparable to current cost
152A - ½ Multipurpose - After 5 Monday- Friday/ Weekends/ Town Holidays	Rec & Park	None	Resident \$70/ Non \$97	New 203 Pricing- comparable to current cost
152B - ½ Multipurpose - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$50/ Non \$77	New 203 Pricing- comparable to current cost
152B - ½ Multipurpose - After 5 Monday- Friday/	Rec & Park	None	Resident \$70/ Non \$97	New 203 Pricing- comparable to current cost

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Weekends/ Town Holidays				
172 - Catering - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$20/ Non \$47	New 203 Pricing- comparable to current cost
172 - Catering - After 5 Monday- Friday/ Weekends/ Town Holidays	Rec & Park	None	Resident \$40/ Non \$67	New 203 Pricing- comparable to current cost
176 - Theater - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$100/ Non \$127	New 203 Pricing- comparable to current cost
176 - Theater - After 5 Monday- Friday/ Weekends/ Town Holidays	Rec & Park	None	Resident \$120/ Non \$147	New 203 Pricing- comparable to current cost
223 - Activity Room 1 - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$40/ Non \$67	New 203 Pricing- comparable to current cost
223 - Activity Room 1 - After 5 Monday- Friday/ Weekends/ Town Holidays	Rec & Park	None	Resident \$60/ Non \$87	New 203 Pricing- comparable to current cost
225 - Activity Room 2 - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$40/ Non \$67	New 203 Pricing- comparable to current cost
225 - Activity Room 2 - After 5 Monday- Friday/ Weekends/ Town Holidays	Rec & Park	None	Resident \$60/ Non \$87	New 203 Pricing- comparable to current cost
350 - Terrace - Monday to Friday 8:30a-5pm	Rec & Park	None	Resident \$70/ Non \$97	New 203 Pricing- comparable to current cost
350 - Terrace - After 5 Monday- Friday/	Rec & Park	None	Resident \$90/ Non \$117	New 203 Pricing- comparable to current cost

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Weekends/ Town Holidays				
Field Rentals- Field Prep	Rec & Park	None	\$100 per field/ per day	Covers cost of supplies & staff
Tournament Rates- Field Prep	Rec & Park	None	\$100 per field/ per day	Covers cost of supplies & staff

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