



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Meeting Agenda Board of Aldermen



Tuesday, March 3, 2015

7:30 PM

Board Chambers - Room 110

A. REQUESTS FROM VISITORS AND SPEAKERS FROM THE FLOOR

7:30-7:45

B. RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS

1. **15-0061** Proclamations for Carrboro and Chapel Hill High School Swim Teams and for Arbor Day will be read by Mayor Lavelle

7:45-8:00

C. CONSENT AGENDA

1. **15-0060** Approval of Previous Meeting Minutes of February 15, 2015
2. [15-0043](#) Consideration of Mayor's Challenge for Safer People, Safer Streets

PURPOSE: The purpose of this item is for the Board of Aldermen to receive information about Carrboro's participation in the national Mayors' Challenge for Safer People, Safer Streets, and consider a resolution in support of the Town's activities related to the Challenge.

Attachments: [Attachment A - Resolution](#)
[Attachment B - Mayors' Challenge Executive Summary](#)

3. [15-0044](#) Request to Make an Appointments to the Appearance Commission

PURPOSE: The purpose of this item is for the Mayor and Board to make appointments to the Appearance Commission.

Attachments: [Attachment A - Appointment Resolution](#)
[Attachment B - Appearance Commission Recommendation Form.pdf](#)
[Appearance Commission 2015.pdf](#)

4. [15-0045](#) Request to Make an Appointment to the Arts Committee

PURPOSE: The purpose of this agenda item is for the Mayor and Board to make an appointment to the Arts Committee.

Attachments: [Attachment A - Appointment Resolution](#)
[Attachment B - Arts Committee Recommendation Form.pdf](#)
Arts Committee Applications 2015.pdf

5. [15-0057](#) Request to Make Appointments to the Economic Sustainability Commission

PURPOSE: The purpose of this agenda item is for the Mayor and Board to make appointments to the Economic Sustainability Commission.

Attachments: [Attachment A - Appointment Resolution](#)
[Attachment B - Economic Sustainability Commission Recommendation Form.pdf](#)
Final Economic Sustainability Commission Applications 2015.pdf

6. [15-0047](#) Request to Make an Appointment to the Environmental Advisory Board

PURPOSE: The purpose of this agenda item is for the Mayor and Board to make an appointment to the Environmental Advisory Board.

Attachments: [Attachment A - Appointment Resolution](#)
[Attachment B - Environmental Advisory Board Recommendation Form.pdf](#)
[Environmental Advisory Board Application 2015.pdf](#)

7. [15-0049](#) Request to Make Appointments to the Northern Transition Area Advisory Committee

PURPOSE: The purpose of this agenda item is for the Mayor and Board to make appointments to the Northern Transition Area Advisory Committee.

Attachments: [Attachment A - Appointment Resolution](#)
[Attachment B - Northern Transition Area Advisory Committee Recommendation Form.pdf](#)
Northern Transition Area Advisory Commission Applications 2015.pdf

8. [15-0050](#) Request to Make Appointments to the Planning Board

PURPOSE: The purpose of this agenda item is for the Mayor and Board to make appointments to the Planning Board.

Attachments: [Attachment A - Appointment Resolution](#)
[Attachment B - Planning Board Recommendation Form.pdf](#)
Final Planning Board Applications 2015.pdf

9. [15-0051](#) Request to Make Appointments to the Recreation and Parks Commission

PURPOSE: The purpose of this agenda item is for the Mayor and Board to make appointments to the Recreation and Parks Commission.

Attachments: [Attachment A - Appointment Resolution](#)
[Attachment B - Recreation and Parks Commission Recommendation Form.pdf](#)
Final 2015 Recreation and Parks Commission Applications.pdf

10. [15-0001](#) A Resolution Making Appointments to the Carrboro Tourism Development Authority

PURPOSE: The purpose of this item is for the Board of Aldermen to consider appointing members to the Carrboro Tourism Development Authority (CTDA).

Attachments: [A Resolution Making Appointments to the Carrboro Tourism Development Authority](#)

11. **15-0052** Request to set a public hearing for the discussion of the implementation of Body Worn Cameras (BWC) and policy.

PURPOSE: The purpose of this agenda item is to schedule a public hearing to allow citizens to comment on the implementation of Body Worn Cameras by the police department.

12. **15-0054** Updated Affordable Housing Goals and Strategies

PURPOSE: The purpose of this item is for the Board to consider approving the updated Affordable Housing Goals and Strategies document.

Attachments: Attachment A - Resolution Adopting the Updates to the Affordable Housing Goals and Strategies
Attachment B - Updated Affordable Housing Goals and Strategies
Attachment C - Current Affordable Housing Goals and Strategies

13. **15-0059** Appointments to the Feasibility Assessment for Lloyd Farm Mediation

PURPOSE: The purpose of this item is to appoint three Aldermen to the Feasibility Assessment for Lloyd Farm Mediation.

Attachments: Attachment A - A RESOLUTION MAKING BOARD APPOINTMENTS TO THE FEASIBILITY ASSESSMENT FOR LLOYD FARM MEDIATION.docx

D. OTHER MATTERS

8:00-8:05

1. [15-0055](#) Request to Make Appointments to the Transportation Advisory Board

PURPOSE: The purpose of this agenda item is for the Mayor and Board to make appointments to the Transportation Advisory Board.

Attachments: [Attachment A - Appointment Resolution](#)
 [Attachment B - Transportation Advisory Board Recommendation Form.pdf](#)
 Final Transportation Advisory Board Applications 2015.pdf

8:05-8:20

2. **15-0048** Proposed Updates to the Affordable Housing Special Revenue Fund

PURPOSE: The purpose of this item is for the Board to consider the proposed changes to the Guidelines of the Affordable Housing Special Revenue Fund.

Attachments: Attachment A - Resolution Approving Updates to the Affordable Housing Fund
 Attachment B - DRAFT Guidelines
 Attachment C - DRAFT Guidelines with Tracked Changes
 Attachment D - 2007 Resolution Establishing Fund
 Attachment E - 2008 Resolution Establishing Administrative Processes
 Attachment F - 2014 Resolution for Housing Choice Voucher Utility and Rent Deposits

8:20-8:45

3. **15-0063** Request for Minor Modification to Conditional Use Permit for 300 E. Main Related to Wall/Sidewalk in Front of the New Fleet Feet Building/Phase A.

PURPOSE: The purpose of this item is for the Board to consider adopting a resolution approving changes to the sidewalk area in front of the Fleet Feet building/Phase A of the 300 East Main project.

Attachments: Attachment A - Resolution
 Attachment B - Statement from Applicant
 Attachment C - Fleet Feet Plaza & Sidewalk Design Option - Final

- E. **MATTERS BY TOWN CLERK**
- F. **MATTERS BY TOWN MANAGER**
- G. **MATTERS BY TOWN ATTORNEY**
- H. **MATTERS BY BOARD MEMBERS**

Agenda Date: 3/3/2015

File Type:Abstract

In Control: Board of Aldermen

Version: 1

FISCAL & STAFF IMPACT: Planning staff time is expected for the Town's participating in the Challenge, though the exact amount depends on the Town's level of participation and the extent to which related activities can be combined with existing Town efforts. Additionally, the Mayor and the Transportation Planner will attend the kick-off Summit in Washington DC on March 12th.

RECOMMENDATION: Staff recommends that the Board of Aldermen consider the resolution in *Attachment A*.

A RESOLUTION EXPRESSING CARRBORO'S COMMITMENT TO PARTICIPATE IN THE
MAYOR'S CHALLENGE - MAKING ROADS SAFE, CONVENIENT AND ACCESSIBLE FOR
ALL USERS

Draft Resolution No.

WHEREAS, on January 22, 2015, United States Department of Secretary of Transportation, Anthony Foxx issued a Mayors' Challenge entitled Safer People and Safer Streets; and

WHEREAS, the Challenge identifies seven target activities for local action; and

WHEREAS, participation includes the creation of a Challenge Team to lead the jurisdiction's toward the target activities; and

WHEREAS, numerous goals outlined in Carrboro Vision2020 speak to the Town's commitment toward safe and multimodal transportation options within the Town's jurisdiction and particularly in the downtown; and

WHEREAS, the Town of Carrboro has actively promoted bicycle and pedestrian safety through the construction of sidewalks, installation of additional street pavement markings, open streets activities, design and construction of greenways, and adoption of a Comprehensive Bicycle Plan in 2009; and

WHEREAS, the Town of Carrboro continues to participate in such programs as: Watch for Me NC and Walk to School Day; and

WHEREAS, by February 24th, more than 85 cities had signed up for the Mayors' Challenge;

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen of the Town of Carrboro expresses its commitment to making roads safe, convenient and accessible for all users, agrees to participate in the Mayors' Challenge, and directs the Transportation Advisory Board to serve as the Town's Challenge Team for this purpose.

This the 3rd day of March 2015.

MAYORS' CHALLENGE FOR SAFER PEOPLE AND SAFER STREETS

Executive Summary

The Mayors' Challenge for Safer People and Safer Streets is a call to action by U.S. Department of Transportation (USDOT) Secretary Foxx for mayors and local elected officials of any political jurisdiction whether town, city, county, tribal lands, territory, or State to take significant action to improve safety for bicycle riders and pedestrians of all ages and abilities over the next year. The challenge is based on the 2010 USDOT Policy Statement on Bicycle and Pedestrian Accommodation to incorporate safe and convenient walking and bicycling facilities into transportation projects. USDOT recognizes the many benefits walking and bicycling provide — including health, safety, environmental, transportation, and quality of life.

Mayors or top elected local officials are challenged to:

- Issue a public statement about the importance of bicycle and pedestrian safety
- Form a local action team to advance safety and accessibility goals
- Take local action on seven Challenge activities

USDOT will invite Mayors' Challenge participants to attend the Mayors' Challenge Summit kick-off event at USDOT's Headquarters' office in Washington, DC on Thursday, March 12, 2015. The Summit will bring together participating cities to network and learn more about the Challenge activities. USDOT Staff members will share the resources and tools available to help cities with Challenge activities. Challenge cities will also have the opportunity to participate in peer-to-peer sessions, topical webinars, receive USDOT updates, and other benefits added throughout the challenge year. At the conclusion of the Challenge year they will be invited to a capstone event to celebrate accomplishments and share best practices.

Challenge cities win by improving walking and biking that contributes to the health, safety, environmental, transportation, and quality of life for its community members. Below is a listing of the Challenge activities with just a sampling of the many resources we will be offering over the Challenge year.

Challenge activities:

1. Take a Complete Streets approach

The Complete Streets approach considers walking and bicycling as equals with other transportation modes. Challenge cities will have opportunities to learn from other cities who successfully implemented Complete Streets policies and the tools that are available to them.

2. Identify and address barriers to make streets safe and convenient for all road users, including people of all ages and abilities and those using assistive mobility devices

Pedestrian and bicycle facilities should meet accessibility requirements and provide safe, convenient, and interconnected transportation networks for people of all ages and abilities, especially children, by identifying and addressing barriers. Among other resources, Challenge participants will learn more about the FTA program and bicycle-related funding opportunities and how to use FHWA's recently released Resident's Guide for Creating Safer Communities for Walking and Biking.

3. Gather and track biking and walking data

Communities that routinely collect walking and bicycling data are able to track trends and prioritize investments to ensure the success of new facilities. FHWA's 2013 edition of the Traffic Monitoring Guide provides the most up to date guidance to State highway agencies in the policies, standards, procedures, and equipment typically used in a traffic monitoring program. Cities can learn how to use this and other resources to help them with this Challenge activity.

4. Use designs that are appropriate to the context of the street and its uses

Transportation agencies are encouraged, when possible, to avoid designing walking and bicycling facilities to the minimum standards. Planning projects for the long-term should anticipate likely future demand for bicycling and walking facilities and not preclude the provision of future improvements. The Challenge will help participants sort through many existing resources, and FHWA will share its recently released Road Diet Informational Guide that provides information regarding the benefits of road diets including speed reduction, decreases in accidents, and the opportunity to provide improved accommodations for pedestrians and bicyclists.

5. Take advantage of opportunities to create and complete pedestrian and bicycle networks through maintenance

Many transportation agencies spend most of their transportation funding on maintenance rather than on constructing new facilities. Transportation agencies should find ways to make facility improvements for pedestrians and bicyclists during resurfacing and other maintenance projects. For example, Challenge cities will learn about the soon to be released Workbook for Building On-Road Bicycle Networks through Routine Resurfacing Programs, and about best practices through peer learning opportunities.

6. Improve walking and biking safety laws and regulations

Strengthening codes, ordinances, and practices can help to protect non-motorized users. Ideal local ordinances clarifies and promotes safe road uses, allow for shared or designated and proper road use by all, clearly outlines consequences for harmful traffic violations, and promotes cooperation and commitment to follow the rules. NHTSA's Countermeasures that Works will be one of the resources offered to cities addressing this Challenge area.

7. Educate and enforce proper road use behavior by all

A comprehensive education and enforcement program can be effective in reducing pedestrian and bicyclist injuries and fatalities. NHTSA recently released their Pedestrian Safety Enforcement Operations: How-to-Guide. Cities will learn about the cities successes highlighted in the guide.

Challenge cities will be free to focus on Challenge activities where they can make the most progress and to document previous achievements in the Challenge areas. Throughout the year, opportunities will be provided for peer exchange and additional group technical assistance in each of the seven Challenge areas. No direct financial assistance is associated with the Challenge.

Cities can learn more about the Challenge activities or join via the Mayors' Challenge web page at www.dot.gov/mayors-challenge or by emailing their official designated Team Leader's contact information to pedbikesafety@dot.gov. They can also follow Twitter or Instagram discussions using #Mayors4Safety.



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 15-0044

Agenda Date: 3/3/2015

File Type: Abstract

In Control: Board of Aldermen

Version: 1

TITLE:

Request to Make an Appointments to the Appearance Commission

PURPOSE: The purpose of this item is for the Mayor and Board to make appointments to the Appearance Commission.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Wilson 918-7309

INFORMATION: The Appearance Commission currently has six vacant seats. Emily Kreutzer is the current chair of the Appearance Commission and has provided a recommendation form for the Board's review. The resolution provided appoints Roy Mars and Johnny Crncic to the Appearance Commission.

FISCAL IMPACT: N/A

RECOMMENDATION: It is recommended that the Mayor and Board adopt the attached resolution.

ATTACHMENT A

**A RESOLUTION MAKING APPOINTMENTS TO THE
APPEARANCE COMMISSION**

THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S)
TO THE APPEARANCE COMMISSION:

Seat Designation	Appointee	Term Expiration
Member	Roy Mars	2/2018
Member	Johnny Crncic	2/2018

Section 2. This resolution shall become effective upon adoption.

Appearance Commission

CURRENT MEMBERSHIP ROSTER

APPEARANCE COMMISSION/NEIGHBORHOOD PRESERVATION DISTRICT

COMMISSION (Meets the 1st Thursday of each month at 7:30 p.m.)

				Appointed	Expires
Wendy Dale	605 Jones Ferry Road, Apt GG10 Carrboro, NC 27510	wemarl28@yahoo.com	919-259-8140	2/25/14	2/2017
(VACANT)					2/2017
(VACANT)					2/2015
(VACANT)					2/2017
(VACANT)					2/2015
(VACANT)					2/2015
Emily Kreutzer, Chair	806 Davie Rd., Carrboro	Escarbor@email.unc.edu	H-804-304- 8804	10/06/2009	2/2016
Sheryl K. Forbis	117 W Carr Street, Carrboro, NC 27510	sforbis@nc.rr.com	H919-929-9055 W919-360- 9046	10/4/11 (1) 2/19/13	2/2016
(VACANT)					2/2016

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Appearance Commission

Applicant(s) recommended at this time (1 per open seat)

Applicant 1: ROY MARS

Outstanding qualifications: _____

- EXCELLENT ATTENTION TO DETAIL

- DESIGN BACKGROUND

How applicant compliments current board composition: _____

WE NEED MEN ON THE BOARD. HIS BACKGROUND,
THE WAY HE VIEWS THINGS AND HIS CONCERN FOR
THE COMMUNITY WOULD MAKE AN EXCELLENT

Other comments: ADDITION TO OUR ADVISORY BOARD.

Applicant 2: JOHNNY CRNCIO

Outstanding qualifications: _____

- SUCCESSFUL RENOVATIONS OF HOMES

- REALTOR

How applicant compliments current board composition: _____

JOHNNY HAS IMPROVED SEVERAL HOMES IN
CARRBORO. HE WANTS CARRBORO TO LOOK GREAT AND
I THINK HE WOULD BE A GREAT MEMBER FOR OUR
BOARD.

Other comments: _____

Applicant 3: _____

Outstanding qualifications: _____

How applicant compliments current board composition: _____

Other comments: _____

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: APPEARANCE COMMISSION / NPOC

Name: ROY MARS

Date of application/last contact: 11/18/2014 - APPLICATION
DATE

Summary of qualifications:

- 30 YRS OF DESIGN WORK
- COMPLETED ENERGY EFFICIENT REMODEL
OF HOME IN CARBORO

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No (Briefly
explain: EMAILED WITH APPLICANT)

Applicant attended Advisory Board meeting prior to BOA review.

☒ Yes (Date: 3/5/2015) ☐ No (Briefly
explain: _____)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No
Briefly explain:

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

☒ Gender diversity

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME:

☐ Racial or ethnic diversity

☒ Age range diversity

☒ Neighborhood/geographic diversity

☒ Occupation, experience or special skills

☐ Previous public service or community involvement

☐ Other: _____

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME:

APPEARANCE COMMISSION / NPDC

Name: JOHNNY CRNCIC

Date of application/last contact: 11/11/14 - APPLICATION DATE

Summary of qualifications:

- REALTOR

- COMPLETED REMODEL OF HOMES IN CARRBORO

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No (Briefly

explain: SPOKE ON PHONE + EMAILED)

Applicant attended Advisory Board meeting prior to BOA review.

☐ Yes (Date: _____) ☒ No (Briefly

explain: UNABLE TO ATTEND MTG -)

MTG HELD ON SON'S BIRTHDAY

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No

Briefly explain:

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: *Appearance Commission*

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. *Please note that candidates who do not meet any of these qualities are still eligible for appointment.* Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

☒ Gender diversity

☐ Racial or ethnic diversity

☐ Age range diversity

☒ Neighborhood/geographic diversity

☒ Occupation, experience or special skills

☐ Previous public service or community involvement

☐ Other: _____

TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: Roy Mars DATE: 11/18/2014

ADDRESS: 104 Ashe St Carrboro NC 27510

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? _____

TELEPHONE: [HOME] (415) 374 0017 [BUSINESS] () same

E-MAIL ADDRESS: roy@roymars.com

DATE OF BIRTH 3/4/63 RACE: W SEX: M

OCCUPATION Artist

ARE YOU A REGISTERED ORANGE COUNTY VOTER? Yes

LENGTH OF RESIDENCE IN ORANGE COUNTY 5 yrs

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 5 yrs

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input checked="" type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED _____ *NUMBER OF YEARS EMPLOYED _____

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

20 yrs design work in the San Francisco Bay Area on private and public spaces. Energy efficient remodel of a Carrboro Mill House. Design and construction of an energy efficient utility building with urban farm in the back yard of the Mill House.

REASON(S) YOU WISH TO BE APPOINTED:

I care about the look and feel of Carrboro.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) No

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? No IF YES, ARE YOU APPLYING FOR A THIRD CONSECUTIVE TERM? _____ IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

RETURN THIS FORM TO: TOWN CLERK, 301 WEST MAIN STREET, CARRBORO, N.C. 27510
www.townofcarrboro.org

(Please note that this document and the information contained on it is a public record and must be provided by the town to anyone requesting a copy of it.)

TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: Johnny Cencic DATE: 11-11-14
ADDRESS:

110 High St Carrboro NC 27510

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? YES

TELEPHONE: [HOME] (919) 625-7806 [BUSINESS] ()

E-MAIL ADDRESS: johnny@redwell.com

DATE OF BIRTH 02-16-77 RACE: W SEX: M

OCCUPATION Realtor / Contractor

ARE YOU A REGISTERED ORANGE COUNTY VOTER? Y

LENGTH OF RESIDENCE IN ORANGE COUNTY 11 yrs

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 11 yrs

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input checked="" type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED Dwell Real Estate *NUMBER OF YEARS EMPLOYED 14

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

I have lived and worked in Carrboro for more than 10 years. Before becoming a teacher, my wife & I repaired and renovated houses in Carrboro. We are now living in our 2nd renovated house, and we plan to stay in Carrboro.

REASON(S) YOU WISH TO BE APPOINTED

I want to see Carrboro grow but the growth needs to be regulated to projects and renovations that fit our style.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) NO

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? NO IF YES, ARE YOU APPLYING FOR A THIRD CONSECUTIVE TERM? NO IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board.
2. To provide continuity in oversight of a major, on-going project.
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment), or
4. A lack of qualified applicants.

RETURN THIS FORM TO: TOWN CLERK, 301 WEST MAIN STREET, CARRBORO, N.C. 27510
www.townofcarrboro.org

(Please note that this document and the information contained on it is a public record and must be provided by the town to anyone requesting a copy of it.)



