



301 W. Main St.
Town Hall
Carrboro, NC 27510

Town of Carrboro

Meeting Minutes

Town Council

June 21, 2022

7:00 PM

Council Chambers – Room 110

This meeting broadcasted live on cable television and the internet.

Present: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada, Council Member Sammy Slade

Also Present: Richard White, Town Manager; Brady Herman, Town Attorney; Mary Bryant, Deputy Town Clerk

POETRY READING

Fred Joiner, the Town's Poet Laureate, read a poem by Marilyn Freeman called "Stillness."

PROCLAMATION – RECREATION AND PARKS MONTH

Mayor Seils proclaimed June 2022 as "Recreation and Parks Month" in the Town of Carrboro. The proclamation was presented to Anita Jones-McNair, Director of the Carrboro Recreation, Parks and Cultural Resources Department.

PUBLIC COMMENTS

Shelley Welch spoke on continued issues with Merritt's Gravel Pit.

Mayor Seils directed the Town Manager to gather information on this and provide an update to Council at a later date.

Makeda Ma'at spoke about issues with the leadership and management of the Community Home Trust.

A conversation ensued about the Community Home Trust, the fact that elected officials no longer serve on that board, and how best the Council can be kept up to date since the Community Home Trust receives monies from the Town.

Mayor Seils asked the Town Manager to follow up on the issues.

APPROVAL OF MINUTES FROM MARCH 22, 2022 MEETING

MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL, TO APPROVE THE MINUTES FROM MARCH 22, 2022. VOTE: AFFIRMATIVE ALL

A REQUEST TO ADOPT A RESOLUTION TO AWARD A SERVICE SIDEARM TO A RETIRING POLICE OFFICER

Police Captain Anthony Westbrook II will retire from the Town of Carrboro Police Department on July 1, 2022 after 20 years of service with the Town and 30 years of total law enforcement service. The Police Department would like to award Captain Westbrook his service sidearm to recognize his dedication to duty and his service to the Town of Carrboro. The Town Council was requested to adopt a resolution to award the service sidearm to Captain Anthony Westbrook II.

A motion was made by Council Member Foushee, seconded by Council Member Haven-O'Donnell, that the following resolution be approved:

A RESOLUTION AWARDING A SERVICE SIDEARM TO RETIRING POLICE OFFICER

WHEREAS, Police Captain Anthony Westbrook II is retiring from the Town of Carrboro Police Department on July 1, 2022, after approximately thirty years of total service; and

WHEREAS, Captain Westbrook II has demonstrated his dedication to duty and to the citizens of the Town of Carrboro; and

WHEREAS, North Carolina General Statute 20-187.2 allows the governing body of a law enforcement agency to award to a retiring member, upon request, the service sidearm of the retiring member.

NOW, THEREFORE, BE IT RESOLVED by the Carrboro Town Council that the Council members adopt this resolution awarding the service sidearm to Captain Anthony Westbrook II.

This is the 21st day of June 2022.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada and Council Member Sammy Slade

POLICE DEPARTMENT MONTHLY REPORT

The purpose of this agenda item was to provide the Town Council a brief overview of the monthly calls for service.

MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE ALL

POLICE DEPARTMENT QUARTERLY EQUITY REPORT

The Purpose of this agenda item was to provide the Town Council a brief overview of the quarterly equity report for the first quarter of 2022.

MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE ALL

FIRE DEPARTMENT MONTHLY REPORT

The purpose of this item was to provide the Town Council a brief overview of the monthly calls for service.

MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE ALL

ECONOMIC DEVELOPMENT MONTHLY REPORT

The purpose of this agenda item was to provide a regular monthly activities and status report.

MOTION WAS MADE BY COUNCIL MEMBER HAVEN-O'DONNELL, SECONDED BY COUNCIL MEMBER ROMAINE, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE ALL

STORMWATER UTILITY MONTHLY REPORT

The purpose of this item was to provide the monthly update regarding Stormwater Utility projects and initiatives.

Council Member Haven-O'Donnell asked about the status of the acquisition of the property at 116 Carol Street.

Randy Dodd, Stormwater Utility Manager for the Town of Carrboro, said that this item is still in the review process with FEMA.

Council Member Haven-O'Donnell requested an update in the Fall.

MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY COUNCIL MEMBER NOWELL, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE ALL

CONSIDERATION OF HUMAN SERVICES FUNDING FOR FY 23

The purpose of this agenda item was for the Carrboro Town Council to consider human services funding recommendations for FY23.

Council Members Posada and Romaine, both recused themselves from discussing or voting on this matter.

A motion was made by Council Member Foushee, seconded by Council Member Nowell, that the following resolution be approved:

A RESOLUTION APPROVING THE HUMAN SERVICES ADVISORY COMMISSION FUNDING RECOMMENDATIONS FOR FISCAL YEAR 2022-2023

WHEREAS, the Town of Carrboro established as a policy to support human services agencies that provide invaluable services to Carrboro citizens; and

WHEREAS, fifty-one (51) agencies applied for funding through the established Human Services funding process; and

WHEREAS, the Human Services Advisory Commission has reviewed all the applications that applied for funding in the 2022-2023 funding cycle; and

WHEREAS, the Town of Carrboro’s budgeted human services funding level for fiscal year 2022-2023 is \$274,000; and

WHEREAS, the Human Services Advisory Commission recommended funding fifty (50) agencies for a total of \$274,000.

NOW THEREFORE, THE CARRBORO MAYOR AND TOWN COUNCIL RESOLVE THAT:

Section 1. The Carrboro Town Council approves and allocates the funding recommendations of the Human Services Advisory Commission as indicated in Attachment C of this agenda item for fiscal year 2022-2023 in the amount of \$274,000.

