



301 W. Main St.
Town Hall
Carrboro, NC 27510

Town of Carrboro

Meeting Minutes

Town Council

April 13, 2021

7:00 PM

Remote Meeting

This meeting was held via Zoom teleconference and broadcasted live on cable television and the internet.

Present: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

Also Present: Trish McGuire, Acting Town Manager; Brady Herman, Town Attorney; Cathy Dorando Town Clerk

POETRY READING

Abigail Browning, the guest poet, read a community written poem written during the 2020 West End Poetry Festival called, "Home Song."

CHARGES ISSUED TO RECENTLY APPOINTED ADVISORY BOARD MEMBERS

Greenways Commission— Meredith Morovati, Satya Kallepalli, Mahin Manley
Planning Board— Khadijah Amina, James Baker
Transportation Advisory Board— Lenore Jones-Peretto, Cummie Davis
Affordable Housing Advisory Commission— Benjamin Gear, Heather Nash

PUBLIC COMMENTS

There were no comments provided from the public.

APPROVAL OF PREVIOUS MEETING MINUTES

MOTION WAS MADE BY COUNCIL MEMBER HAVEN-O'DONNELL, SECONDED BY COUNCIL MEMBER ROMAINE, TO APPROVE THE MINUTES FROM MARCH 31, 2020. VOTE: AFFIRMATIVE ALL

APPROVAL OF A ONE-TIME PANDEMIC RESPONSE PAYMENT TO ESSENTIAL TOWN OF CARRBORO EMPLOYEES

The purpose of this item was to provide supplemental pay to essential employees of the Town who have maintained continuity of operations and service delivery to citizens during the COVID-19 pandemic.

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Romaine, to approve the following resolution:

RESOLUTION TO AWARD ONE-TIME PANDEMIC RESPONSE PAYMENT TO TOWN OF CARRBORO ESSENTIAL EMPLOYEES

WHEREAS, on March 10, 2020, Governor Cooper, by Executive Order 116, declared a state of emergency to prevent the spread of COVID-19; and,

WHEREAS, on March 27, 2020, Executive Order 121 imposed a statewide Stay at Home Order, directing people to stay at home except to visit essential businesses, exercise outdoors or help family members; banned gatherings of more than 10 people; and directed everyone to physically stay at least 6 feet apart from others; and,

WHEREAS, the pandemic dramatically impacted the manner in which Town services could be provided and required modified work practices and schedules for Town employees to continue delivery of critical public services; and,

WHEREAS, Town Employees have demonstrated creativity, flexibility, resilience, and perseverance in the face of uncertainty to maintain essential critical components of all the Town's infrastructure segments; and, to protect the health and well-being of Town residents;

and,

WHEREAS, the American Rescue Plan Act signed into law on March 11, 2021, will provide an estimated \$6.2 million to the Town of Carrboro for a number of purposes, including premium pay for “essential” workers needed to “maintain continuity of operations of essential critical infrastructure sectors” and protect the health and wellbeing of Town residents; and

WHEREAS, all Town employees have been determined to be essential employees necessary to maintain continuity of Town operations and protect the health and well being of Town residents; and

WHEREAS, the Town Council deems it fitting and proper to provide a one-time Pandemic Response Payment to essential employees.

NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF CARRBORO THAT:

1. “General” permanent employees will be provided a one-time payment of \$900.
2. The following employee classes will be provided additional hazard pay for a total one-time payment of \$1,600: sworn police and fire department employees, building inspectors, and members of the IT department.
3. Permanent employees who were actively on payroll as of April 1, 2020 will be provided the full payment amount in section 1 and 2 above.
4. Employees hired during the time of May 1, 2020 through April 15, 2021 and active part-time permanent employees will receive a pro-rated one-time payment.
5. Payment of the one-time Pandemic Response Payment to essential employees is expected to occur the last payroll in April 2021.

BE IT FURTHER RESOLVED BY THE TOWN COUNCIL OF CARRBORO THAT:

1. The FY 2020-21 Adopted Budget is amended by appropriating from the unassigned fund balance the amount of \$224,795 for transfer to the General Fund to cover the cost of these one-time Pandemic Response Payments and associated benefits to essential employees.
2. Funds from the American Rescue Plan Act are expected to replenish the Town’s fund balance used to pay one-time Pandemic Response Payments to essential employees of the Town.
3. The Town Manager is authorized to implement and carryout all provisions of this resolution

without further Council Action. This Resolution is effective upon adoption by the Carrboro Town Council.

A copy of this resolution shall be forwarded to the Finance Officer within 3 days.

This 13th day of April 2021

Ayes: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

**APPROVAL OF COMPLIANCE DOCUMENTS REQUIRED BY THE NC
DEPARTMENT OF COMMERCE AS PART OF CARRBORO'S COMMUNITY
DEVELOPMENT BLOCK GRANT – CORONAVIRUS (CDBG-CV) AWARD.**

The purpose of this item was to approve four plans required by the NC Department of Commerce as part of Carrboro's Community Development Block Grant - Coronavirus (CDBG-CV) award.

MOTION WAS MADE BY COUNCIL MEMBER SEILS, SECONDED BY COUNCIL MEMBER GIST, TO APPROVE THE CARRBORO CDBG-CV FAIR HOUSING PLAN, CARRBORO CDBG-CV LANGUAGE ACCESS PLAN, CARRBORO CDBG-CV SECTION 3 PLAN, CARRBORO CDBG-CV EQUAL EMPLOYMENT AND PROCUREMENT PLAN. VOTE: AFFIRMATIVE ALL

PRESENTATION FROM ORANGE COUNTY HOME PRESERVATION COALITION

The purpose of this item was for the Town Council to receive a presentation from the Orange County Home Preservation Coalition (OCHPC).