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Agenda Item Abstract

File Number: 15-0045

Agenda Date: 3/3/2015

File Type: Abstract

In Control: Board of Aldermen

Version: 1

TITLE:

Request to Make an Appointment to the Arts Committee

PURPOSE: The purpose of this agenda item is for the Mayor and Board to make an appointment to the Arts Committee.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Wilson, 919-918-7309

INFORMATION: The Arts Commission currently has four vacant seats and two terms expiring. Will McInerney is the current chair of the Arts Committee and provided a recommendation form for the Board's review. The attached resolution appoints Christine Abernathy to the Arts Committee.

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: It is recommended that the Mayor and Board adopt the attached resolution.

ATTACHMENT A

**A RESOLUTION MAKING APPOINTMENT(S) TO THE
ARTS COMMITTEE**

THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S)
TO THE ARTS COMMITTEE:

Seat Designation	Appointee	Term Expiration
Member	Christine Abernathy	2/2018

Section 2. This resolution shall become effective upon adoption.

Arts Committee

CURRENT MEMBERSHIP ROSTER

ARTS COMMITTEE (Meets the 2nd Monday of each month at 6:00 p.m.)

(go to Table of Contents)

Eva Weber	600 W. Poplar Ave, Apt 254 Carrboro, NC 27510	Esw329saar@yahoo.com	919-967-9504	2/25/14	2//2017
Art Menius	6627 Maynard Farm Road Chapel Hill 27516	Artmenius22@gmail.com	443-605-4453	10/7/14	2/2017
(VACANT)					2/2015
Jacqueline Marx	116 S. Peak Drive Carrboro	cantorjacquie@optimum.net	732-995-2463	10/7/14	2/2016
Will McInerney, Chair	200 HWY 54 Apt. K3003	Will.mcinerney@gmail.com	919-357-7585	2/19/13	2/2015
(VACANT)	The ArtsCenter, 300-G E. Main St., Carrboro	director@artscenterlive.com	W-929-2787, Ext. 217		ArtsCenter Rep.
Eve Barkley	209 Rose Walk Lane	evebarkley@me.com	368-4517	10/16/12 (1)	2/2016
(Vacant)					2/2016
Tremayne Cryer	103 Spring Court Carrboro	Tremaynecompany.com	408-537-3002		2/2017
Jay Parker	116 E Main Street	jayp@weaverstreetrealty.com	919-942-2879	2/19/13	2/2015
Jacquelyn Gist					Board Liaison
Arthur Beven Ramsey	304 West Main Street, Suite 101 Carrboro, NC 27510	twilo12@hotmail.com	H – 922-3110 W -928-9001		ESC Liaison
(VACANT)					Chapel Hill Designee
Rah Trost		rtrost@townofcarrboro.org	W 918-7367		Staff Liaison

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME:

Arts Committee - Will McGurney

Applicant(s) recommended at this time (1 per open seat)

Applicant 1: Christine Abernathy

Outstanding qualifications:

Applicant is highly qualified and brings a wealth of local arts knowledge to the group

How applicant compliments current board composition:

Applicant is a young active artist who will bring new ideas and energy to the group

Other comments:

Applicant 2:

Outstanding qualifications:

How applicant compliments current board composition:

Other comments:

Applicant 3:

Outstanding qualifications:

How applicant compliments current board composition:

Other comments:

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Arts Committee - Will McInerney

Name: Christine Abernathy
Date of application/last contact: 1/12/19

Summary of qualifications:

Applicant is highly qualified and brings a wealth of knowledge about local arts.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No (Briefly explain: Confirmed w/ applicant)

Applicant attended Advisory Board meeting prior to BOA review.

☒ Yes (Date: 1/12/19) ☐ No (Briefly explain: attended Jan meeting)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No
Briefly explain:

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

☒ Gender diversity

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME:

Arts Committee - Will McInerney

☒ Racial or ethnic diversity

☒ Age range diversity

☐ Neighborhood/geographic diversity

☐ Occupation, experience or special skills

☐ Previous public service or community involvement

☐ Other: _____

TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: Christine Abernathy DATE: 10/15/2014
 ADDRESS:

119 Fidelity St. D2, Carrboro, NC 27510

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? Yes

TELEPHONE: [HOME] (704) 277-0043 [BUSINESS] ()

E-MAIL ADDRESS: abernathy.christine@gmail.com

DATE OF BIRTH 12/25/1989 RACE: — SEX: —

OCCUPATION AmeriCorps Vista - US2020 RTP event planner

ARE YOU A REGISTERED ORANGE COUNTY VOTER? Yes

LENGTH OF RESIDENCE IN ORANGE COUNTY 6 years

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 9 months

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Appearance Commission/NPDC	
<input checked="" type="checkbox"/> Arts Committee	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED _____ *NUMBER OF YEARS EMPLOYED _____

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
 (*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

I have a background in performing arts and dramatic arts which has evolved into a focus on arts-based empowerment and storytelling. I have focused on empowering all people to express themselves by organizing social justice open-mics and youth-oriented open mics in the Chapel Hill-Carrboro area. I have also taught empowerment-based comicbook workshops and was a guest teacher in SMK Teluk Pemedak - a Fulbright Malaysia school - where I taught storytelling to teens. I come from the perspective that art is not a product so much as a liberating process. The purpose of art is for anyone and everyone to feel that their stories have value.

REASON(S) YOU WISH TO BE APPOINTED:

I wish to be appointed to advocate for the artistic involvement of youth in our town. With the recent economic development in Carrboro and the focus on creating artistic communities here, I believe it is essential to include a multiplicity of voices from diverse populations, especially youth. I see art as a tool that empowers people to understand and express themselves and that is an integral component of building an inclusive, diverse artistic community in Carrboro.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) No

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? No **IF YES, ARE YOU APPLYING FOR A THIRD CONSECUTIVE TERM?** _____ **IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.**

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

RETURN THIS FORM TO: TOWN CLERK, 301 WEST MAIN STREET, CARRBORO, N.C. 27510
www.townofcarrboro.org

(Please note that this document and the information contained on it is a public record and must be provided by the town to anyone requesting a copy of it.)



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 15-0057

Agenda Date: 3/3/2015

File Type: Abstract

In Control: Board of Aldermen

Version: 1

TITLE:

Request to Make Appointments to the Economic Sustainability Commission

PURPOSE: The purpose of this agenda item is for the Mayor and Board to make appointments to the Economic Sustainability Commission.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Wilson, 919-918-7309

INFORMATION: The Economic Sustainability Commission currently has three seats available for appointment; two vacant seats and one expiring term. Terri Turner is the current chair of the Economic Sustainability Commission and provided the recommendation form for the Board's review. The attached resolution appoints Arthur (Beven) Ramsey and Matt Neal to the Economic Sustainability Commission, as recommended by the chair.

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: It is recommended that the Mayor and Board adopt the attached resolution.

ATTACHMENT A

**A RESOLUTION MAKING APPOINTMENT(S) TO THE
ECONOMIC SUSTAINABILITY COMMISSION**

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING
APPLICANT(S) TO THE ECONOMIC SUSTAINABILITY COMMISSION:

Seat Designation	Appointee	Term Expiration
Business Owner	Arthur (Beven) Ramsey	2/2018
At-Large	Matt Neal	2/2018

Section 2. This resolution shall become effective upon adoption.

Economic Sustainability Commission

CURRENT MEMBERSHIP ROSTER

ECONOMIC SUSTAINABILITY COMMISSION (Meets on the 2 nd Wednesday of each month at 7:30 p.m.) (go to Table of Contents)					
Betsy Bertram	300 Oak Avenue, Carrboro NC 27510	tbcbetsy@gmail.com	919-900-0032	2/25/14	2/2017 At-Large
Leo Gaev	205 Broad Street, Carrboro NC 27510	leo@leogaevmetalworks.com	919-360-4430	2/25/14	2/2017 Resident
Terri Turner, Chair	601 Jones Ferry Road, Apt C1 Carrboro, NC 27510	terri@weaverstreetrealty.com	H-923-2345 W-929-5658	2/10/2009 2/25/14	2/2017 At-Large
Bob Saunders, Vice Chair	1547 Pathway Dr., Carrboro	rwsaunders@msn.com	H-649-4097 W-839-0300	2/9/2010 2/19/13	2/2016 Resident
David Jessee	106-C S. Greensboro St., Carrboro	davidjessee@mindspring.com	H-548-6408	2/10/2009 2/19/13	2/2016 Business Owner
Paul Daughtry	118 C East Main Street Carrboro	podaughtry@gmail.com	919-618-0919	2/19/2013	2/2016 Downtown Resident
Vacant					2/2015 At-Large
Arthur Beven Ramsey	304 West Main Street, Suite 101 Carrboro, NC 27510	twilo12@hotmail.com	H – 922-3110 W -928-9001	6/21/11 2/21/12 (1 st full term)	2/2015 Business Owner
Vacant					2/2015 At-Large
Art Menius	The ArtsCenter, 300-G E. Main St., Carrboro	director@artscenterlive.com	W-929-2787, Ext. 217		Arts Committee Liaison
Randee Haven- O'Donnell					Board Liaison

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Economic Sustainability Commission

Name: Bevin Ramsey

Date of application/last contact: 10/20/14 application date

Summary of qualifications:

Current member of ESC applying for second term.

Owner of local business, Blu Icon salon

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

X Yes ____ No
(Briefly explain:_____)

Applicant attended Advisory Board meeting prior to BOA review.

X Yes (Date: 1/14/15) ____ No
(Briefly explain:_____)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

X Yes ____ No
Briefly explain:

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. *Please note that candidates who do not meet any of these qualities are still eligible for appointment.* Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

____ Gender diversity

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Economic Sustainability Commission

 X Racial or ethnic diversity

_____Age range diversity

____ Neighborhood/geographic diversity

____Occupation, experience or special skills

 X Previous public service or community involvement

Other: _____

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Economic Sustainability Commission

☒ Racial or ethnic diversity

☐ Age range diversity

☐ Neighborhood/geographic diversity

☐ Occupation, experience or special skills

☒ Previous public service or community involvement

☐ Other: _____

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Economic Sustainability Commission

Name: Bevin Ramsey

Date of application/last contact: 10/20/14 application date

Summary of qualifications:

Current member of ESC applying for second term.

Owner of local business, Blu Icon salon

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

X Yes ____ No
(Briefly explain:_____)

Applicant attended Advisory Board meeting prior to BOA review.

X Yes (Date: 1/14/15) ____ No
(Briefly explain:_____)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

X Yes ____ No
Briefly explain:

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. *Please note that candidates who do not meet any of these qualities are still eligible for appointment.* Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

____ Gender diversity

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Economic Sustainability Commission

Name: Matt Neal

Date of application/last contact: 2/25/15

Summary of qualifications:

Carrboro resident

Owner of local business, Neal's Deli

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ **Yes** ☐ **No** (Briefly explain: _____)

Applicant attended Advisory Board meeting prior to BOA review.

☐ **Yes** (Date: _____) ☒ **No**
(Briefly explain: Matt was recently approached and expressed interest. The February ESC meeting has already occurred.)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ **Yes** ☐ **No**
Briefly explain:

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. *Please note that candidates who do not meet any of these qualities are still eligible for appointment.* Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

☐ **Gender diversity**

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Economic Sustainability Commission

☐ Racial or ethnic diversity

☐ Age range diversity

☒ Neighborhood/geographic diversity

☒ Occupation, experience or special skills

☐ Previous public service or community involvement

☐ Other: _____

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Economic Sustainability Commission

☐ Racial or ethnic diversity

☐ Age range diversity

☒ Neighborhood/geographic diversity

☒ Occupation, experience or special skills

☐ Previous public service or community involvement

☐ Other: _____

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Economic Sustainability Commission

Name: Matt Neal

Date of application/last contact: 2/25/15

Summary of qualifications:

Carrboro resident

Owner of local business, Neal's Deli

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ **Yes** ☐ **No** (Briefly explain: _____)

Applicant attended Advisory Board meeting prior to BOA review.

☐ **Yes** (Date: _____) ☒ **No**
(Briefly explain: Matt was recently approached and expressed interest. The February ESC meeting has already occurred.)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ **Yes** ☐ **No**
Briefly explain:

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. *Please note that candidates who do not meet any of these qualities are still eligible for appointment.* Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

☐ **Gender diversity**

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Economic Sustainability Commission

Applicant(s) recommended at this time (1 per open seat)

Applicant 1: Bevin Ramsey

Outstanding qualifications:

Carrboro business owner and current member of the Economic Sustainability Commission. Also member other boards: Carrboro Modern Dance Company and the Arts Center Board of Directors.

How applicant compliments current board composition:

Bevin brings knowledge of the needs and contributions of our artistic community; valuable information while Carrboro embarks on it's commitment to creating a Arts and Creativity District.

Other comments:

Bevin is a great asset to the ESC. He brings a vast knowledge of Carrboro, our art community and business acumen to the Board.

Applicant 2: Matt Neal

Outstanding qualifications:

Matt is the owner of Neal's Deli, a highly lauded restaurant in downtown Carrboro.

How applicant compliments current board composition:

We do not have a restaurant owner on our Board. As a downtown business owner and resident he brings a vision of downtown living & working. His input on pedestrian needs & parking will be valuable.

Other comments:

Matt has a foodie lineage and we are lucky to have him and his restaurant in downtown Carrboro. Yet another reason to love Carrboro!

Applicant 3: _____

Outstanding qualifications: _____

How applicant compliments current board composition: _____

Other comments: _____

TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: Arthur (Beven) Ramsey DATE: October 20, 2014

ADDRESS:

209 Lloyd St. carrboro, NC 27510

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? yes

TELEPHONE: [HOME] (919) 922-3110 [BUSINESS] (919) 928-9001

E-MAIL ADDRESS: _____

DATE OF BIRTH 3-17-69 RACE: b SEX: m

OCCUPATION _____

ARE YOU A REGISTERED ORANGE COUNTY VOTER? yes

LENGTH OF RESIDENCE IN ORANGE COUNTY 20yrs

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 9yrs

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Appearance Commission/NPDC	
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Orange County Human Relations Com.
<input checked="" type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED blu Icon *NUMBER OF YEARS EMPLOYED 9

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?

(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS
previous experience in serving on this board

REASON(S) YOU WISH TO BE APPOINTED:
Would like to renew my appointment to continue work and giving back to my community.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) yes

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? yes **IF YES, ARE YOU APPLYING FOR A THIRD CONSECUTIVE TERM?** no/2nd **IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.**

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

RETURN THIS FORM TO: TOWN CLERK, 301 WEST MAIN STREET, CARRBORO, N.C. 27510
www.townofcarrboro.org

(Please note that this document and the information contained on it is a public record and must be provided by the town to anyone requesting a copy of it.)

TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: Matthew Neal DATE: 2/24/15
ADDRESS: 109 Shelton St, Carrboro, NC, 27510

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? yes

TELEPHONE: [HOME] (919) 260-7678 [BUSINESS] (919) 967-2185
E-MAIL ADDRESS: matt@nealsdeli.com

DATE OF BIRTH: 7/11/71 RACE: _____ SEX: M
OCCUPATION: Business Owner

ARE YOU A REGISTERED ORANGE COUNTY VOTER? yes
LENGTH OF RESIDENCE IN ORANGE COUNTY: 40 yrs
LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO: 10+ yrs

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input checked="" type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Personnel Advisory Committee
<input checked="" type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Planning Board
<input checked="" type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED - 6.5 yrs *NUMBER OF YEARS EMPLOYED _____

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Coach - ymca Kids B-Ball
As owner of Neal's, we coordinate w/ and raise money for countless local nonprofits

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

Lifetime working at small businesses in + around Carrboro.
Lifetime living in + around Carrboro.

REASON(S) YOU WISH TO BE APPOINTED:

To contribute to the dialogue that will produce a Carrboro ~~that~~ that will work for my family, friends, + neighbors. I want Carrboro to continue to be a special American town, a place w/ a vibrant downtown that caters to a diverse demographic.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S)

NO

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? NO IF YES, ARE YOU APPLYING FOR A THIRD CONSECUTIVE TERM? NO IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

RETURN THIS FORM TO: TOWN CLERK, 301 WEST MAIN STREET, CARRBORO, N.C. 27510

www.townofcarrboro.org

(Please note that this document and the information contained on it is a public record and must be provided by the town to anyone requesting a copy of it.)



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 15-0047

Agenda Date: 3/3/2015

File Type: Abstract

In Control: Board of Aldermen

Version: 1

TITLE:

Request to Make an Appointment to the Environmental Advisory Board

PURPOSE: The purpose of this agenda item is for the Mayor and Board to make an appointment to the Environmental Advisory Board.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Wilson, 919-918-7309

INFORMATION: The Environmental Advisory Board currently has one vacant seat. Bruce Sinclair is the current chair of the Environmental Advisory Board and provided a recommendation form for the Board's review. The attached resolution appoints Tim Turner to the Environmental Advisory Board.

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: It is recommended that the Mayor and Board adopt the attached resolution.

ATTACHMENT A

**A RESOLUTION MAKING APPOINTMENT(S) TO THE
ENVIRONMENTAL ADVISORY BOARD**

THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S)
TO THE ENVIRONMENTAL ADVISORY BOARD:

Seat Designation	Appointee	Term Expiration
Member	Tim Turner	2/2018

Section 2. This resolution shall become effective upon adoption.

Environmental Advisory Board

CURRENT MEMBERSHIP ROSTER

ENVIRONMENTAL ADVISORY BOARD (Meets the first and third Thursdays of each month at 7:00 p.m.)					
(go to Table of Contents)					
Bruce Sinclair, Chair	1530 Pathway Drive, Carrboro, NC 27510	bsinclair@nc.rr.com	H919-593-7971 W919-392-7633	2/8/11 2/25/14	2/2017
Michelle Holder	101 Thomas Lane, Apt B3 Carrboro, NC 27510	michelle.y.holder@gmail.com	352-283-1409	2/25/14	2/2017
Sharon Patrick	1001 Gloucester Ct. Chapel Hill	Spatrick46@yahoo.com	919-240-7821	10/7/14	2/2018
Robert Crook	300 Waterside Drive, Carrboro 27510	crookkohler@bellsouth.net	H-918-7788 W-260-5082	6/7/2011 2/19/2013	2/2016
Sheila Walsh-Reddy	242 Sweet Bay Place, Carrboro	sheilawalshreddy@gmail.com	202-674-4847	2/19/2013	2/2016
VACANT					2/2015
Jeanette O'Connor	117 S Peak Drive, Carrboro NC 27510	Jeanette.oconnor@gmail.com	703-678-6893	10/7/14	2/2017
Randee Haven-O'Donnell					Board Liaison

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: EAB

Name: TIM TURNER
Date of application/last contact: _____

Summary of qualifications:

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

____ Yes ____ No (Briefly explain: _____)

Applicant attended Advisory Board meeting prior to BOA review.

____ Yes (Date: _____) ____ No (Briefly explain: _____)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

____ Yes ____ No
Briefly explain:

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. *Please note that candidates who do not meet any of these qualities are still eligible for appointment.* Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

____ Gender diversity

ADVISORY BOARD NAME: EAB

☐ Racial or ethnic diversity

☐ Age range diversity

☐ Neighborhood/geographic diversity

☒ Occupation, experience or special skills

☐ Previous public service or community involvement

☐ Other: _____

TOWN OF CARRBORO

Application for Membership on a Committee/ Board

NAME: TIM TURNER DATE: 1/15/2015
ADDRESS: 105 SUDBURY LN
CHAPEL HILL NC 27516

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? YES

TELEPHONE: [HOME] (919) 280 766 3 [BUSINESS] ()
E-MAIL ADDRESS: TIMTURNERBIZ@GMAIL.COM

DATE OF BIRTH 5/2/1952 RACE: _____ SEX: _____
OCCUPATION ENGINEER / TEACHER

ARE YOU A REGISTERED ORANGE COUNTY VOTER? YES
LENGTH OF RESIDENCE IN ORANGE COUNTY 27 YEARS
LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 17 YEARS

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Planning Board
<input checked="" type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input checked="" type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED PERMAGUELS, INC *NUMBER OF YEARS EMPLOYED 7

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

MS, PHD MECHANICAL ENGINEERING WITH CONCENTRATION IN BIOFUELS
FOUNDER OF CARRBORO-BASED ENERGY R&D COMPANY

REASON(S) YOU WISH TO BE APPOINTED:

I WOULD LIKE TO GIVE SOMETHING BACK TO THE TOWN
BY HELPING TO DEVELOP POLICIES THAT ARE BOTH
SUSTAINABLE AND PEOPLE-FRIENDLY.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) NO

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? NO IF YES, ARE YOU APPLYING FOR A
THIRD CONSECUTIVE TERM? IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS
NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board.
However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make
exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

RETURN THIS FORM TO: TOWN CLERK, 301 WEST MAIN STREET, CARRBORO, N.C. 27510
www.townofcarrboro.org

(Please note that this document and the information contained on it is a public record and must be provided by the town to anyone requesting a copy of it.)



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 15-0049

Agenda Date: 3/3/2015

File Type: Abstract

In Control: Board of Aldermen

Version: 1

TITLE:

Request to Make Appointments to the Northern Transition Area Advisory Committee

PURPOSE: The purpose of this agenda item is for the Mayor and Board to make appointments to the Northern Transition Area Advisory Committee.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Wilson, 919-918-7309

INFORMATION: The Northern Transition Area Advisory Committee currently has two vacant Orange County representative seats and one expiring seat. Amy Jeroloman is the current chair of the Northern Transition Area Advisory Committee and provided a recommendation form for the Board's review. The attached resolution appoints Anahid Vrana and Jeanette Moore to the Northern Transition Area Advisory Committee.

