

Town of Carrboro

301 W. Main St., Carrboro, NC 27510



Meeting Agenda - Final

Tuesday, June 18, 2024

7:00 PM

Council Chambers - Room 110

Town Council

7:00-7:15**A. POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS****Juneteenth Proclamation****Recreation & Parks Month Proclamation****7:15-7:20****B. ANNOUNCEMENT OF UPCOMING MEETINGS****7:20-7:50****C. PUBLIC COMMENT****7:50-8:00****D. CONSENT AGENDA**

1. [24-135](#) Approval of minutes from Town Council meetings held on October 3, 10, 24, November 14, 29, and December 5, 2023.
2. [24-127](#) Approval of Recommended Human Services Funding for FY 2024-2025

PURPOSE: The purpose of this item is for the Town Council to approve human services funding recommendations for FY 2024-2025.

Attachments: [A - Resolution](#)

[B - Recommendation FY25 Human Services](#)

[C - Summary FY25 HS Recommendations](#)

[D - OCPEH FY24-25 Budget request](#)

[E - Pocket Questions](#)

3. [24-119](#) A Resolution Approving an Interlocal Agreement for the Development of an Emergency Operations Plan
- PURPOSE:** This agenda item is to request that the Town Council consider adopting a resolution to authorize the Town Manager to enter into an interlocal agreement with Orange County, the Town of Chapel Hill, and the Town of Hillsborough for the development of a comprehensive emergency operations plan.
- Attachments:** [A - Resolution Approving Interlocal Agreement](#)
[B - Proposed Interlocal Agreement](#)
[C - Pocket Questions](#)
4. [24-095](#) American Recovery Plan Act (ARPA) Fund - Revenue Replacement
- PURPOSE:** This agenda item seeks Town Council approval to formally allocate all ARPA funds as revenue replacement for salaries between July 1, 2022 and June 30, 2023.
- Attachments:** [A - ARPA Revenue Replacement Ordinance](#)
[B - PQ Revenue Replacement](#)
5. [24-137](#) Carrboro's Green Future: Advancing Zero Emission Vocational Vehicles
- PURPOSE:** This item seeks approval from council to apply for the Environmental Protection Agency's Clean Heavy Duty Vehicle Grant (EPA CHDV).
- Attachments:** [A - Pre Grant Application Approval](#)
[B - PQ CHDV Grant](#)
6. [24-131](#) Request to Authorize the Town Manager to Enter into an Agreement with Central Pines Regional Council for a FY25-26 Transportation Demand Management Grant.
- PURPOSE:** For the Town Council to consider authorizing the Town Manager to enter into an agreement with Central Pines Regional Council for the FY25-26 Transportation Demand Management Grant Program, Triangle Transportation Choices.
- Attachments:** [A - Resolution to Accept FY25-26 CPRC TDM Grant & Project Ordinance](#)
[B - TDM Grant Pocket Questions](#)

7. [24-133](#) Request to Authorize the Town Manager to Enter into a Global Capital Agreement to Continue to Receive Orange County Transit Funds

PURPOSE: To request that the Town Council authorize the Town Manager to enter into a Global Agreement for Capital and Infrastructure Town with Orange County, GoTriangle and the DCHC-MPO in order to continue to receive transit funds for Town capital projects identified in the 2022 Orange County Transit Plan Update, subject to Town Attorney final review and approval.

Attachments: [A - Resolution for Global Agreement](#)
[B - Global Agreement pocket questions](#)

8. [24-126](#) Authorization for the Town Manager to Execute a Contract for the Installation of Bicycle Detection at Four Signalized Intersections (TIP# U-4726DF)

PURPOSE: To request Town Council adopt a resolution authorizing the Town Manager to award a contract to install bicycle detectors at four intersections: East Main Street at Roberson Street, Main Street at North Greensboro Street, Weaver Street at North Greensboro Street, and NC 54 at West Poplar Avenue.

Attachments: [A - Resolution](#)
[B - Map](#)
[C - Diagram](#)
[D - Pocket Questions](#)

9. [24-129](#) Authorize the Mayor to Execute a Revised Memorandum of Understanding with Orange County Partnership to End Homelessness

PURPOSE: The purpose is to authorize the Mayor to execute a MOU with Orange County Partnership to End Homelessness for FY 2025.

Attachments: [A - Resolution OCPEH MOU](#)
[B - OCPEH MOU 2024-25_draft_clean \(002\)](#)
[C - Pocket Questions OCPEH MOU](#)

10. [24-121](#) An Ordinance Amending Chapter 4 of the Carrboro Town Code Related to Service Level Benefits

PURPOSE: The purpose of this agenda item is to request that the Town Council amend the personnel policy to reflect a proposed benefit change for Town employees.

