



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Meeting Agenda Town Council



Tuesday, June 22, 2021

7:00 PM

Remote Meeting - View Livestream or Cable TV

18

7:00-7:05

A. ROLL CALL

7:05-7:15

B. POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS

1. [21-254](#) Proclamation - Recreation and Parks Month

7:15-7:30

C. RECOGNITION OF TOWN MANAGER DAVID ANDREWS

7:30-7:35

D. ANNOUNCEMENT OF UPCOMING MEETINGS

7:35-7:50

E. PUBLIC COMMENT

Comments are limited to three minutes per speaker.

7:50-8:10

F. CONSENT AGENDA

1. [21-255](#) Approval of Minutes from June 8, 2021 Meeting

2. [21-247](#) 203 South Greensboro Project - Resolution and Updated Capital Project Ordinance Relating to Site Plan and Design Development Cost Estimate
- PURPOSE:** The purpose of this item is to consider approval of a resolution related to the site plan and updated capital project ordinance for the 203 Project.
- Attachments:** [A - Resolution](#)
[B - Capital Project Ordinance Amendment](#)
[C- Location map](#)
[D - Project Plans](#)
3. [21-253](#) Energy and Climate Protection Plan and Community Climate Action Plan Implementation Update
- PURPOSE:** The purpose of this item is to update the Council on Energy and Climate Protection Plan and Community Climate Action Plan Implementation Efforts.
- Attachments:** [Attachment A - Resolution To Receive Update](#)
[Attachment B - CCAP and ECPP Implementation Update - June 2021](#)
4. [21-248](#) Request to Allow Pee Wee Homes to Apply for a Rezoning of Town-Owned Property for the Purpose of Developing Affordable Housing
- PURPOSE:** It is the Town's intent to convey property at 106 Hill Street to Pee Wee Homes for the purpose of developing three permanently affordable homes, contingent upon a rezoning. Pee Wee Homes has prepared a petition to rezone the property to R-3-Conditional (R-3-CZ). The Town Council must receive public input before reaching a decision on a rezoning. A hearing date of September 28, 2021 has been identified. Two resolutions have been provided for the Council's use; the first authorizes the Manager to sign the petition and the second sets the public hearing.
- Attachments:** [Attachment A - Resolution for Town Manager to Sign Rezoning Application and Authorizing Contingent Conveyance of Hill St Property](#)
[Attachment B - Resolution for Rezoning 6-22-2021](#)
[Attachment C - Draft Ordinance for rezoning with conditions for R-3-CZ](#)
[Attachment D - 106 Hill St Rezoning Application PWH 6.17.2021](#)
[Attachment E - Vicinity Map R3CZ](#)
[Attachment F - AHAC Recommendation for Hill Street Conveyance](#)

5. [21-256](#) Consideration of Proposed Text Amendment to the Land Use Ordinance Relating to Satellite Parking
PURPOSE: The purpose of this agenda item is for the Town Council to consider a proposed text amendment to the Land Use Ordinance that would modify the regulations relating to the use of satellite parking. A draft ordinance has been prepared.
Attachments: [Attachment A - Consistency Resolution 06-22-2021](#)
[Attachment B - Draft Ordinance Relating to Satellite Parking 06-16-2021 \(revised for option B only\)](#)
[Attachment C - Resolution for follow-up report 6-22-2021](#)
[Attachment D - Application for TextAmend 401 Main 3-25](#)
[Attachment E - Comments Combined](#)
[Attachment F - 21 ART-XVIII](#)
6. [21-252](#) Consideration of a Parking Lot Sub-lease to Cat's Cradle
PURPOSE: Consideration of a sub-lease to Cat's Cradle for use of the 300 E. Main/Butler Lot that the Town Council approved to lease from the Main Street Group.
Attachments: [Attachment A - Draft Cat's Cradle Sub-lease](#)
7. [21-244](#) CIP Ordinance Updates for Morgan Creek Greenway and South Greensboro Street Sidewalk
PURPOSE: The purpose of this agenda item is to amend the Capital Project Ordinances for the Morgan Creek Greenway and South Greensboro Street Sidewalk to reflect the reallocation of Orange County Transit funds and the allocation of STBGDA-CRRSAA funds
Attachments: [Attachment A - Resolution Morgan Creek Greenway \(Amended CIP Ordinance\) 06-22-2021](#)
[Attachment B - Resolution South Greensboro Street Sidewalk \(Amended CIP Ordinance\) 6-22-2021 ALM CEM](#)
[Attachment C - FY22 Workplan Summary - Extracted pages from June 2021 Orange SWG Agenda Packet 5-31-21](#)
[Attachment D - CallforProjectsMemo COVIDReliefFunds](#)
8. [21-242](#) Adoption of an Ordinance Limiting the Amount of Contributions to Candidates
PURPOSE: The purpose of this item is for the Council to adopt an ordinance limiting campaign contributions to any candidate for town office.
Attachments: [ATTACHMENT A - AN ORDINANCE TO REENACT THE EXPIRING PROVISIONS OF SECTION 5-15](#)

