



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Meeting Agenda Board of Aldermen



Tuesday, June 14, 2016

7:30 PM

Board Chambers - Room 110

WORK SESSION

7:30-7:40

A. RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS

1. [16-192](#) Proclamation: Carrboro High School Women's State Soccer Championship
Attachments: [Jaguar Women's Soccer 2016](#)
2. [16-172](#) Proclamation: Carrboro Pollinator Week
Attachments: [Carrboro Pollinator Week 2016](#)
3. [16-198](#) Proclamation: Pride Month
Attachments: [Carrboro Pollinator Week 2016](#)

7:40-7:50

B. ANNOUNCEMENT OF UPCOMING MEETINGS

7:50-8:00

C. CONSENT AGENDA

1. [16-190](#) Approval of Previous Meeting Minutes of May 10, May 17 and May 24, 2016 Meeting Minutes
2. [16-188](#) Resolution to Establish a "Living Wage"

PURPOSE: Establish a "Living Wage" as the minimum hourly rate of pay for regular and part-time Town of Carrboro employees.

Attachments: [Living Wage Resolution 6-8-2016](#)

3. [16-168](#) A Request to Set a Public Hearing on the Temporary Street Closing Permit Application for the Not So Normal Run Festival.

PURPOSE: The purpose for this meeting is to set a public hearing for a Street Closing Permit Application submitted by Not So Normal Fund, Inc for the temporary closing and usage of streets from 7:00 AM to 12:00 PM on Sunday, April 2nd, 2017 to accommodate the Not So Normal Run which proposes a quarter marathon loop on Town streets.

Attachments: [2017NSNRunToCAppAddRev1](#)
[CommunityEventApp.2017NSN](#)
[street closing permit form.2017NSNRuns](#)
[NSN 2017 Race Route](#)
[Public Hearing Request Resolution NSN 2017](#)

4. [16-176](#) Request to Approve Equipment and Vehicle Financing

PURPOSE: The Board of Aldermen is requested to approve a contract for installment financing of vehicles and equipment included in the FY 2015-16 general fund budget.

Attachments: [ATTACHMENT A- Resolution to Approve Financing](#)
[ATTACHMENT B - Vehicles for Financing](#)
[ATTACHMENT C - Summary of Financing Proposals](#)

5. [16-197](#) Resolution to consider Summer Streets program for 2016

PURPOSE: The purpose of the agenda item is to approve the dates for the Summer Streets program for 2016

Attachments: [Summer Streets 2016](#)

D. WORK SESSION OF THE BOARD OF ALDERMEN

8:00-8:30

1. [16-185](#) Discussion of Phase 1B Bolin Creek Multi-use Path Alignment and Design and Construction Contracts

PURPOSE: The purpose of this item is to provide the Board of Aldermen an opportunity to consider the schedule and cost implications of modifying the design and/or alignment of the multi-use path and decide on further exploration of alternatives.

Attachments: [Attachment A - 5-17-16 RESOLUTION \(draft - minutes not yet adopted\)](#)
[Attachment B - Action Options, Phase 1B - 6-10-16](#)
[Attachment C- Map of Homestead-CHHS Path with Alternate Alignment](#)
[Attachment D - Capital Project Ordinance, Homestead -CHHS Multi-use Path](#)

8:30-9:30

2. [16-184](#) Discussion of Phases 3 and 4, Bolin Creek Greenway

PURPOSE: The purpose of this item is to provide the Board of Aldermen an opportunity to discuss the public participation aspect of future consideration of plans for Phases 3 and 4 of the Bolin Creek greenway.

9:30-9:45

3. [16-189](#) A Resolution Making an Appointment to the Orange Water and Sewer Authority (OWASA) Board of Directors

PURPOSE: The Mayor and Board of Aldermen are requested to consider making an appointment to one of the Town's seats on the OWASA Board of Directors.