Attachments: [A - FY24-25 Proposed Benefit Change](#)
[B - FY24-25 Benefit Changes Ordinance](#)
[C - UPDATED \[SHORT\] Town of Carrboro FY2023-24 Proposed Benefit Changes \(Personnel Policy\) May 2024](#)

11. [24-134](#) Truth Plaque Task Force and Racial Equity Commission Consolidation

PURPOSE: The purpose of this agenda item is for the Council to approve the consolidation of the Truth Plaque Task Force (TPTF) and Racial Equity Commission (REC) to one commission serving Carrboro residents.

Attachments: [A - Resolution](#)
[B - TPTF and REC summary](#)
[C - Pocket questions](#)

12. [24-125](#) A Resolution Issuing a Business Revolving Loan

PURPOSE: To approve a resolution authorizing the Town Manager to issue a Business Revolving Loan Program loan of \$12,000 plus closing costs to Stevie Webb.

Attachments: [A - Resolution](#)
[B - Loan Application](#)
[C - Revolving Loan Equity Lens](#)

13. [24-136](#) Resolution Authorizing Town Manager to Execute a Correction Plat for the Greene Tract to Properly Show an Easement

PURPOSE: The purpose of this agenda item is for the Town Council to approve a resolution authorizing the Town Manager to sign a Correction Plat of the Greene Tract to properly reflect a 60 foot wide easement for the benefit of the Inman property and any successor in interest to that property.

Attachments: [A - Resolution on Greene Tract Correction Plat](#)
[B - Memorandum & Exhibits](#)

14. [24-140](#) Arts Committee and Recreation & Parks Commission Consolidation and Adoption of Charges

PURPOSE: The purpose of this agenda item is for the Council to approve the consolidation of the Arts Committee and Recreation & Parks Commission as one to be named the Recreation, Parks & Cultural Resources Advisory Board serving the Carrboro residents and adoption of the recommended charges.

Attachments: [A - RPC-AC Merger - Resolution](#)
[B - RPC-AC Merger - Pocket Questions](#)
[C - RPC-AC Merger - Cover](#)
[D - RPC-AC Merger - Revised Charge](#)

8:00-8:50

E. PUBLIC HEARING

1. [24-132](#) Legislative Public Hearing on Revised Land Use Ordinance Text Amendments Relating to Neighborhood Cafes and Residential Density

PURPOSE: The Town has received a request for text amendments to the Land Use Ordinance to add a new restaurant use for neighborhood cafes and to allow additional residential density in certain zoning districts. The Council must receive public comment before making a decision.

Attachments: [A - Consistency Resolution](#)
[B - Revised Draft Ordinance](#)
[C - Revised Draft Ordinance \(rev\)\(tracked\)](#)
[D - LUO Text Amendment Requests](#)
[E - Comments](#)
[F - Pocket Questions](#)

2. [24-139](#) Public Hearing on Town Manager's Recommended Budget for FY 2025

PURPOSE: The purpose of this agenda item is to provide an opportunity for the public to comment on the Town Manager's Recommended Budget for FY 2025 as required by G. S. 159-12 (b)

Attachments: [Pocket Questions Recommended Budget 06.13.2024](#)

8:50-9:25

F. GENERAL AGENDA

1. [24-141](#) Adoption of the FY 2024-25 Annual Budget

PURPOSE: The purpose of this agenda item is for the Town Council to adopt the annual budget for fiscal year 2024-25.

Attachments: [A - ANNUAL BUDGET ORDINANCE FY 2024-25](#)
[B - FY24-25 Pay Plan Changes Resolution](#)
[C - Salary and Wage Resolution 2024-25](#)
[D - FOR FY2024-25 VEHICLE PURCHASES](#)
[E - APPROVING DESIGNATION OF FUND BALANCE](#)
[F - MISCELLANEOUS FEES AND CHARGES SCHEDULE](#)
[G - Pocket Questions Recommended Budget 06.13.2024](#)

2. [24-108](#) Police Department Quarterly Equity Report

PURPOSE: The purpose of this item is to provide a report to Council on the Quarterly Equity Report for Q2 and Q3 for 2023.

Attachments: [A - Carrboro PD Quarterly Report Q2 & Q3 2023.pdf](#)
[B - RE Questions Traffic Report 2024.docx](#)
[C - 42.0 Traffic Stop Policy.pdf](#)

3. [24-130](#) Site Assessment Report on Town-Owned Land Identified for Possible Affordable Housing Use

PURPOSE: The purpose of this agenda item is for the Town Council to receive a report from Summit Design and Engineering Services on the site assessment of identified town-owned land for possible affordable housing use.

Attachments: [A - Land Surveys Summit](#)
[B - Preliminary Geotechnical and ESA Reports Summit](#)
[C - Environmental Evaluation Reports Summit](#)
[D - Preliminary Stormwater Impact Analysis Summit](#)
[E - Pocket Questions Site Assessment](#)

4. [24-128](#) Ordinance Amending the Carrboro Town Code to Create Paid Parking in Certain Public Parking Locations

PURPOSE: To amend Town Code Chapter 14, Section 14-13 to begin charging for public parking.

Attachments: [A - Ordinance](#)
[B - Pocket Questions](#)

9:25-9:40

G. MATTERS BY COUNCIL MEMBERS