Attachment B

Critical Elements to Finalize by June 30, 2023	Month	Week #	Orange County						GoTriangle		DCHC MPO	
			SWG	BOCC	Town of Chapel Hill	Town of Carrboro	Town Hillsborough	City of Mebane	O&F	BoT	TC	Board
Approval for: SWG Bylaws Comprehensive Participation Agreements SWG Lead Agency Administration Discussion/Decision Financial Policies & Procedures (Inclusive of ICES Statement) Amendment Policy/Procedure For Review/As Information: Meeting Schedule of SWGs Lead Agency Administration List of Deadlines/Schedules for submittals (Annual Work Program/Multi-Year Vision Plan) Lead Agency Assignments (less SWG Administration) Templates for Reports (Quarterly)	May	Week 1							4/28 final materials & memo 5/4 Comm Mtg			
		Week 2			5/10 draft materials						5/10 draft materials & memo	
		Week 3		5/15 draft materials & memo			5/15 final materials			5/17 final materials & memo		
		Week 4			5/24 TC Meeting	5/23 TC Meeting	5/22 TC Meeting			5/24 Mtg	5/24 TC Mtg	
		Week 5										6/1 draft materials & memo
	June	Week 1		6/1 BOCC WS				6/5 CC Meeting				
		Week 2					6/12 TC Meeting (Back up)					6/14 Mtg
		Week 3		6/20 BOCC Mtg								
		Week 4										