Section 2. This resolution is effective immediately and a copy of this resolution shall be forwarded to the Town’s Finance Officer.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Barbara Foushee, Council Member Randee Haven- O’Donnell, Council Member Danny Nowell, and Council Member Sammy Slade

Recusals: Council Member Susan Romaine and Council Member Eliazar Posada

PERMIT EXTENSION REQUEST FOR PREVIOUSLY ISSUED CONDITIONAL USE PERMIT, NOW SPECIAL USE PERMIT-A, FOR MIXED USE BUILDING AT 603 JONES FERRY ROAD

The purpose of this agenda item was for Town Council to consider approving a request for an extension of the date when a Conditional Use Permit would otherwise expire for a Mixed-Use Building at 603 Jones Ferry Road. Town Staff recommends approval of the request.

A motion was made by Council Member Foushee, seconded by Council Member Haven-O’Donnell, that the following resolution be approved:

A RESOLUTION APPROVING THE EXTENSION OF THE DATE ON WHICH THE CUP, NOW SUP-A, FOR A MIXED-USE BUILDING AT 603 JONES FERRY ROAD WOULD OTHERWISE EXPIRE

WHEREAS, the Town Council approved a Conditional Use Permit for a Mixed Use Building at 603 Jones Ferry Road on June 26th, 2018; and

WHEREAS, the Town Council approved a Conditional Use Permit Extension Request for the project, extending the date to June 26, 2022; and

WHEREAS, Section 15-62(a) of the Town of Carrboro Land Use Ordinance allows for permit extensions; and

WHEREAS, the Town Council finds, per Section 15-62(c) of the LUO, that: 1) the permit has not expired, and 2) the permit recipient has proceeded with due diligence and good faith, and 3) conditions have not changed so substantially as to warrant a new application.

NOW, THEREFORE BE IT RESOLVED by the Town Council that the expiration date for the permit for a Mixed-Use Building at 603 Jones Ferry Road is hereby extended to June 26, 2024.

This the 21st day of June 2022.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada and Council Member Sammy Slade

REVISED TOWN COUNCIL COMMITTEE ASSIGNMENTS

The purpose of this item was to allow the Town Council to consider a revision of committee assignments for 2022.

Town Council Committee Assignments
June 21, 2022

Committee	Assignment
Town Advisory Boards	
Affordable Housing Advisory Commission	Posada
Appearance Commission	Posada
Arts Committee	Nowell
Board of Adjustment	Seils
Climate Action Team	Haven-O'Donnell, Slade
Community Safety Task Force	Seils, Foushee, Slade
Economic Sustainability Commission	Haven-O'Donnell, Romaine
Environmental Advisory Board	Haven-O'Donnell
Greenways Commission	Seils, Haven-O'Donnell
Human Services Commission	Foushee
Northern Transition Area Advisory Committee	Romaine
Planning Board	Nowell
Racial Equity Commission	Foushee, Haven-O'Donnell
Recreation and Parks Commission	Nowell
Stormwater Advisory Commission	Slade
Transportation Advisory Board	Seils
Truth Plaque Task Force	Romaine
Youth Advisory Board	Seils
Intergovernmental Bodies	
Chamber for a Greater Chapel Hill-Carrboro Board of Directors	Seils
Chapel Hill Public Transit Committee ("Transit Partners Committee")	Seils, Haven-O'Donnell
Chatham-Orange Joint Planning Task Force	Nowell
Durham-Chapel Hill-Carrboro Metropolitan Planning Organization Board	Seils, Nowell (alternate)
Family Success Alliance Advisory Council	Posada
Intergovernmental Parks Work Group	Romaine
North Carolina Metropolitan Mayors Coalition	Seils
Orange County Food Council	Slade
Orange County Local Government Affordable Housing Collaborative	Romaine
Orange County Partnership to End Homelessness Leadership Team	Foushee
Orange County Solid Waste Advisory Group	Seils, Haven-O'Donnell
Orange County Transit Plan Policy Steering Committee	Foushee
Orange County Visitors Bureau Board of Directors	Seils
Triangle J Council of Governments Board of Delegates	Haven-O'Donnell, Posada (alternate)

MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REVISED COMMITTEE ASSIGNMENTS FOR 2022.

VOTE: AFFIRMATIVE ALL

A RESOLUTION CANCELING THE JUNE 28, 2022 TOWN COUNCIL MEETING

The purpose of this item was to cancel the June 28, 2022 Town Council meeting.

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Romaine, that the following resolution be approved:

A RESOLUTION CANCELING THE JUNE 28, 2022 TOWN COUNCIL MEETING NOW, THEREFORE BE IT RESOLVED BY THE CARRBORO TOWN COUNCIL THAT:

Section 1. The June 28, 2022 Town Council meeting is canceled.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada and Council Member Sammy Slade

AUTHORIZATION FOR THE TOWN MANAGER TO ACCEPT PAYMENT FOR DAMAGES TO FIRE STATION 2 AND SIGN THE RELEASE FOR PROPERTY DAMAGE ONLY

The purpose of this agenda item was to authorize the Town Manager to accept payment for damages to Fire Station 2 by Utility Line Construction Services, LLC (ULCS) and authorize the Release for Property Damage Only.

A motion was made by Council Member Foushee, seconded by Council Member Haven-O'Donnell that the Town Manager is authorized to accept payment for damages to Fire Station 2, and to sign the release for property damage only.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada and Council Member Sammy Slade

DESIGNATION OF FUND BALANCE FOR FY22 BUDGET ITEMS NOT YET SPENT OR ENCUMBERED

The Town Council was requested to designate fund balance in the General Fund to carry over to next year for certain budget items where funds have not been spent or encumbered.

