



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Meeting Agenda Town Council



---

Tuesday, January 14, 2020

7:00 PM

Council Chambers - Room 110

---

### 7:00-7:15

#### A. POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS

1. [20-18](#) Resolution - National Mentoring Month  
**PURPOSE:**  
**Attachments:** [Attachment A - 2020 Mentoring Resolution](#)
2. [19-389](#) Proclamation - Carrboro High School Women's Cross Country State Champions
3. [20-69](#) Proclamation - Honoring the 100th Anniversary of the Founding of Zeta Phi Beta Sorority, Inc.
4. [20-19](#) Charges Issued to Recently Appointed Advisory Board Members

#### B. ANNOUNCEMENT OF UPCOMING MEETINGS

### 7:20-7:30

#### C. REQUESTS FROM VISITORS AND SPEAKERS FROM THE FLOOR

*Comments are limited to three minutes per speaker.*

### 7:30-7:40

#### D. CONSENT AGENDA

1. [20-9](#) Approval of Previous Meeting Minutes of October 22 and November 12, 2019 Meeting Minutes
2. [20-4](#) Amendments to the Advisory Board Chair Forms  
**PURPOSE:** The purpose of this agenda item is for the Town Council to adopt changes to the advisory board chair form.

**Attachments:**   [Attachment A - Resolution](#)  
[Attachment B - Recommended Chair Form](#)  
[Attachment C - Current Advisory Board Chair Recommendation Form](#)  
[Attachment D - Current Advisory Board Chair Applicant Summary and Contact Form](#)

3.     [19-383](#)     Resolution Adopting Changes to the Town of Carrboro Position Classification and Pay Plan  
**PURPOSE:** The purpose of this item is to modify certain positions based on the needed level of duties and responsibilities for more effective Town operations.  
**Attachments:**   [Attachment A - Resolution Adopting Changes to the Position Classification and Pay Plan](#)
4.     [19-385](#)     Stormwater Utility Monthly Report  
**PURPOSE:** The purpose of this item is to provide the monthly update regarding Stormwater Utility projects and initiatives.  
**Attachments:**   [January 2020 Stormwater Report](#)
5.     [20-11](#)     A Resolution Making Appointments to the Carrboro Tourism Development Authority and Selecting a Chair Person  
  
**PURPOSE:** The purpose of this item is for the Town Council to consider appointing a member to the Carrboro Tourism Development Authority (CTDA) and to select a chair person.  
**Attachments:**   [Attachment A - A Resolution Making an Appointment to the Carrboro Tourism Development Authority](#)  
[Attachment B - Carrboro Tourism Development Authority Applications](#)  
[Attachment C - CTDA Membership Roster](#)
6.     [19-379](#)     Amendment to Project Ordinance for Preliminary Engineering for a Culvert Replacement  
**PURPOSE:** The purpose of this item is for the Town Council to appropriate additional funding from the Stormwater Enterprise Fund for preliminary engineering for a culvert replacement on Broad Street.  
**Attachments:**   [Resolution for Amendment to Broad St Culvert Engineering](#)
7.     [19-388](#)     Budget Amendment - Contributions for Active Life Programs and Memorial Bench  
  
**PURPOSE:** The purpose of this item is to recognize and appropriate \$5,000 contribution made to the Town to support the Recreation and Parks Department's Active Life Programs; \$1,300 contribution for a memorial bench in Town Commons.  
**Attachments:**   [CAROL WOODS AND MEMORIAL BENCH RESOLUTION](#)

8. [20-17](#) Request to Consider Awarding a Contract to Rawlings Contracting to Elevate Two Homes on Lorraine Street with Funding from the North Carolina Hazard Mitigation Grant Program.
- PURPOSE:** The purpose of this agenda item is for the Town Council to consider authorizing the Town Manager to award a contract to Rawlings Contracting for work associated with elevating 400 and 403 Lorraine Street, funded by North Carolina Division of Emergency Management's Hazard Mitigation Grant Program (HMGP) for disaster recovery.
- Attachments:** [Attachment A Resolution to Award Contract to Rawlings Contracting 01-14-2020](#)
9. [19-387](#) Economic Development Report for the Month of January
- PURPOSE:** The purpose of this agenda item is to update the Council on economic development activity within the Town.
- Attachments:** [January Economic Development Report 2020](#)

#### E. OTHER MATTERS

##### 7:40-8:00

1. [20-7](#) Town Council Discussion on Amendments to Draft Minutes
- PURPOSE:** The purpose of this item is to allow the Town Council to have a discussion on amendments to draft minutes.

##### 8:00-8:20

2. [20-8](#) Information Regarding Draft Advisory Board Recruitment and Outreach Plan
- PURPOSE:** The purpose of this item is for the Town Council to review the draft outreach plan being developed by staff.
- Attachments:** [Attachment A - Draft Advisory Board Diversity Recruitment Outreach and Communications Plan](#)  
[Attachment B - Outreach Details to Date](#)

##### 8:20-8:50

3. [20-5](#) Update on Transportation Projects for SPOT 6.0 Prioritization Process
- PURPOSE:** The purpose of this agenda item is to provide the Council with an update on the status of Town transportation projects anticipated to be included in the DCHC MPO's formal submittal to NCDOT for consideration in the 2023-2032 State Transportation Improvement Program (STIP).
- Attachments:** [Attachment A - Resolution](#)  
[Attachment B - P6.0 Schedule for DHCH MPO Review](#)

**8:50-10:00**

4. [20-3](#) Update on The 203 Project - Future Home of the Orange County Southern Branch Library, Carrboro Recreation and Parks Spaces, and WCOM Radio

**PURPOSE:** The purpose of this item is to provide the Town Council with an opportunity to receive an update on the project, including an outline of the anticipated schedule and next steps.

**F. MATTERS BY COUNCIL MEMBERS**

- G. CLOSED SESSION 143-318.11 (A)(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.**

**CLOSED SESSION 143-318.11(A)(1) To prevent the disclosure of information that is privileged or confidential pursuant to the law of this State or of the United States, or not considered a public record within the meaning of Chapter 132 of the General Statutes.**