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: It is recommended that the Mayor and Board adopt the attached resolution.

ATTACHMENT A

A RESOLUTION MAKING APPOINTMENT(S) TO THE NORTHERN TRANSITION AREA ADVISORY COMMITTEE

THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S)
TO THE NORTHERN TRANSITION AREA ADVISORY COMMITTEE:

Seat Designation	Appointee	Term Expiration
Carrboro Representative	Jeanette Moore	2/2018

Section 2. The Board of Aldermen hereby recommends to the Orange County Board of Commissioners that Anahid Vrana be appointed as an Orange County Representative to the Northern Transition Area Advisory Committee.

Section 3. This resolution shall become effective upon adoption.

**NORTHERN TRANSITION AREA ADVISORY
COMMITTEE**

CURRENT MEMBERSHIP ROSTER

NORTHERN TRANSITION AREA ADVISORY COMMITTEE (Meets the third Monday of each month at 7:00 p.m.)					
(go to Table of Contents)					
Jeanette Moore	8000 Old NC 86, Chapel Hill 27516	jella@7147@gmail.com	919-451-4807		1/2015 Carrboro Rep.
Jay Bryan	8033 Old N.C.86, CH 27516	jaybryan7@msn.com	H-929-6482 W-933-1200	2/10/2009 2/25/14	1/2017 Carrboro Rep.
Amy Jeroloman, Chair	305 Deer Ridge Drive, CH 27516	ajeroloman@nc.rr.com	H 960-6099 W 966-6621	9/20/2011 (1) 3/2/14 (2)	1/2017 Orange County Rep.
VACANT					1/2014 Orange County Rep.
VACANT					1/2015 Orange County Rep.
Bethany Chaney				2/10/15	Board of Aldermen Liaison

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: NTAAC

Name: Anahid Vrana

Date of application/last contact: 12/15/2014

Summary of qualifications:

Anahid has been a long time resident of the NTA and has not only the history of the area but is knowledgeable of the concerns issues facing the residents.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No (Briefly explain: Invited to attend a NTAAC meeting)

Applicant attended Advisory Board meeting prior to BOA review.

☒ Yes (Date: 12/15/2014) ☐ No
Briefly explain: attended & participated in last scheduled NTAAC meeting on 12/15/2014.

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No
Briefly explain: Reviewed re above with Anahid during 12/15/14 meeting.

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: N7AAC

note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

☐ Gender diversity

☐ Racial or ethnic diversity

☐ Age range diversity

☒ Neighborhood/geographic diversity

☒ Occupation, experience or special skills

☒ Previous public service or community involvement (PTA)

☐ Other: _____

Anatid has been a long time resident of the N7AAC and in fact lives just off Old 86 across from Hogan Farm development (where there has been significant change over the years). She is well versed in the concerns, issues, and history of the area and will be an asset to the N7AAC in our ongoing projects/goals.

— amy fulmer, chair N7AAC

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: NTAAC

Name: Jeanette Moore

Date of application/last contact: 12/21/2014

Summary of qualifications:

Jeanette has been serving on the NTAAC for a number of years. Her active participation has assisted the NTAAC in our on-going projects and objectives. Most recently Jeanette has mapped out a tour of the NTA which the committee plans to utilize to educate the BOA about our neighborhood concerns.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No (Briefly re last NTAAC meeting in December (12/15/14) explain: in person at)

Applicant attended Advisory Board meeting prior to BOA review.

☒ Yes (Date: 12/15/14) ☐ No (Briefly explain: applicant is already a member of NTAAC)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No

Briefly explain:

Jeanette consistently attends/participates in NTAAC meetings & other meetings as required.

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

☐ Gender diversity

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: N7AAC

☐ Racial or ethnic diversity

☐ Age range diversity

☒ Neighborhood/geographic diversity

☒ Occupation, experience or special skills

☒ Previous public service or community involvement

☐ Other: _____

Janette has been an active participant in the N7AAC. Her willingness to serve has assisted the committee in completing our goals for 2014. In addition, Janette has planned a guided tour of select N7A sections to help educate the Cambro-Basque Aldermen about our neighborhoods and ongoing concerns/issues. I look forward to working with her during the next term.

— Camille Johnson Chair N7AAC

fax to:
919.968-7745.

TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: Jeanette Moore DATE: 12-2-2014
ADDRESS:

8000 Old NC 86 Chapel Hill, NC 27516

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? yes

TELEPHONE: [HOME] (919) 451-4807 [BUSINESS] ()

E-MAIL ADDRESS: jella7147@gmail.com

DATE OF BIRTH 7-1-1947 RACE: C SEX: F

OCCUPATION RN

ARE YOU A REGISTERED ORANGE COUNTY VOTER? yes

LENGTH OF RESIDENCE IN ORANGE COUNTY 30 yrs.

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 25 yrs

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Tourism Development Authority*
<input checked="" type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED UNC Healthcare *NUMBER OF YEARS EMPLOYED 28 yrs

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

I have been a member of NTAAC for several years.

REASON(S) YOU WISH TO BE APPOINTED:

I live next to, and in fact, am surrounded by Twin Creeks Park. I have a vested interest in this area & have lived here for 220 yrs.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) NTAAC

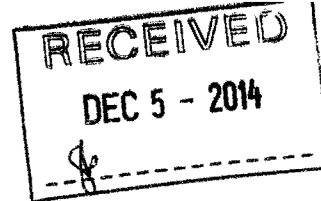
ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? _____ IF YES, ARE YOU APPLYING FOR A THIRD CONSECUTIVE TERM? _____ IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

RETURN THIS FORM TO: TOWN CLERK, 301 WEST MAIN STREET, CARRBORO, N.C. 27510
www.townofcarrboro.org

(Please note that this document and the information contained on it is a public record and must be provided by the town to anyone requesting a copy of it.)



TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: Anahid Vrana DATE: 12/5/2014

ADDRESS: 8217 Old NC 86 Chapel Hill (also owns 8211 Arb - ^{rental} Old NC 86)

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? No

TELEPHONE: [HOME] (919) 942 4789 [BUSINESS] (919) 215 0329 cell Conty

E-MAIL ADDRESS: anahid.vrana@gmail.com

DATE OF BIRTH 1/5/51 RACE: W SEX: F
OCCUPATION retired cell biologist - currently self employed art consultant

ARE YOU A REGISTERED ORANGE COUNTY VOTER? Yes

LENGTH OF RESIDENCE IN ORANGE COUNTY 29 years

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO _____

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Tourism Development Authority*
<input checked="" type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER SELF EMPLOYED *NUMBER OF YEARS EMPLOYED 10 years current
previous employer UNC Medical School 27 years

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

PTA Boards including President - Secretary - when children were in school - 25 years ago
Cancer society - community swim for life -
Hazel Chapel Hill Summer Swim League

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

listening to community members needs

relaying group sentiments to community outside group

REASON(S) YOU WISH TO BE APPOINTED:

I have lived in this neighborhood for 35 years - my grandchildren
now live in same neighborhood

I want to make the community a continued SAFE beautiful
environmentally sound area while reflecting the need to

My Neighbor Jay Bryan whom I respect greatly asked me to considering
serving

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) No

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? No **IF YES, ARE YOU APPLYING FOR A
THIRD CONSECUTIVE TERM?** _____ **IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS
NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.**

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

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www.townofcarrboro.org

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Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 15-0050

Agenda Date: 3/3/2015

File Type: Abstract

In Control: Board of Aldermen

Version: 1

TITLE:

Request to Make Appointments to the Planning Board

PURPOSE: The purpose of this agenda item is for the Mayor and Board to make appointments to the Planning Board.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Wilson, 919-918-7309

INFORMATION: The Planning Board currently has five seats available for appointment. Braxton Foushee is the current chair of the Planning Board and provided a recommendation form for the Board's review. The attached resolution appoints Braxton Foushee, Dana Davis, Andy Cohen, Jack Haggerty, and Ben Kittelson to the Planning Board. An application was also received from Thomas Tiemann but was not included in the Chair's recommendation.

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: It is recommended that the Mayor and Board adopt the attached resolution.

**A RESOLUTION MAKING APPOINTMENT(S) TO THE
PLANNING BOARD**

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING
APPLICANT(S) TO THE PLANNING BOARD:

Seat Designation	Appointee	Term Expiration
In-Town	Braxton Foushee	2/2018
In-Town	Dana Davis	2/2018
In-Town	Andy Cohen	2/2018
In-Town	Jack Haggerty	2/2018
In-Town	Ben Kittelson	2/2016

Section 2. This resolution shall become effective upon adoption.

Planning Board

CURRENT MEMBERSHIP ROSTER

PLANNING BOARD (Meets the 1st and 3rd Thursdays of each month at 7:30 p.m.)					
(go to Table of Contents)					
Andrew Whittemore	400 Davie Rd #21 Carrboro	awhittemore@gmail.com	310-415-0937	10/7/14	2/2017 In Town
Catherine Adamson, 1 st Vice Chair	116 Alabama Avenue, Carrboro, NC 27510	cadamson@alumni.unc.edu		10/16/12(1) 2/25/14 (2)	2/2017 In Town
Theresa Watson	6003 Meadow Run Court, Chapel Hill 27516	tdwatson@mindspring.com	919-903-9322	10/7/14	2/2017 In-Town
Susan Poulton, 2 nd Vice Chair	8720 Union Grove Church Rd., CH 27516	shmpoulton@gmail.com	H-929-0769 W-681-4750	5/3/2005 2/25/14	2/2017 Trans. Area
Dana Davis	1207 W. Main St. 27510	danatdavis@yahoo.com	621-9772	6-4-13	2/2015 In-Town
(VACANT)					2/2015 In-Town
Braxton Foushee, Chair	100 Williams St. Carrboro, 27510	Dunkin322@hotmail.com	H919-417-0587	2/21/12	2/2015 In-Town
David Clinton	106 Fox Run, CH 27516	dclinton2@nc.rr.com	H-967-5751 W-682-2870	5/18/2004 5/3/2007 3/16/2010 2/19/13	2/28/2016 ETJ
Heather Hunt,	109 W. Carr Street, Carrboro, NC 27510	heathunt@gmail.com	H919-933-3918 B919-843-9032	10/4/2011 (1) 2/19/13	2/2016 In-Town
Andy Cohen	301 Oak Avenue, Carrboro NC 27510	Andrew.cohen.esq@gmail.com	H 919-929- 9888 919-414-7125	9/3/13	2/2015 In-Town
(Vacant)					2/2016 In-Town
Damon Seils					Board Liaison

Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: PLANNING BOARD

Applicant(s) recommended at this time (1 per open seat)

Applicant 1: BRAXTON FOUSHEE

Outstanding qualifications: SERVED ON OWASA, NAACP, Boy Scout Troop 411, ASM

How applicant compliments current board composition:

RACIAL AND ETHNIC DIVERSITY, AND BOARD CHAIRS

Other comments: _____

Applicant 2: DANIS DAVIS

Outstanding qualifications: AS BUILDER

How applicant compliments current board composition:

~~AND SERVED~~ PREVIOUS SERVICE ON OTHER BOARD AS ETC.

Other comments: SERVED AS CHAIRS OF THE CHARRBOR ENERGY AND BUILDINGS COMMITTEE THE PLANNING BOARD SET ON IN OCTOBER.

Applicant 3: ~~JANE~~ ANNE COHEN

Outstanding qualifications: ATTORNEY

How applicant compliments current board composition:

PREVIOUSLY SERVED ON P.B. 2 AS CHAIR,

Other comments: _____

OVER

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: PLANNING BOARD

4. JACK HAGGERTY, ARCHITECT & ATTORNEY, SERVED ON
A.C. AS MEMBER AND CHAIR

5. BEN KITTELSON, MASTERS IN P.A. NEW TO
CARBOR, N.C.

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Planning Board

Name: JACK HUGGETY

Date of application/last contact: 12-12-14

Summary of qualifications:

APPEALANCE COMMISSION, MEMBER AND CHAIR

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No (Briefly explain: _____)

Applicant attended Advisory Board meeting prior to BOA review.

☒ Yes (Date: _____) ☐ No
Briefly explain:

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No
Briefly explain:

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Planning Board

note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

☐ Gender diversity

☐ Racial or ethnic diversity

☐ Age range diversity

☐ Neighborhood/geographic diversity

☐ Occupation, experience or special skills

☒ Previous public service or community involvement

☐ Other: Appraisal Commission

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: PLANNING BOARD

Name: DANA DAVIS

Date of application/last contact: 2/5/15

Summary of qualifications:

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No (Briefly explain: _____)

Applicant attended Advisory Board meeting prior to BOA review.

☒ Yes (Date: _____) ☐ No (Briefly explain: _____)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No (Briefly explain: _____)

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: ~~DETA~~ PLANNING BOARD

note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

☐ Gender diversity

☐ Racial or ethnic diversity

☐ Age range diversity

☐ Neighborhood/geographic diversity

☐ Occupation, experience or special skills

☒ Previous public service or community involvement

☐ Other: _____

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: PLANNING BOARD

Name: ANDY COHEN

Date of application/last contact: 2/5/15

Summary of qualifications:

SERVED 7 years on Planning board one term as chair. Served member of Council 2010-12.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No (Briefly explain: _____)

Applicant attended Advisory Board meeting prior to BOA review.

☒ Yes (Date: _____) ☐ No (Briefly explain: _____)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No
Briefly explain:

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: _____

____ Gender diversity

____ Racial or ethnic diversity

____ Age range diversity

____ Neighborhood/geographic diversity

☒ Occupation, experience or special skills

☒ Previous public service or community involvement

____ Other: CAREER 2020 U.C. AND C.N.T.P

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

PLANNING BOARD

ADVISORY BOARD NAME: BRAXTON FOUSHER

Name: BRAXTON FOUSHER
Date of application/last contact: 11-19-14

Summary of qualifications: BOARD CHAIRS & PLANNING HST
OP 2/14/15

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No (Briefly explain: _____)

Applicant attended Advisory Board meeting prior to BOA review.

☒ Yes (Date: _____) ☐ No (Briefly explain: _____)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No
Briefly explain: _____

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

____ Gender diversity

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Planning Board

✓ Racial or ethnic diversity

_____Age range diversity

____Neighborhood/geographic diversity

____Occupation, experience or special skills

☒ Previous public service or community involvement

Other: _____

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

Name: THOMAS T. GEMANN

Date of application/last contact: _____

Summary of qualifications:

PAST MEMBER OF HILLSBOUROUGH BOARD OF
ADJUSTMENT

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

____ Yes ☒ No (Briefly
explain: _____)

Applicant attended Advisory Board meeting prior to BOA review.

____ Yes (Date: _____) ☒ No (Briefly
explain: APPLICATION TOO LATE TO ATTEND LAST BOARD MEETING)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ____ No
Briefly explain:

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

____ Gender diversity

____ Racial or ethnic diversity

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

☒ Age range diversity

☐ Neighborhood/geographic diversity

☐ Occupation, experience or special skills

☐ Previous public service or community involvement

☐ Other: _____

TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: BRAXTON FOUSHEE DATE: 11-19-14
ADDRESS:

100 WILLIAMS ST. CARRBORO NC,

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? _____

TELEPHONE: [HOME] (919) 417-0587 [BUSINESS] () _____

E-MAIL ADDRESS: DTFOUSH26322@HOTMAIL.COM

DATE OF BIRTH 12-13-39 RACE: B SEX: M

OCCUPATION LAWN AND TREE SERVICE

ARE YOU A REGISTERED ORANGE COUNTY VOTER? YES

LENGTH OF RESIDENCE IN ORANGE COUNTY 73

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 50

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Economic Sustainability Commission	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER SELF EMPLOYED *NUMBER OF YEARS EMPLOYED 12

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

OWASA, PLANNING BOARD, ORANGE COUNTY PARTNER-SHIP FOR YOUNG CHILDREN

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

RAISE AND CONSIDER IDEAS FOR HOW TO BEST REFLECT THE TOWN VALUES AND LOOKS -

REASON(S) YOU WISH TO BE APPOINTED:

TO RETAIN DIVERSITY ON THE PLANNING BOARD

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) YES

OWASA BOARD OF DIRECTORS AND PLANNING BOARD

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? YES IF YES, ARE YOU APPLYING FOR A THIRD CONSECUTIVE TERM? NO IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

RETURN THIS FORM TO: TOWN CLERK, 301 WEST MAIN STREET, CARRBORO, N.C. 27510

www.townofcarrboro.org

(Please note that this document and the information contained on it is a public record and must be provided by the town to anyone requesting a copy of it.)

TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: Andy Cohen DATE: October 27, 2014
ADDRESS: 301 Oak Avenue, Carrboro, NC 27510

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? Yes

TELEPHONE: [HOME] (919) 929-9888 [CELL] (919) 414-7125
E-MAIL ADDRESS: andrew.cohen.esq@gmail.com

DATE OF BIRTH JUNE 17, 1963 RACE: W SEX: M
OCCUPATION Attorney

ARE YOU A REGISTERED ORANGE COUNTY VOTER? Y
LENGTH OF RESIDENCE IN ORANGE COUNTY 40 years
LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 24 years

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input checked="" type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Environmental Advisory Board	<input checked="" type="checkbox"/> 1 Planning Board
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED KBI BIOPHARMA *NUMBER OF YEARS EMPLOYED 1 YEAR WITH KBI; 23
YEARS AS ATTORNEY FOR OTHER EMPLOYERS

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

N/A

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Previous community activities include: served 7 years on the Carrboro Planning Board, including a term as chair (but only one year would be consecutive with this re-appointment term); Served as member of Carrboro 2020 Visioning Committee; Served as member of Carrboro Northern Transition Area Planning Committee; Served 2 years as Board Member for Weaver Street Market. Currently: Member, Judea Reform Congregation; involved with Orange County Democratic Party and Organizing for America.

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

My experience as a past member of the Planning Board will help me in addressing the issues that I will be called on to consider if I am re-appointed to a seat on the Planning Board. Additionally, my professional experience as an attorney helps me to understand the legal aspects of the decisions made by the town's boards. Finally, the fact that I have lived in Orange County since I was a 6th grader at Estes Hills gives me an understanding of the history of the community.

REASON(S) YOU WISH TO BE APPOINTED:

I have always believed that it is important to be involved in the community around me. After several years of service on the Planning Board and the Weaver Street Market Board, I had somewhat limited community involvement while I focused on professional work and my family. Now that my two children are older, I once again have time to devote to the town. I am particularly interested in the planning and zoning issues that the Planning Board focuses on, since these are critical to the town's ability to grow and develop, while also retaining the character that makes Carrboro such a great place to live and work.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) Yes. As noted above, I have previously served 7 years on the Carrboro Planning Board (2 as chair). I was also a member of Carrboro 2020 Visioning Committee; and the Carrboro Northern Transition Area Planning Committee.

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? YES **IF YES, ARE YOU APPLYING FOR A THIRD CONSECUTIVE TERM?** NO **IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.**

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

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www.townofcarrboro.org

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TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: THOMAS TIEMANN DATE: FEB 10, 2015
ADDRESS:

100 STABLE RD, CARRBORO, NC, 27510

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? YES

TELEPHONE: [HOME] (919) 636 2283 [BUSINESS] () (RETIRED)

E-MAIL ADDRESS: tiemann@elon.edu

DATE OF BIRTH APR 2, 1948 RACE: W SEX: M

OCCUPATION RETIRED PROF. OF ECONOMIC

ARE YOU A REGISTERED ORANGE COUNTY VOTER? YES

LENGTH OF RESIDENCE IN ORANGE COUNTY > 30 YEARS

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 13 YEARS

I wish to be considered for appointment to the following committee/board(s):

<input checked="" type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Economic Sustainability Commission	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED RETIRED FROM ELON UNIVERSITY NUMBER OF YEARS EMPLOYED 30

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

PAST MEMBER, HOME OWNERS' ASS'N, THE CEDARS AT BOXIN FOREST,
CARRBORO
PAST TRUSTEE, UNITED CHURCH OF CHAPEL HILL.

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

- PH.D IN ECONOMICS TAUGHT FOR 40 YEARS INCLUDING
URBAN ECONOMICS. CONDUCTED RESEARCH &
PUBLISHED ARTICLES ON URBAN ECONOMICS.
- PAST MEMBER OF HILLSBOROUGH, INC, BOARD
OF ADJUSTMENT

REASON(S) YOU WISH TO BE APPOINTED:

TO SERVE THE COMMUNITY IN AN AREA WHERE I
HAVE SOME PROFESSIONAL EXPERTISE.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) _____

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? NO IF YES, ARE YOU APPLYING FOR A
THIRD CONSECUTIVE TERM? _____ IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS
NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board.
However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make
exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an
engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

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anyone requesting a copy of it.)

TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: Dana Davis DATE: 11/18/14

ADDRESS:

1207 W Main St Carrboro NC 27560

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? yes

TELEPHONE: [HOME] (919) 621 9772 [BUSINESS] ()

E-MAIL ADDRESS: danatdavis@yahoo.com

DATE OF BIRTH 4/22/74 RACE: W SEX: M

OCCUPATION computer

ARE YOU A REGISTERED ORANGE COUNTY VOTER? yes

LENGTH OF RESIDENCE IN ORANGE COUNTY 5 yrs

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 5 yrs

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Economic Sustainability Commission	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED Self Employed *NUMBER OF YEARS EMPLOYED Several

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Energy Task Force, Planning Board

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

prior experience on Planning Board, as a residential builder, and in community economic development

REASON(S) YOU WISH TO BE APPOINTED:

interested in planning and interested in serving community

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) yes
Planning Board

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? yes IF YES, ARE YOU APPLYING FOR A THIRD CONSECUTIVE TERM? no IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

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TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: JACK HAGGERTY DATE: 12/12/14
ADDRESS:

105 FIDELITY ST., B-8, CARRBORO, NC

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? YES

TELEPHONE: [HOME] (919) 265-7474 [BUSINESS] (919) 967-5181

E-MAIL ADDRESS: jackhaggertycnaa.com

DATE OF BIRTH 8/8/56 RACE: W SEX: M

OCCUPATION ARCHITECT & ATTORNEY

ARE YOU A REGISTERED ORANGE COUNTY VOTER? YES

LENGTH OF RESIDENCE IN ORANGE COUNTY 26 yrs.

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 25 yrs

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Appearance Commission/NPDC	
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Environmental Advisory Board	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

JACK HAGGERTY, ARCHITECT INC.

*EMPLOYER/SELF EMPLOYED _____ *NUMBER OF YEARS EMPLOYED 20 yrs.

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

I HAVE CONSIDERABLE EXPERIENCE IN BUILDING
AND SITE DESIGN, AS WELL AS IN LAND USE
PERMITTING.

REASON(S) YOU WISH TO BE APPOINTED:

I'M AN ACTIVE CITIZEN

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S)
APPEARANCE COMMISSION, AS MEMBER AND CHAIR

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? NO IF YES, ARE YOU APPLYING FOR A
THIRD CONSECUTIVE TERM? IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS
NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
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3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

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www.townofcarrboro.org

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TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: Ben Kittelson DATE: 11/7/14
ADDRESS:

501 Jones Ferry Rd Apt # T4, Carrboro, NC 27510

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? Yes

TELEPHONE: [HOME] (503) 819-5343 [BUSINESS] ()

E-MAIL ADDRESS: ben.kittelson@gmail.com

DATE OF BIRTH 10/10/1989 RACE: White SEX: M

OCCUPATION Budget Analyst

ARE YOU A REGISTERED ORANGE COUNTY VOTER? Not yet

LENGTH OF RESIDENCE IN ORANGE COUNTY Just moved

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO Just moved

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Appearance Commission/NPDC	
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Environmental Advisory Board	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Human Services Commission	<input checked="" type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED Guilford County *NUMBER OF YEARS EMPLOYED 1 Month

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?

(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

I have my Masters in Public Administration and am pursuing a ~~long~~ career in local government. I also am on the board for Emerging Local Government Leaders, a professional organization for those working in local government. I have worked in local government for 2 years and I'm new to North Carolina so I would like to get involved in my community.

REASON(S) YOU WISH TO BE APPOINTED:

I am very passionate about building great communities, great places to live and great environments to call home. I think that land use planning and parks & rec are two of the best ways to build great communities. Both get to the physical environment of a place and that has huge impacts on liveability for residents. Recreation also gets to the atmosphere of a community, the things people do for fun and how they interact. I think it would be so fun to serve on either board.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) NO

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? NO IF YES, ARE YOU APPLYING FOR A THIRD CONSECUTIVE TERM? _____ IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

RETURN THIS FORM TO: TOWN CLERK, 301 WEST MAIN STREET, CARRBORO, N.C. 27510
www.townofcarrboro.org

(Please note that this document and the information contained on it is a public record and must be provided by the town to anyone requesting a copy of it.)

TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: THOMAS TIEMANN DATE: FEB 10, 2015
ADDRESS:

100 STABLE RD, CARRBORO, NC, 27510

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? YES

TELEPHONE: [HOME] (919) 636 2283 [BUSINESS] () (RETIRED)

E-MAIL ADDRESS: tiemann@elon.edu

DATE OF BIRTH APR 2, 1948 RACE: W SEX: M

OCCUPATION RETIRED PROF. OF ECONOMIC

ARE YOU A REGISTERED ORANGE COUNTY VOTER? YES

LENGTH OF RESIDENCE IN ORANGE COUNTY > 30 YEARS

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 13 YEARS

I wish to be considered for appointment to the following committee/board(s):

<input checked="" type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Economic Sustainability Commission	<input checked="" type="checkbox"/> Planning Board
<input type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED RETIRED FROM ELON UNIVERSITY NUMBER OF YEARS EMPLOYED 30

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

PAST MEMBER, HOME OWNERS' ASS'N, THE CEDARS AT BOXIN FOREST,
CARRBORO
PAST TRUSTEE, UNITED CHURCH OF CHAPEL HILL.

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

- PH.D IN ECONOMICS TAUGHT FOR 20 YEARS INCLUDING
URBAN ECONOMICS - CONDUCTED RESEARCH &
PUBLISHED ARTICLES ON URBAN ECONOMICS.
- PAST MEMBER OF HILLSBOROUGH, INC, BOARD
OF ADJUSTMENT

REASON(S) YOU WISH TO BE APPOINTED:

TO SERVE THE COMMUNITY IN AN AREA WHERE I
HAVE SOME PROFESSIONAL EXPERTISE.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) _____

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? NO IF YES, ARE YOU APPLYING FOR A
THIRD CONSECUTIVE TERM? _____ IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS
NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

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Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 15-0051

Agenda Date: 3/3/2015

File Type: Abstract

In Control: Board of Aldermen

Version: 1

TITLE:

Request to Make Appointments to the Recreation and Parks Commission

PURPOSE: The purpose of this agenda item is for the Mayor and Board to make appointments to the Recreation and Parks Commission.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Wilson, 919-918-7309

INFORMATION: The Recreation and Parks Commission currently has five seats available for appointment. Daniel Siler is the current chair of the Recreation and Parks Commission and provided a recommendation form for the Board's review. The attached resolution appoints Lisa Smith, Tamara Sanders, and Barbara Cudmore to the Recreation and Parks Commission.

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: It is recommended that the Mayor and Board adopt the attached resolution.

ATTACHMENT A

A RESOLUTION MAKING APPOINTMENT(S) TO THE RECREATION AND PARKS COMMISSION

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING
APPLICANT(S) TO THE RECREATION AND PARKS COMMISSION:

Seat Designation	Appointee	Term Expiration
In-Town	Lisa Smith	2/2018
In-Town	Tamara Sanders	2/2018
In-Town	Barbara Cudmore	2/2017

Section 2. This resolution shall become effective upon adoption.

Recreation and Parks Commission

CURRENT MEMBERSHIP ROSTER

RECREATION AND PARKS COMMISSION (Meets the 1 st Monday of each month at 7:00 p.m.)					
(go to Table of Contents)					
Kendra Van Pelt	200 Barnes Street, C-11 Carrboro, NC 27510	Sassyk105@gmail.com	919-317-2157 919-360-6397	2/25/14	2/2017 In-Town
(VACANT)					2/2017 In-Town
Daniel Siler, Chair	108 Ray Road, Chapel Hill, NC 27516	Daniel.siler@gmail.com	919-597-9447	2/25/14	2/2017 Out-of-Town
Cassandra Hayne	101 Rock Haven Rd. #G706, Carrboro, NC 27510	chayne@email.unc.edu	H641-919-5073	2/21/12 (1)	2/2015 In-Town
Annetta Streater SCHOOL REP	Chapel Hill-Carrboro City Schools, 750 S. Merritt Mill Rd., Chapel Hill, NC 27516	astreater@chccs.k12.nc.us	919 967 8211		2/2015 School Rep.
(VACANT)					2/2015 In-Town
(VACANT)					2/2016 Out-of-Town
Doris Murrell, Vice Chair	110 Williams St., Carrboro	murrelldoris@yahoo.com	H-968-6559 W-966-8191	3/8/77 2/21/12	2/2016 In-Town
Susan Berry	222 Old Fayetteville Road, Carrboro	Writer.sjbarry@gmail.com			2/2016 In-Town
(VACANT)					2/2017 In-Town
Jacquelyn Gist					Board Liaison

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: RECREATION AND PARKS

Name: Lisa Smith

Date of application/last contact: 10 February 2015

Summary of qualifications:

Lisa is a long time resident with a history of giving back to the Carrboro community. Her previous experience with groups like Table and Carrboro elementary school will bring a needed perspective to the Commission.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No

Applicant attended Advisory Board meeting prior to BOA review.

☐ Yes (Date: _____) ☒ No (Briefly explain: No meeting has taken place since the application was submitted.)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. *Please note that candidates who do not meet any of these qualities are still eligible for appointment.* Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

☐ Gender diversity

☐ Racial or ethnic diversity

☐ Age range diversity

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: RECREATION AND PARKS

☐ Neighborhood/geographic diversity

☐ Occupation, experience or special skills

☒ Previous public service or community involvement

☐ Other: _____

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: RECREATION AND PARKS

Name: Tamara Sanders

Date of application/last contact: 5 February 2015

Summary of qualifications:

Tamara has shown dedication to the Town of Carrboro in a variety of ways. She has worked on the Open Streets initiative, volunteered with Kital Mass and even teaches mountain bike camps for the Recreation and Parks Department in the summers. Her connections with a large section of local bike enthusiasts will bring tremendous value to the Commission.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No

Applicant attended Advisory Board meeting prior to BOA review.

☒ Yes (Date:) ☐ No

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. *Please note that candidates who do not meet any of these qualities are still eligible for appointment.* Please communicate any urgent needs and priorities for Advisory Board composition to your

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: RECREATION AND PARKS

Board of Aldermen Liaison.

☐ Gender diversity

☐ Racial or ethnic diversity

☐ Age range diversity

☐ Neighborhood/geographic diversity

☒ Occupation, experience or special skills

☒ Previous public service or community involvement

☐ Other: _____

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: RECREATION AND PARKS

Name: Barbara Cudmore

Date of application/last contact: _____

Summary of qualifications:

Barbara has an active interest in the well being of Carrboro and has been a resident of the town for more than 22 years. Her knowledge of and appreciate for the spirit of the Town are evident. She has volunteered for national efforts in the past and now wants to make a difference on a local level. She will be an asset for the Commission.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No

Applicant attended Advisory Board meeting prior to BOA review.

☒ Yes (Date: _____) ☐ No

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: RECREATION AND PARKS

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. *Please note that candidates who do not meet any of these qualities are still eligible for appointment.* Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

☐ Gender diversity

☐ Racial or ethnic diversity

☐ Age range diversity

☐ Neighborhood/geographic diversity

☐ Occupation, experience or special skills

☐ Previous public service or community involvement

☐ Other: _____

TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: Lisa D. Smith DATE: February 10, 2015
ADDRESS:

102 Lindsay Street, Carrboro, NC 27510

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? Yes

TELEPHONE: [HOME] (843) 540-0850 [BUSINESS] ()

E-MAIL ADDRESS: smithwebsmith@gmail.com

DATE OF BIRTH 07/16/1969 RACE: W SEX: F

OCCUPATION web developer

ARE YOU A REGISTERED ORANGE COUNTY VOTER? Yes

LENGTH OF RESIDENCE IN ORANGE COUNTY 5 years

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 5 years

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Environmental Advisory Board	<input checked="" type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED Newfangled *NUMBER OF YEARS EMPLOYED 4

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Carrboro Elementary School - volunteer; Chapel Hill Public Library - volunteer; TABLE - volunteer; Fleet Feet Sports - mentor.

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

I have extensive experience working with charitable and non-profit groups - event planning, fundraising, communications and recruitment.

I work in the online sector and possess skills and experience with all forms of social media and other electronic communications.

I have a background in writing, both for newspapers and online.

REASON(S) YOU WISH TO BE APPOINTED:

When I could live anywhere in the world, I chose to return to Carrboro to raise my family. I live and work in this community and would like nothing more than to give something back to the town I love so much.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) No

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? No **IF YES, ARE YOU APPLYING FOR A THIRD CONSECUTIVE TERM?** **IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.**

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

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TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: Tamara Sanders DATE: 2/5/15
ADDRESS:

708 Daire Rd

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? ☒

TELEPHONE: [HOME] (919) 619-3992 [BUSINESS] (919) 967-5101
E-MAIL ADDRESS: tamara.b.sanders@gmail.com

DATE OF BIRTH: 8/27/81 RACE: _____ SEX: F
OCCUPATION: manager of The Clean Machine bike shop

ARE YOU A REGISTERED ORANGE COUNTY VOTER? ☒
LENGTH OF RESIDENCE IN ORANGE COUNTY: continuous since 2014, otherwise since 1999
LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO: since 2004

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Appearance Commission/NPDC	
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Human Services Commission	<input checked="" type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

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*EMPLOYER/SELF EMPLOYED: The Clean Machine *NUMBER OF YEARS EMPLOYED: 15

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

planning comm.tee. for Carrboro's open streets event, volunteer for k.d.ical mass events, organize + lead the youth mountain biking camp for Carrboro Rec + Parks Summer Camps.

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

My own experience in cycling as a recreational activity and my daily contact with these cyclists in our community already serves as an amazing resource, ~~for me to~~ and can help w/ insight into folks looking to this realm of recreation. I've spent my life outside for fun. I'm active ~~in~~ in our current parks and want to help with future ones. I hike, I garden, I backpack, I run, I bike, I rock climbing

REASON(S) YOU WISH TO BE APPOINTED:

I love working w/ my team in a way that can help others have as much fun as I have!

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) ☒

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? ☒ **IF YES, ARE YOU APPLYING FOR A THIRD CONSECUTIVE TERM?** ☒ **IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.**

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TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: Barbara Cudmore DATE: 2-3-15
ADDRESS: _____

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? yes

TELEPHONE: [HOME] (919) 933-5935 [BUSINESS] 919 933-5935
E-MAIL ADDRESS: bendmore@gmail.com

DATE OF BIRTH 12-24-46 RACE: Caucasian SEX: Female
OCCUPATION Wellness Counselor

ARE YOU A REGISTERED ORANGE COUNTY VOTER? yes
LENGTH OF RESIDENCE IN ORANGE COUNTY 34 yrs.
LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 122 yrs.

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Environmental Advisory Board	<input checked="" type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input type="checkbox"/> Transportation Advisory Board
	<input type="checkbox"/> Other _____

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*EMPLOYER/SELF EMPLOYED Self Employed *NUMBER OF YEARS EMPLOYED _____

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

I am a great listener. I Love Carrboro and am honored to live here.

I am a counselor with good people skills and am very interested in helping to make & keep Carrboro a wonderful place. I am a advocate for the Community and the environment.

I have taught school and worked on teams often. I Love working on a team project.

REASON(S) YOU WISH TO BE APPOINTED:

I want to contribute to this great community and I have more time now to give back to this my Town. I want to do my part.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) No

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? No IF YES, ARE YOU APPLYING FOR A THIRD CONSECUTIVE TERM? _____ IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.

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2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

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Thank you for considering me.

Barbara J. Cochran



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 15-0001

Agenda Date: 2/3/2015

File Type: Abstract

In Control: Board of Aldermen

Version: 1

TITLE:

A Resolution Making Appointments to the Carrboro Tourism Development Authority

PURPOSE: The purpose of this item is for the Board of Aldermen to consider appointing members to the Carrboro Tourism Development Authority (CTDA).

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Wilson - 918-7309

INFORMATION: The CTDA was established by Section 8A of the Carrboro Town Code. The Board made the initial appointments to the CTDA in June of 2013. All terms are for one year and expire annually in January. The current members of the Board, Barbara Leedy, Erin Jobe and Phaedra Kelly have indicated that they would like to continue to serve. The Town Clerk advertised the openings and received no additional applications.

FISCAL & STAFF IMPACT:

The Hotel/Motel Room Occupancy Tax is a tax for the Town of Carrboro and the distribution of the tax is outlined in Section 8A-4 of the Carrboro Town Code:

Section 8A-4. Distribution and Use of Tax Revenue.

The town shall, on a quarterly basis, remit the net proceeds of the occupancy tax to the Carrboro Tourism Development Authority (CTDA). The CTDA shall use at least two-thirds of the funds remitted to it under this section to promote travel and tourism in Carrboro and shall use the remainder for tourism-related expenditures. The following definitions apply in this section:

(1) Net Proceeds. Gross proceeds less the cost to the town of administering and collecting the tax, as determined by the finance officer, not to exceed three percent (3%) of the first five hundred thousand dollars (\$500,000) of gross proceeds collected each year and one percent (1%) of the remaining gross receipts collected each year.

(2) Promote travel and tourism. To advertise or market an area or activity, publish and distribute pamphlets and other materials, conduct market research, or engage in similar promotional activities that attract tourists or business travelers to the area. The term includes administrative expenses incurred in engaging in these activities.

Agenda Date: 2/3/2015

File Type:Abstract

In Control: Board of Aldermen

Version: 1

(3) Tourism-related expenditures. Expenditures that, in the judgment of the CTDA, are designed to increase the use of lodging facilities, meeting facilities, and convention facilities in the town by attracting tourists or business travelers to the town. The term includes tourism-related capital expenditures.

RECOMMENDATION: Staff recommends that the Board of Aldermen reappoint the members of the CTDA for another term.

A Resolution Making Appointments to the Carrboro Tourism Development Authority

Section 1. The Board of Aldermen hereby appoints:

1. Barbara Leedy
2. Erin Jobe
3. Phaedra Kelly

Section 2. The terms shall expire January 31, 2016

Section 3. This resolution is effective immediately upon adoption.



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 15-0052

Agenda Date: 3/3/2015

File Type: Abstract

In Control: Board of Aldermen

Version: 1

TITLE:

Request to set a public hearing for the discussion of the implementation of Body Worn Cameras (BWC) and policy.

PURPOSE: The purpose of this agenda item is to schedule a public hearing to allow citizens to comment on the implementation of Body Worn Cameras by the police department.

DEPARTMENT: Police

CONTACT INFORMATION: Walter Horton, Chief of Police 919-918-7397

INFORMATION: Over the past year the Carrboro Police Department has been testing Body Worn Cameras, and working with the ACLU on a policy for their use. The police department is considering the implementation of Body Worn Cameras for the fiscal year 2015-2016 and is seeking public comment on their use. The public hearing is planned for Tuesday, March 24, 2015.

FISCAL & STAFF IMPACT: None

RECOMMENDATION: Staff recommends the Board set the public hearing.



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 15-0054

Agenda Date: 3/3/2015

File Type: Abstract

In Control: Board of Aldermen

Version: 1

TITLE:

Updated Affordable Housing Goals and Strategies

PURPOSE: The purpose of this item is for the Board to consider approving the updated Affordable Housing Goals and Strategies document.

DEPARTMENT: Manager's Office

CONTACT INFORMATION: Nate Broman-Fulks, nbroman-fulks@townofcarrboro.org
<<mailto:nbroman-fulks@townofcarrboro.org>>, 919-918-7314

INFORMATION: The Affordable Housing Goals and Strategies document was approved by the Board of Aldermen on June 17th, 2014 with the idea that it was a living document and would continue to be updated. Since that time, the Affordable Housing Task Force has been working to implement the strategies and improve the document.

Two of the biggest updates to the document for the Board's consideration are the inclusion of ten year goals for the number of permanently affordable homeownership units in Carrboro and permanently affordable rental units in Carrboro, Goals 1.1 and 2.1. The Task Force conducted a ten year growth study to find the average annual increase of permanently affordable rental and homeownership units over the previous ten years in Carrboro. An average annual increase of three for homeownership units and eight for rental was found. The Task Force decided they wanted to see a 50% increase of that average over the next ten years. Therefore, a goal of 85 homeownership units was set for 2024, an annual increase of 4.5 units. For rental units, a goal of 470 units by 2024 was set, averaging an increase of 12 units per year.

As the Task Force began implementation of strategies, it became clear the timelines for implementing some of them needed to be adjusted. Some of the target completion dates have been adjusted to reflect the necessary changes. A representative example of this type of change can be seen with strategy 1.2A, scheduling a community discussion to examine open space requirements. The target completion date for this has been moved from Q2-3 FY 14-15 to Q3-4 FY 14-15 because it has been included in the Land Use Regulations Review Plan.

The changes described above are the main updates for the Board to consider. The rest of the updates are cosmetic in nature and were done with the goal of making the document easier to understand and digest for the public. The Affordable Housing Task Force has reviewed and approved the updated Affordable Housing Goals

Agenda Date: 3/3/2015

File Type:Abstract

In Control: Board of Aldermen

Version: 1

and Strategies document.

FISCAL & STAFF IMPACT:

RECOMMENDATION: Staff recommends the Board approve the updated Affordable Housing Goals and Strategies document.

A RESOLUTION ADOPTING UPDATES TO THE AFFORDABLE HOUSING GOALS AND STRATEGIES

WHEREAS, at its June 26, 2012 meeting, the Board of Aldermen created an affordable housing taskforce made up of three Aldermen who provided recommendations to the Board on December 4, 2012; and

WHEREAS, at its February 19, 2013 meeting, the Board received a report from the Planning Board Chair presenting the findings from a series of dialogue sessions on affordable housing held in October of 2012; and

WHEREAS, the taskforce has continued to meet, to develop affordable housing goals and strategies for both homeownership and rental units, and to share its progress with the full Board of Aldermen at key intervals;

WHEREAS, The Board of Aldermen adopted the Affordable Housing Goals and Strategies document on June 17, 2014

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen adopts the proposed updates to the Affordable Housing Goals and Strategies effective immediately.

