



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Meeting Agenda Board of Aldermen



Tuesday, June 19, 2018

7:30 PM

Board Chambers - Room 110

A. POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS

1. [17-597](#) Proclamation - Recreation and Parks Month

B. ANNOUNCEMENT OF UPCOMING MEETINGS

C. REQUESTS FROM VISITORS AND SPEAKERS FROM THE FLOOR

D. CONSENT AGENDA

1. [17-598](#) Approval of May 15, 2018 Meeting Minutes
2. [17-595](#) Request to Approve a Resolution Authorizing the Town Manager to Award a Contract for Engineering Services relating to a potential redesign of the East Main Street Cross Section.
- PURPOSE:** The purpose of this item is for the Board of Aldermen to authorize the Town Manager to award a contract with Stantec to conduct an operational analysis regarding the feasibility of modifying the East Main Street cross section design to accommodate bicycle lanes.

Attachments: [Resolution_Authorizing Manager Award Contract-2](#)

3. [17-594](#) Request to Approve a Resolution Authorizing the Town Manager to Award a Contract for Preliminary Engineering Services for the South Greensboro Street Sidewalk Project.

PURPOSE: The purpose of this item is for the Board of Aldermen to authorize the Town Manager to select an engineering firm and to award a contract with such firm for preliminary engineering services for the South Greensboro Street sidewalk project.

Attachments: [Attachment A_Resolution for South Greensboro Sidewalk](#)

4. [17-592](#) Request for Approval to Draft a Town Code Amendment to Restructure the Safe Routes to School Implementation Committee
PURPOSE: The purpose of this agenda item is for the Board to authorize staff to prepare an amendment to the Town Code to change the membership and organizational structure of the Safe Routes to School Implementation Committee.
Attachments: [Attachment A - Resolution](#)
5. [17-589](#) Updates to the Guidelines for the Affordable Housing Special Revenue Fund
PURPOSE: The purpose of this item is to make updates to the Guidelines for the Affordable Housing Special Revenue Fund.
Attachments: [Attachment A: Final Guidelines-Proposed Changes 05232018](#)
[Attachment B: Voucher Types](#)
[Attachment C: Resolution](#)
6. [17-588](#) Request to Approve Equipment and Vehicle Financing

PURPOSE: The Board of Aldermen is requested to approve a contract for installment financing of vehicles and equipment included in the FY 2017-18 general fund budget.
Attachments: [ATTACHMENT A- Resolution to Approve Financing](#)
[ATTACHMENT B - Summary of Financing Proposals](#)
7. [17-581](#) Designation of Fund Balance for FY 2017-18 Budget Items Not Yet Spent or Encumbered

PURPOSE: The Board of Aldermen is requested to designate fund balance in the General Fund to carry over to next year for certain budget items where funds have not been spent or encumbered.
Attachments: [Fund Balance Designation 2017-18 Resolution](#)
8. [17-599](#) Request Approval of the Revised FY 2013 and FY 2016 HOME Funds Award
PURPOSE: The purpose of this item to amend prior June 5, 2018 Award of FY 2013 and FY 2016 to Community Home Trust (CHT) a Resolution approving the Revised FY 2013 HOME Funds Award to Community Home Trust (CHT) for homeownership assistance activities;
Attachments: [RevFY2013 and 2016 HOME AWARDS Resolution](#)

9. [17-586](#) Approval of the REVISED Activities for 2018-19 HOME Investment Partnership Program

PURPOSE: The purpose of this item is for the Board to consider approving the HOME Investment Partnership Program's proposed activities for FY 2018-19.

Attachments: [Attachment A- Resolution](#)

[Attachment B: FY18Proposed HOME Projects Summary Sheet](#)

10. [17-600](#) Mayor's Committee on 2019 Pride Month Celebration

PURPOSE: The purpose of this item is to serve as information related to the Mayor's Committee on 2019 Pride Month Celebrations.

