



TOWN OF CARRBORO

Planning Board

301 West Main Street, Carrboro, North Carolina 27510

R E C O M M E N D A T I O N

SEPTEMBER 4, 2025

Land Use Ordinance Amendments Relating to Advisory Boards and Commissions

Motion was made by Terri Buckner and seconded by Galen Kirkpatrick that the Planning Board of the Town of Carrboro recommends that the Town Council approve the draft ordinance.

- With an additional comment that the Town ensure participation in the Carrboro Safe Routes to School program is accessible by students and families of students who live in one jurisdiction but attend school in another (Carrboro and Chapel Hill).

VOTE:

AYES: (7) Buckner, Foushee, Gaylord-Miles, Kirkpatrick, Peretin, Poulton, Sinclair

NOES: ()

ABSTENTIONS: ()

ABSENT/EXCUSED: ()

Associated Findings

By a unanimous show of hands, the Planning Board membership indicated that no members have any financial interests that would pose a conflict of interest to the adoption of this amendment.

Motion was made by Susan Poulton and seconded by Braxton Foushee that the Planning Board of the Town of Carrboro finds the proposed text amendments, which would update the Land Use Ordinance to:

1. add an annual training requirement for the Planning Board and Board Adjustment
2. increase the membership of the Safe Routes to School Implementation Committee, which serves as a subcommittee of the Transportation, Mobility and Greenways Advisory Commission, from four to six and update the criteria for membership to require an association with one of the five schools in Carrboro
3. modify the criteria for membership, and the powers and duties of the Climate and Environmental Advisory Commission to include sustainability, resilience, tree protection and urban forests, heat resilience and biodiversity

is consistent with the provisions in Goal 5 of Land Use Chapter and Goal 2 of the Transportation & Mobility chapter of the Comprehensive Plan and section 15-2 of the Land Use Ordinance which specifies the authority granted to the Town through state enabling legislation.

Furthermore, the Planning Board of the Town of Carrboro finds the proposed text amendment is reasonable and in the public interest because the Town seeks to remain consistent with its adopted plans or policies.

VOTE:

AYES: (7) Buckner, Foushee, Gaylord-Miles, Kirkpatrick, Peretin, Poulton, Sinclair

NOES: ()

ABSTENTIONS: ()
ABSENT/EXCUSED: ()

Rachel Gaylord-Miles

(Chair)

9/4/25

(Date)



TOWN OF CARRBORO

Transportation, Mobility and Greenways Advisory Commission

301 West Main Street, Carrboro, North Carolina 27510

R E C O M M E N D A T I O N

SEPTEMBER 4, 2025

Land Use Ordinance Amendments Relating to Advisory Boards and Commissions

Motion was made by Jones-Peretto and seconded by Doll that the Transportation, Mobility & Greenways Advisory Commission of the Town of Carrboro recommends that the Town Council approve the draft ordinance, with the following additional recommendation: that the Council consider opening membership to Carrboro residents who currently have or have had an affiliation with any of the schools in the Chapel Hill Carrboro City School System after the adoption of the updated SRTS Action Plan.

VOTE:

AYES: (4) Jones-Peretto, Doll, Keefe, Salvesson

NOES: (0)

ABSTENTIONS: (0)

ABSENT/EXCUSED: (1) Dalton

Associated Findings

By a unanimous show of hands, the Transportation, Mobility & Greenways Advisory Commission membership indicated that no members have any financial interests that would pose a conflict of interest to the adoption of this amendment.