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Romaine, that the following resolution be approved:

A RESOLUTION APPROVING DESIGNATION OF FUND BALANCE FOR FY 2021-22 BUDGET FUNDS NOT YET SPENT OR ENCUMBERED

WHEREAS, the Town Manager has described to the Town Council the desirability of adopting a resolution to designate fund balance for certain projects.

NOW, THEREFORE BE IT RESOLVED by the Town Council that fund balance in the General Fund is designated to fund the following items:

**A RESOLUTION APPROVING DESIGNATION OF FUND BALANCE
FOR FY 2021-22 BUDGET FUNDS NOT YET SPENT OR ENCUMBERED**

WHEREAS, the Town Manager has described to the Town Council the desirability of adopting a resolution to designate fund balance for certain projects:

BE IT RESOLVED by the Town Council that fund balance in the General Fund is designated to fund the following items:

Designated Fund Balance FY 2021-22		
<u>Department</u>	<u>Description</u>	<u>Amount</u>
Advisory Boards	Truth Plaque	\$ 14,411.00
Climate Action	Fleet Electrification Study	100,000.00
Climate Action	Grassroots Partnerships	25,000.00
Finance	Software upgrades	75,000.00
Police	Seizure Funds - State	28,993.00
Fire	Fire Engine Equipment	75,000.00
Public Works	Traffic Calming Devices	20,000.00
Public Works	OWASA Subsidy	30,070.00
Rec, Park, & CR	Govt Advanced Racial Equity	141,860.00
Non-Departmental	Comp and Class Study	660,220.00
	Total	<u>\$ 1,170,554.00</u>

Summary of Designated Fund Balance Budget Items

Truth Plaque – These funds are used to create historical markers throughout the Town.

Fleet Electrification Study – Carryover of funds for the completion of a fleet electrification study for the Town owned vehicles and equipment.

Grassroots Partnerships – These funds are used for grassroots outreach efforts related to various Town green initiatives.

Finance Software Upgrades – The funds will be used to purchase a lease tracking software and implement an upgrade to the Munis to allow for additional cash payment options.

Seizure Funds (State) – The Police Department uses these restricted revenues to supplement ongoing investigations. Unexpended funds each year are carried over to the next year.

Fire Engine Equipment – These carryover funds will be used for the purchase of various equipment and tools for the new fire engine scheduled to arrive in the fall.

Traffic Calming Devices – The unspent portion will be used to fund traffic calming devices for next year.

OWASA Subsidy – The unspent portion of the OWASA sewer subsidy budget is reserved annually until spent entirely.

Government Advanced Racial Equity – The unspent portion of these funds will be used to implement the race and equity framework and provide additional training and education opportunities.

Compensation and Classification Study – This funding is reserved for the implementation of the results of the Town’s employee compensation and classification study which is expected to be completed in Fall 2022.

BE IT FURTHER RESOLVED, that upon confirmation of the actual amount by the independent audit for the year ending June 30, 2022, the Town Manager may transfer fund

balance up to the amount confirmed by the independent audit to the appropriate department(s) without further action by the Town Council.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada and Council Member Sammy Slade

REQUEST TO HOLD A QUASI-JUDICIAL HEARING AND CONSIDER ISSUING A REASONABLE ACCOMMODATION REQUEST FOR 714 WEST MAIN STREET.

The purpose of this agenda item was for the Town Council to hold a quasi-judicial hearing and consider issuing a reasonable accommodation request for property at 714 West Main Street.

Mayor Seils opened the Public Hearing.

Marty Roupe, Development Review Administrator, gave a short presentation, explaining the request and which part of the Land Use Ordinance it relates to (LUO Section 15-97). He noted that the 4 ft encroachment is now a 5 ft encroachment as noted on the updated illustration. He concluded his presentation by saying that the Town Attorney, Nick Herman, had prepared a reasonable accommodation request document for the Council to vote on and asked if the Council had any further questions for him, the homeowner, Mrs. Rose Crawford, or her representative, Thomas O' Dwyer.

Mayor Seils pointed out that there was a copy of the reasonable accommodation request at each of the Council members' seats for them to examine and that he believed that a decision should be made tonight. The Mayor thanked the homeowner and her representative for attending the meeting and asked if Council members had any questions for them. There were no questions.

Mayor Seils closed the Public Hearing.

Council Member Romaine asked a question about the Power of Attorney document being expired. Marty Roupe responded that the Town Attorney confirmed it is acceptable because Ms. Crawford was in attendance and had given her permission for Mr. O' Dwyer to oversee the matter.

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Romaine to issue a reasonable accommodation request for the property at 714 West Main Street.

**DECISION ON REASONABLE ACCOMMODATION REQUEST
OF ROSE A. CRAWFORD FOR 714 WEST MAIN STREET
CARRBORO, NORTH CAROLINA**

On June 21, 2022, pursuant to Section 15-97 of the Land Use Ordinance, the Town Council held a quasi-judicial hearing on the application of Rose A. Crawford, by her duly appointed Power of Attorney, Thomas D. O'Dwyer, for a reasonable accommodation under the Federal Fair Housing Act and Americans with Disabilities Act to construct a disability ramp for her use at her residence at 714 West Main Street in Carrboro, North Carolina. Based on the evidence submitted at the hearing, the Council makes the following Findings of Fact, Conclusion, and Decision:

Findings of Fact

1. Rose A. Crawford is 90 years old, resides at the residence at 714 West Main Street in Carrboro, has been diagnosed and treated for lumbago with sciatica and osteoarthritis, and

needs a disability ramp at her home for ingress to and egress from her home to ameliorate the effects of her disability or handicap as stated by her health care provider at Carrboro Family Medicine Center, P.A.

2.The location, dimensions, and other details for the construction of the proposed disability ramp are set forth in the attached Plan.