E. OTHER MATTERS

1. [17-596](#) Adoption of FY 2018-19 Annual Budget

PURPOSE: The purpose of this agenda item is for the Board of Aldermen to complete budget discussions and adopt the annual budget for fiscal year 2018-19.

Attachments: [ATTACHMENT A - Budget Ordinance 2018-19](#)

[ATTACHMENT B - Changes to Position and Pay Plan FY 2017-18](#)

[ATTACHMENT C - Salary and Wage Pay Adjustment Resolution FY 2017-18](#)

[ATTACHMENT D - Contract for Town Attorney Resolutiin 2017-18](#)

[ATTACHMENT E - Fund Balance Appropriation](#)

[ATTACHMENT F -Miscellaneous Fees and Charges Resolution 7-01-2017](#)

[ATTACHMENT F-1 Fee Schedule FY 2018-19](#)

2. [17-218](#) Exploration of Affordable Housing on Town-Owned Land

PURPOSE: The purpose of this item is for the Board to receive an update on work staff and the Affordable Housing Task Force conducted on the exploration of possible affordable housing development strategies on town-owned land.

Attachments: [Attachment A - Evaluation of Use - Crest St](#)

[Attachment B - Evaluation of Use - Hill St](#)

[Attachment C - Evaluation of Use - Pathway](#)

[Attachment D - Criteria for Identifying Potential Sites](#)

[Attachment E - Affordable Housing Authority](#)

3. [17-583](#) Carr Mill - Minor Modification to CUP - Weaver Street Market Yard Renovation, Cafe Enclosure & Weaver St. Sidewalk Widening

PURPOSE: N. R. Milian Associates, on behalf of Carr Mill Limited Partnership, has submitted an application for a minor modification to the existing Carr Mill Conditional Use Permit (CUP) to allow Improvements to the Weaver Street Market yard, an expansion of the Café into existing covered walkway, and the widening of the Weaver St. sidewalk.

Attachments: [A - Applicant Narrative](#)
[B - Architectural plans](#)
[C - WSM Lawn Diagram](#)
[D - Yard Renovation/sidewalk Plans](#)
[E - Resolution](#)

F. **PUBLIC HEARING**

1. [17-593](#) Continuation of Public Hearing on a Request for Voluntary Annexation of Property Contiguous to the Town Limits

PURPOSE: The purpose of this item is for the Board of Aldermen to receive public comment on a request for voluntary annexation of two properties, 905 and 921 Homestead Road. An ordinance annexing these properties into the Town limits is provided for the Board's use.

Attachments: [Attachment A - Ordinance](#)
[Attachment B - Petition for Annexation](#)

2. [17-590](#) Continuation of Public Hearing for Conditional Rezoning at 905 & 921 Homestead Road

PURPOSE: The purpose of this item is for the Board of Aldermen to continue to receive public comment and to deliberate on a request to rezone property at 905 and 921 Homestead Road to R-10-CZ.

Attachments: [Attachment A - Consistency Resolution-Zinn](#)
[Attachment B - Draft Zoning Map Amendment](#)
[Attachment C - Vicinity Map](#)
[Attachment D - Petition for Conditional Rezoning for 905 & 921 Homestead Rd 3-19-2018](#)
[Attachment E - 2017-07-10 Zinn Homestead base-6 SHT sd20 - PLAN \(1\) 5-22-2018](#)
[Attachment F - 905&921 Homestead Neighborhood mtg](#)
[Attachment G - Staff Report with LUO Excerpts](#)
[Attachment H - Certification Packet](#)
[Attachment I - Advisory Boards Combined](#)
[Attachment J - Excerpt from BOA Minutes-5-22-2018](#)

G. MATTERS BY BOARD MEMBERS

H. MATTERS BY TOWN MANAGER

I. MATTERS BY TOWN ATTORNEY

**J. CLOSED SESSION - ECONOMIC DEVELOPMENT MATTER AND POSSIBLE
LAND AQUISITION - NCGS 143-318.11(A)(4)(5)**