This is the 3rd day of March 2015.

Affordable Housing Goals and Strategies

Town of Carrboro

Since mid-2012, the Affordable Housing Task Force has been evaluating existing policies and regulations that have been in place to support and increase affordable housing opportunities in Town. Since the summer of 2013, the Task Force focused its efforts on identifying short-term and long-term goals to include in a comprehensive affordable housing strategy. This policy document is the result of that work and also includes target completion dates for a number of initiatives. This document is intended to support the Board of Aldermen's efforts, to guide its next steps, and to help establish a base line against which ongoing and future efforts will be measured. Rather than fixing, absolutely, a course of action, the documents is intended to position the Town so it is able to allow/respond to opportunities as they arise.



Acknowledgments

TOWN OF CARRBORO BOARD OF ALDERMEN

Lydia Lavelle, *Mayor*

Bethany Chaney
Jacquelyn Gist
Randee Haven-O'Donnell

Michelle Johnson
Damon Seils
Sammy Slade

AFFORDABLE HOUSING TASK FORCE

Heather Hunt (Planning Board)
Bethany Chaney (Board of Aldermen)
Michelle Johnson (Board of Aldermen)

Seth La Jeunesse (Transportation Advisory Board)
Sammy Slade (Board of Aldermen)

Affordable Housing and Development Community Participants

Robert Dowling
Dan Jewell

Jeremy Medlin
Ken Reiter

Omar Zinn

Anne Stoddard
Ron Strom

Mark Zimmerman
Adam Zinn

Town Staff Support

Nate Broman-Fulks

Patricia McGuire

Christina Moon

Thanks to the Community Home Trust and Town of Carrboro Planning for the photos included on the cover sheet.

Town of Carrboro Affordable Housing Goals and Strategies

The Town of Carrboro is devoted to providing opportunities for safe, decent and affordable housing for all residents no matter their age, ability or income level.

Goal	Strategies	Target Completion Date	Partners/Resources Needed
1. Affordable Homeownership (Target income range is 60%-115% AMI)			
1.1 Increase number of homeownership units that are permanently affordable in Carrboro. 2024 goal is to have 85 affordable ownership homes. In 2014 there were 41 affordable ownership homes. This is an average annual increase of 4.5 homes.	A. Gather more data from the developers about what percentages will work to both incentivize them and respond to the market condition	Q4 FY 2014-15	Developers, Affordable Housing Coalition, non-profit housing developers, staff
	B. Request that the BOCC continue to fund impact, permitting fees for non-profits.	Q4 Annually	
	C. Decide whether or not to modify the ordinance to reflect a model that will both incentivize developers and respond to market conditions.	Q1 FY 2015-16	CHT and other non-profit housing providers, Developers
	D. Identify/build dedicated subsidy source to assist with land trust transactions.	Ongoing	Consolidated plan partners; CHT and other AH Coalition participants
1.2 Fully evaluate and reduce housing density restrictions to slow the climb of housing prices and diversify housing stock, particularly in high transit areas.	A. Schedule a community discussion to examine open space requirements and their implications on housing prices and the feasibility for inclusion of affordable units.	Q3 - Q4 FY 2014-15	For- and non-profit housing providers, citizens, environmental advocates, recreation advocates
	B. As a component of the parking plan, determine whether modifications to parking requirements could materially affect homeownership prices, development opportunities, and density. Unbundled parking for condominiums and townhouses should be included in this analysis.	FY 2015-16	Staff, Parking plan consultant

	C. Explore opportunities to modify zoning and land-use ordinances related to in-fill residential, connected housing, zero lot-line housing, and mixed-use developments.	Q1 FY 2015-16	Staff, intern, graduate planning workshop students, development community
1.3 Decrease barriers to first-time homeownership and to homeownership retention, particularly among seniors	A. Develop and implement a clear set of priorities and policies for the use of payment-in-lieu and/or other dedicated funding that includes opportunities to support this goal. Potential priorities:	Q4 FY 2014-15	AH Task Force, Board of Aldermen, Consolidated Plan partners
	A1. Downpayment assistance for families participating in local homebuyer education programs.		Federal and state funding for downpayment assistance, energy upfits, repairs, etc. Durham staff - Southside program as model
	A2. Grants for critical home repairs, energy efficiency, upfits to accomodate changing mobility, etc. +opportunities to decrease utility payments.		
1.4 Continuously improve public transit access, with a particular eye to moderate-income homeownership communities and developments with an affordability component.	A. Determine whether subsidizing transit access should be an approved use for payment-in-lieu or other dedicated housing funds.	With 1.3 above	AH Task Force, Board of Aldermen, Consolidated Plan partners
	B. Partner with CHT, and homeowners associations to identify and pursue opportunities to fund or otherwise make practical greater transit service to growing areas, including feeder systems to main routes.	Ongoing	Chapel Hill Transit, developers, HOAs, transit alliance
	C. Play a leadership role at local and regional transit 'tables' to ensure future transit priorities and policies support affordable housing goals.	Ongoing	Transit Partners, DCHC MPO
2. Affordable Rentals (Target income is 60% or less of AMI)			

2.1 Increase number of rental units that are permanently affordable to individuals and families earning less than 60% of AMI. 2024 goal is to have 470 affordable rental units. In 2014 there were 349 affordable rental units. This is an average annual increase of 12 units.	A. Modify ordinance to reflect a model that will both incentivize developers to include affordable units in their rental developments while also responding to market conditions.	Q1 FY 2015-16	Developers/Property Owners, OC Housing Coalition
	B. Work with Orange County, the University, and other landowners to examine, identify and reserve one or more tracts for future LIHTC and/or HUD-restricted rental communities.	Ongoing	Local governments, property owners, University
	C. Better position the town for future affordable rental development / redevelopment opportunities by cultivating relationships with experienced non-profit affordable rental housing developers.	Ongoing	OC Housing Coalition, NC Housing Coalition, DHIC
2.2 Reduce negative effects of parking requirements on rental prices.	A. Fully examine research and data regarding parking density and "bundling" to determine best approaches to achieve this goal.	Q4 FY 2015-16	Expect consultant to parking plan will provide some assistance. Possible UNC Planning Workshop.
	B. Utilize Town's parking management policy to support this goal.	Q4 FY 2015-16	" "
2.3 Slow the pressure on rental prices by increasing rental housing stock, particularly in high-transit areas.	A. Examine and consider reducing restrictions on accessory dwelling units. This strategy has the potential to support homeownership affordability by enabling homeowners to generate income to support their homeownership costs.	With 1) above	
2.4 Reduce erosion of rental housing quality and affordability	A. Research effective voluntary rental registry models and determine the efficacy of a similar program in Carrboro. If feasible, determine opportunities to implement a registry or rating system through a non-profit or other civic organization, with Town support.	With 1) above	

	B. Require all landlords with more than one unit of rental property to register for a business privilege license, and examine use of business regulations to enforce better stewardship of housing and neighborhoods.		
	C. Gather and examine rental housing data to better anticipate and monitor opportunities/conditions for redevelopment/rehabilitation.		OC Housing Coalition, Orange County HHRCD/Chapel Hill (Consolidated Plan partners)
	D. Convene landlords and property managers on an annual (regular) basis to build positive relationships, educate about Carrboro's housing expectations and policies, and encourage transparency about redevelopment/rehab/sale plans.	Following 1) above and ongoing	
2.5 Examine the current marketplace for mobile and modular homes.	A. Educate the Board of Aldermen about the difference between the housing styles and regulations that apply.	Q1 FY 2015-16	
3. Overarching Priorities			
3.1 Concerted Land Use Planning/small land use plan for three high priority/high potential areas.	A. Identify the three high priority/potential areas that are ripe for development or re-development. Could include: downtown, Jones Ferry Corridor, Estes Drive.		
	B. Consider the current planning processes that are underway and share coordination and overlap.		
3.2 Improve opportunities for developers and potential partners to identify affordability in a project.	A. Include members of OCAHC in initial development review to encourage creative solutions/opportunities for affordable housing to be integrated into projects, and/or identify best opportunities to secure payment-in-lieu.		
3.3 Develop a dedicated funding source--in partnership with county and peer municipalities	A. Explore the parameters of an AH Bond. □		HOME Consortium, Con Planning Partners, OC Housing Coalition, and Downtown Housing Improvement Corporation (DHIC).
	B. Explore a public private fund for example TCF.		
	C. Find out about tax deduction.		

	D. Look to identify complimentary external funding that could be better leveraged with municipal participation.		
	E. Assessment of the most cost effective strategies-if we had a pot of money what is the best way to use it.		
3.4 Ensure implementation of the Affordable Housing Strategy	A. AHI task force meeting quarterly. <input type="checkbox"/>		
	B. Ensure operationalization and monitor progress of affordable housing plan by staffing at least 1/2 time.		
	C. Continuing to look at data and continuing to understand it-existing stock-number of affordable units and distribution-including transit access, non-motorized travel, overlaid with the distribution of housing.		
3.5 Provide greater incentives for developers to include affordable housing in their projects	A. Expedited review for projects that include affordable housing component.		
	B. Ask 3-5 developers to do an assessment of the costs for all of the LUO requirements-how much does this increase the cost per unit, or the rent per unit.		
	C. Evaluate the provision of public sector assistance for infrastructure in exchange for the provision of some percentage of affordable units (scaled).		
3.6 Reduce utility costs	A. Work with Owasa, Explore grants for energy efficiency.	Ongoing	
3.7 Acquisition of land/property-be proactive with OWASA in the land or parcels they are saying they will offer to municipalities first-Start to engage with them	A. OWASA-example but there are other options.		OWASA
	B. Consider condemned properties -provide an incentive for homeowner to sell loan fund for Habitat, Empowerment to allow for the property to be renovated and fixed up.		

Affordable Housing Goals and Strategies

Town of Carrboro

Since mid-2012, the Affordable Housing Task Force has been evaluating existing policies and regulations that have been in place to support and increase affordable housing opportunities in Town. Since the summer of 2013, the Task Force focused its efforts on identifying short-term and long-term goals to include in a comprehensive affordable housing strategy. This policy document is the result of that work and also includes target completion dates for a number of initiatives. This document is intended to support the Board of Aldermen's efforts, to guide its next steps, and to help establish a base line against which ongoing and future efforts will be measured. Rather than fixing, absolutely, a course of action, the documents is intended to position the Town so it is able to allow/respond to opportunities as they arise.



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Thanks to the Community Home Trust and Town of Carrboro Planning for the photos included on the cover sheet.

Affordable Housing Goals and Strategies

Goal	Strategies	Target Completion Date	Partners/Resources Needed
1.0 Affordable Homeownership (Target income range is 60%-115% AMI)			
1.1 Increase number of homeownership units that are permanently affordable in Carrboro. 2014 goal is ###, increasing annually. (This is a goal for the Board of Aldermen to discuss.) Three options for determining the goal have been identified: 1. Establish the baseline based on monthly Active Projects Report; 2. Baseline tied to developments actually built with affordable units or 3. Baseline of average number of affordable units developed (annualized) since affordable housing policy has been in place.	Decide whether or not to modify the ordinance to reflect a model that will both incentivize developers and respond to market conditions.	Q4 FY 2015	Community HomeTrust (CHT) and other non-profit housing providers, Developers
	Gather more data from the developers about what percentages will work to both incentivize them and respond to the market condition	Q1- Q2 FY 2015	Developers, non-profit housing developers, staff
	Request that the Board of County Commissioners continue to fund impact, permitting fees for non-profits.	Q4 FY 2014	
	Identify/build dedicated subsidy source to assist with land trust transactions	Ongoing	Consolidated plan partners; CHT and other AH Coalition participants
1.2 Fully evaluate and reduce housing density restrictions to slow the climb of housing prices and diversify housing stock, particularly in high transit areas.	Schedule a community discussion to examine open space requirements and their implications on housing prices and the feasibility for inclusion of affordable units	Q2 - Q3 FY 2015	For- and non-profit housing providers, citizens, environmental advocates, recreation advocates
	Explore opportunities to modify zoning and land-use ordinances related to in-fill residential, connected housing, zero lot-line	Q1 FY 2016	Staff, intern Graduate planning workshop students? development

Affordable Housing Goals and Strategies

Goal		Strategies	Target Completion Date	Partners/Resources Needed
		housing, and mixed-use developments.		community
		As a component of the parking plan, determine whether modifications to parking requirements could materially affect homeownership prices, development opportunities, and density. Unbundled parking for condominiums and townhouses should be included in this analysis.	FY 2015	Staff, Parking plan consultant
1.3	Decrease barriers to first-time homeownership and to homeownership retention, particularly among seniors	Develop and implement a clear set of priorities and policies for the use of payment-in-lieu and/or other dedicated funding that includes opportunities to support this goal. Potential priorities could include:	Q2 FY 2015	Affordable Housing Task Force, Board of Aldermen, Consolidated Plan partners
				Federal and state funding for down payment assistance, energy upfits, repairs, et cetera. Durham staff - Southside program as model?
1.4	Continuously improve public transit access, with a particular eye to moderate-income homeownership communities and developments with an affordability component-Damon's feedback about bringing affordable housing to transit instead of transit to affordable housing.	Partner with CHT, and homeowners associations to identify and pursue opportunities to fund or otherwise make practical greater transit service to growing areas, including feeder systems to main routes.	Ongoing	Chapel Hill Transit, developers, Homeowner Associations, Transit alliance
		Determine whether subsidizing transit access should be an approved use for payment-in-lieu or other dedicated housing funds.	With 1.3 above	Affordable Housing Task Force, Board of Aldermen, Consolidated Plan partners

Affordable Housing Goals and Strategies

Goal	Strategies	Target Completion Date	Partners/Resources Needed
	Play a leadership role at local and regional transit 'tables' to ensure future transit priorities and policies support affordable housing goals	Ongoing	Transit Partners, Durham-Chapel Hill-Carrboro Metropolitan Planning Organization
2.0 Affordable Rentals (Target income is 60% or less of AMI)			
2.1	Better position the town for future affordable rental development /redevelopment opportunities by cultivating relationships with experienced non-profit affordable rental housing developers.	Ongoing	Orange County Housing Coalition, North Carolina Housing Coalition, DHIC
Increase number of rental units that are permanently affordable to individuals and families earning less than 60% of AMI. 2014 goal: ###, increasing annually.			
	Modify ordinance to reflect a model that will both incentivize developers to include affordable units in their rental developments while also responding to market conditions.	Q4 FY 2015	Developers/Property Owners, Orange County Housing Coalition
	Work with Orange County, the University, and other landowners to examine, identify and reserve one or more tracts for future LIHTC and/or HUD-restricted rental communities.	Ongoing	Local governments, property owners, University
2.2	Fully examine research and data regarding parking density and "bundling" to determine best approaches to achieve this goal.	Q4 FY 2016	Expect consultant to parking plan will provide some assistance. Possible UNC Planning Workshop.
Reduce negative effects of parking requirements on rental prices.	Utilize Town's parking management policy to support this goal.	Q4 FY 2016	
2.3	Examine and consider reducing restrictions on accessory dwelling units. This strategy has the potential to support	With 1.1 above	
Slow the pressure on rental prices by increasing rental housing stock, particularly in high-transit areas.			

Affordable Housing Goals and Strategies

Goal	Strategies	Target Completion Date	Partners/Resources Needed
	homeownership affordability by enabling homeowners to generate income to support their homeownership costs.		
2.4	Research effective voluntary rental registry models and determine the efficacy of a similar program in Carrboro. If feasible, determine opportunities to implement a registry or rating system through a non-profit or other civic organization, with Town support.	With 1.1 above	
Reduce erosion of rental housing quality and affordability			
	Require all landlords with more than one unit of rental property to register for a business privilege license, and examine use of business regulations to enforce better stewardship of housing and neighborhoods.		
	Gather and examine rental housing data to better anticipate and monitor opportunities/conditions for redevelopment/rehabilitation.		
	Convene landlords and property managers on an annual (regular) basis to build positive relationships, educate about Carrboro's housing expectations and policies, and encourage transparency about redevelopment/rehab/sale plans.	Following 1.1 above and ongoing	Orange County Housing Coalition, Orange County HHRCD/Chapel Hill (Consolidated Plan partners)
2.5	Educate the Board of Aldermen about the difference between the housing styles and regulations that apply.	Q3 FY 2015	
Examine the current marketplace for mobile and modular homes.			
3.0 Overarching Priorities			
3.1 Concerted Land Use Planning/small land use plan	1) Identify the three high priority/potential		

Affordable Housing Goals and Strategies

Goal	Strategies	Target Completion Date	Partners/Resources Needed
for three high priority/high potential areas.	areas that are ripe for development or re-development. Could include: downtown, Jones Ferry Corridor, and/or Estes Drive. 2) Consider the current planning processes that are underway and share coordination and overlap Example: the arts and creativity district.		
3.2 Improve opportunities for developers and potential partners to identify affordability in a project.	1) Include members of OCAHC in initial development review to encourage creative solutions/opportunities for affordable housing to be integrated into projects, and/or identify best opportunities to secure payment-in-lieu.		
3.3 Develop dedicated funding source--in partnership with county and peer municipalities	1) Explore the parameters of an AH Bond 2) Explore a public private fund for example TCF 3) Find out about tax deduction 4) Look to identify complimentary external funding that could be better leveraged with municipal participation. 5) Assessment of the most cost effective strategies-if we had a pot of money what is the best way to use it. 2) Information to include - changes in US Housing and Urban Development/Community Development Block Grant (CDBG) priorities for funding - e.g. support for Economic Development/Utility infrastructure rather than home repair.		1) Potential Partners for complimentary funding sources-HOME Consortium, Con Planning Partners, OC Housing Coalition, and Downtown Housing Improvement Corporation (DHIC). 2) Staff will expand on why Town would want to dedicate a funding source

Affordable Housing Goals and Strategies

Goal	Strategies	Target Completion Date	Partners/Resources Needed
3.4 Ensure implementation of the Affordable Housing Strategy	1) Affordable Housing Task Force continues to meet on a quarterly basis. 2) Ensure operationalization and monitor progress of affordable housing plan by staffing at least 1/2 time 3. Continuing to look at data and continuing to understand it-existing stock-number of affordable units and distribution-including transit access, non-motorized travel, overlaid with the distribution of housing		
3.5 Provide greater incentives for developers to include affordable housing in their projects.	1. Expedited review for projects that include affordable housing component 2. Ask 3-5 developers to do an assessment of the costs for all of the LUO requirements-how much does this increase the cost per unit, or the rent per unit. 3. Evaluate the provision of public sector assistance for infrastructure in exchange for the provision of some percentage of affordable units (scaled).		
3.6 Reduce utility costs	Work with OWASA. Explore grants for energy efficiency	Ongoing	
3.7 Acquisition of land/property-be proactive with OWASA in the land or parcels they are saying they will offer to municipality's first-Start to engage with them.	1. OWASA-example but there are other options 2. Consider condemned properties -provide an incentive for homeowner to sell loan fund for Habitat, Empowerment to allow for the property to be renovated and fixed up	Need to determine how and when to engage and evaluate potential sites.	



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 15-0059

Agenda Date: 3/3/2015

File Type: Abstract

In Control: Board of Aldermen

Version: 1

TITLE:

Appointments to the Feasibility Assessment for Lloyd Farm Mediation

PURPOSE: The purpose of this item is to appoint three Aldermen to the Feasibility Assessment for Lloyd Farm Mediation.

DEPARTMENT: N/A

CONTACT INFORMATION: N/A

INFORMATION: The resolution attached appoints Aldermen Haven-O'Donnell, Seils, and Johnson to the team along with the Town Attorney or his designee.

FISCAL & STAFF IMPACT: Members will devote a significant amount of time related to meetings for this project. Staff resources will be made available, as necessary.

RECOMMENDATION: It is recommended that the Board of Aldermen adopt the resolution.

ATTACHMENT A

A RESOLUTION MAKING BOARD APPOINTMENTS TO THE FEASIBILITY
ASSESSMENT FOR LLOYD FARM MEDIATION

THE CARRBORO BOARD OF ALDERMEN HEREBY APPOINTS:

Aldermen Haven-O'Donnell, Seils, and Johnson to the team along with the Town Attorney or his designee to the Feasibility Assessment Team for Lloyd Farm Mediation.

This the 3rd day of March, 2015



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 15-0055

Agenda Date: 3/3/2015

File Type: Abstract

In Control: Board of Aldermen

Version: 1

TITLE:

Request to Make Appointments to the Transportation Advisory Board

PURPOSE: The purpose of this agenda item is for the Mayor and Board to make appointments to the Transportation Advisory Board.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Wilson, 919-918-7309

INFORMATION: The Transportation Advisory Board currently has two seats available for appointment; one vacant seat and one expiring term. Three applications were received. Linda Haac is the current chair of the Transportation Advisory Board. However, Kurt Stolka was the chair during the review and recommendation process and provided the recommendation form for the Board's review. The attached resolution requires the Board to select two applicants to appoint to the Transportation Advisory Board. Sarah Moore and Linda Haac were recommended for appointment by the Chair.