3.The construction and use of the proposed ramp for Ms. Crawford would not undermine the Town’s existing land-use regulations and will not impose any significant financial and administrative burdens upon the Town or constitute a substantial or fundamental alteration of the Town’s Land Use Ordinance.

Conclusion

1.The construction and use of the proposed ramp for Ms. Crawford is both reasonable and necessary under Section 15-97 of the Land Use Ordinance.

Decision

Based on the foregoing findings of fact and conclusion, the Council grants the requested reasonable accommodation as follows:

The disability ramp shall be constructed and maintained as set forth in the attached Plan for the use of Ms. Crawford, and the ramp shall be removed from the premises with 90 days after Ms. Crawford no longer uses the ramp.

The Town’s Zoning Administrator and Building Inspector shall ensure that the ramp is constructed and maintained in accordance within the attached Plan.

All other applicable provisions of the Land Use Ordinance that are not inconsistent with this Decision shall apply to the ramp and the premises.

This the 21st day of June 2022.

The motion carried unanimously by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O’Donnell, Council Member Danny Nowell, Council Member Eliazar Posada and Council Member Sammy Slade

RACIAL EQUITY COMMISSION ANNUAL SYNOPSIS

The purpose of this agenda item was for the Town Council to accept the Racial Equity Commission’s Annual Synopsis and consider approving a change in the commission make-up.

A motion was made by Council Member Haven-O’Donnell, seconded by Council Member Foushee, that the following resolution be approved:

RESOLUTION TO ACCEPT THE RACIAL EQUITY COMMISSION ANNUAL SYNOPSIS AND APPROVE A CHANGE TO THE RACIAL EQUITY COMMITTEE MAKE-UP

WHEREAS, the charge of the Racial Equity Commission is to advise and work with the Town Council, Race and Equity Officer, and Town staff to educate, provide leadership, and facilitate on-going equitable engagement within the immediate and greater Carrboro community toward the goal of creating a community of inclusiveness in which political, economic, social, and cultural institutions are no longer predicated and influenced by race; and

WHEREAS, the Racial Equity Commission held their first meeting on June 23, 2021; and

WHEREAS, the Town of Carrboro seeks to incorporate equitable policies, procedures, and practices; and

WHEREAS, the Racial Equity Commission request the Town Council accept the annual synopsis which includes a proposed plan of action; and

WHEREAS, The Racial Equity Commission requests that the Town Council approve a change to the commission membership by adding “or BIPOC business owner” to the representative from the Farmer’s Market Board. The change reads - representative from the Farmer’s Market Board or BIPOC business owner.

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF CARRBORO RESOLVES:

Section 1. Accept the Annual Racial Equity Commission Synopsis.

Section 2. Add the text “or BIPOC business owner” to the Commission membership under Section 3-46(b) within Chapter 3, Article VIII of the Carrboro Town Code to read “(b) 1 representative from the Farmer’s Market Board or BIPOC Business owner.”

Section 3. The resolution is effective upon adoption.

This the 21st day of June 2022.

The motion carried unanimously by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O’Donnell, Council Member Danny Nowell, Council Member Eliazar Posada, and Council Member Sammy Slade

REQUEST TO ISSUE SPECIAL USE PERMIT-A FOR A NEW COMMERCIAL BUILDING AT 201 NORTH GREENSBORO STREET

The purpose of this agenda item was for the Town Council to consider making a decision on the request for a Special Use Permit-A application for a new commercial building at 201 North Greensboro Street.

A motion was made by Council Member Slade, seconded by Council Member Posada, that the following request to issue a Special Use Permit-A be approved:

**DECISION ON SPECIAL USE PERMIT-A
201 North Greensboro Street Commercial Project**

On April 26 and June 7, 2022, the Town Council held a quasi-judicial hearing on the application of Coulter Jewel Thames PA, on behalf of the property owner, CKE III, LLC, for a Special Use Permit-A to allow the property owner to construct a new three-story commercial building and infrastructure at 201 North Greensboro Street and 100 Center Street in Carrboro, North Carolina. Based on the evidence submitted at the hearing, the Council makes the following Findings of Fact, Conclusions, and Decision:

Findings of Fact

1. The properties that are the subject of the application, located at 201 North Greensboro Street and 100 Center Street in Carrboro, North Carolina, PIN Nos. 9778-86-3587 and 9778-86-2555, are 0.53 acres in size. The 201 North Greensboro Street parcel is vacant and has an existing parking lot on the 100 Center Street parcel. The 201 North Greensboro Street parcel is zoned B-1(c) within the Downtown Neighborhood Protection overlay district, and the 100 Center Street parcel is zoned B-2.
2. The surrounding land uses are: to the North, B-1(c) and B-2-CZ – commercial buildings; to the South, B-1(c) – public street; to the West, B- 2, and B-2-CZ – public street and commercial building; and to the East, B- 1(c) – public street.
3. The property owner proposes to construct a three-story commercial building (16,186 sf) on the property to include multiple commercial uses, which are permitted uses with a Special Use Permit-A in the B-1(c) and B- 2 districts under the use classifications listed on the project plans, with utilization of the existing parking on the property and additional parking to be created, totaling 40 parking spaces.
4. The forty (40) parking spaces are sufficient to serve the 201 North Greensboro Street project based on information provided by the applicant regarding the alternative modes of transportation to get to and from the 201 North Greensboro Street project.
5. According to the Staff Report, the Application is complete, and the proposed use satisfies all of the Land Use Ordinance requirements regarding traffic, parking, bike parking, tree protection, screening, shading of the parking lot, tree canopy, drainage and grading, and requirements pertaining to utilities and refuse collection.
6. The property owner proposed to keep the existing 5-foot-wide sidewalk along the 100 Center Street parcel as a continuation of a nonconforming situation.
7. Mr. Tom Tolley, a N.C. Certified Appraiser, rendered the opinion that the proposed use would not adversely impact any neighboring property values and would likely enhance the residential and commercial values of the nearby properties based on the nature of the proposed use.

