

STREET CLOSING PERMIT APPLICATION

CONCERNING THE USE OF STREETS AND PUBLIC RIGHT-OF-WAY FOR
STREET FAIRS, FESTIVALS, CARNIVALS, AND OTHER PUBLIC EVENTS

EVENT: Amp Up! Walk/Run to End Bladder Cancer

EVENT SPONSOR: Bladder Cancer Advocacy Network (BCAN)

IS THE SPONSOR A: ☒ NON-PROFIT ☐ FOR PROFIT ☐ OTHER: _____

ANY OTHER INFORMATION ABOUT SPONSOR OR EVENT: see attached document

EVENT COORDINATOR INFO:

NAME: David Langham
ADDRESS: 5320 Cascade Drive Chapel Hill NC 27514
TELEPHONE NUMBER: 919 943-0589

PROPOSED DATE AND TIME PERIOD PROPOSED FOR CLOSING:

DATE: May 21, 2017 Time Period: From: 7 am
RAIN DATE: N/A To: 9 am

APPROXIMATE NUMBER OF PERSONS EXPECTED TO ATTEND THE EVENT: 200

ARE ANY SPECIFIC SERVICES REQUESTED OF THE TOWN? YES ☒ NO ☐
(traffic control may be required, and event organizers may be required to reimburse the Town for any related expenses):

If YES, specify

Traffic Control, barricades, signage

ATTACH A SKETCH SHOWING:

- Area where event is to take place
- Any streets to be closed or obstructed
- Any barriers or traffic control devices to be erected
- Location of any concession stand, booth or other temporary structures
- Location of proposed fences stands, platforms, stages, benches or bleachers

OTHER INFORMATION: We will have an awards ceremony and
for activities at Fleetfoot Sports

INSURANCE INFORMATION: _____

NOTIFICATION OF CENTRAL COMMUNICATIONS (911):

The **APPLICANT** is responsible for notifying Central Communications (911):

- at least five (5) days in advance of the event in writing (Orange County EMS, Post Office Box 8181, Hillsborough, NC 27278)
- on the day of the closing, prior to the actual closing of the street (dialing 911)
- on the day of the closing, when the street is re-opened (dialing 911)

NOTIFICATION OF THE PUBLIC:

A public hearing is required for all street closing permit applications and the applicant must speak with the Public Works Department about requesting this public hearing. The public must be notified by a formal advertisement in a local newspaper. The Public Works Department *will submit* the advertisement copy to the newspaper. **However, the applicant will be responsible for reimbursing the Town for the full cost of the advertisement.**

Any other notification of the public of this event will be the Applicant's responsibility.

NOTIFICATION OF ABUTTING PROPERTY OWNERS:

The **APPLICANT** is responsible for notifying all abutting property owners of the Public Hearing. Such notification must be accomplished at least seven days prior to the Public Hearing. The notification must include:

- the DATE, TIME and LOCATION of the proposed street closing; and
- the DATE, TIME and LOCATION of the Public Hearing as well as the subject matter of this Public Hearing

The Public Works Department must receive in writing from the APPLICANT the following at least five days prior to the Public Hearing:

names of all property owners notified

copy of the notification

method used to notify these property owners (mail or hand delivery)

CLEAN-UP TIME TABLE:

8:30 - 9:00 AM

FEES:

\$ 85.00 application fee plus 100% of the cost of the Public Hearing advertisement

Application fee must accompany the submittal of this application

Any Other Information About Sponsor Or Event: Bladder Cancer is the 5th most commonly diagnosed cancer and is one of the lowest in funding. To this end, each spring over the past 8 years, the Triangle Chapter of the Bladder Cancer Advocacy Network (BCAN) has successfully hosted the National Walk for Bladder Cancer in Hillsborough NC with the attendance up to 100 – 125 people and up to \$13,500 raised from both corporate and individual contributors. The chapter feels it is time to grow this event and has enlisted the help of Fleetfeet Sports in Carrboro, NC.

Our plan is to begin and end a 5k road race at the Fleetfeet Sports storefront at 310 E. Main St. The route is outlined on an attached map. Race events will include live music, several display and registration tables and an activity/event for the children. We would supply volunteers to be at each turn in the route. We think we can attract up to 200 participants, well meet our goal of over \$15,000 and most importantly, create greater awareness of effects that Bladder Cancer has on lives.

2017 BCAN (Bladder Cancer Advocacy Network) AmpUp! Walk/Run to End Bladder Cancer - Route Map



Start at 310 East Main Street (FleetFeet Sports)
Right onto East Main Street
Right on West Main to Hillsborough Road
Right on Hillsborough Road to Cheek Street
Right on Cheek Street to Greensboro Street
Right on Greensboro Street to Shelton Street
Right on Shelton Street to Ashe Street
Left on Ashe Street to Poplar Avenue
Right Poplar Avenue to West Main Street
Turn Left on West Main Street to West Main Street
Right on West Main Street to 310 East Main Street (FleetFeet Sports)



David Langham <davidlangham5@gmail.com>

BCAN Insurance Info**Rebecca Yannopoulos** <ryannopoulos@bcan.org>

Sat, Feb 4, 2017 at 10:29 AM

To: David Langham <davidlangham5@gmail.com>

Cc: Stephen Dunn <stephen@graphixsolutionnc.com>, Mary Weinstein Dunn <uwanurse04@hotmail.com>

It doesn't have to do with personally. It should either be included in the application or you can ask the town how it should be written on the certificate of insurance (COI). They know what it is. Once they have provided that info and I have all the correct event info i can request the COI.

As a note the COI can usually be provided after the application.

Let me know what they say.

Thanks!

Rebecca

[Quoted text hidden]

Event / Street Closing Checklist:

	Date Completed	Initialed By
Permit Application and Fee Received	[_____]	[_____]
Staff Review (See attached notes if applicable)	[_____]	[_____]
Insurance Certificate if required	[_____]	[_____]
Request to Board to set a Public Hearing	[_____]	[_____]
Advertisement of Public Hearing (Town places advertisement and applicant reimburses Town 100% of the advertising costs)	[_____]	[_____]
Abutting Property Owner notified of Public Hearing (Notification must be certified to the Public Works Dept. in the manner described above)	[_____]	[_____]
Public Hearing	[_____]	[_____]