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: It is recommended that the Mayor and Board adopt the attached resolution.

ATTACHMENT A

**A RESOLUTION MAKING APPOINTMENT(S) TO THE
TRANSPORTATION ADVISORY BOARD**

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING
APPLICANT(S) TO THE TRANSPORTATION ADVISORY BOARD:

Seat Designation	Appointee	Term Expiration
In-Town		2/2018
In-Town		2/2018

Section 2. This resolution shall become effective upon adoption.

Transportation Advisory Board

CURRENT MEMBERSHIP ROSTER

TRANSPORTATION ADVISORY BOARD (Meets the 1 st and 3 rd Thursdays of each month at 7:30 p.m.)					
(go to Table of Contents)					
Kurt Stolka	102 Todd Street Unit B, Carrboro NC 27510	kurt.stolka@gmail.com	H703-581-3742	2/8/11 2/25/14	2/2017
Diana McDuffee	2226 Pathway Drive, Chapel Hill NC 27516	dianamcduffee@yahoo.com	919-929-3476 919-966-0963	2/25/14	2/2017
Scott Boone	100 Goldston Ave Carrboro, NC 27510	scotttboone@gmail.com	910-232-8845	2/25/14	2/2017
VACANT					2/2015
Colleen Barclay, Vice Chair	116 Pine St Apt B Carrboro	Colleen.j.barclay@gmail.com	966-5826	6-4-13	2/2016
John Nicopoulos	245 Sweet Bay Place, Carrboro NC 27510	jnicopoulos@hotmail.com	H919-537-8022	5/15/12 (1) 2/19/13	2/2016
Linda Haac, Chair	102 Millrock Court, Carrboro, NC 27510	lindahaac@yahoo.com	H919-967-3626	10/4/11 (1)	2/2015
Sammy Slade					Board Liaison

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Transportation Advisory Board

Name: Sarah Moore

Date of application/last contact: 2/5/15

Summary of qualifications:

Ms. Moore graduated from Washington University in St. Louis with a Master of Architecture degree in 2012. The majority of her thesis work centered on a transit-oriented urban project that 1) pinpointed a high-density cluster of multi-modal transit stops (primarily bus, metro and Amtrak lines) in St. Louis., and 2) redefined that site as the city's new "welcome mat." The project allowed her to knit architectural and planning issues into one proposal while mapping the city in a new way. She looks forward to applying this problem-solving (and problem-identifying) analysis to issues facing Carrboro.

During a trip to Copenhagen, Denmark in 2011 for a week-long "Lively Cities" workshop with Gehl Architects, she interviewed citizens and mapped cycling routes in the city to determine how varying types of infrastructure served different demographic needs. She also met with city staff to learn about how they worked to ensure the success of transportation initiatives. Although Copenhagen and Carrboro are vastly different urban areas, the adaptable methods she learned for using transportation to create livable, vibrant places works in communities of all sizes.

Ms. Moore currently works for Active Living By Design in Chapel Hill and covers a range of communications projects. She works with communities of varying types (urban areas like Buffalo, NY and rural regions like Knox County, TN) to achieve policy and environmental changes that create healthier communities. She noticed recurring obstacles in her work and has adapted by utilizing creative thinking, flexibility, and diplomacy to solve them.

Ms. Moore travelled to 23 countries in the last 10 years and these experiences showed a myriad of approaches toward transportation. Based on these observations, she learned there is no one-size-fits-all solution; every place is unique. Denmark and the Netherlands' remarkable integration of bicycles works great in those places, but the same cannot be directly applied in Delhi, where she saw people, cars, tuktuks, motorbikes, and cows all cram into the same intersection at once.

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Transportation Advisory Board

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No (Briefly explain: _____)

Applicant attended Advisory Board meeting prior to BOA review.

☒ Yes (Date: 2/5/15) ☐ No (Briefly explain: _____)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No
(Briefly explain: _____)

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. *Please note that candidates who do not meet any of these qualities are still eligible for appointment.* Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

☒ Gender diversity

☐ Racial or ethnic diversity

☒ Age range diversity

☒ Neighborhood/geographic diversity

☒ Occupation, experience or special skills

☐ Previous public service or community involvement

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Transportation Advisory Board

Other: _____

Name: Linda Haac

Date of application/last contact: 2/5/15

Summary of qualifications:

Ms. Haac has served one term exceptionally well and I recommend she be reappointed to her seat on the TAB.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ **Yes** ☐ **No** (Briefly explain: _____)

Applicant attended Advisory Board meeting prior to BOA review.

☒ **Yes** (Date: _____) ☐ **No** (Briefly explain: _____)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ **Yes** ☐ **No**
Briefly explain:

In addition to your comments above, please check other

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Transportation Advisory Board

qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. *Please note that candidates who do not meet any of these qualities are still eligible for appointment.* Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

☒ Gender diversity

☐ Racial or ethnic diversity

☒ Age range diversity

☒ Neighborhood/geographic diversity

☐ Occupation, experience or special skills

☒ Previous public service or community involvement

☐ Other: _____

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Transportation Advisory Board

Name: Rob Dow

Date of application/last contact: 2/5/15

Summary of qualifications:

Mr. Dow has lived with the benefits and costs of transportation decisions made in the past as a resident of Orange County for over 20 years. We are lucky to have lots of pedestrian and bicycle traffic, sidewalks, and easy access to bus transit, but must also deal with extraordinarily high levels of vehicle through-traffic at peak times. This experience has taught him much about the cost/benefit dichotomy in transportation decisions.

2. In systems improvement: His primary function in his current career is to simplify and optimize IT systems for a non-profit, global public health organization. Identifying and improving inefficiencies in systems is a skill that he applies to every aspect of his life, including his commute, since transportation of all types is his passion and hobby. He constantly assesses the existing infrastructure to consider traffic flow, walkability, public transit and bike-ability.

3. Distilling research: He is very interested in efficient & consistent multi-modal transportation models, where choice is improved and barriers to entry (from cost and comfort standpoints) are lowered, so that healthy and environmentally-sound choices are less onerous for occasional, casual, and vulnerable road users. He avidly reads blogs, publications, and press regarding these issues.

4. Frequent User: He is a frequent multi-modal user of our transport infrastructure: He commutes by road; utilizes a bike for most around-town trips; the remainder are made on foot. He has two small children, one of whom is just beginning to navigate the complexities of our built environment by bike and on foot. By using different modes, he is able to see the details as a driver, a rider, a pedestrian and parent.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No (Briefly explain: _____)

Applicant attended Advisory Board meeting prior to BOA review.

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Transportation Advisory Board

☒ Yes (Date: 2/5/15) ☐ No

Briefly explain:

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No

Briefly explain:

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. *Please note that candidates who do not meet any of these qualities are still eligible for appointment.* Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

☒ Gender diversity

☐ Racial or ethnic diversity

☐ Age range diversity

☒ Neighborhood/geographic diversity

☒ Occupation, experience or special skills

☐ Previous public service or community involvement

☐ Other: _____

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Transportation Advisory Board

Name: Tim Turner

Date of application/last contact: 2-19-2015

Summary of qualifications:

Possesses Phd in mechanical engineering, wants to give something back by helping to develop policies that are both sustainable and people-friendly.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No (Briefly explain: _____)

Applicant attended Advisory Board meeting prior to BOA review.

☐ Yes (Date: _____) ☒ No (Briefly explain: Chose to attend Environmental Advisory Board instead _____)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☐ Yes ☒ No (Briefly explain: _____ Has not attended meeting to date, so this could not be determined. _____)

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. *Please note that candidates who do not meet any of these qualities are still eligible for appointment.* Please communicate any urgent needs and priorities for Advisory Board composition to your

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Transportation Advisory Board

Board of Aldermen Liaison.

____ Gender diversity

____ Racial or ethnic diversity

____ Age range diversity

____ Neighborhood/geographic diversity

____ Occupation, experience or special skills

____ Previous public service or community involvement

____ Other: _____

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Transportation Advisory Board

Applicant(s) recommended at this time (1 per open seat)

Applicant 1: ___ Sarah Moore

Outstanding qualifications: _____

Ms. Moore is recommended to fill the vacant seat on the TAB. She currently resides south of NC 54, which will provide a valuable insight to how this highway separates our residents from downtown life. She is employed full-time, so will not vacate her seat prior to the completion of her term. During the February 5th TAB meeting, she provided thoughtful insight and consideration to the transportation needs of the proposed development along with an appreciation of the various stakeholder interests that come into play.

Her demonstrated passion for livable community design and active living based on her education, career, and travels will greatly benefit Carrboro continue on our progression to become a community who provides its residents accessible, safe, and efficient transportation options.

How applicant compliments current board composition:

Other comments: _____

Applicant 2: ___ Linda Haac

Outstanding qualifications: **__ Ms. Haac has served one term exceptionally well and I recommend she be reappointed to her seat on the TAB.**

How applicant compliments current board composition:

TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: __Linda Haac

DATE: 11/29/14

ADDRESS:

102 Millrock Ct., Carrboro, NC 27510

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? Yes

TELEPHONE: [HOME] (919-967-3626) [BUSINESS] ()

E-MAIL ADDRESS: lindahaac@yahoo.com

DATE OF BIRTH 2/19/49 RACE: White/Native American SEX: Female

OCCUPATION: Writer

ARE YOU A REGISTERED ORANGE COUNTY VOTER? Yes

LENGTH OF RESIDENCE IN ORANGE COUNTY: 39 years

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO: 25 years (all 39 years in Carrboro jurisdiction)

I wish to be considered for appointment to the following committee/board(s):

____ Board of Adjustment ____ OWASA Board of Directors

____ Animal Control Board of Appeals

Appearance Commission/NPDC

____ Orange County Economic Dev. Com.

____ Arts Committee ____ Orange County Human Relations Com.

____ Economic Sustainability Commission ____ Personnel Advisory Committee

____ Environmental Advisory Board ____ Planning Board

____ Human Services Commission ____ Recreation & Parks Commission

____ Greenways Commission ____ Safe Routes to School Implementation Com.

____ Tourism Development Authority*

____ Northern Transition Area Advisory Com. X Transportation Advisory Board

____ Other _____

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to

another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED: Writer: self-employed *NUMBER OF YEARS EMPLOYED: 31 years

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?

(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

Currently: vice-chair of the Carrboro Transportation Advisory Board, communications director for Friends of Bolin Creek, member of Global Mission Committee for The Chapel of the Cross, "My View" Columnist with Chapel Hill News, and writing workshop leader

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS: Currently vice-chair of the Carrboro TAB, have wide and long-term knowledge of town issues, have the ability to work with diverse groups of people, have the ability to see issues from multiple perspectives, have respect for Carrboro town values, bring diversity to the TAB in terms of providing additional neighborhood views, have extensive experience in committee and public-policy work.

REASON(S) YOU WISH TO BE APPOINTED: To complete my term as vice-chair and then chair Carrboro's TAB. To continue my work to help Carrboro be a safer place for pedestrians, bikers and motor-vehicle operators, to enhance the quality of life in Carrboro, to ensure environmental best practices particularly in relation to climate change, and to work to maintain the spirit and beauty of this place,

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S): Carrboro TAB

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? IF YES, ARE YOU APPLYING FOR A THIRD CONSECUTIVE TERM? No.

IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS

NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board.

However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make

exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or

4. A lack of qualified applicants.

RETURN THIS FORM TO: TOWN CLERK, 301 WEST MAIN STREET, CARRBORO, N.C. 27510

www.townofcarrboro.org

(Please note that this document and the information contained on it is a public record and must be provided by the town to

anyone requesting a copy of it.)

TOWN OF CARRBORO

Application for Membership on a Committee/Board

NAME: Robert E. Dow DATE: 2/3/2015

ADDRESS: 105 Pine St. Carrboro, NC 27510

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? Yes

TELEPHONE: [HOME]__ [BUSINESS] (919) 530 0060

E-MAIL ADDRESS: robdow@gmail.com

DATE OF BIRTH 03 AUGUST 1978 RACE: Caucasian SEX: Male

OCCUPATION IT Systems Administrator

ARE YOU A REGISTERED ORANGE COUNTY VOTER? Yes

LENGTH OF RESIDENCE IN ORANGE COUNTY 20 years

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 9 years

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Environmental Advisory Board	<input type="checkbox"/> Planning Board
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input checked="" type="checkbox"/> Transportation Advisory Board

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED FHI 360 *NUMBER OF YEARS EMPLOYED 3

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS: _____

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS:

1. As a stakeholder: I am a homeowner on one of the busiest secondary streets in Carrboro, and a 20+ year resident of Orange County. I live with the benefits and costs of transportation decisions made in the past. We are lucky to have lots of pedestrian and bicycle traffic, sidewalks, and easy access to bus transit, but must also deal with extraordinarily high levels of vehicle through-traffic at peak times. This experience has taught me much about the cost/benefit dichotomy in transportation decisions.
2. In systems improvement: My primary function in my current career is to simplify and optimize IT systems for a non-profit, global public health organization. Identifying and improving inefficiencies in systems is a skill that I apply to every aspect of my life, including my commute, since transportation of all types is my passion and hobby. I am constantly assessing the existing infrastructure to consider traffic flow, walkability, public transit and bike-ability.
3. Distilling research: I am very interested in efficient & consistent multi-modal transportation models, where choice is improved and barriers to entry (from cost and comfort standpoints) are lowered, so that healthy and environmentally-sound choices are less onerous for occasional, casual, and vulnerable road users. I'm an avid reader of blogs, publications, and press regarding these issues.
4. Frequent User: I am a multi-modal user of our transport infrastructure: I commute by road; I utilize a bike for most around-town trips; the remainder are made on foot. I have two small children, one of whom is just beginning to navigate the complexities of our built environment by bike and on foot. I get to see the details as a driver, a rider, a pedestrian and parent.

REASON(S) YOU WISH TO BE APPOINTED:

1. I'm interested in improving street connectivity for motor vehicles, bicycles, pedestrians, and bus rapid transit users in Carrboro.
2. I would like for Carrboro to continue to innovate on all of these fronts using both proven and novel solutions; to be a regional leader for solutions in the way that people move about and enjoy their town.
3. I would like Carrboro to promote environmentally-sensitive choices in transportation and to ensure that the downtown remains vibrant through balanced and varied transportation choices for users.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) NO

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? NO IF YES, ARE YOU APPLYING FOR A THIRD CONSECUTIVE TERM? _____ IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances:

1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

RETURN THIS FORM TO: TOWN CLERK, 301 WEST MAIN STREET, CARRBORO, N.C. 27510
Catherine Wilson, cwilson@townofcarrboro.org
www.townofcarrboro.org

(Please note that this document and the information contained on it is a public record and must be provided by the town to anyone requesting a copy of it.)

TOWN OF CARRBORO

Application for Membership on a Committee/ Board

NAME: TIM TURNER

DATE: 1/15/2015

ADDRESS:

105 SUDBURY LN
CHAPEL HILL NC 27516

IS THIS ADDRESS LOCATED WITHIN THE CORPORATE LIMITS OF THE TOWN OF CARRBORO? YES

TELEPHONE: [HOME] (919) 280 7663 [BUSINESS] ()

E-MAIL ADDRESS: TIMTURNERBIZ@GMAIL.COM

DATE OF BIRTH 5/2/1952 RACE: SEX:

OCCUPATION ENGINEER/TEACHER

ARE YOU A REGISTERED ORANGE COUNTY VOTER? YES

LENGTH OF RESIDENCE IN ORANGE COUNTY 27 YEARS

LENGTH OF RESIDENCE IN THE TOWN OF CARRBORO 17 YEARS

I wish to be considered for appointment to the following committee/board(s):

<input type="checkbox"/> Board of Adjustment	<input type="checkbox"/> OWASA Board of Directors
<input type="checkbox"/> Animal Control Board of Appeals	<input type="checkbox"/> Orange County Economic Dev. Com.
<input type="checkbox"/> Appearance Commission/NPDC	<input type="checkbox"/> Orange County Human Relations Com.
<input type="checkbox"/> Arts Committee	<input type="checkbox"/> Personnel Advisory Committee
<input type="checkbox"/> Economic Sustainability Commission	<input type="checkbox"/> Planning Board
<input checked="" type="checkbox"/> 2 Environmental Advisory Board	<input type="checkbox"/> Recreation & Parks Commission
<input type="checkbox"/> Human Services Commission	<input type="checkbox"/> Safe Routes to School Implementation Com.
<input type="checkbox"/> Greenways Commission	<input type="checkbox"/> Tourism Development Authority*
<input type="checkbox"/> Northern Transition Area Advisory Com.	<input checked="" type="checkbox"/> / Transportation Advisory Board
	<input type="checkbox"/> Other <u> </u>

If you apply for membership on more than one advisory board, please indicate your preference by number, with "1" being your first choice (please limit your selection to two (2) boards). Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

*EMPLOYER/SELF EMPLOYED PERMA/STUELS, INC *NUMBER OF YEARS EMPLOYED 7

*PROVIDE EXAMPLES OF HOW YOU ARE INVOLVED IN THE PROMOTION OF TRAVEL AND TOURISM IN THE TOWN OF CARRBORO?
(*REQUIRED ONLY FOR TOURISM DEVELOPMENT AUTHORITY APPLICATION)

COMMUNITY ACTIVITIES/ORGANIZATIONAL MEMBERSHIPS:

EXPERIENCE TO AID YOU IN WORKING ON THESE ADVISORY BOARDS

MS, PHD MECHANICAL ENGINEERING WITH CONCENTRATION IN BIOFUELS
FOUNDER OF CARRBORO-BASED ENERGY R&D COMPANY

REASON(S) YOU WISH TO BE APPOINTED:

I WOULD LIKE TO GIVE SOMETHING BACK TO THE TOWN
BY HELPING TO DEVELOP POLICIES THAT ARE BOTH
SUSTAINABLE AND PEOPLE-FRIENDLY.

HAVE YOU EVER SERVED ON ANY TOWN OF CARRBORO COMMITTEE OR BOARD? IF YES, WHICH ONE(S) NO

ARE YOU CURRENTLY SERVING ON A TOWN BOARD OR COMMITTEE? NO IF YES, ARE YOU APPLYING FOR A
THIRD CONSECUTIVE TERM? IF YES, PLEASE DESCRIBE HOW YOU MEET ONE, OR MORE, OF THE EXCEPTIONS
NOTED BELOW. PLEASE USE AN ADDITIONAL PAGE IF NECESSARY TO COMPLETE.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board.
However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make
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1. To retain diversity on an advisory board;
2. To provide continuity in oversight of a major, on-going project;
3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or
4. A lack of qualified applicants.

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Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 15-0048

Agenda Date: 3/3/2015

File Type: Abstract

In Control: Board of Aldermen

Version: 1

TITLE:

Proposed Updates to the Affordable Housing Special Revenue Fund

PURPOSE: The purpose of this item is for the Board to consider the proposed changes to the Guidelines of the Affordable Housing Special Revenue Fund.

DEPARTMENT: Manager's Office

CONTACT INFORMATION: Nate Broman-Fulks, nbroman-fulks@townofcarrboro.org
<<mailto:nbroman-fulks@townofcarrboro.org>>, 919-918-7314

INFORMATION: The Affordable Housing Special Revenue Fund was created in 2007 with the purpose of providing another tool for the town to advance the goal of increasing the stock of affordable, safe and decent housing within the Town and its planning jurisdiction. In 2008, the Board approved the creation of the Affordable Housing Fund Guidelines, establishing the administrative procedures and eligible uses of the Fund and allowed the additional use of funding emergency home repairs. The latest update was in 2014 with the resolution allowing the expenditure of funds for residents renting units that will no longer be accepting Housing Choice Vouchers.

Since the creation of the Fund, there have been four projects supported. All four projects have been related to emergency home repairs. The projects have resulted in a total \$45,253 expended from the Fund. There is currently \$34,750 available for use in the Fund.

In June, 2014, the Board approved the Town's Affordable Housing Goals and Strategies document, a more formal record and plan to guide the Town's affordable housing efforts. One of the main reasons for the proposed changes to the Fund is to align it closer with Carrboro's affordable housing goals, making the Fund a more useful tool to assist in achieving them.

A second goal of the proposed changes is to make the document more flexible. The current Guidelines only allow for a small number of uses from the Fund. The proposed changes will allow for greater Fund flexibility and, therefore, allow the Town to better and more efficiently adapt affordable housing efforts taking place in a continuously changing environment.

The third goal of the proposed changes is to simplify the Guidelines in a manner that allows for greater public awareness and understanding of the tool. The proposed changes bring together, in one document, all of the

Agenda Date: 3/3/2015

File Type:Abstract

In Control: Board of Aldermen

Version: 1

information organizations and individuals interested in applying to the Fund need. Currently, that information is detailed through multiple resolutions passed from 2007 through 2014. Having all the relevant information in one document will make it easier for staff to market the tool and the public to understand it.

FISCAL & STAFF IMPACT:

RECOMMENDATION: Staff recommends the Board consider approving the proposed changes to the Guidelines.