Conclusions

1. The Application is complete.
2. The Application complies with all applicable requirements for the Land Use Ordinance. In addition, per Land Use Ordinance Section 15-178(b), the design of the project substantially achieves the purpose of the architectural standards for downtown development such that compliance with the standards set forth in Section 15-178(a) is not required.

3. The proposed use will not materially endanger the public health or safety.
4. The proposed use will not substantially injure the value of adjoining or abutting property.
5. The proposed use will be in harmony with the area in which it is to be located.
6. The proposed use will be in general conformity with the Land Use Plan and Thoroughfare Plan.

Decision

Based on the foregoing findings of fact and conclusions, the Council grants the requested Special Use Permit-A to CKE III, LLC The plan approved by Town Council is the updated / revised plan presented to Council during the June 7, 2022 meeting, with changes including but not limited to a revised dumpster location and a total of 40 parking spaces included instead of 41.

The applicant must obtain driveway permits from NCDOT or the Town of Carrboro Public Works Department prior to construction plan approval.

The applicant shall provide to the Zoning Division, prior to the recordation of the final plat for the project or before the release of a bond if some features are not yet in place at the time of the recording of the final plat, mylar and digital as-builts for the stormwater features of the project. Digital as-builts shall be in .dxf format and shall include a base map of the whole project and all separate plan sheets. As built .dxf files shall include all layers or tables containing storm drainage features. Storm drainage features will be clearly delineated in a data table. The data will be tied to horizontal controls.

Proposed use #2.110 (high volume traffic generation) is not a permissible use within the B- 2 zoning district. This use must be removed from the “table of proposed uses” during the Construction Plan review process.

The applicant agrees to restrict the hours when the on-site dumpster can be emptied to between 7:30am and 10:00pm (before 9:00pm when possible)

The sidewalk in front of the 100 Center Street parcel, currently showing a five-foot-wide existing sidewalk, must be widened to approximately 7.5 feet on the construction plans for the project, by way of eliminating the verge / grass strip between the edge of the existing sidewalk and the back edge of the existing curb along West Weaver Street.

Signed, this the 21st day of June 2022.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Rande Haven- O’Donnell, Council Member Danny Nowell, Council Member Eliazar Posada and Council Member Sammy Slade

TOWN MANAGER’S CONTRACTING AUTHORITY

The purpose of this agenda item was for the Town Council to consider modifying the contracting authority for the Town Manager.

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Romaine that the following ordinance be approved:

AN ORDINANCE AMENDING SECTION 3-1(b)(9)(i) OF THE CARRBORO TOWN
CODE TO AUTHORIZE THE TOWN MANAGER TO ENTER INTO CERTAIN
CONTRACTS
Ordinance No. 15 / FY 2022-23

THE TOWN COUNCIL OF THE TOWN OF CARRBORO ORDAINS:

Section 1. Section 3-1(b)(9)(i) of the Town Code is amended to read as follows:

Enter into contracts for the purchase of goods or services or for construction or repairs when the Council has previously authorized the purchase of such goods or services or construction or repairs; or if the Council has not previously provided such authorization, when the amount of the contract for the purchase of goods or services does not exceed \$60,000 and the amount of the contract for construction or repairs does not exceed \$150,000.

Section 2. All provisions of any Town ordinance in conflict with this ordinance are repealed.

Section 3. This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote, and was duly adopted this 21st day of June 2022.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O'Donnell, Council Member Danny Nowell, Council Member Posada, and Council Member Sammy Slade

Noes: None

Absent or Excused: None

ADOPTION OF THE FY 2022-23 ANNUAL BUDGET

The purpose of this agenda item was for the Town Council to adopt the annual budget for fiscal year 2022-23.

A motion was made by Council Member Posada, seconded by Council Member Foushee, that the following budget ordinance be approved:

ANNUAL BUDGET ORDINANCE FY 2022-23
Town of Carrboro, North Carolina
ORDINANCE NO. 12 / 2022-23

WHEREAS the recommended budget for FY 2022-23 was submitted to the Town Council on May 24, 2022, by the Town Manager pursuant to G.S. 159-11 and filed with the Town Clerk pursuant to G.S. 159-12; and

WHEREAS, on June 7, 2022, the Town Council held a public hearing on the budget pursuant to G.S. 159-12; and

WHEREAS, on June 21, 2022, the Town Council adopted a budget ordinance making appropriations and levying taxes in such sums as the Town Council considers sufficient and proper in accordance with G.S. 159-13.

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CARRBORO, NORTH CAROLINA:

ARTICLE I – GENERAL FUND

Section 1. General Fund Appropriations

The General Fund is the Town of Carrboro’s operating account. The following amounts are hereby appropriated by function for the operation of the Town and its activities for the fiscal year beginning July 1, 2022, and ending June 30, 2023:

GENERAL GOVERNMENT		\$ 7,016,275
Mayor and Town Council	\$ 436,713	
Advisory Boards	60,600	
Town Manager	747,767	
Economic Development	395,916	
Climate Action	217,846	
Communication & Engagement	245,808	
Housing & Community Services	600,129	
Town Clerk	147,240	
Finance	1,299,080	
Human Resources	712,094	
Information Technology	2,153,082	
PUBLIC SAFETY		7,744,873
Fire	3,246,198	
PLANNING		1,646,398
TRANSPORTATION		2,108,180
PUBLIC WORKS		4,056,942
RECREATION, PARKS, & CULTURAL RESOURCES		1,980,683
NONDEPARTMENTAL		1,746,107
DEBT SERVICE		<u>1,368,217</u>
TOTAL GENERAL FUND		<u>\$ 27,667,675</u>