Attachments: [Attachment A - A Resolution Making An Appointment to the Orange Water and Sewer Authority Board of Directors](#)
[Attachment B - OWASA Board of Directors Applications - June 2016](#)

E. MATTERS BY BOARD MEMBERS

1. [16-194](#) Family Success Alliance Appointment

F. MATTERS BY TOWN MANAGER

G. MATTERS BY TOWN ATTORNEY

H. MATTERS BY TOWN CLERK

PROCLAMATION
“CARRBORO JAGUARS WOMEN’S SOCCER TEAM DAY”

WHEREAS, the Carrboro High School Jaguars women’s soccer team is coached by Head Coach Jared Drexler, Assistant Coaches Jamie Osterberg and Catherine Duncan, and Team Managers Kiara Hallows and Elizabeth Tanner; and

WHEREAS, the members of this outstanding team are the following: Grace Nanney, Olivia Winkler, Kassidy Preston, Laura Sparling, Alexa Wojnovich, Lucy Holmes, Natasha Turner, Isabel Turschak, Abby Emmett, Kate Sparling, Miah Araba, Evie Joseph, Elizabeth Cato, Clare Feole, Erin Johnson, Sarah Brannum, Kelley Gosk, Carlisle Mills, Gabby Adams, Lauren Gilliam, and Katie Knotek; and

WHEREAS, On May 28, 2016, the Carrboro Jaguar Girls Soccer Team defeated Forbush High School to win the NC 2A State Championship at the Dail Soccer Complex on the campus of N.C. State University; and

WHEREAS, at the end of regulation, the game was tied at 0-0; and

WHEREAS, in the first overtime, in the game’s 87th minute, Elizabeth Cato launched a corner kick into the penalty area, where Natasha Turner got a head on the ball, setting up the game-winning goal for Alexa Wojnovich, named Most Outstanding Player for the game, who kicked the ball in for the championship winning goal; and

WHEREAS, this was the second year in a row that the Jaguars won the 2-A state championship, and their third time overall; and

WHEREAS, after the win, Coach Drexler was quoted as saying, “This is a different season with a different group of girls, a different team. We even played a slightly different style this year. Winning is the same. It’s all good;” and

WHEREAS, the Jaguars finish up the season with an overall record of 21-1-2, and a conference record of 10-0; they scored 115 goals, and had 5 goals scored against them; and

WHEREAS, the Carrboro Board of Aldermen is extremely proud of the accomplishments of these student-athletes.

NOW, THEREFORE, BE IT RESOLVED, that I, Lydia E. Lavelle, Mayor of Carrboro, North Carolina, do hereby proclaim **Wednesday, June 15th 2016**, as “**Carrboro Jaguars Women’s Soccer Day**” and urge all residents of the Town of Carrboro to take every opportunity to congratulate these players and their coaches for their remarkable achievement.

This the 14th day of June 2016

Lydia E. Lavelle, Mayor

**A PROCLAMATION RECOGNIZING JUNE 19TH THROUGH JUNE 26th, 2016 AS
“CARRBORO POLLINATOR WEEK”**

WHEREAS, Carrboro became the third *BEE CITY USA* city in October, 2014, and in doing so, agreed to meet the standards required of all *BEE CITY USA* affiliates, including committing to annually celebrate National Pollinator Week or some other appropriate occasion through events, proclamations, and promotions that showcase the Town’s commitment to being a *BEE CITY USA* affiliate.

WHEREAS, a goal of *BEE CITY USA* is to promote healthy, sustainable habitats and communities for bees and other pollinators; and

WHEREAS, bees and other pollinators around the globe have experienced dramatic declines due to a combination of habitat loss, use of pesticides, and the spread of pests and diseases, with grave implications for the future health of flora and fauna; and

WHEREAS, cities and their residents have the opportunity to support bees and other pollinators on both public and private land; and

WHEREAS, supporting pollinators fosters environmental awareness and sustainability, and increases interactions among community stewards such as beekeepers, farmers, children, educators, plant nurseries, municipalities, neighborhoods, and others; and

WHEREAS, the economic benefits of (native and honey) bee-friendliness are:

- Healthy ecosystems. Insect pollinators are required for pollination and reproduction of about 85% of flowering plants globally that: 1) are vital for clean air and water; 2) provide food, fiber and shelter for people and wildlife; and 3) support the very insects that pollinate our crops and form the basis of food webs.
- Increased vegetable and fruit crop yields due to bee pollination.
- Increased habitat for natural enemies of crop pests and therefore reduced need for and costs associated with pesticides.
- Increased demand for pollinator-friendly plant materials from local nurseries and growers.
- Support for beekeepers

WHEREAS, a Pollinator Garden has been created at the intersection of West Main Street and Hillsborough Rd., and the Environmental Advisory Board has committed to help maintain the garden; and

WHEREAS, Matthew Willey, a mural artist, will be painting a honeybee mural at Fire Station #1 with the support of the Carrboro Tourism Development Authority; and

WHEREAS, a free movie “Queen of the Sun” will be shown at the Century Center on June 19th.