A RESOLUTION APPROVING THE UPDATES TO THE AFFORDABLE HOUSING
SPECIAL REVENUE FUND
3-3-15

WHEREAS, the Board of Aldermen created an affordable housing special revenue fund on June 27, 2007 by the adoption of resolution no. 244/2006-07; and

WHEREAS, the Board of Aldermen established administrative procedures for the fund on September 9, 2008 by the adoption of resolution no 15/2008-09; and

WHEREAS, the Board of Aldermen has updated Land Use Ordinance provisions related to affordable housing in recent years; and

WHEREAS, the Board of Aldermen adopted the Affordable Housing Goals and Strategies document on June 17, 2014; and

WHEREAS, updates to the fund guidelines have been prepared to coordinate with the Land Use Ordinance and Affordable Housing Goals and Strategies, to expand the ways in which the funds may be used and to clarify who is eligible to apply for funds and how they go about doing so.

NOW THEREFORE, BE IT RESOLVED that the Board of Aldermen hereby ordains:

Section 1. Previously adopted resolutions pertaining to creation and administration of the Affordable Housing Special Revenue fund are superseded by the actions in the following sections.

Section 2. The Town shall continue to maintain an Affordable Housing Special Revenue Fund. Payments to the Town made by developers in lieu of providing affordable housing under the applicable provisions of the Land Use Ordinance shall be deposited into this fund. Other revenue sources for the fund may include grants, donations, loans, interest payments, or other revenues that may become available.

Section 3. Disbursement authority, eligibility, application processes, loan limitations and other administrative procedures are specified in Exhibit A, "Guidelines for the Affordable Housing Special Revenue Fund."

Section 4. This resolution shall become effective upon adoption.

Exhibit A: Guidelines for the Affordable Housing Special Revenue Fund

1. Fund Goal. The goal of the Affordable Housing Special Revenue Fund is to advance the Town's goal of increasing and improving the stock of affordable housing within Carrboro and its planning jurisdiction as outlined in the Affordable Housing Goals and Strategies document.
2. Source of Funds. The Affordable Housing Special Revenue Fund may be funded by payments made by developers in lieu of providing affordable housing units under the applicable provisions of the Land Use Ordinance. Other revenue sources for the fund may include grants, donations, loans, interest payments, or other contributions or assignments.

The principal and interest earned on funds received from developers, grants, donations, loans, interest payments, or other revenues that may become available shall accrue to this fund.

3. Who May Apply for Grant or Loan Funds. Nonprofits or individuals may apply for funds to be used to address projects that meet the Town's affordable housing goals.
4. Eligible Uses. The Board of Aldermen shall be authorized and empowered to provide grants or loans for projects and programs that match the goal of the fund, including:
 - a. To guarantee the payment of loans or subsidize the interest rate on loans made by financial institutions to individuals for the purpose of acquiring or rehabilitating affordable housing (such guarantees shall not extend beyond funds available in the Affordable Housing Special Revenue Fund).
 - b. To provide direct deferred payment loans to individuals to supplement loans made by financial institutions for the purpose of acquiring or rehabilitating affordable housing.
 - c. To assist in the purchase of land for conveyance to nonprofit affordable housing agencies. (Land Banking)
 - d. To pay some or all of the expenses associated with the construction of affordable housing.
 - e. To acquire developed properties suitable for resale to individuals or families. Applicants qualifying under the percentage shall be approved in advance by the Board of Aldermen.
 - f. To pay some or all of the pre-development costs (such as feasibility studies, appraisals, land options and preparation of an application) for projects to be developed for the purpose of providing rental or owner-occupied affordable housing.
 - g. To provide grants to organizations for land trust projects that guarantee long-term affordability of a property through a 99-year renewable ground leases or for maintenance of land trust housing stock.

- h. To provide permanent subsidies to reduce the sale price of new or existing housing units so as to make them more affordable. Restrictive covenants, affordability easement, and/or other mechanisms would be required from affordable housing agencies.
 - i. To provide for emergency home repairs and the maintenance of properties in the affordable housing stock that are falling into disrepair.
 - j. To provide rental and/or utility deposit grants for Housing Choice Voucher recipients relocating to rental units in Carrboro as a result of their current rental units no longer accepting Housing Choice Vouchers.
 - k. To provide grants or loans to nonprofits to avoid losing homes in the permanent affordable housing stock as a result of foreclosure.
5. General Application Procedures. Unless otherwise stated in the Descriptions of an Eligible Use, an applicant will be required to submit a memorandum to the Assistant to the Town Manager for Affordable Housing containing the following information:
- a. A complete description of the project, including the proposed location;
 - b. A discussion of how the project meets the criteria of eligible uses and eligible beneficiaries;
 - c. Who the ultimate beneficiaries will be or are intended to be;
 - d. If appropriate, documented income data for the intended recipients.
6. Application Approval/Denial. The application will be evaluated by staff and a recommendation for approval or denial will be made to the Board of Aldermen, who has final approval and denial authority. If the Board is out of session, the Town Manager will have the authority to approve or deny applications requesting no more than \$5,000 or 15 percent of the existing fund, whichever is lower.
7. Eligible Beneficiaries. In order to qualify for participation in the Affordable Housing Special Revenue Fund program, the following criteria must be met by the beneficiaries, if applicable, and substantiated by the applicant:
- a. Be a resident of Carrboro or the Carrboro planning jurisdiction;
 - b. Be unable to obtain a loan, either subsidized or unsubsidized, on comparable terms and conditions;
 - c. Be the owner of the property in fee simple or leasehold estate and have paid or have appropriate arrangements with the county tax assessor to pay the tax bill, if the property is to be rehabilitated, or have clear title if the property is to be purchased or constructed;
 - d. Be residing in the property to be rehabilitated, or if purchased or constructed, occupy the property when the acquisition is complete;
 - e. The building or affordable unit that is subject to program funding must have an anticipated life of at least 20 years after rehabilitation, or 30 years, if constructed or acquired;

- f. Must have a gross household income of 115% of the Area Median Income or less, unless otherwise described;
 - g. The applicant must also have an intact homeowner's insurance policy.
8. Computation of Gross Income. Gross Income shall be defined as income received annually from all sources by all adult wage earners in a household. Up to \$480 of earned income by adult, dependent students will be counted. The income from the following sources shall be considered in determining total gross annual income:
- a. Wages and salary (full and part-time employment)
 - b. Business Income
 - c. Child support
 - d. Alimony
 - e. Interest on savings
 - f. Dividends from stock
 - g. Social Security benefits
 - h. VA Benefits
 - i. Overtime pay
 - j. Bonuses
 - k. Unemployment insurance
 - l. Any other annuities received
9. Loan Limitations.
- a. All loans guaranteed or subsidized by the Affordable Housing Special Revenue Fund shall not exceed the following maximum amounts: the actual cost of any property purchase; the actual cost of rehabilitating the property to the Town's property rehabilitation standards; or the actual cost of construction, as the case may be.
 - b. Rehabilitation loans shall be either deferred payment loans or amortized over a period of up to 15 years.
 - c. Home purchase loans shall be either deferred payment loans or amortized over a period of up to 30 years.
 - d. Construction loans shall be short-term loans with all loan funds repaid in full upon the closing of the permanent financing on the property and transfer of title to qualified buyer (s).
10. Security Procedures and Loan Conditions. In the event a loan is guaranteed or subsidized or a construction loan is made by the Special Revenue Fund, the property owner must agree:
- a. To execute a note and first lien deed of trust on said property as security for said loan except that deferred payment loans, which supplement a first mortgage loan from another lender, shall also be secured by a second deed of trust;
 - b. Must agree to obtain and pay for credit life insurance for the full amount of said loan, if available, and within the means of the property owner;

- c. To allow the Town discretion to refinance said loan at such times as might be desirable, to take advantage of favorable interest rates, so long as the amount payable by the applicant is not increased;
- d. That the loan shall not be assumed except with the consent of the Town of Carrboro Town Manager, and in the event that the property is sold without such consent, the loan shall immediately become due and payable;
- e. In the event of the death of the head of the household the loan and loan subsidy may be assumed by the direct minor heirs or such head of household if such heirs own and occupy the property and loan payments are made in accordance with the terms of the original loan agreement.

If the above conditions are not met, the new owner(s) of the property must apply to the Town for the continuation of the loan subsidy or its refinance. If the new owners qualify for assistance, based on the criteria established for the Special Revenue Fund program, the loan subsidy may be refinanced. If the new owners fail to apply for refinancing through the Affordable Housing Special Revenue Fund or do not qualify for the loan subsidy, the loan shall be due and payable to the Town in full within 90 days written notice to the new owners.

Nothing contained in this subparagraph e. shall be construed to prevent the new owner(s) and the first mortgage holder from agreeing to continue the loan without further subsidy or guarantee by the Town.

11. Modification. The Carrboro Board of Aldermen hereby reserves the right to modify or amend any of the criteria or procedures set forth in connection with said Affordable Housing Special Revenue Fund provided however, that no such amendment shall affect or diminish the rights of the holder of any commitment against said fund made prior to the date thereof.

Guidelines for the Affordable Housing Special ~~Revenue~~Loan Fund

1. Fund Goal. The goal of the Affordable Housing Special Revenue Fund is to advance the Town's goal of increasing and improving the stock of affordable housing within Carrboro and its planning jurisdiction as outlined in the Affordable Housing Goals and Strategies document.

2. Source of Funds. The ~~Board approved a resolution to establish an~~ Affordable Housing Special Revenue ~~Fund funds may to~~ be funded by payments made by developers in lieu of providing affordable housing units under the applicable provisions of the Land Use Ordinance. Other revenue sources for the fund may include grants, donations, loans, interest payments, or other contributions or assignments.

~~2.~~

~~3.~~

~~4.~~

~~Special Affordable Housing Revenue Fund.~~ The principal and interest earned on funds received from developers, grants, donations, loans, interest payments, or other revenues that may become available shall accrue to this fund. ~~No part of the Affordable Housing Special Revenue Fund may be used for any purpose other than as specified herein, and said fund as it may exist from time to time, including additions that might be made thereto, or such portion thereof as may be necessary to comply with any commitment against said fund, shall continue so long as there exist any outstanding commitment, as herein authorized.~~

3. Who May Apply for Grant or Loan Funds. Non-profits or individuals may apply for funds to be used to address projects that meet the Town's affordable housing goals listed in herein.

4. Eligible Uses.~~Loan and Grant Subsidies~~ The ~~Board of Aldermen~~ Aldermen of the Town of Carrboro shall be authorized and empowered to ~~grant liens or pledge portions of, or to use portions of said funds for~~ provide grants or loans for projects and programs that match the goal of the fund, including: the following purposes associated with properties located within the Carrboro Town limits or Carrboro planning jurisdiction and:

- a. To guarantee the payment of loans or subsidize the interest rate on loans made by financial institutions to individuals for the purpose of acquiring or rehabilitating affordable housing (such guarantees shall not extend beyond funds available in the Affordable Housing Special Revenue Fund).
- b. To provide direct deferred payment loans to individuals to supplement loans made by financial institutions for the purpose of acquiring or rehabilitating affordable housing.
- c. To assist in the purchase of land for conveyance to nonprofit affordable housing agencies. (Land Banking)
- d. To pay some or all of the expenses associated with the construction of affordable housing.

~~(These funds may be used to pay labor, materials, license, permits, etc. during the construction process of residences being constructed for sale to qualified households, provided that all such funds so advanced shall be repaid upon transfer of title to qualified individual or individuals, and the closing of the permanent financing loan on said property. However the Board of Aldermen may elect to allow some or all of such construction loans related to site improvements or construction to be forgiven where it makes the project more feasible with one or more of the following findings: 1) that the project serves~~

~~low income households making less than 80% of the area median income, 2) the grant funds would serve to reduce the high costs to the beneficiaries, and where difficult topography, other environmental constraints or public facility access such as water or sewer would raise the cost of the development and would reduce the affordability of the project for low income households.~~

e. To acquire developed properties suitable for resale to individuals or families. Applicants qualifying under the percentage portion shall be approved in advance by the Board of Aldermen.

f. To pay some or all of the pre-development costs (such as feasibility studies, appraisals, land options and preparation of an application) for projects to be developed for the purpose of providing rental or owner-occupied affordable housing. ~~Pre-development costs are eligible as a loan or a grant if the project is located within the Carrboro Planning Jurisdiction; and~~

~~Will benefit households earning less than 80% of the HUD published area median income~~

g. To provide grants to organizations for land trust projects that guarantee long-term affordability of a property through a 99+100-year renewable ground leases or for maintenance of land trust housing stock.

h. To provide permanent subsidies to reduce the sale price of new or existing housing units so as to make them more affordable. Restrictive covenants, affordability easement, and/or other mechanisms would be required from affordable housing agencies.

i. To provide for emergency home repairs and the maintenance of properties in the affordable housing stock~~land trust~~ that are falling into disrepair.

~~i.j.~~ To provide rental and/or utility deposit grants for Housing Choice Voucher recipients relocating to rental units in Carrboro as a result of their current rental units no longer accepting Housing Choice Vouchers.

~~j.~~ To provide grants or loans to nonprofits to avoid losing homes in the permanent affordable housing stock as a result of foreclosure.

k.

5. General Application Procedures. Unless otherwise stated in the Descriptions of an Eligible Use, an applicant will be required to submit a memorandum to the Assistant to the Town Manager for Affordable Housing containing the following information:

a. A complete description of the project, including the proposed location;

b. A discussion of how the project meets the criteria of eligible uses and eligible beneficiaries;

- c. Who the ultimate beneficiaries will be or are intended to be;
 - d. If appropriate, documented income data for the intended recipients.
6. Application Approval/Denial. The application will be evaluated by staff and a recommendation for approval or denial will be made to the Board of Aldermen, who has final approval and denial authority. If the Board is out of session, the Town Manager will have the authority to approve or deny applications requesting no more than \$5,000 or 15 percent of the existing fund, whichever is lower.
7. Loan-Eligibility Beneficiaries Requirements. In order to qualify for participation in the Affordable Housing Special Revenue Fund program, the following criteria must be met by the beneficiaries, if applicable, and substantiated by the applicant:
- a. Be a resident of Carrboro or the Carrboro planning jurisdiction;
 - b. Be unable to obtain a loan, either subsidized or unsubsidized, on comparable terms and conditions;
 - c. Be the owner of the property in fee simple or leasehold estate and have paid or have appropriate arrangements with the county tax assessor to pay the tax bill, if the property is to be rehabilitated, or have clear title if the property is to be purchased or constructed;
 - d. Be residing in the property to be rehabilitated, or if purchased or constructed, occupy the property when the acquisition is complete;
 - e. The building or affordable unit that is subject to program funding~~residence~~ must have an anticipated life of at least 20 years after rehabilitation, or 30 years, if constructed or acquired;
 - f. Must have a gross household income of 115% of the Area Median Income or less, unless otherwise described; ~~fall within the gross income limits hereinafter set forth.~~
 - g. The applicant must also have an intact homeowner's insurance policy.
8. Computation of Gross Income. Gross Income shall be defined as income received annually from all sources by all adult wage earners in a household. Up to \$480 of earned income by adult, dependent students will be counted. The income from the following sources shall be considered in determining total gross annual income:
- a. Wages and salary (full and part-time employment)
 - a.b. Business Income
 - b.c. Child support
 - c.d. Alimony
 - d.e. Interest on savings
 - e.f. Dividends from stock
 - f.g. Social Security benefits
 - g.h. VA Benefits
 - h.i. Overtime pay
 - i.j. Bonuses
 - j.k. Unemployment insurance

~~k-1.~~ Any other annuities received

9. Loan Limitations.

- a. All loans guaranteed or ~~loan~~ subsidized by the Affordable Housing Special Revenue Fund shall not exceed the following maximum amounts: the actual cost of any property purchase; the actual cost of rehabilitating the property to the Town's property rehabilitation standards; or the actual cost of construction, as the case may be.
- b. Rehabilitation loans shall be either deferred payment loans or amortized over a period of up to 15 years.
- c. Home purchase loans shall be either deferred payment loans or amortized over a period of up to 30 years.
- d. Construction loans shall be short-term loans with all loan funds repaid in full upon the closing of the permanent financing on the property and transfer of title to qualified buyer (s).

~~10. Income Limits for Participation in Loan Subsidy Program. In order for an applicant to be eligible for the loan subsidies described under 4.c. and 4.e. the applicant's gross household income must not exceed 80% of the area's median household income, adjusted for household size.~~

~~11. Income Limits for Participation in Loan Guarantee Program. In order for an applicant to be eligible to participate in the Loan Guarantee Program described under 4.a., the applicant's gross household income must not exceed 80% of the area's median household income, adjusted for household size.~~

~~12.~~10. Security Procedures and Loan Conditions. In the event a loan is guaranteed or subsidized or a construction loan is made by the Special Revenue Fund, the property owner must agree:

- a. To execute a note and first lien deed of trust on said property as security for said loan except that deferred payment loans, which supplement a first mortgage loan from another lender, shall also be secured by a second deed of trust;
- b. Must agree to obtain and pay for credit life insurance for the full amount of said loan, if available, and within the means of the property owner;
- c. To allow the Town discretion to refinance said loan at such times as might be desirable, to take advantage of favorable interest rates, so long as the amount payable by the applicant is not increased;
- d. That the loan shall not be assumed except with the consent of the Town of Carrboro Town Manager, and in the event that the property is sold without such consent, the loan shall immediately become due and payable;
- e. In the event of the death of the head of the household the loan and loan subsidy may be assumed by the direct minor heirs or such head of household if such heirs own and occupy the property and loan payments are made in

accordance with the terms of the original loan agreement.

If the above conditions are not met, the new owner(s) of the property must apply to the Town for the continuation of the loan subsidy or its refinance. If the new owners qualify for assistance, based on the criteria established for the Special Revenue Fund program, the loan subsidy may be refinanced. If the new owners fail to apply for refinancing through the Affordable Housing Special Revenue Fund or do not qualify for the loan subsidy, the loan shall be due and payable to the Town in full within 90 days written notice to the new owners.

Nothing contained in this subparagraph e. shall be construed to prevent the new owner(s) and the first mortgage holder from agreeing to continue the loan without further subsidy or guarantee by the Town.

~~13.11.~~ Modification. The Carrboro Board of Aldermen hereby reserves the right to modify or amend any of the criteria or procedures set forth in connection with said Affordable Housing Special Revenue Fund provided however, that no such amendment shall affect or diminish the rights of the holder of any commitment against said fund made prior to the date thereof.

A RESOLUTION CREATING AN AFFORDABLE HOUSING
SPECIAL REVENUE FUND
Resolution No. 244/2006-07

WHEREAS, the Board of Aldermen has, through the adoption of policies and ordinances attempted to endorse and encourage the creation of affordable housing within the Town and its planning jurisdiction; and

WHEREAS, the Board believes that the creation of an Affordable Housing Special Revenue Fund will be another way in which the Board can advance its goal of increasing the stock of affordable housing within the Town and its planning jurisdiction; and

WHEREAS, the term “affordable housing” shall have the meaning specified in Section 15-182.4 of the Carrboro Land Use Ordinance;

NOW THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO ORDAINS:

Section 1. The Town shall establish and maintain an Affordable Housing Special Revenue Fund. Payments to the Town made by developers in lieu of providing affordable housing under the applicable provisions of the Land Use Ordinance shall be deposited into this fund. Other revenue sources for the fund may include grants, donations, loans, interest payments, or other revenues that may become available.

Section 2. The Board shall authorize all disbursements from the fund. [Alternatively, the resolution could provide that disbursements up to a certain amount in furtherance of the purposes of the fund could be authorized by the manager].

Section 3. Appropriations from the fund may be in the form of grants or loans and may be used for any of the following purposes:

- To guarantee the payment of loans or subsidize the interest rate on loans made by financial institutions to qualified individuals for the purpose of acquiring or rehabilitating affordable housing (such guarantees shall not extend beyond funds available in the Affordable Housing Special Revenue Fund);
- To provide direct deferred payment loans to qualified individuals to supplement loans made by financial institutions for the purpose of acquiring or rehabilitating affordable housing;
- To purchase land for reconveyance to nonprofit affordable housing agencies;
- For down payments, earnest money, or first options on properties to be placed in the Orange Community Housing and Land Trust;
- To pay some or all of the expenses associated with the construction of affordable housing;

- To acquire developed properties suitable for resale to qualified low and moderate income buyers;
- To pay some or all of the pre-development costs (such as feasibility studies, appraisals, land options and preparation of an application) for projects to be developed for the purpose of providing rental or owner-occupied affordable housing.
- To provide grants to organizations for land trust projects that guarantee long-term affordability of a property through a 100-year renewable ground lease.
- Consider also, to provide permanent subsidies to reduce the sales price of existing housing units so as to make it more affordable as well as new homes developed under the Town's affordable housing policies. Restrictive covenants, affordability easements, and/or other mechanisms would be required from affordable housing agencies.
- Would these provisions apply equally to rental housing developed /managed by an affordable housing agency? Particularly, the rehab/upgrade of units that are rented?
- Do we need to specify that the affordable housing agency is a non-profit?

Section 4. This resolution shall become effective upon adoption.

A RESOLUTION APPROVING THE CRITERIA AND ADMINISTRATIVE PROCESS FOR
ADMINISTERING THE AFFORDABLE HOUSING SPECIAL REVENUE FUND
Resolution No. 15/2008-09

WHEREAS, the Board of Aldermen has, by the adoption of resolution no. 244/206-07, created the Affordable Housing Special Revenue Fund; and

WHEREAS, by the adoption of the aforementioned resolution, the Board of Aldermen believes that the creation of the fund is another way in which the Board can advance its goal of increasing the stock of affordable housing within the Town and its planning jurisdiction;

WHEREAS, the Fund will be administered by the Economic and Community Development department and the fund will be publicized through the media, by word of mouth, by nonprofit agencies, web sites, other housing specialists in neighboring jurisdictions and other appropriate venues.

