

Town of Carrboro

301 W. Main St., Carrboro, NC 27510



Meeting Agenda - Final

Tuesday, January 30, 2024

7:00 PM

Council Chambers - Room 110

Town Council

7:00-7:05**A. POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS****Black History Month**7:05-7:10**B. ANNOUNCEMENT OF UPCOMING MEETINGS**7:10-7:25**C. PUBLIC COMMENT**7:25-7:40**D. CONSENT AGENDA**

1. [23-346](#) Request to Issue a Street Closing Permit for *sladesign Fashion Show 2024*

PURPOSE: This agenda item is to request that the Town Council consider adopting a resolution to issue a Street Closing Permit Application submitted by Marcela Slade for the temporary closing and usage of East Weaver Street from 5:30 pm to 8:30 pm on Friday, April 12, 2024, to host the *sladesign Fashion Show 2024*.

Attachments: [A - Resolution](#)

[B – Street Closing Permit Application and Community Event](#)

[Pre-Application](#)

[C - Race and Equity Pocket Questions](#)

2. [24-008](#) Appointments to the Carrboro Tourism Development Authority (CTDA) and selecting a Chairperson

PURPOSE: This item is for the Town Council to consider appointments to the Carrboro Tourism Development Authority (CTDA), and to select a chairperson.

Attachments: [A - Resolution Making CTDA Appointment](#)

[B - Chapter 8A - Town Code](#)

[C - CTDA Information Matrix](#)

[D - TDA Applications & Chair Reports](#)

[E - Advisory Boards Commissions Recruitment- Racial Equity Lens](#)

3. [24-009](#) Appointment to the Racial Equity Commission

PURPOSE: This item is to make an appointment to the Racial Equity Commission.

Attachments: [A - Resolution for REC Appointment \(L Carter\)](#)

[B - Liz Carter Application & Chair Report](#)

[C - REC Information Matrix](#)

[D - Advisory Boards Commissions Recruitment- Racial Equity Lens](#)

4. [24-010](#) A Resolution Setting the Filing Fee and Filing Period for the November Special Election

PURPOSE: This item is to allow the Town Council to set the filing fee and filing period for the November special election to fill the vacancy on the Town Council that was created upon Mayor Foushee assuming the office of Mayor.

Attachments: [A - Resolution Setting Filing Fee and Filing Period](#)

[B - Pocket Questions for Filing Fee/Filing Period](#)

5. [24-003](#) Town Code Amendment to Codify Street Name Change

PURPOSE: To request that the Town Council amend the Town Code to change all references to Phipps Street to Lavender Street.

Attachments: [A - Town Code Amendment - Replacing Phipps with Lavender](#)

[B - Excerpts - Town Code & LUO](#)

[C - GIS Map of New Street Addresses](#)

[D - Pocket Questions - Lavender Street](#)

6. [24-004](#) Town Code Amendment to Establish a Four-Way Stop at W Poplar Ave and Davie Rd

PURPOSE: For the Town Council to consider adopting an amendment to the Carrboro Town Code that would establish a four-way stop at the intersection of West Poplar Avenue and Davie Road.

Attachments: [A - Town Code Amendment Four-Way Stop at W Poplar & Davie](#)

[B - Pocket Questions - Four-Way Stop at W Poplar & Davie](#)

7. [24-001](#) Accept \$5,000 Donation for Active Life Programs from Carol Woods Charitable Fund

PURPOSE: This agenda item is to request Town Council consider a budget amendment to accept and appropriate a \$5,000 contribution from the Carol Woods Charitable Fund to support the Recreation, Parks, and Cultural Resources Department's Active Life Programs, which provide enriching activities and opportunities for older adults in our community.

Attachments: [A - Carol Woods Contribution Resolution](#)
[B - Carol Woods Charitable Fund Award Letter](#)
[C - Racial Equity Pocket Questions - Carol Woods Grant Funding](#)

8. [24-007](#) Braxton Foushee Street Renaming-Cost Assistance:

PURPOSE: This item is to allocate funds for cost assistance to offset direct and indirect costs to residents affected by the renaming of East and West Carr Street to Braxton Foushee Street.

Attachments: [A - Street Renaming Budget Amendment FY24](#)
[B - Race and Equity Pocket Questions-Street Renaming Cost Assistance.](#)

9. [24-014](#) Budget Amendment-Security Upgrades Town Hall Renovations

PURPOSE: In the FY 2023-24 budget adopted on June 20, 2023 Council approved the appropriation of \$1,000,000 in unassigned fund balance to be used for the purpose of Town Hall Renovations. \$145,000 of this funding will be appropriated for the purpose of Security Upgrades in the Capital Projects Fund.

Attachments: [A - Security Upgrades Budget Amendment FY.24](#)
[B - Facility Security Policy Pocket Questions](#)

10. [24-020](#) Upgrade Deputy Town Clerk Position to Full Time

PURPOSE: To establish the Deputy Town Clerk position as a full-time role, effective immediately.

Attachments: [A - Deputy Town Clerk Pay Plan Changes Resolution](#)
[B - Deputy Town Clerk Budget Amendment FY24-1](#)
[C - Pocket Questions for Deputy Clerk PT to FT](#)

7:40-8:40

E. OTHER MATTERS

1. [24-021](#) Authorize the Mayor to execute an employment contract with Lamar Joyner for the position of Town Clerk.

PURPOSE: The purpose of this agenda item is to request that the Town Council consider the attached resolution to authorize the Mayor to execute an employment contract with Lamar Joyner for the position of Town Clerk.

Attachments: [A - Resolution Authorizing Mayor to Execute TC Contract](#)
[B - Race and Equity Pocket Questions](#)

2. [24-022](#) Consideration of Additional 2024 Legislative Priorities

PURPOSE: This agenda item is so the Town Council can discuss and consider legislative priorities for 2024.

Attachments: [A - NCLM Legislative Goal Statements 2023-2024 Adopted Jan 2023](#)
[B - Town Council Legislative Priorities](#)
[C - Pocket Questions Legislative Priories](#)

3. [23-351](#) Resolution Adopting a Rewrite of the Business Revolving Loan Policy

PURPOSE: To adopt a rewrite of the Business Revolving Loan Program Policy.

Attachments: [A - Business Revolving Loan Program Policy Adoption Resolution](#)
[B - Proposed Business Revolving Loan Program Policy](#)
[C - Revolving Loan Equity Lens](#)

4. [24-006](#) Retiring Police Officer Service Weapon Policy

PURPOSE: This agenda item requests the Town Council approve a written policy for future police officer retirements when an officer makes a request under NCGS 20-187.2 to purchase their service sidearm.

Attachments: [A - Carrboro PD Policy for LE Retirement](#)
[B - GS 20-187.2](#)
[C - Pocket Questions for Officer Retirement](#)

5. [24-023](#) Adopt a Resolution to Award a Service Sidearm to a Retiring Police Officer

PURPOSE: Police Lieutenant Michael Metz will retire from the Town of Carrboro Police Department on February 1, 2024, after 25 years of service with the Town. The Police Department would like to award Lieutenant Metz his service sidearm to recognize his dedication to duty and his service to the Town of Carrboro. The Town Council is requested to adopt by resolution Town staff's recommendation to award the service side arm to Lieutenant Michael Metz.

Attachments: [A - Metz Resolution for Firearm Award](#)
[B - GS 20-187.2](#)
[C - Pocket Questions for Officer Retirement](#)

8:40-8:55

F. MATTERS BY COUNCIL MEMBERS