



301 W. Main St.  
Town Hall  
Carrboro, NC 27510

**Town of Carrboro**

**Meeting Minutes**

**Town Council**

**October 12, 2021**

**7:00 PM**

**Remote Meeting**

**This meeting was held via Zoom teleconference and broadcasted live on cable television and the internet.**

**Present:** Mayor Pro-Tem Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

**Absent or Excused:** Mayor Lydia Lavelle

**Also Present:** Richard White, Town Manager; Al Benshoff, Town Attorney; Mary Bryant, Deputy Town Clerk

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**VOTE TO EXCUSE MAYOR LYDIA LAVELLE FROM THE MEETING**

**MOTION WAS MADE BY COUNCIL MEMBER HAVEN-O'DONNELL, SECONDED BY COUNCIL MEMBER ROMAINE, TO EXCUSE MAYOR LYDIA LAVELLE FROM THE MEETING. VOTE: AFFIRMATIVE SIX, EXCUSED ONE (LAVELLE)**

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**POETRY READING**

Fred Joiner, the Town's Poet Laureate, read a poem called "Walking" from "The Illuminated Space: A Personal Theory & Contemplative Practice of Media Art" by Marilyn Freeman.

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**PROCLAMATION – COMMUNITY PLANNING MONTH**

Mayor Pro-Tem Foushee proclaimed October 2021 as Community Planning Month and presented the proclamation to Trish McGuire, Town of Carrboro Planning Director.

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## **PUBLIC COMMENTS**

Kevin Poimboeuf and Shelly Welch, founder of Wildflower School, located at 3100 Damascus Church Road, spoke to the Council about ongoing issues they have had with Merritt's Gravel Pit which borders the Wildflower School property.

Al Benschhoff, Attorney for the Town, responded to say that he is unfamiliar with the case.

Town Manager Richard White responded to say that he has a meeting planned later in the week to address the current matters.

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## **APPROVAL OF MINUTES**

Discussion and approval of the minutes from September 21, 2021 was delayed.

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## **QUARTERLY REPORT (2021 Q3) FOR THE TOWN OF CARRBORO'S CDBG-CV GRANT NO. 20-V-3525**

The purpose of this item was to provide an update on the Town of Carrboro's Community Development Block Grant - Coronavirus (CDBG-CV) grant from the NC Department of Commerce.

**MOTION WAS MADE BY COUNCIL MEMBER GIST, SECONDED BY COUNCIL MEMBER HAVEN-O'DONNELL, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE SIX, EXCUSED ONE (LAVELLE)**

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## **APPOINTMENTS TO THE AFFORDABLE HOUSING ADVISORY COMMISSION**

The purpose of this agenda item was for the Town Council to make appointments to the Affordable Housing Advisory Commission.

A tally vote was conducted via email from each Council Member to the Town Clerk with no other Council Members copied. These were the results:

Bobby Funk – 7 votes (Lavelle, Gist, Slade, Seils, Foushee, Haven-O'Donnell, Romaine)

Lindsey Griffin – 7 votes (Lavelle, Gist, Slade, Seils, Foushee, Haven-O'Donnell, Romaine)

Brandon Tubby – 6 votes (Lavelle, Gist, Seils, Foushee, Haven-O’Donnell, Romaine)

**Motion was made by Council Member Gist, seconded by Council Member Haven-O’Donnell, to approve the following resolution.**

**A RESOLUTION MAKING AN APPOINTMENT TO THE AFFORDABLE HOUSING ADVISORY COMMISSION**

**THE TOWN COUNCIL HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE AFFORDABLE HOUSING ADVISORY COMMISSION:**

| <b>Appointee</b> | <b>Term Expiration</b> |
|------------------|------------------------|
| Bobby Funk       | 2/2024                 |
| Lindsev Griffin  | 2/2023                 |
| Brandon Tubby    | 2/2025                 |

Section 2. This resolution shall become effective upon adoption.

**Ayes:** Mayor Pro-Tem Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O’Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

**Excused:** Mayor Lydia Lavelle

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**APPOINTMENTS TO THE CLIMATE ACTION TEAM**

The purpose of this agenda item was to make appointments to the Climate Action Team.