ARTICLE II – AFFORDABLE HOUSING SPECIAL REVENUE FUND

Section 1. Affordable Housing Fund Appropriation

The Affordable Housing Special Revenue Fund was created by the Town Council to increase the stock of affordable, safe, and decent housing within the Town and its’ planning jurisdiction. The following amounts are hereby appropriated for Affordable Housing Special Revenue Fund activities:

Community Home Trust	\$ 73,452
Home Consortium Match	14,000
Partnership to End Homelessness	131,677
Interfaith Council Housing	92,950
AHSRF Deferred Loan Program	5,000
Affordable Housing Advisory Board	500
Critical Home Repair	80,000
Rental Deposits Program	37,000

Acquisition and Development	120,000
Unexpended Reserves	13,844
Total Appropriation	\$ 568,423

Section 2. Affordable Housing Special Revenue Fund Revenues

There is hereby levied a tax rate of \$.0150 (1.5 cent) on each one hundred dollars (\$100) valuation of taxable property as listed for taxes on January 1, 2022, that shall be devoted solely to the affordable housing activities noted above. In addition, an amount of \$188,193 will be transferred in from the General Fund.

ARTICLE III – CAPITAL PROJECTS

Pursuant to GS 159-13.2, the Town Council may authorize and budget for capital projects and special revenue funds in its annual budget or project ordinance. The project ordinance appropriates revenues and expenditures for however long it takes to complete the project rather than for a single fiscal year.

ARTICLE IV – STORMWATER UTILITY ENTERPRISE FUND

Section 1. Stormwater Utility Enterprise Fund

The purpose of the Stormwater Utility Enterprise Fund is to comprehensively address stormwater management and flooding issues throughout the Town, including making sure the Town stays in compliance with state and federal rules and regulations. A total of \$1,081,601 is appropriated for stormwater activities.

Section 2. Revenues for Stormwater Utility Enterprise Fund

Revenues to support stormwater activities are generated through the fee structure established in the Town Code, Chapter 18, Article II, Section 18-6.

ARTICLE V – PARKING ENTERPRISE FUND

Section 1. Parking Enterprise Fund

The purpose of the Parking Enterprise Fund is to manage parking facilities and services within the Town and monitor related expenses. A total of \$143,190 is appropriated for parking activities.

Section 2. Revenues for Parking Enterprise Fund

Revenues to support the Parking Enterprise Fund include a transfer of funds in the amount of \$143,160 from the General Fund to the Parking Enterprise Funds.

ARTICLE VI – MISCELLANEOUS FEES AND CHARGES

Charges for services and fees by Town Departments are levied in the amounts set forth in the Miscellaneous Fees and Charges Schedule (Attachment F-1 to this ordinance) as adopted by the Town Council.

ARTICLE VII – GENERAL AUTHORITIES

Section 1. The following authorities shall apply:

- a. The Town Manager may transfer funds between departments and functions within the General Fund for pay adjustments; service level benefits; law enforcement separation allowance; unemployment insurance; retiree, dependent, health insurance benefits; and, for any other purpose deemed necessary by the Town Manager without further action by
- b. the Town Council.
- c. The Town Manager may transfer funds within departments and functions.
- d. When unassigned fund balance exceeds 35% in the General Fund, the Town Manager, in accordance with the Town’s Fund Balance Policy, may set aside an amount in assigned fund balance for transfer to the Capital Projects Fund for future projects.

- e. All funds encumbered or designated within fund balance for expenditures as confirmed in the annual audit for the year ending June 30, 2022, shall be re-appropriated to the Fiscal Year 2022-23 Adopted Budget without further action by the Town Council.
- f. The Finance Officer may approve transfer requests between programs or organizational units within the adopted general fund budget.
- g. Transfers between Funds may be authorized only by the Town Council.
- h. The Orange County Tax Collector, is authorized, empowered, and commanded to collect the taxes set forth in the tax records filed in the office of the Orange County Tax Assessor, and in the tax receipts herewith delivered to the Tax Collector, in the amounts and from the taxpayers likewise set forth. Such taxes are hereby declared to be a first lien upon all real property of the respective taxpayers in the County of Orange. This section of the ordinance shall be a full and sufficient authority to direct, require, and enable the Orange County Tax Collector to levy on and sell any real or personal property of such taxpayers, for and on account thereof, in accordance with law.
- i. Pursuant to NCGS 160A-314.1 and 160A-317 the Town of Carrboro authorizes Orange County to provide recycling collection services within the Town and to impose and administer a basic annual services fee per household for recycling services and a solid waste convenience center fee for residents within the Town.
- j. Under GS143-64.32, architectural, engineering, and surveying services with fees less than thirty thousand dollars (\$30,000) may be exempt from the RFQ (Request for Qualification) process if approved by the Town Manager.

Section 2. There is hereby levied the following rates of tax on each one hundred dollars (\$100) valuation of taxable property as listed for taxes as of January 1, 2022, for the purpose of raising the revenue constituting the general property taxes as set forth in the foregoing estimates of revenue (Article I, Section 2), to finance the foregoing General Fund appropriations (Article I, Section 1). One- and one-half cents of the total tax rate shall be devoted exclusively to the Affordable Housing Fund.

General Fund	\$.5894
Affordable Housing Fund.....	\$.0150
Total Tax Rate	\$.6044

Section 3. The Finance Officer shall distribute property tax collections to the appropriate fund(s) at least monthly as levied in Article VII, Section 2 above.

Section 4. In accordance with G.S. 159-13, a copy of this ordinance shall be filed with the Town Manager, the Finance Officer, and the Town Clerk.