NOW THEREFORE, BE IT RESOLVED, that I, Lydia E. Lavelle, Mayor of Carrboro, North Carolina do hereby proclaim **June 19th-June 26th, 2016** as “**Carrboro Pollinator Week**” and I ask Carrboro residents to join in the efforts to create pollinator friendly habitats.

This the 14th day of June 2016

Lydia E. Lavelle, Mayor



Town of Carrboro

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301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number:16-188

Agenda Date: 6/14/2016

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Resolution to Establish a “Living Wage”

PURPOSE: Establish a “Living Wage” as the minimum hourly rate of pay for regular and part-time Town of Carrboro employees.

DEPARTMENT: Human Resources

CONTACT INFORMATION: Matheus Teixeira 919-918-7342

INFORMATION: A living wage is the minimum amount that a worker must earn in order to be able to afford basic necessities, without public or private assistance. Beginning on July 1, 2016, all regular full time and part-time Town of Carrboro employees shall be paid an amount at least equal to the living wage established for Orange County.

FISCAL & STAFF IMPACT: Based on the number of hours part time employees would work over the course of a year, there would be no significant fiscal impact.

RECOMMENDATION: We recommend the board adopt this resolution.

RESOLUTION
TO ESTABLISH A “LIVING WAGE” AS THE MINIMUM HOURLY RATE OF PAY
FOR REGULAR AND PART-TIME TOWN OF CARRBORO EMPLOYEES

Dated: June 14, 2016

WHEREAS, the Town of Carrboro supports local and national efforts to ensure that employees are paid a living wage; and

WHEREAS, a living wage is the minimum amount that a worker must earn in order to be able to afford basic necessities, without public or private assistance such as food stamps, Housing Choice vouchers, or similar assistance; and

WHEREAS, according to Orange County Living Wage, a local non-profit organization that advocates and assists employers to help create a just and sustainable local economy, the living wage for a single individual living in Orange County in 2015 was \$12.75 per hour for workers who do not have employer-provided health insurance, and \$11.25 per hour for employees who do have employer-provided health insurance; and

WHEREAS, the Town of Carrboro wants to participate in the Orange County Living Wage Program, and encourages all other employers in the Town of Carrboro to do so.

NOW, THEREFORE, BE IT RESOLVED by the Town of Carrboro Board of Aldermen that beginning on July 1, 2016, all regular full time and part-time Town of Carrboro employees shall be paid an amount at least equal to the living wage established for Orange County, as published and certified by Orange County Living Wage.



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Agenda Item Abstract

File Number:16-168

Agenda Date: 6/14/2016

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

A Request to Set a Public Hearing on the Temporary Street Closing Permit Application for the Not So Normal Run Festival.

PURPOSE: The purpose for this meeting is to set a public hearing for a Street Closing Permit Application submitted by Not So Normal Fund, Inc for the temporary closing and usage of streets from 7:00 AM to 12:00 PM on Sunday, April 2nd, 2017 to accommodate the Not So Normal Run which proposes a quarter marathon loop on Town streets.

DEPARTMENT: Public Works

CONTACT INFORMATION: JD Freeman, 918-7427

INFORMATION: Please see the attached application and maps for further information regarding the proposed race which will utilize the quarter marathon loop to allow runners to complete either a quarter, half or three-quarter marathon.

In accordance with Section 7-19 of the Town Code, a Public Hearing to receive public input prior to issuing a Street Closing Permit is required for this event. The public hearing would be held on June 28, 2016.

FISCAL & STAFF IMPACT: The applicant will be responsible for all costs incurred by Police and Public Works to facilitate this event. The applicant will be sent an itemized bill for the final costs incurred by Police and Public Works. The applicant has paid the application fee.