Ryan Lavallee, Dan Sargent, and Morgan Cooper provided the presentation to the Council.

MOTION WAS MADE BY COUNCIL MEMBER FOUSH, SECONDED BY COUNCIL MEMBER ROMAINE, TO ACCEPT THE 2020 ANNUAL REPORT VOTE: AFFIRMATIVE ALL

ANNUAL UPDATE FROM ORANGE COUNTY PARTNERSHIP TO END HOMELESSNESS

The purpose of this item was for the Town Council to receive the 2020 Annual Report from Orange County Partnership to End Homelessness (OCPEH).

MOTION WAS MADE BY COUNCIL MEMBER FOUSHÉE, SECONDED BY COUNCIL MEMBER ROMAINE, TO ACCEPT THE 2020 ANNUAL REPORT VOTE: AFFIRMATIVE ALL

REVIEW AND ACCEPTANCE OF THE 2021 ANNUAL REPORT ON THE SCHOOLS ADEQUATE PUBLIC FACILITIES ORDINANCE (SAPFO) FROM THE TECHNICAL ADVISORY COMMITTEE

The Orange County Board of County Commissioners referred the 2021 draft report for review. The Board of Commissioners requested comments from partner local governments this month.

A motion was made by Council Member Foushee, seconded by Council Member Haven-O'Donnell, to approve the following resolution:

A RESOLUTION ACCEPTING THE SCHOOLS ADEQUATE PUBLIC FACILITIES TECHNICAL ADVISORY COMMITTEE (SAPFOTAC) 2021 REPORT

WHEREAS, the Town has had a longstanding interest in the success and excellence of the Chapel Hill – Carrboro City Schools; and

WHEREAS, the Town has participated in the development and implementation of the schools adequate public facilities ordinance provisions since 2003; and

WHEREAS, the annual technical advisory committee report has been prepared and distributed for review.

NOW, THEREFORE BE IT RESOLVED that the Town Council of the Town of Carrboro accepts the report and provides the following comment and direction:

- Town Council has a concern that the model does not include an updated classroom/student ratio reflecting the decrease in the average classroom size as far in advance as possible. The further out this is included, the better we are able to plan.
- Staff is to request information on why the Schools Joint Action Committee have not specified an updated classroom/student ratio in their SAPFOTAC Modeling.

This the 13th day of April 2021

Ayes: Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

POSSIBLE AMENDMENTS TO THE TOWN OF CARRBORO ADVISORY BOARD RECRUITMENT AND APPOINTMENT POLICY

The purpose of this item was to allow the Town Council to discuss changes to the Advisory Board Recruitment and Appointment Policy as requested by Council Member Slade.

MOTION WAS MADE BY COUNCIL MEMBER SLADE, SECONDED BY COUNCIL MEMBER SEILS TO AMEND THE ADVISORY BOARD APPLICATION TO INCLUDE THE QUESTION, IS THE APPLICANT OF HISPANIC OR LATINO ETHNICITY AND TO AMEND THE ADVISORY BOARD RECRUITMENT AND APPOINTMENT POLICY TO INCLUDE “ETHNICITY” AS DEPICTED BY THE SUGGESTED AMENDMENT BY COUNCIL MEMBER SLADE. VOTE: AFFIRMATIVE ALL

MATTERS BY COUNCIL MEMBERS

Council member Gist shared concerns about speeding on Carol Street. Acting manager Trish McGuire agreed to research the issue to try to find solutions.

CLOSED SESSION

MOTION BY COUNCIL MEMBER SEILS, SECONDED BY COUNCIL MEMBER ROMAINE TO ENTER INTO CLOSED SESSION PURSUANT TO NCGS 143-318.11(1)(3). VOTE: AFFIRMATIVE ALL

DIRECTION ON MARCH 16, 2021 MEETING MINUTES

MOTION WAS MADE BY COUNCIL MEMBER SLADE, SECONDED BY COUNCIL MEMBER SEILS FOR THE MARCH 16, 2021 MINUTES REGARDING THE SETTLEMENT AGREEMENT VOTE TO REFLECT THAT AFTER THE MEETING COUNCIL MEMBER SLADE NOTIFIED THE COUNCIL THAT THE AFFIRMATIVE VOTE RECORDED FOR HIM WAS A MISTAKE. COUNCIL MEMBER SLADE

THOUGHT HE WAS VOTING “NO,” ALL OTHER MEMBERS OF THE TOWN COUNCIL HEARD HIM VOTE “YES.” VOTE: AFFIRMATIVE FOUR, NOES THREE (FOUSHEE, GIST, HAVEN-O’DONNELL)

Council Member Gist asked that the record reflect that her reason for voting no is out of an abundance of caution of setting a precedent and not out of disbelief of a Council Member.

Council Member Foushee noted that her reason for voting no was because of the precedent this would set.

Council Member Haven-O’Donnell noted that her reason for voting no was because of the precedent that this would set.

ADJOURNMENT

MOTION WAS MADE BY COUNCIL MEMBER SLADE, SECONDED BY COUNCIL MEMBER SEILS, TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE ALL

Town Clerk

Mayor