The foregoing ordinance, having been submitted to a vote of the Town Council, received the following vote, and was duly adopted this 21st day of June 2022:

Ayes: 6 Noes: 1 Absent or Excused: none

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada

Noes: Council Member Sammy Slade

A motion was made by Council Member Posada, seconded by Council Member Haven-O'Donnell, that the following resolution be approved:

RESOLUTION ADOPTING CHANGES TO TOWN OF CARRBORO POSITION CLASSIFICATION AND PAY PLAN

WHEREAS, the Town Council has adopted a comprehensive Position Classification and Pay Plan for the Town of Carrboro; and

WHEREAS, the Town Manager has submitted a budget for FY 2022-23 with proposed changes to the Position Classification and Pay Plan; and

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF CARRBORO RESOLVES:

Section 1. The Position Classification and Pay Plan is hereby modified as follows:

- a. Establish an Assistant to the Manager position, Salary Grade 17
- b. Establish an Assistant Town Manager position, Salary Grade 26
- c. Establish a Race & Equity Officer position, Salary Grade 25
- d. Establish a Race & Equity Manager position, Salary Grade 20
- e. Establish a Grants Manager position, Salary Grade 17
- f. Establish a Fire Trainee position, Salary Grade 6
- g. Reclassify the Communication & Engagement Specialist position from part-time (.5 FTE) to full-time (1.0 FTE), Salary Grade 10

Section 2. There will be no Merit or Performance Pay provided to Town employees in FY 2022-23.

Section 3. All other provisions of the Position Classification and Pay Plan remain unchanged.

Section 4. The Human Resources Director shall revise the Position Classification and Pay Plan to reflect the changes in Section 1.

Section 5. This resolution shall become effective July 1, 2022.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada and Council Member Sammy Slade

A motion was made by Council Member Posada, seconded by Council Member Haven-O'Donnell, that the following resolution be approved:

SALARY AND WAGE ADJUSTMENT RESOLUTION FOR FY 2022-23

BE IT RESOLVED that the Town of Carrboro Town Council hereby approves the following as a part of the Annual Budget for FY 2022-23:

Section 1: All Town permanent full-time and appointed employees shall receive an across-the-board salary increase of \$3,000 effective July 2, 2022.

Section 2: All permanent part-time employees shall receive a pro-rated, across-the-board salary increase of \$3,000 that is based on their position's full-time equivalency, effective July 2, 2022.

Section 3: All Town elected officials shall receive an across-the-board salary increase of 2.9%.

Section 4: Permanent full-time Town employees shall be paid a minimum annual salary that is at least equal to the Minimum Housing Wage of \$31,158.

Section 5: The Town Manager shall increase the salary of any permanent full-time Town employees earning less than \$31,158 to the annual Minimum Housing Wage.

Section 6: All Town temporary part-time employees shall receive an across-the-board hourly wage increase of 2.9%.

Section 7: Effective July 2, 2022, the Town of Carrboro will pay all part-time employees an hourly wage that is equal to the Orange County Living Wage, which is currently \$15.85 per hour.

Section 8: This resolution shall become effective July 2, 2022.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O'Donnell, Council Member Danny Nowell, and Council Member Sammy Slade

Noes: None

A motion was made by Council Member Posada, seconded by Council Member Haven-O'Donnell, that the following resolution be approved:

A RESOLUTION APPROVING CONTRACT FOR TOWN ATTORNEY

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CARRBORO:

Section 1: The Town Council hereby approves a contract for legal services with the Brough Law Firm for FY 2022-23 beginning July 1, 2022, and ending June 30, 2023.

Section 2: This resolution shall become effective upon adoption.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada and Council Member Sammy Slade

A motion was made by Council Member Posada, seconded by Council Member Foushee, that the following ordinance be approved:

CAPITAL PROJECT ORDINANCE FOR FY2022-23 VEHICLE
PURCHASES
Ordinance No. 13/ 2021-22

BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CARRBORO, UNDER GS 159-13.2, THAT:

Section 1: The following vehicles are authorized for purchase in FY 2022-23:

Department	Vehicles/Equipment	Cost Estimate
Fire	Ford Hybrid PIU	58,000
Public Works	Isuzu ODB Leaf Truck	195,000
Public Works	Ford F-250	45,000
Rec and Park	Ford F-150 Hybrid	38,000
Rec and Park	Ford Maverick	32,000
	Total	\$ 368,000

Section 2. The total amount appropriated for the vehicles listed in Section 1 shall not exceed \$368,000 with the understanding that the Town may seek installment financing for these purchases.

Section 3: Within five (5) days after this ordinance is adopted, the Town Clerk shall file a copy of this ordinance with the Finance Director.

Section 4: This capital project ordinance shall be effective July 1, 2022.

This the 21st day of June 2022.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O’Donnell, Council Member Danny Nowell, Council Member Eliazar Posada and Council Member Sammy Slade

A motion was made by Council Member Posada, seconded by Council Member Foushee, that the following resolution be approved:

REIMBURSEMENT RESOLUTION FOR EQUIPMENT AND VEHICLES

WHEREAS, the Town Manager, has described to the Town Council the desirability of adopting a resolution, as provided under federal tax law, to facilitate the Town’s use of financing proceeds to restore its funds when the Town makes capital expenditures prior to closing on a lease-purchase installment financing.

NOW, THEREFORE BE IT RESOLVED by the Town of Carrboro Town Council that:

Section 1. The equipment and vehicles budgeted for purchase in FY 2022-23 include the following:

Department	Vehicles/Equipment	Cost Estimate
Fire	Ford Hybrid PIU	58,000
Public Works	Isuzu ODB Leaf Truck	195,000
Public Works	Ford F-250	45,000
Rec and Park	Ford F-150 Hybrid	38,000
Rec and Park	Ford Maverick	32,000
	Total	\$ 368,000

Section 2. The expected type of financing (which may be subject to change) for the above equipment and vehicles is installment purchase financing as allowed in North Carolina General Statutes Section 160A-20.