A tally vote was conducted via email from each Council Member to the Town Clerk with no other Council Members copied. These were the results:

Kaufman – 7 votes (Lavelle, Gist, Seils, Slade, Foushee, Haven-O’Donnell, Romaine)

Mays – 6 votes (Lavelle, Gist, Seils, Foushee, Haven-O’Donnell, Romaine)

Pick – 5 votes (Lavelle, Slade, Foushee, Haven-O’Donnell, Romaine)

Pinder – 7 votes (Lavelle, Gist, Seils, Slade, Foushee, Haven-O’Donnell, Romaine)

Robertson – 6 votes (Lavelle, Seils, Slade, Foushee, Haven-O’Donnell, Romaine)

Zhou – 7 votes (Lavelle, Gist, Seils, Slade, Foushee, Haven-O’Donnell, Romaine)

Schalkoff – 5 votes (Seils, Slade, Foushee, Haven-O’Donnell, Romaine)

**Motion was made by Council Member Slade, seconded by Council Member Romaine, to approve the following resolution.**

**A RESOLUTION MAKING APPOINTMENTS TO THE CLIMATE ACTION TEAM**

The following persons are hereby appointed to the Climate Action Team

|                     |        |
|---------------------|--------|
| Kathy Kaufman       | 2/2024 |
| Tilly Pick          | 2/2024 |
| Robert Pinder       | 2/2024 |
| Shante Mays         | 2/2025 |
| Caroline Zhou       | 2/2025 |
| Diane Robertson     | 2/2025 |
| Christine Schalkoff | 2/2025 |

This resolution is effective immediately.

This the 12<sup>th</sup> day of October 2021.

**Ayes:** Mayor Pro-Tem Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

**Excused:** Mayor Lydia Lavelle

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**FISCAL YEAR 20-21 AFFORDABLE HOUSING AND COMMUNITY SERVICES REPORT**

The purpose of this agenda item was to request that Town Council receive a report on the Town's Affordable Housing and Community Services Activities in FY 20-21.

Rebecca Buzzard, Housing and Community Services Director, presented the report.

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**TRANSPORTATION PROJECTS UPDATE**

The purpose of this agenda item was to provide the Town Council an update on the status of transportation projects within the Town.

Zach Hallock, Transportation Planner for the Town, gave the staff presentation.

**Motion was made by Council Member Seils, seconded by Council Member Gist, to approve the following resolution.**

A RESOLUTION ON THE DRAFT BIKE SHARE REQUEST FOR PROPOSALS

WHEREAS, the Town Council has received presentations on important long range, regional and statewide transportation plans; and

WHEREAS, development of a bike share system has been a priority of the Town since the 2009 Bicycle Transportation Plan; and

WHEREAS, Carrboro, Chapel Hill and UNC are working to develop an RFP jointly that would create a unified bike share system; and

WHEREAS, Town staff have requested Council input and have provided the Council with updates related to specific projects at regular intervals.

This the 12<sup>th</sup> day of October 2021.

**Ayes:** Mayor Pro-Tem Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

**Excused:** Mayor Lydia Lavelle

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**REVIEW OF DRAFT BIKE SHARE RFP**

The purpose of this agenda item was to provide Town Council an opportunity to discuss and comment on the beginnings of an RFP (Request for Proposals) to select a bike share service provider to create a unified system for Carrboro, Chapel Hill, and UNC-Chapel Hill.

Zach Hallock, Transportation Planner for the Town, gave the staff presentation.

**Motion was made by Council Member Seils, seconded by Council Member Haven-O'Donnell, to approve the following resolution.**

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WHEREAS, the Town Council has received presentations on important long range, regional and statewide transportation plans; and

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that would create a unified bike share system; and

WHEREAS, Town staff have requested Council input and have provided the Council with updates related to specific projects at regular intervals.

This the 12<sup>th</sup> day of October 2021.

**Ayes:** Mayor Pro-Tem Barbara Foushee, Council Member Jacquelyn Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council Member Damon Seils, Council Member Sammy Slade

**Excused:** Mayor Lydia Lavelle

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**MATTERS BY COUNCIL MEMBERS**

Council Member Slade suggested providing a stipend for the Town's Poet Laureate. Council Member Gist said that there is currently a stipend. Council asked the Town Manager to find out the amount of the stipend. Council Member Gist responded that there has been discussion about adding a Youth Poet Laureate.

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**ADJOURNMENT**

**MOTION WAS MADE BY COUNCIL MEMBER ROMAINE, SECONDED BY COUNCIL MEMBER SLADE, TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE ALL**

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**Town Clerk**

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**Mayor**