RECOMMENDATION: It is recommended that the Board approve the attached resolution setting a public hearing for June 28th 2016.

2016 Not So Normal Full and Half Marathon

When: April 2, 2017

Future Requested Dates:

- Sunday, April 8, 2018 – Easter is April 1, 2018
- Sunday, April 7, 2019 – Easter is April 21, 2019
- Sunday, April 5, 2020 – Easter is April 12, 2020

Where: Carrboro, NC starting and finishing at Town Commons

Race Starting Times: 7:30am for all races

Race Distances: Quarter Marathon (6.55 miles/1 loop), Half Marathon (13.1 miles/2 loops), Three Quarter Marathon (19.65 miles/3 loops)

Race Ending Times: This will be a 5-hour course with runners required to maintain a 14 minute per mile pace. If the three quarter marathon runners do not hit the ~18-mile mark, Jasmine Court and Robert Hunt, by 11:40am they will be required to stop running, move to the sidewalk until they reach the finish line.

Beneficiary: Not So Normal Fund, Inc. is a non-profit corporation in the State of North Carolina and in the process of becoming a 501c3 as of the date of this application. It will use 100% of the race proceeds to help fund the following projects, subject to change:

1. A new construction house for Orange County Habitat for Humanity
2. The new grant program at the Chapel Hill/Carrboro PTA Thrift Shop
3. An emergency fund at Miracle Feet

Additional projects will be added through the grant application process utilized by the Not So Normal Foundation.

What are the main objectives of this event? (Narrative): The 2017 Not So Normal Run is a celebration of community and philanthropy, with a little exercise thrown in. The goal is to create a destination running weekend where people will travel to Carrboro from across the state and the region to participate in not only the runs but also enjoy all that Carrboro and Orange County has to offer. The ultimate goal is for everyone that runs to be running for a cause and that every event benefit a different, local non-profit. The only events on Town property as of the date of this application will be the Start/Finish and subsequent celebration at Town Commons, plus the race on the roads of course.

How do the event objectives meet the Town of Carrboro's goals for Town Sponsored events? (See eligibility requirement # 6 above): The core objective of the Not So Normal Run Weekend is to highlight as much of Carrboro as possible to as many people as possible. To showcase the incredible art scene, amazing restaurants, diverse entertainment options, and the local businesses that call Carrboro home. At the end of the day this is a celebration of community and philanthropy, built to raise awareness of the many local non-profits doing very important work and of the diverse local offerings Carrboro offers to families.

How will you measure the success of reaching the event objectives? : Success will be measured by the number of people that attend the weekend's events, the money and awareness raised for local non-profits, and the positive impact on local businesses and the community.

Proposed Routes:

Quarter Marathon (1 loop): <http://www.mapmyrun.com/routes/view/1051855089>

Half Marathon (2 loops): <http://www.mapmyrun.com/routes/view/1051859511> Note: The Cheek/Greensboro/Pine add-on is for the 2nd loop only.

Three Quarter Marathon (3 loops): <http://www.mapmyrun.com/routes/view/1051953635> Note: The Cheek/Greensboro/Pike add-on is for loops 2 and 3 only

Course Management: I will work closely with Carrboro Public Works, Orange County DOT, Carrboro Fire, South Orange Rescue Squad, Orange County EMS, UNC Orthopedics, and Carrboro Police to insure there is sufficient coverage on each of the race routes. Since the routes will be almost identical to what we used for the 2016 races all agencies are well prepared for adequate staffing with a few minor tweaks discussed at the 2016 race post mortem meeting.

There will be water/runner aid stations at mile number 2,4, and 6. Each of these stations will be staffed by volunteers who will be trained a week before the races. These stations will be broken down and cleaned up as soon as the last runner passes each one. Portable toilets will be placed every 4 miles on the race course at yet to be determined locations.

Each of the race routes will be marked race morning and consist of directional signs, chalk directions at each turn on the road, and mile markers for each race. Each runner will receive turn by turn directions for their race of choice along with a course map via email when registering, at the Runner Expo, and via a mobile app they can download for free to their phone.

