



301 W. Main St.
Town Hall
Carrboro, NC 27510

**Town of Carrboro
Meeting Minutes
Town Council**

November 19, 2024

6:00 PM

Council Chambers - Room 110

Present: Mayor Barbara Foushee, Council Member Catherine Fray, Mayor Pro Tem Danny Nowell, Council Member Randee Haven-O'Donnell, Council Member Eliazar Posada, Council Member Jason Merrill

Also Present: Patrice Toney, Town Manager; Lamar Joyner, Town Clerk; Nick Herman, Town Attorney

POETRY READING

Maura High read her poem "To Mam-gu, an Invitation with Directions."

PROCLAMATIONS AND RESOLUTIONS

Care to Share Proclamation
Small Business Saturday Proclamation
Transgender Day of Remembrance Proclamation

TOWN MANAGER'S UPDATE

Town Manager Toney provided updates.

PUBLIC COMMENT

John Bowles: Voiced concern about the Summit Report.

Jane Danielewicz: Thanked Anne-Marie Vanaman and Patrice Toney for hosting a Q&A session for the Pathway Drive project.

Bill Madden: Proposed a name change for the Town of Carrboro to the Town of Progressive. Voiced his support for finding the RECYCLERY a new home.

Allen Rapolla: Voiced concern about Pathway Dr.

Anthony Ladd: Voiced concern about Pathway Dr.

Margaret Wiener: Voiced concern about Pathway Dr.

Renee Flam: Voiced concern about how the Town dialogues about affordable housing.

CONSENT AGENDA

REQUEST TO APPROVE A TITLE VI PLAN

PURPOSE: The purpose of this agenda item is for the Town Council to approve a Title VI Plan.

ADOPTION OF THE 2025 MEETING CALENDAR

PURPOSE: The purpose of this item is for the Town Council to have any discussion and adopt the 2025 meeting calendar.

A RESOLUTION TO AUTHORIZE A CONTRACT FOR AERIAL LADDER TRUCK REPLACEMENT

PURPOSE: This agenda item is to request that the Town Council consider adopting a resolution to authorize the Town Manager to negotiate and enter into a contract with Atlantic Coast Fire Trucks, LLC for the purchase of one Smeal fire apparatus 100' rear mount platform consistent with the Town's Non-Federal Funds Contract.

ADOPTION OF THE 2025 TOWN EVENT CALENDAR

PURPOSE: The purpose of this item is for the Town Council to adopt the 2025 event calendar.

AFFORDABLE HOUSING ADVISORY COMMISSION AND HUMAN SERVICES ADVISORY COMMISSION CONSOLIDATION AND ADOPTION OF CHARGES

PURPOSE: The purpose of this agenda item is for the Council to approve the consolidation of the Affordable Housing Advisory Commission and Human Services Advisory Commission as one to be named the Housing and Human Services Advisory Commission and to adopt the recommended charges.

APPROVAL OF RECOMMENDED FUNDING FROM THE AFFORDABLE HOUSING SPECIAL REVENUE FUND

PURPOSE: To consider approving the Affordable Housing Advisory Commission's funding recommendation for one nonprofit application to the Affordable Housing Special Revenue Fund.

REALLOCATE UNEXPENDED FUNDS FROM CHAPEL HILL HIGH SCHOOL HOMESTEAD ROAD MULTIUSE PATH PROJECT ORDINANCE NO. 13 / FY 2022-23 AND AUTHORIZE A CONTRACT FOR REPAIR OF THE PEDESTRIAN BRIDGE.

PURPOSE: Request Town Council approval to reallocate unexpended funds from the Chapel Hill High School Homestead Road Multiuse Path Project (Ordinance No. 13/FY 2022-23) to repair the pedestrian bridge and authorize the Town Manager to execute a contract to complete the repair.

CONTRACT AMENDMENT FOR WETHERILL ENGINEERING FOR PRELIMINARY ENGINEERING SERVICES FOR THE JONES CREEK GREENWAY (TIP# C-5181)

PURPOSE: The purpose of this agenda item is to authorize the Town Manager to amend the contract with Wetherill Engineering to extend the contract period to provide time to complete the bid documents and participate in the bid process for the Jones Creek Greenway.

CONTRACT AMENDMENT FOR SUNGATE DESIGN TO COMPLETE THE PRELIMINARY DESIGN FOR THE PHASE 1 OF THE MORGAN CREEK GREENWAY (TIP# EL-4828A)

PURPOSE: The Town has executed a contract with Sungate Design Group to prepare bid documents for Phase 1 of the Morgan Creek Greenway. The purpose of this agenda item is to authorize the Town Manager to execute a contract amendment with Sungate Design to increase the total contract cost by \$10,000 to complete the preliminary design and associated bid documents and bid processing.