Motion was made by Jones-Peretto and seconded by Keefe that the TMGAC of the Town of Carrboro finds the proposed text amendments, which would update the Land Use Ordinance to:

1. add an annual training requirement for the Planning Board and Board Adjustment
2. increase the membership of the Safe Routes to School Implementation Committee, which serves as a subcommittee of the Transportation, Mobility and Greenways Advisory Commission, from four to six and update the criteria for membership to require an association with one of the five schools in Carrboro
3. modify the criteria for membership, and the powers and duties of the Climate and Environmental Advisory Commission to include sustainability, resilience, tree protection and urban forests, heat resilience and biodiversity

is consistent with the provisions in Goal 5 of Land Use Chapter and Goal 2 of the Transportation & Mobility chapter of the Comprehensive Plan and section 15-2 of the Land Use Ordinance which specifies the authority granted to the Town through state enabling legislation.

Furthermore, the TMGAC of the Town of Carrboro finds the proposed text amendment is reasonable and in the public interest because the Town seeks to remain consistent with its adopted plans or policies.

VOTE:

AYES: (4) Jones-Peretto, Doll, Keefe, Salveson

NOES: (0)

ABSTENTIONS: (0)

ABSENT/EXCUSED: (1) Dalton

Elyse M Keefe

(Chair)

September 5, 2025

(Date)



TOWN OF CARRBORO
Climate and Environmental Advisory Commission

301 West Main Street, Carrboro, North Carolina 27510

R E C O M M E N D A T I O N

JUNE 24, 2025

Land Use Ordinance Amendments Relating to Advisory Boards and Commissions

Motion was made by Jane Danielewicz and seconded by Karen Stine that the CEAC of the Town of Carrboro recommends that the Town Council adopt the draft ordinance.

VOTE:

AYES: () 7

NOES: ()

ABSTENTIONS: ()

ABSENT/EXCUSED: () 1

Associated Findings

By a unanimous show of hands, the CEAC membership indicated that no members have any financial interests that would pose a conflict of interest to the adoption of this amendment.

Motion was made by Jane Danielewicz and seconded by Karen Stine that the CEAC of the Town of Carrboro finds the proposed text amendments, which would update the Land Use Ordinance to:

1. add an annual training requirement for the Planning Board and Board Adjustment
2. increase the membership of the Safe Routes to School Implementation Committee, which serves as a subcommittee of the Transportation, Mobility and Greenways Advisory Commission, from four to six and update the criteria for membership to require an association with one of the five schools in Carrboro
3. modify the criteria for membership, and the powers and duties of the Climate and Environmental Advisory Commission to include sustainability, resilience, tree protection and urban forests, heat resilience and biodiversity

is consistent with the provisions in Goal 5 of Land Use Chapter and Goal 2 of the Transportation & Mobility chapter of the Comprehensive Plan and section 15-2 of the Land Use Ordinance which specifies the authority granted to the Town through state enabling legislation.

Furthermore, the CEAC of the Town of Carrboro finds the proposed text amendment is reasonable and in the public interest because the Town seeks to remain consistent with its adopted plans or policies.

VOTE:

AYES: () 7

NOES: ()

ABSTENTIONS: ()

ABSENT/EXCUSED: () 1



PLANNING *and* INSPECTIONS

Cy Stober, AICP, Director | cstober@orangecountync.gov | 131 W. Margaret Lane, Hillsborough, NC 27278 | 919.245.2575

TRANSMITTAL DELIVERED VIA EMAIL

August 20, 2025

Christina Moon, AICP
Planning & Transportation Administrator/
Interim Planning Director
Town of Carrboro
301 W. Main St.
Carrboro, NC 27510

SUBJECT: Joint Planning Review of Proposed Ordinance Amendments

Dear Tina:

Thank you for the opportunity to review the following Land Use Ordinance amendments received by us on August 15, 2025 and proposed for town public hearing on September 16, 2025:

- *An Ordinance Amending the Carrboro Land Use Ordinance Relating to Advisory Boards and Commissions.*

We have reviewed the amendments and find no inconsistency with the adopted *Joint Planning Area Land Use Plan*.

If you have any questions or need additional information, please let me know.

Sincerely,

A handwritten signature in cursive script that reads "Perdita Holtz".

Perdita Holtz, AICP
Deputy Director, Long-Range Planning and Administration