Section 3. Funds that have been advanced, or may be advanced, from the Capital Fund for the aforementioned items are intended to be reimbursed from the financing proceeds up to an amount of \$368,000.00.

Section 4. The adoption of this resolution is intended as a declaration of the Town Council’s official intent to reimburse project expenditures from financing proceeds.

Section 5: Within five (5) days after this ordinance is adopted, the Town Clerk shall file a copy of this ordinance with the Finance Director.

Section 6: This resolution shall become effective July 1, 2022.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada and Council Member Sammy Slade

A motion was made by Council Member Posada, seconded by Council Member Foushee, that the following resolution be approved:

A RESOLUTION APPROVING THE MISCELLANEOUS FEES AND CHARGES SCHEDULE

BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF CARRBORO:

Section 1: The Town Council hereby approves the attached Miscellaneous Fees and Charges Schedule (Attachment F-1) for FY 2022-23.

Section 2: This resolution shall become effective on July 1, 2022.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada and Council Member Sammy Slade

A motion was made by Council Member Posada, seconded by Council Member Foushee, that the following resolution be approved:

A RESOLUTION TO APPROVE AN EMPLOYEE MEDICAL INSURANCE PLAN WITH BLUE CROSS BLUE SHIELD OF NC, AND NONSTOP WELLNESS AS A THIRD-PARTY MEDICAL INSURANCE ADMINISTRATOR

WHEREAS, the Town has provided employees and retirees with medical insurance plans for many years; and,

WHEREAS, the Town has incurred medical insurance rate increases over the past few years; and,

WHEREAS, staff have reviewed cost saving options for insurance plans and recommend a high deductible medical health insurance plan (HDHP) in order to save on premiums costs; and,

WHEREAS, staff recommends retaining Blue Cross Blue Shield of NC (BCBSNC) as the Town's medical insurance provider; and,

WHEREAS, a third-party administrator, Nonstop Wellness (NSW) will assist with creating a medical expense reimbursement plan (MERP), in conjunction with the BCBSNC medical insurance plan, to provide benefits to Town employees and retirees; and,

WHEREAS, Town employees will continue to have access to the vast BCBSNC in-network provider pool for medical services with no changes in covered services and/or prescription medications.

NOW THEREFORE, BE IT RESOLVED that the Town of Carrboro Town Council hereby approves the following as a part of the Annual Budget for FY 2022-23:

Section 1: The Town will offer all employees and retirees a HDHP and MERP through the medical insurance provider of BCBSNC and a third-party administrator, Nonstop Wellness.

Section 2: The Town Manager is authorized to enter a contract with the providers stated in Section 1, for fiscal year 2022-23.

Section 3: The premiums for these new plans, and this resolution, shall become effective on July 1, 2022.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada and Council Member Sammy Slade

A motion was made by Council Member Posada, seconded by Council Member Foushee, that the following resolution be approved:

A RESOLUTION TO APPROVE AN EMPLOYEE DENTAL INSURANCE PLAN WITH BLUE CROSS BLUE SHIELD OF NC

WHEREAS, the Town has provided employees with dental insurance plans for many years; and,

WHEREAS, the Town has incurred dental insurance rate increases over the past few years; and,

WHEREAS, staff recommends a change in providers to have Blue Cross Blue Shield of NC (BCBSNC) provide a dental insurance plan for the Town; and,

WHEREAS, Town employees will maintain the vast in-network provider pool for dental services; and,

NOW THEREFORE, BE IT RESOLVED that the Town of Carrboro Town Council hereby approves the following as a part of the Annual Budget for FY 2022-23:

Section 1: The Town will offer all current employees a dental insurance plan through BCBSNC.

Section 2: The Town Manager is authorized to enter a contract with the provider stated in Section 1, for fiscal year 2022-23.

Section 3: The premiums for this new plan, and this resolution, shall become effective on July 1, 2022.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O'Donnell, Council Member Danny Nowell, Council Member Eliazar Posada and Council Member Sammy Slade

APPOINTMENTS TO THE ORANGE WATER AND SEWER AUTHORITY (OWASA) BOARD OF DIRECTORS

The purpose of this agenda item was for the Town Council to consider making appointments to both Town seats on the OWASA Board of Directors.

A motion was made by Council Member Slade, seconded by Council Member Posada, that the following resolution be approved:

A RESOLUTION MAKING APPOINTMENTS TO THE ORANGE WATER AND SEWER AUTHORITY (OWASA) BOARD OF DIRECTORS

WHEREAS, The Town of Carrboro has two seats on the Orange Water and Sewer Authority (OWASA) Board of Directors; and,

WHEREAS, these two seats will both be vacant as of June 30, 2022; and,

NOW, THEREFORE, THE TOWN COUNCIL OF THE TOWN OF CARRBORO HEREBY RESOLVES:

Section 1: Elmira Mangum is hereby appointed as the Town’s representative on the OWASA Board of Directors for a term to expire on June 30, 2025; and, Melody Kramer is hereby appointed as the Town’s representative on the OWASA Board of Directors for a term to expire on June 30, 2024.

Section 2: A copy of this resolution shall be forwarded to OWASA.

Section 3. This resolution shall become effective upon adoption.

The motion carried by the following vote:

Ayes: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven- O’Donnell, Council Member Danny Nowell, Council Member Eliazar Posada and Council Member Sammy Slade

ADJOURNMENT

MOTION WAS MADE BY COUNCIL MEMBER NOWELL, SECONDED BY COUNCIL MEMBER ROMAINE, TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE ALL

Town Clerk

Mayor