9. [21-250](#) Authorization of the Town Manager to Execute a revised Memorandum of Agreement to accept a Transportation Demand Management grant funds
PURPOSE: The purpose of this agenda item is to provide Council an update on the status of the TDM grant and to consider authorizing the Town Manager to enter into a revised MOA.
Attachments: [Attachement A - Resolution](#)
10. [21-229](#) Designation of Fund Balance for FY 2020-21 Budget Items Not Yet Spent or Encumbered
PURPOSE: The Town Council is requested to designate fund balance in the General Fund to carry over to next year for certain budget items where funds have not been spent or encumbered.
Attachments: [ATTACHMENT A - Designation of Fund Balance for FY21](#)
11. [21-257](#) Consideration of Text Amendments to the Land Use Ordinance for Compliance with N.C.G.S. Chapter 160D
PURPOSE: The purpose of this agenda item is for the Town Council to consider text amendments that would bring the Land Use Ordinance into conformance with N.C.G.S. Chapter 160D.
Attachments: [Attachment A - Consistency Resolution 06-22-2021](#)
[Attachment B - Draft Ordinance \(compiled w LUTABLE\) 06-17-2021 \(rev-clean\)](#)
[Attachment C - Table](#)
[Attachment D - Comments-combined](#)
12. [21-209](#) Consideration of Town Code Amendments Relating to Roundabouts
PURPOSE: The purpose of this agenda item is for Council to consider Town Code amendments relating to the operation of roundabouts.
Attachments: [Attachment A - Ordinance to Amend the Carrboro Town Code Related to Roundabouts and Crosswalks](#)
13. [21-243](#) Short-term American Rescue Plan Act Funding Plan Authorization
PURPOSE: To authorize staff to implement a short-term program for distributing up to \$2,359,525 of American Rescue Plan Act (ARPA) Funds immediately while developing a long-term plan.
Attachments: [Attachment A - Amendment to ARPA Project Ordinance](#)

14. [21-246](#) Pre-Audit Certification for Electronic Payments
PURPOSE: The purpose of this agenda item is to request authorization from the Town Council to engage in electronic payments in accordance with North Carolina Administrative Code 20 NCAC 03.0409.

Attachments: [Resolution for Electronic Payments](#)

15. [21-245](#) Orange County Recovery and Transformation Plan Update
PURPOSE: To receive an update on the Orange County Recovery and Transformation Plan.

Attachments: [Attachment A: Memo to Elected Officials - Recovery Plan Feedback](#)

8:10-8:40

G. PUBLIC HEARING

1. [21-251](#) Public Hearing for South Greensboro Street Sidewalk (TIP# C-5650) 65-Percent Design

PURPOSE: The purpose of this agenda item is to provide an update on the status of the South Greensboro Street Sidewalk project at 65-percent design and to receive comments from the Council and members of the public.

Attachments: [Attachment A - Resolution](#)

[Attachment B - C5650 PHM 65% Draft 6-16-2021](#)

[Attachment C - C5650_65% Plans_6-16-2021](#)

H. OTHER MATTERS

8:40-9:10

1. [21-230](#) Adoption of FY 2021-22 Annual Budget
PURPOSE: The purpose of this agenda item is for the Town Council to complete budget discussions and adopt the annual budget for fiscal year 2021-22.

Attachments: [ATTACHMENT A - Budget Ordinance 2021-22](#)
[ATTACHMENT B - Changes to Position and Pay Plan FY 2021-22](#)
[ATTACHMENT C - Wage Adjustment Resolution 2021-22](#)
[ATTACHMENT D - Contract for Town Attorney Resolution 2021-22](#)
[ATTACHMENT E - Capital Projects Ordinance 2021-22](#)
[ATTACHMENT F - Vehicles Capital Projects Ordinance 2021-22](#)
[ATTACHMENT F-1 - Reimbursement Resolution for Equip and Vehicles 2021-22](#)
[ATTACHMENT G -Miscellaneous Fees and Charges Resolution 7-1-2021](#)
[ATTACHMENT H - NonStop Wellness Third Party Admin for MERP](#)

9:10-9:15

2. [21-55](#) Appointment to the Stormwater Advisory Commission
PURPOSE: The purpose of this agenda item is for the Town Council to make appointments to the Stormwater Advisory Commission.

Attachments: [Attachment A - Appointment Resolution](#)
[Attachment B - Matrix](#)
[Attachment C - Chair Forms and Applications](#)

9:15-9:45

3. [21-249](#) Check-in on the Comprehensive Plan Process - Review of Draft Goals, Strategies, Projects - Carrboro Connects

PURPOSE: The purpose of this agenda item is to provide the Town Council with an update on the current process and progress of this effort.

Attachments: [A- Presentation Slides](#)

I. MATTERS BY COUNCIL MEMBERS