

Town of Carrboro

301 W. Main St., Carrboro, NC 27510



Meeting Agenda - Final

Tuesday, May 2, 2023

7:00 PM

Council Chambers - Room 110

Town Council

7:00-7:05**A. POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS**

1. [23-145](#) Small Business Week Proclamation

7:05-7:10**B. ANNOUNCEMENT OF UPCOMING MEETINGS****7:10-7:15****C. PUBLIC COMMENT**

Comments are limited to three minutes per speaker.

7:15-7:25**D. CONSENT AGENDA**

1. [23-142](#) **Request to Set a Legislative Public Hearing on a Text Amendment Relating to Complete Streets**

PURPOSE: The purpose of this agenda item is to request that the Town Council set a public hearing on a text amendment to Land Use Ordinance to establish a complete streets policy. The Town Council must receive public comment before making a decision. A resolution setting a public hearing for June 6, 2023 is provided.

Attachments: [A - Resolution for Text Amend.pdf](#)

[B - Draft Ordinance to Establish Complete Streets\(3\).docx](#)

[C - Racial Equity Pocket Questions\(5\).pdf](#)

2. [23-140](#) **Update on the Development of the Draft 2026-2035 STIP and Consideration of Transportation Projects for Prioritization 7.0.**

PURPOSE: The purpose of this agenda item is to provide the Town Council with an update on the development of the 2026-2035 State Transportation Improvement Program (STIP), the prioritization schedule and the proposed list of Town projects for consideration for P7.0.

Attachments: [A - Resolution A.pdf](#)

[B - P7 Schedule - Final 10-11-22 \(WG\).pdf](#)

[C - Prioritization P7.0 - Racial Equity Pocket Questions-DD.pdf](#)

3. [23-131](#) **Request to Submit a STIP Amendment to Allocate Local Discretionary Funds to Phase 1 of the Morgan Creek Greenway**

PURPOSE: The purpose of this agenda item is to request that the Town Council authorize staff to submit a request for an amendment to NCDOT's State Transportation Improvement Program (STIP) to allocate local discretionary funds to Phase 1 of the Morgan Creek Greenway.

Attachments: [A - Resolution.doc](#)
[B - Pocket Questions.pdf](#)

4. [23-137](#) **Affordable Housing Advisory Commission Funding Recommendation**

PURPOSE: The purpose of this agenda item is for the Town Council to consider approving recommended funding for two nonprofit applications to the Affordable Housing Special Revenue Fund.

Attachments: [Attachment A - Resolution for AHSRF Awards 04.19.2023](#)
[Attachment B Rec -AHSRF 04.19.2023](#)
[Attachment C AHSRF - Racial Equity Assessment Lens Summary](#)
[Attachment D AHSRF Applications April 023](#)

5. [23-138](#) **Approval of the 2023-2024 HOME Investment Partnership Program Annual Plan Activities**

PURPOSE: The purpose of this agenda item is for the Town Council to consider approving the HOME Investment Partnership Program's Annual Plan activities for FY 2023-2024.

Attachments: [Attachment A- HOME FY24 Resolution Carrboro](#)
[Attachment B - FY 2023-2024 Annual Action Plan Summary](#)
[Attachment C AHSRF - Racial Equity Assessment Lens Summary](#)

6. [23-144](#) **Budget Amendment - Accept Contributions for Recreation, Parks, and Cultural Resources Department's Active Life Programs**

PURPOSE: The purpose of this agenda item is to request that the Town Council adopt a budget amendment to accept and appropriate a \$5,000 contribution made to the Town by Carol Woods Retirement Community to support the Recreation, Parks, and Cultural Resources Department's Active Life Programs.

Attachments: [Attachment A-Carol Woods Contribution Resolution](#)
[Attachment B- Racial Equity Pocket Questions - Carol Woods Grant Funding](#)
[Attachment C- 2023 Carol Woods Grant Award Letter](#)

7. [23-143](#) **Appointment of Economic Sustainability Commission Member to Racial Equity Commission**

PURPOSE: The purpose of this agenda item is to request that the Town Council appoint a representative from the Economic Sustainability Commission (ESC) to serve as a voting liaison member of the Racial Equity Commission.

Attachments: [Attachment A- Resolution- Appointment to Racial Equity Commission for ESC seat \(C. McWilliams\)- 5.2.23](#)
[Attachment B- Courtnei McWilliams ESC Advisory Board Application- Submission #6571](#)
[Attachment C- REC Information Matrix for 5.2.23 TC Mtg](#)
[Attachment D- Racial Equity Pocket Questions- Adv Bd Appointments](#)

E. OTHER MATTERS

7:25-7:45

1. [23-135](#) **Annual Update from Orange County Partnership to End Homelessness**

PURPOSE: The purpose of this agenda item is for the Town Council to receive the 2022 Annual Report from Orange County Partnership to End Homelessness (OCPEH).

Attachments: [Attachment A 2022 Update to Homeless System Gaps Analysis Structure_rbw rev 1.19.23_cleaned](#)
[Attachment B 2022 PTEH REPORT_final](#)
[Attachment C AHSRF - Racial Equity Assessment Lens Summary](#)

7:45-8:05

2. [23-130](#) **2023 Carrboro Brand Guidelines**

PURPOSE: The purpose of the 2023 Carrboro Brand Guidelines is to update the guidelines to include new Carrboro brands for seasonal observances that will be used in marketing, email signatures and Downtown banners. The update also creates a refresh of the Carrboro “Feel Free” tagline to “Feel Free to Be” and creates this message in additional languages including Spanish, Burmese and others.

Attachments: [Attachment A - 2013 Town of Carrboro Brand Guidelines](#)
[Attachment B - 2022 Town of Carrboro Brand Guidelines](#)
[Attachment C - Decision Making for Racial Equity](#)
[Attachment D - Resolution Adopting the 2023 Brand Guidelines](#)

8:05-8:10

3. [23-141](#) **Appointments to the Carrboro Tourism Development Authority (CTDA) and selecting a Chairperson**

PURPOSE: The purpose of this item is for the Town Council to consider appointments to the Carrboro Tourism Development Authority (CTDA) and to select a chairperson.

Attachments: [Attachment A- Resolution Making CTDA Appointments & Selecting Chair](#)
[Attachment B- Chapter 8A - Town Code - Hotel and Motel Room Occupancy Tax](#)
[Attachment C- Bridget Pemberton-Smith TDA Application submitted 3.21.23](#)
[Attachment D- Racial Equity Pocket Questions- Adv Bd Appointments](#)

F. MATTERS BY COUNCIL MEMBERS