

Town of Carrboro

301 W. Main St., Carrboro, NC 27510



Meeting Agenda - Final

Tuesday, September 19, 2023

7:00 PM

Council Chambers - Room 110

Town Council

7:00-7:05**A. POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS****7:05-7:10****B. ANNOUNCEMENT OF UPCOMING MEETINGS****7:10-7:30****C. PUBLIC COMMENT****7:30-7:40****D. CONSENT AGENDA**

1. [23-249](#) Approval of Minutes: October 11 (correction), November 1, November 15 & December 6, 2022

2. [23-245](#) Appointments to the Greenways Commission

PURPOSE: The purpose of this agenda item is to request that the Town Council consider appointments to the Greenways Commission.

Attachments: [A- Resolution Making Appointment to Greenways Commission 9.19.2023](#)
[B- Advisory Boards & Commissions Recruitment- Racial Equity Lens \(FINAL\)](#)
[C- Greenways Comm Justin Frye & Lori McLamb Combined App & Chair Reports](#)
[D- Greenways Commission Information Matrix 9.19.23 TC](#)

3. [23-246](#) Appointment to the Carrboro Tourism Development Authority (CTDA)

PURPOSE: The purpose of this agenda item is to request that the Town Council consider an appointment to the Carrboro Tourism Development Authority (CTDA).

Attachments: [A- Resolution Making CTDA Appointment 9.19.23](#)
[B- Advisory Boards & Commissions Recruitment- Racial Equity Lens \(FINAL\)](#)
[C- Huru Price TDA Application & Chair Form](#)
[D- CTDA Information Matrix 9.19.23 TC](#)

4. [23-244](#) Resolution to Authorize the Town Manager to Execute a Contract for the Site Assessment of Town-Owned Property
PURPOSE: The purpose of this agenda item is to request that the Town Council authorize the Town Manager to execute a contract for the site assessment of identified town-owned land for possible affordable housing use.
Attachments: [A- Resolution](#)
[B- Pocket Questions](#)
5. [23-242](#) Capital Project Ordinance for Three Signalized Pedestrian Crossings along NC 54 at the following locations: Westbrook Drive, Abbey Lane, and the entrance drives to the Kingswood and Laurel Ridge apartment complexes

PURPOSE: The purpose of this agenda item is to request that the Town Council adopt a capital improvement project ordinance for the Town's participation in the construction of three signalized pedestrian crossings along NC 54 (TIP# BL-0044).
Attachments: [A - Draft Grant Project Ordinance \(BL-0044\)](#)
[B - Pocket Questions \(BL-0044 CIP Ordinance\) 09-19-2023](#)
6. [23-241](#) Grant Project Ordinance for Safe Routes to School Grant

PURPOSE: The purpose of this agenda item is to request that the Town Council adopt a grant project ordinance for the Safe Routes to School Non-Infrastructure Grant
Attachments: [A - SRTS Grant Project Ordinance](#)
[B - Pocket Questions - SRTS Grant Project Ordinance 09-19-2023](#)
7. [23-233](#) Stormwater Infrastructure Grant Opportunity
PURPOSE: The purpose of this item is to request that the Town Council approve a planning grant application to the North Carolina Division of Water Infrastructure Local Assistance for Stormwater Infrastructure Investments program.
Attachments: [A - LASII Grant Resolution](#)
[B - LASII Grant Race & Equity Pocket Questions](#)
[C - LASII Grant Opportunity Memo](#)
[D - LASII SWAC Recommendation](#)

8. [23-239](#) Request-to-Set Legislative Public Hearing for Text Amendment Relating to Density in PUDs

PURPOSE: The purpose of this agenda item is to request that the Town Council consider setting a public hearing on a text amendment to the Land Use Ordinance relating to residential density in a Planned Unit Development (PUD). A resolution setting a public hearing for October 24, 2023 has been provided.

Attachments: [A- Resolution for Text Amend-PUD Density](#)
[B - Draft ordinance - LUO amendment PUD density 8-31-23](#)
[C - PQ - RTS-Text Amendment PUD 09-19-2023](#)

9. [23-243](#) Resolution Adopting Changes to Town of Carrboro Position Classification and Pay Plan
- PURPOSE:** The purpose of this agenda item is to request that the Town Council adopt the proposed changes to the Town of Carrboro Position Classification and Pay Plan to align job two titles and positions with the needs of the organization.

Attachments: [A- Pay Plan Changes Resolution 09192023](#)
[B- Race and Equity Pocket Questions 09192023](#)

10. [23-248](#) Request to Submit a T-Mobile Grant to Refresh the Town's Free Public Wi-Fi

PURPOSE: The purpose of this agenda item is to request that the Town Council authorize the submittal of a T-Mobile grant application. If awarded, the funds will be used to refresh various critical public Wi-Fi infrastructure allowing for Wi-Fi 6/6E connectivity which offers greater bandwidth, higher speeds, and supports a greater number of Wi-Fi users.

Attachments: [A - Race and Equity Pocket Questions 09192023](#)
[B. TMobile Resolution](#)

E. OTHER MATTERS

7:40-8:10

1. [23-240](#) Westwood Cemetery Master Plan

PURPOSE: The purpose of this agenda item is to request that the Town Council approve the revised Westwood Cemetery Master Plan.

Attachments: [A - Westwood Cemetery Master Plan](#)
[B - Resolution](#)
[C- Racial Equity Pocket Questions](#)

8:10-8:25

2. [23-210](#) Presentation on Gas-Powered Landscaping Equipment

PURPOSE: The purpose of this agenda item is to provide a presentation of staff findings on potential code amendments for banning gas-powered landscape equipment in Carrboro to reduce environmental and noise pollution.

Attachments: [A - Legal Opinion](#)
[B - Pocket Questions](#)
[C- Landscape Equipment Code Amendment Presentation](#)

F. **MATTERS BY COUNCIL MEMBERS**

- G. **CLOSED SESSION 143-318.11(A)(3) To consult with an attorney employed or retained by the public body in order to preserve the attorney-client privilege between the attorney and the public body, which privilege is hereby acknowledged. General policy matters may not be discussed in a closed session and nothing herein shall be construed to permit a public body to close a meeting that otherwise would be open merely because an attorney employed or retained by the public body is a participant. The public body may consider and give instructions to an attorney concerning the handling or settlement of a claim, judicial action, mediation, arbitration, or administrative procedure. If the public body has approved or considered a settlement, other than a malpractice settlement by or on behalf of a hospital, in closed session, the terms of that settlement shall be reported to the public body and entered into its minutes as soon as possible within a reasonable time after the settlement is concluded.**