



TOWN OF CARRBORO • NC

## **OFFICIAL TOWN POLICY AND APPLICATION FORM FOR MONUMENTS LOCATED ON TOWN PROPERTY**

### **POLICY FOR MONUMENTS LOCATED ON TOWN PROPERTY**

#### **1. Definitions**

For purposes of this policy, the term "monument" shall mean any plaque, statue, structure, tree, shrub, landscaping, or other object or thing constructed, erected, planted, or otherwise located on town-owned or leased property (and intended to remain on such property on a long-term basis) to commemorate or memorialize any person, place, or event. Historical markers erected by or with the authorization of the N.C. Department of Transportation within State maintained rights-of-way are exempted from this policy.

#### **2. Origination of Proposals for Monuments**

Proposals for the erection of a monument may come to the Town Council in any of the following ways:

- a) A member of the Town Council may suggest the monument.
- b) An advisory board may make such a recommendation.
- c) Any Carrboro citizen or group of citizens may request that a monument be erected. Such requests shall be submitted in writing and shall describe the type of monument requested, the proposed location, and the justification for the monument. The town may establish an application form that must be completed.

#### **3. Staff Review of Proposals for**

The Town Council may refer any request for the erection of a monument to the staff for an analysis of the extent to which the proposed monument is consistent with the guidelines established in Section 4 of this policy.

#### **4. Guidelines for Review of Proposals for Monuments**

In deciding whether to approve a proposed monument, the Town Council shall consider the following, in addition to any other matters that the Council deems relevant:

- a) The general or local significance or prominence of the person, place, or event commemorated or memorialized.
- b) Whether the person, place, or event commemorated or memorialized is significant, important, or relevant to the public generally, as opposed to a small group of persons.

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- c) Whether the person, place, or event to be commemorated or memorialized has negatively affected the liberties, livelihoods, and/or civil or human rights of any person, intentionally or unintentionally, such that the commemorative import of the memorial or commemoration is inconsistent with the values of the Town and its citizenry.
- d) Whether the monument's proposed location will be compatible with its surroundings.
- e) The enduring quality and character of the materials used to create the monument.
- f) The cost to the town of constructing, erecting, locating, and maintaining the monument.



## APPLICATION FORM FOR A MONUMENT LOCATED ON CARRBORO TOWN PROPERTY

*The Carrboro Town Council has the sole authority to approve the establishment, maintenance, and production of those things which merit designation as monuments for the use, education, and view of the general public in order to remind the citizens of this community, its visitors and tourists of the rich historic, cultural and natural heritage of the Town.*

*In order to adopt a uniform methodology, the Town Council has adopted the attached "Policy for Monuments Located on Town Property." This application provides the format for submittal of the information required by the policy.*

**Name(s) of Individual(s) or Group Making Application:** Seth Elliott, Randee Haven-O'Donnell, Bethany Chaney, Julie McClintock, Friends of Bolin Creek, and others.

**Contact Address:** Seth Elliott, 103 Pine Street, Carrboro NC. 27510

**Contact Telephone:** 919-969-6850

**Contact Email:** callithumpian@inbox.com

**This is a proposal to place a monument in honor of:**

  X   An individual      \_\_\_\_\_ A place      \_\_\_\_\_ An event

**Name and/or description of individual, place, or event to be memorialized:**

See Attachment #1 – Remembering Martha "Marty" Mandell

**Please include here any statement about his / her / its significance or contribution to the community and/or why you believe this monument should be established.**

See Attachment #2 – Martha "Marty" Mandell Day Proclamation issued by Mayor Lavelle in Aug. 2021 on Martha Mandell's celebration of life.

**If an individual, is this person living?** No

**If the individual is living, do you have the person's permission to pursue the placement of this monument?** N/A

**If the individual is living, please list their address and telephone number below:** N/A

**If the individual is deceased, do you have the permission of the immediate family?** (Please list name and contact information of person(s) who gave permission as well as what their relationship to the deceased is).

No immediate family, but we have permission of closest family member, niece Laura DeRusha, 804-814-9167.

**Describe the materials, size, and general nature of the proposed monument:** (If a photograph, drawing, or other rendering of the proposed monument is available, that may suffice.)

The applicants are requesting a cedar plank bench. Below are three memorial benches, in Chapel Hill, that were built by the same woodworker they would like to use in Cary. The applicants are hoping to go with a similar bench and will cover the expense.



**Describe the proposed location of the monument, including any special significance of this location:** (A sketch showing the proposed location of the monument is helpful.) There are 2 proposed locations, both in Wilson Park. See Attachment #3.



**List any text that will be included as part of the monument, if applicable:**

Martha "Marty" Mandell

11/12/1927 - 8/6/2021

In loving memory of our friend who advocated tirelessly for alternative energy, organic farming, watershed protection, and arts in education. She is remembered here especially for her work in securing this twenty-seven-acre Adams Preserve for future generations. Marty was a true guardian of Carrboro.

**Describe any cost that would be incurred by the Town of Carrboro in the purchase, erection, or maintenance of the proposed monument:** (Beyond normal maintenance of the area where the monument will be located.)

The applicants will incur the expense of the bench and its installation.

**If the monument will require maintenance but the Town is not being asked to maintain it, who will provide for the maintenance of the monument?**

Maintenance of the monument bench will be provided by Seth Elliott, applicant, while living in Carrboro. Seth will reassign responsibility if he moves.

Seth Elliott  
Signature of Person Submitting Application

9/11/2022 (Updated 6/13/2023)  
Date

**COMPLETED APPLICATIONS SHOULD BE FORWARDED TO:**

TOWN CLERK'S OFFICE  
CARRBORO TOWN HALL  
301 WEST MAIN STREET  
CARRBORO, NC 27510