CONTRACT AMENDMENT WITH DRMP FOR SCHEDULE EXTENSION RELATED TO PRELIMINARY ENGINEERING SERVICES FOR SOUTH GREENSBORO STREET SIDEWALK (TIP# C-5650)

PURPOSE: The contract for DRMP, formerly Ramey Kemp & Associates, the design firm preparing the bid documents for the South Greensboro Street sidewalk is scheduled to expire at the end of the 2024. The purpose of this agenda item is to authorize the Town Manager to execute a contract amendment with DRMP in order to complete the preliminary design and associated bid documents.

AUTHORIZATION FOR THE TOWN MANAGER TO AWARD A CONTRACT FOR PLANNING SERVICES TO UPDATE THE SAFE ROUTES TO SCHOOL STRATEGIC ACTION PLAN

PURPOSE: The Town has received a Safe Routes to School non-infrastructure grant from NCDOT and is in the process of finalizing an RFP for consultant services to assist with updating the adopted Safe Routes to School Strategic Action Plan. The purpose of this item is to authorize the Town Manager to select and award a contract to a transportation planning firm to complete this work.

RESOLUTION SETTING THE QUASI-JUDICIAL PUBLIC HEARING FOR THE SOUTH GREEN SPECIAL USE PERMIT-A (SUP-A) LOCATED AT 100, 110, AND 120 TWO HILLS DRIVE FOR JANUARY 21, 2025.

PURPOSE: This agenda item schedules the quasi-judicial public hearing for the South Green SUP-A project for January 21, 2025.

2024 NORTH CAROLINA MOBILE SOURCES EMISSIONS REDUCTIONS GRANT

PURPOSE: This agenda item seeks approval from council to apply for the 2024 North Carolina Mobile Sources Emission Reductions Grant. This state opportunity is funded by the Environmental Protection Agency's (EPA) Diesel Emissions Reductions Act (DERA) program.

RESOLUTION SUPPORTING A 2025 ROAD TO ZERO COMMUNITY TRAFFIC SAFETY GRANT APPLICATION

PURPOSE: This items requests Town Council approval of a resolution in support of an application for a 2025 Road to Zero Community Traffic Safety Grant.

Mayor Pro Tem Nowell made a motion to approve the consent agenda. Council Member Posada seconded the motion.

Motion carried, 6-0.

PUBLIC HEARING

QUASI-JUDICIAL PUBLIC HEARING FOR NEWBURY ARCHITECTURALLY INTEGRATED SUBDIVISION (AIS) AT 904 HOMESTEAD ROAD

PURPOSE: Town Council is to hold a quasi-judicial public hearing for consideration of a Special Use Permit-A request for property at 904 Homestead Road

Mayor Foushee invited Town attorney Nick Herman to explain the procedure for a quasi-judicial public hearing.

Mayor Foushee opened the public hearing.

Marty Roupe, Development Review Administrator, provided a vicinity map, aerial views of the property, as well as project recommendations from Town staff.

Omar Zinn, a local home builder representing Parker Lewis, gave a brief history of the project, and opened the floor for questions from Council.

Chad Huffine, civil engineer consultant for the 904 Homestead Rd project, answered questions from Council.

John McPhail, a local appraiser, answered questions from Council.

April Mills, Carrboro resident and Zinn homeowner, voiced concerns about stormwater.

Marty Roupe presented staff recommended conditions and advisory board recommendations.

Council members agreed that the roll type curb is the only condition in question.

Council Member Posada made a motion to leave the public hearing open until January 7, 2025.

184 Mayor Pro Tem Nowell made a friendly amendment to move the standard curb and
185 consider a modification at a later date.
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187 Mayor Pro Tem Nowell seconded the motion.
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189 Motion carried, 6-0.

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193 **GENERAL AGENDA**

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195 **INTRODUCTION TO LAND USE ORDINANCE REWRITE CONSULTANT**
196 **TEAM AND SCHEDULE**

197 PURPOSE: To provide an opportunity for the Town Council to be introduced to the
198 consultant team and receive an update on the schedule of activities planned in relation
199 to completion of this project.
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201 Chad Meadows led the presentation and introduced his project partners.
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203 **FY25 FIRST QUARTER BUDGET UPDATE**

204 PURPOSE: To provide an overview of the FY25 budget status to Town Council.
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206 Darrell Keyes, Deputy Finance Director/Budget Manager, gave a presentation
207 providing an overview of the general fund budget.
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209 **ADJOURNMENT**

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211 Council Member Posada made a motion to adjourn the meeting.
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213 Mayor Pro Tem Nowell seconded the motion.
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215 Motion carried unanimously.
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