WHEREAS, the applicant (an individual or non profit) will be required to submit a memorandum to the Economic and Community Development Department containing the following information:

- 1) A complete description of the project, including the proposed location;
- 2) A discussion of how the project meets the criteria listed below and thus how it will address the affordable housing problem in our jurisdiction;
- 3) Who the ultimate beneficiaries will be or are intended to be;
- 4) If appropriate, documented income data for the intended recipients.

WHEREAS this information will be evaluated by staff and a recommendation for approval or denial will be made to the Board of Aldermen.

WHEREAS all appropriate legal documents needed to secure the Town of Carrboro's interest will prepared by the Town Attorney and after execution be recorded in the office of the Register of Deeds in Orange County.

WHEREAS, on June 27, 2007 the Board of Aldermen adopted a resolution approving the following list of uses of the funds:

1. To guarantee the payment of loans or subsidize the interest rate on loans made by financial institutions to qualified individuals for the purpose of acquiring or rehabilitating affordable housing (such guarantees shall not extend beyond funds available in the affordable Housing Special Revenue Fund);
2. To provide direct deferred payment loans to qualified individuals to supplement loans made by financial institutions for the purpose of acquiring or rehabilitating affordable housing;
3. To purchase land for conveyance to nonprofit affordable housing agencies;
4. For down payment, earnest money, or first options on properties to be made available to low or moderate income families or individuals by nonprofit agencies that are in the business of meeting the housing needs of such families or individuals;
5. To pay some or all of the expenses associated with the construction of affordable housing;

6. To acquire developed properties suitable for resale to qualified low and moderate income buyers;
7. To pay some or all of the pre-development cost (such as feasibility studies, appraisals, land options and preparation of an application) for projects to be developed for the purpose of providing rental or owner-occupied affordable housing;
8. To provide grants to organizations for land trust projects that guarantee long-term affordability of property through 100-year renewable ground leases.
9. To provide permanent subsidies to reduce the sale price of new or existing housing units so as to make them more affordable. Restrictive covenants, affordability easement, and/or other mechanisms would be required from affordable housing agencies.

WHEREAS, staff is now recommending the following, additional allowable use of funds:

10. To provide for emergency home repairs and the maintenance of properties in the land trust that are falling into disrepair:

NOW THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO RESOLVES: That the Board of Aldermen approves the inclusion of emergency project funding for individuals who meet the income criteria of being below 80% of the area median income and the maintenance of housing units in the land trust that are falling into disrepair. The Board also approves the suggested criteria and the proposed administrative process with the understanding that it may be necessary to come back in the future to tweak the process.

Guidelines for the Affordable Housing Special Loan Fund

1. Source of funds. The Board approved a resolution to establish an Affordable Housing Special Revenue funds to be funded by payments made by developers in lieu of providing affordable housing units under the applicable provisions of the Land Use Ordinance. Other revenue sources for the fund may include grants, donations, loans, interest payments, or other contributions or assignments.
2. Special Affordable Housing Revenue Fund. The principal and interest earned on funds received from developers, grants, donations, loans, interest payments, or other revenues that may become available shall accrue to this fund. No part of the Affordable Housing Special Revenue Fund may be used for any purpose other than as specified herein, and said fund as it may exist from time to time, including additions that might be made thereto, or such portion thereof as may be necessary to comply with any commitment against said fund, shall continue so long as there exist any outstanding commitment, as herein authorized.
3. Who May Apply for grant or Loan Funds
Non profits or individuals may apply for funds to be used to address projects listed in herein.
4. Loan and Grant Subsidies. The Aldermen of the Town of Carrboro shall be authorized and empowered to grant liens or pledge portions of, or to use portions of said funds for the following purposes associated with properties located within the Carrboro Town limits or Carrboro planning jurisdiction and:
 - a. To guarantee the payment of loans or subsidize the interest rate on loans made by financial institutions to individuals for the purpose of acquiring or rehabilitating affordable housing (such guarantees shall not extend beyond funds available in the Affordable Housing Special Revenue Fund).
 - b. To provide direct deferred payment loans to individuals to supplement loans made by financial institutions for the purpose of acquiring or rehabilitating affordable housing.
 - c. To assist in the purchase of land for conveyance to nonprofit affordable housing agencies. (Land Banking)
 - d. To pay some or all of the expenses associated with the construction of affordable housing. (These funds may be used to pay labor, materials, license, permits, etc. during the construction process of residences being constructed for sale to qualified households, provided that all such funds so advanced shall be repaid upon transfer of title to qualified individual or individuals, and the closing of the permanent financing loan on said property. However the Board of Aldermen may elect to allow some or all of such construction loans related to site improvements or construction to be forgiven_where it makes the project more feasible with one or more of the following findings: 1) that the project serves

low-income households making less than 80% of the area median income, 2) the grant funds would serve to reduce the high costs to the beneficiaries, and where difficult topography, other environmental constraints or public facility access such as water or sewer would raise the cost of the development and would reduce the affordability of the project for low-income households.

- e. To acquire developed properties suitable for resale to individuals or families at 80% of the area median income. Applicants qualifying under the portion shall be approved in advance by the Board of Aldermen.
- f. To pay some or all of the pre-development costs (such as feasibility studies, appraisals, land options and preparation of an application) for projects to be developed for the purpose of providing rental or owner-occupied affordable housing. Pre-development costs are eligible as a loan or a grant if the project:
 - (1) is located within the Carrboro Planning Jurisdiction; and
 - (2) Will benefit households earning less than 80% of the HUD published area median income.
- g. To provide grants to organizations for land trust projects that guarantee long-term affordability of a property through a 100-year renewable ground leases or for maintenance of land trust housing stock.

5. Loan Limitations

- a. All loans guaranteed or loan subsidized by the Affordable Housing Special Revenue Fund shall not exceed the following maximum amounts: the actual cost of any property purchase; the actual cost of rehabilitating the property to the Town's property rehabilitation standards; or the actual cost of construction, as the case may be.
- 6. Rehabilitation loans shall be either deferred payment loans or amortized over a period of up to 15 years.
 - 7. Home purchase loans shall be either deferred payment loans or amortized over a period of up to 30 years.
 - 7. Construction loans shall be short-term loans with all loan funds repaid in full upon the closing of the permanent financing on the property and transfer of title to qualified buyer (s).
 - 8. Loan Eligibility Requirements. In order to qualify for participation in the Affordable Housing Special Revenue Fund program, the following criteria must be met by the beneficiaries and substantiated by the applicant:
 - a. Be a resident of Carrboro or the Carrboro planning jurisdiction;

- b. Be unable to obtain a loan, either subsidized or unsubsidized, on comparable terms and conditions;
 - c. Be the owner of the property in fee simple or leasehold estate and have paid or have appropriate arrangements with the county tax assessor to pay the tax bill, if the property is to be rehabilitated, or have clear title if the property is to be purchased or constructed;
 - d. Be residing in the property to be rehabilitated, or if purchased or constructed, occupy the property when the acquisition is complete;
 - e. The residence must have an anticipated life or at least 20 years after rehabilitation, or 30 years, if constructed or acquired;
 - f. Must fall within the gross income limits hereinafter set forth.
 - g. The applicant must also have an intact homeowner's insurance policy.
9. Income Limits for Participation in Loan Subsidy Program. In order for an applicant to be eligible for the loan subsidies described under 4.c. and 4.e. the applicant's gross household income must not exceed 80% of the area's median household income, adjusted for household size.
10. Income Limits for Participation in Loan Guarantee Program. In order for an applicant to be eligible to participate in the Loan Guarantee Program described under 4.a., the applicant's gross household income must not exceed 80% of the area's median household income, adjusted for household size.
11. Computation of Gross Income Gross Income shall be defined as income received annually from all sources by all wage earners in a household. The income from the following sources shall be considered in determining total gross annual income:
- a. Wages and salary (full and part-time employment)
 - b. Child support
 - c. Alimony
 - d. Interest on savings
 - e. Dividends from stock
 - f. Social Security benefits
 - g. VA Benefits
 - h. Overtime pay
 - i. Bonuses
 - j. Unemployment insurance
 - k. Any other annuities received

12. Security Procedures and Loan Conditions. In the event a loan is guaranteed or subsidized or a construction loan is made by the Special Revenue Fund, the property owner must agree:

- a. To execute a note and first lien deed of trust on said property as security for said loan except that deferred payment loans, which supplement a first mortgage loan from another lender, shall also be secured by a second deed of trust;
- b. Must agree to obtain and pay for credit life insurance for the full amount of said loan, if available, and within the means of the property owner;
- c. To allow the Town discretion to refinance said loan at such times as might be desirable, to take advantage of favorable interest rates, so long as the amount payable by the applicant is not increased;
- d. That the loan shall not be assumed except with the consent of the Town of Carrboro Town Manager, and in the event that the property is sold without such consent, the loan shall immediately become due and payable;
- e. In the event of the death of the head of the household the loan and loan subsidy may be assumed by the direct minor heirs or such head of household if such heirs own and occupy the property and loan payments are made in accordance with the terms of the original loan agreement.

If the above conditions are not met, the new owner(s) of the property must apply to the Town for the continuation of the loan subsidy or its refinance. If the new owners qualify for assistance, based on the criteria established for the Special Revenue Fund program, the loan subsidy may be refinanced. If the new owners fail to apply for refinancing through the Affordable Housing Special Revenue Fund or do not qualify for the loan subsidy, the loan shall be due and payable to the Town in full within 90 days written notice to the new owners.

Nothing contained in this subparagraph e. shall be construed to prevent the new owner(s) and the first mortgage holder from agreeing to continue the loan without further subsidy or guarantee by the Town.

13. Modification. The Carrboro Board of Aldermen hereby reserves the right to modify or amend any of the criteria or procedures set forth in connection with said Affordable Housing Special Revenue Fund provided however, that no such amendment shall affect or diminish the rights of the holder of any commitment against said fund made prior to the date thereof.

A RESOLUTION AUTHORIZING THE TOWN MANAGER TO DEVELOP AND IMPLEMENT A PROGRAM THAT RELATED TO THE EXPENDITURE OF FUNDS FROM THE AFFORDABLE HOUSING FUND AS IT PERTAINS TO THE LOSS OF SECTION 8 HOME VOUCHER ACCEPTANCE BY SOME RENTALS IN CARRBORO

WHEREAS, the Town of Carrboro has established an affordable housing fund; and

WHEREAS, several Orange County residents will be without a home because the apartment complex they currently live in will no longer be accepting section 8 vouchers; and

WHEREAS, the displaced citizens need assistance relocating; and

WHEREAS, Housing and/or utilities deposits have been identified as the best form of assistance the Town may be able to provide within the parameters of the affordable housing fund.

NOW THEREFORE, THE CARRBORO MAYOR AND BOARD OF ALDERMEN RESOLVE THAT:

Section 1. The Town Manager is hereby authorized to develop a loan program to expend funds from the affordable housing fund for the purpose of assisting citizens in need of assistance relocating , the funds to be used to provide rental housing and/or utilities deposits as based on the following requirements:

- a. That the Town Attorney shall prepare a contract to be used for each loan authorized, which contract shall require that the loan be repaid to the Town either when the family moves from the location or when the deposit from the current residence (no longer accepting Section 8 vouchers) and/or utility was returned.
- B. That the Loans are issued for assistance relocating within the Town of Carrboro.
- c. That the loan applicants provide a letter stating that that their current place of residence will no longer be accepting Section 8 Housing Vouchers.
- D. That the loan applicant provide a copy of the lease showing the applicant has been approved for housing in the Town of Carrboro.
- E. That the loan applicant provide proof of approval for Section 8 Housing vouchers.
- F. That the loan amount shall not exceed \$1,000 per household.

Section 2. This resolution is effective upon adoption.

I, Catherine C. Wilson, Town Clerk for the Town of Carrboro, NC do hereby certify that the foregoing is a true and correct copy of a resolution adopted by the Carrboro Board of Aldermen.




Town Clerk



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 15-0063

Agenda Date: 3/3/2015

File Type: Abstract

In Control: Board of Aldermen

Version: 1

TITLE:

Request for Minor Modification to Conditional Use Permit for 300 E. Main Related to Wall/Sidewalk in Front of the New Fleet Feet Building/Phase A.

PURPOSE: The purpose of this item is for the Board to consider adopting a resolution approving changes to the sidewalk area in front of the Fleet Feet building/Phase A of the 300 East Main project.

DEPARTMENT: Planning Department

CONTACT INFORMATION: Marty Roupe, 918-7333

INFORMATION: Main Street Partners has submitted a CUP Minor Modification application related to plaza design in front of the Fleet Feet building at 300 East Main Street. The Board is asked to review and consider the information, deliberate, and make a decision regarding the request. A resolution is included as Attachment A providing for approval of the modification, with an opportunity to choose a design from the options presented and / or add conditions about the design.

In June 2007 the Board of Aldermen approved a Conditional Use Permit (CUP) for Phase A of 300 East Main Street. The project involved a five-story building adjacent to the railroad tracks. As a related matter, the Board approved a subsequent CUP application in August 2008 for the remainder of the project commonly called 300 East Main. The August 2008 approval superseded the June 2007 CUP, so the entire site is now regulated under a single CUP.

The plans for all portions and phases of the site indicate that a ten foot wide sidewalk and / or plaza area will be installed along all of the Main Street frontage, understanding that accommodations do have to be made where existing utility infrastructure, trees, and similar obstructions are in the way. Additionally, at the request of the applicant, the exact configuration of the sidewalk and plaza related to where the right-of-way ends and the private realm begins, will result in brick-bordered sidewalks less than ten-feet in width with the brick border marking the end of the right of way, and with the edges continuing at the same grade wherever possible, effectively resulting in at least 10-feet of sidewalk and plaza area. This design was approved by the Board of Aldermen as a way of demonstrating compliance with the 10-foot sidewalk width established by the LUO, while not requiring additional dedication of right-of-way along Main Street. Reasons noted during the public hearing for requesting this design configuration in lieu of dedicating additional right of way included the ability

to maximize outdoor dining opportunities and maintain trespass rights.

The plans for Phase A, now known as the Fleet Feet building, were modified in June 2013 to change the five-story building to three-stories. The plans still showed a sidewalk and plaza, including a possible Chapel Hill Transit bus pull-off area along its portion of the Main Street frontage. During construction plan review, Chapel Hill Transit asked for the pull-off area to be removed from the plans because of concerns with potential difficulties navigating back into the travel lane after each stop. The construction plans for the Fleet Feet building, approved in November 2013, show the plaza transitioning to the sidewalk at grade with no wall or physical barrier between the sidewalk and plaza. It became evident to the project engineer as construction was getting underway, however, that some engineering issues needed to be addressed. These changes involved raising the finished floor elevation of the building more than anticipated, which increased the difference in grade change between the building and where it meets the sidewalk. This change, combined with the now removed opportunity to break grade at the edge of the bus pull-off area, meant that the project engineer had to propose a solution since the original design could not be built. The design change request adding the wall was submitted along with a stormwater related change request rather than as a formal CUP modification request. Less than ideal subsequent communication between staff and the applicant regarding the wall led to the contractor building the wall without a change to the plan being approved.

Upon learning about the wall being built, staff and the applicant met on multiple occasions to talk through the issues and possible changes to the design, which led to tonight's application. In this application, the applicant asks the Board to consider approving the design as it has been constructed, which includes a commitment to maintain at least five-feet of open area on the inside of the wall. Alternatively, the applicant proposes to remove the wall and add an additional five-feet of sidewalk, which would abut a newly-constructed similar wall at the edge of the sidewalk. A statement from the applicant further explaining the request is included as Attachment B. A plan showing the newly-proposed design is also included as Attachment C.

Public Hearing:

As with any Minor Modification request, the Board has the option of calling a public hearing before making a decision about the request.

FISCAL & STAFF IMPACT: No fiscal impact is associated with the potential approval of this modification. Staff impact involves review time.

RECOMMENDATION: The Board is asked to review and consider the information, deliberate, and make a decision regarding the request. A resolution is attached providing for approval of the modification, with an opportunity to choose a design from the options presented and / or add conditions about the design.

The following resolution was introduced by Aldermen _____ and duly seconded by Aldermen _____.

**A RESOLUTION APPROVING A MINOR MODIFICATION OF THE
CONDITIONAL USE PERMIT FOR 300 EAST MAIN STREET TO MODIFY
THE PLAZA AND SIDEWALK DESIGN IN FRONT OF THE FLEET FEET
BUILDING.**

WHEREAS, the Town of Carrboro approved a Conditional Use Permit on September 30, 2008 for a commercial project located at 300 East Main Street (Combination Use); and

WHEREAS, the plaza and sidewalk in front of the Fleet Feet building being constructed in a manner that is different than the approved plans necessitates that a permit modification be approved; and

WHEREAS, staff has determined that the application received constitutes a Minor Modification to the CUP per the applicable language from the Town of Carrboro Land Use Ordinance; and

WHEREAS, the Board of Aldermen finds that the applicant has satisfied the requirements related to Minor Modifications contained in the Land Use Ordinance.

NOW, THEREFORE BE IT RESOLVED that the Carrboro Board of Aldermen hereby approve the Minor Modification to Conditional Use Permit for 300 East Main Street to:

Option 1: allow the plaza and sidewalk to remain as constructed, including a commitment to maintain at least five-feet of open area on the building side of the wall, or

Option 2: modify the design to include an additional five-feet of sidewalk area next to the existing sidewalk, abutting a newly-constructed wall.

This the 3rd day of March 2015.

Attachment B

Statement from Kevin Benedict of Main Street Partners:

Per our discussions, Main Street Properties (“MSP”) seeks a minor modification of the 300 East Main Conditional Use Permit (“CUP”) hopefully to approve one of two potential alternatives for the brick wall condition in front of the new Fleet Feet Building.

The first potential alternative would be to retain the wall in its present form and location with the condition that MSP maintain an open pathway of not less than 5’ in width on the south side of the wall (in addition to the Town’s brick-edged sidewalk on the north side of the wall) so that pedestrian flow can proceed on either side of the wall in that area into the plaza in front of the Fleet Feet building or along Main Street. The presence of an accessible path, existing wide stairway openings for other paths, and the wide at-grade connection to the east of the wall, would ensure that people can easily move between the pathways, along Main Street and into the open plaza and outdoor dining areas in front of the Fleet Feet building.

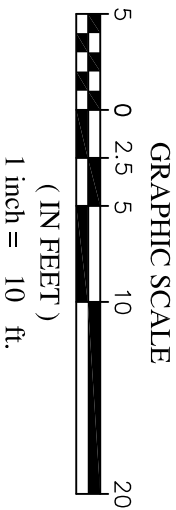
The second potential alternative is simply to tear down the existing wall and replace it with a similar small wall located approximately 5 feet to the south of the existing wall, such that there would be a wider area of sidewalk running immediately along the existing Town brick-edged sidewalk (and the wall would be 5’ back from the southern border of the Town’s brick-edged sidewalk). With this option, the effective width at the same elevation would be 10’ from the western edge of Main Street’s property until the sidewalk narrows near the intersection of Lloyd and Main due to Chapel Hill-Carrboro traffic signal and Duke Power utilities interactions.

The issue of the wall’s current installation arose after a miscommunication between MSP’s consultants and the Town in 2014. The communication issues have been resolved, and the goal is to get this right in the Town’s view and to work promptly to implement whatever alternative is selected by the Board.

The need for a wall was discovered after MSP’s engineers determined that the schematic design elevations underlying the 2008 CUP package were erroneous and would not properly tie in with the Town’s storm water infrastructure. Further, the cross-slopes on sidewalks in front of the Fleet Feet building were necessarily reduced to 1.5% to with stamped-concrete sidewalks (required by the CUP) to ensure ADA compliance. Accounting for the foregoing, and numerous other smaller engineering tweaks made to ensure safety, proper water flow and ADA compliance, a small wall was required to ensure public safety and usability in dealing with the variable grade differences between the first floor elevation of the Fleet Feet building and the sloping elevation of Main Street.

MSP looks forward to receiving the Town Board’s decision and implementing the approved resolution.

Attachment B



(IN FEET)
1 inch = 10 ft.

1 inch = 10 ft.

SCALE

 $1''=10'$

FIRST ISSUE DATE

01/29/2015

PROJECT NO.

13-0160

SHEET NO.

BULLETIN

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300 EAST MAIN STREET

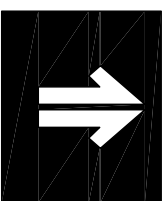
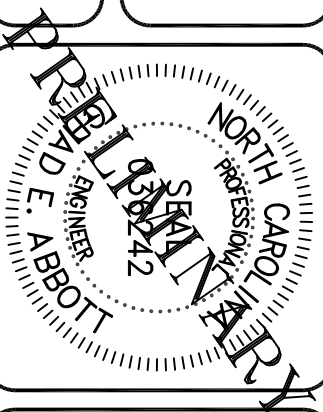
PHASE A & B

310 EAST MAIN STREET

CARBORO, NC

WALL EXHIBIT #3A

EAST MAIN & LLOYD STREET INTERSECTION



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