Town Commons Plan: We would like to host the pre-race festivities and after race party at Town Commons from 5:30am to 1:30pm. All activities will end at 1:30pm so people will start leaving. We will have everything cleaned up and looking better than we found it by 5:00pm. Below is a map of Town Commons illustrating the proposed layout for race morning, with each numbered location representing the following set-up:

1. Runner entrance to Town Commons. I will run temporary barricade fencing along both sides of Laurel Ave starting at this point up to just before Main St to keep spectators out of the start/finish area. We will direct anyone needing to park in the handicap spaces in front of Town Hall to enter the lot via Bim St.
2. Temporary and moveable barricades will be placed at each of these locations to prevent car access to the parking lots. The attendant positioned at each of these locations can move them to allow Handicap parking as needed.
3. This is where I will place the portable toilets. There will be 20 of them.
4. We will fence this area on both sides to keep it open for EMS vehicles to enter and exit the lot. Vehicles will enter and exit via Bim St
5. This will be the location for Command Central (timing company, race director, Police, etc.) and EMS, it is as close to the Start/Finish line as I can get and provides quick access to the fenced off area referenced in #4. There will be 4-8 10'x10' popup tents in this area. This area will be fenced in as well
6. Under this permanent structure we will place the runner's recovery food on tables

7. This will be the location for the band. This may be moved based on proximity to power, I am not sure where it is located at exactly.
8. This is where any food vendors we have will set-up. I have not determined who they will be but they will be local of course.
9. This will be the runner recovery zone and be staffed by Proaxis Therapy, Ignite Wellness, and any other wellness partners we add
10. This is where we will setup any kid's activities we decide on and any non-profit and/or business who wants to interact with the runners. Any tents will be the popup 10'x10' style only. Also, we will not have any bounce houses or other play structures. The activities will be arts, physical fitness, and music focused. I will get a full list to you as soon as it is finalized.
11. Trash Bins will be placed throughout the area as well and removed at the end of the event.



Start/Finish Line: This will be positioned at on Laurel Ave just South of West Weaver St. We will use temporary fencing on both sides of Laurel Ave to create a safe chute for runners to start and finish in. A traditional Start/Finish line setup will be used to increase visibility and atmosphere. These races will be timed by Cardinal Racing (subject to change).

Parking Plan: Reducing and eliminating traffic delays outside of the race routes is of

paramount importance as well. To that end we propose the following:

1. We will park staff and volunteers PTA Thrift Shop and OWASA, then they can walk over. PTA has granted permission and we are waiting to hear back from OWASA.
2. Runners and spectators will be encouraged to park in the garage at 300 East Main St. and other Public Parking lots in town
3. Signage will be placed at yet to be determined locations in Carrboro directing spectators and visitors to Carrboro where best to park
4. We will communicate the parking plan to all registered via email in the weeks leading up to the races and post it on our website for spectators and visitors. We will also request it be posted on the Town of Carrboro website and communicated through the Carrboro Business Alliance's database which is comprised of most all Carrboro businesses.

We will not allow cars to park at Town Commons due to potential safety concerns with runners coming and going and people trying to leave the lot in their cars.

Public Information and Race Notification Plan: Communicating the dates, times, and various aspects of the race to local businesses and residents along the race route and the Towns in general is of the utmost importance. To that end we propose the following:

1. Post the general race details and a link back to the notsonormalrun.org website on the Town of Carrboro website
2. Placing yard signs along the race route with the same information 1 week before the race. Any earlier and we have found they just get thrown away and/or stolen
3. An email to the Carrboro Business Alliance's database informing the businesses about the race
4. Posting of the race on all local media websites including Chapelboro/WCHL, Chapel Hill News, Chamber of Commerce, Visitor's Bureau, and any other relevant outlet



Town of Carrboro Community Event Pre-Application

Please provide the following information to assist staff with evaluating what types of approvals may be needed for your event. Submission of this application is not an approval of the event.

Event Organizer Information

Name of Organization: Not So Normal Fund, Inc.

Organization: Nonprofit For-Profit Other:
(Check appropriate box)

Website: www.notsonormalrun.org

Organization Primary Contact Name (first, last name): Jay Radford

Mailing Address: 109 Eagle Rock Ct

City: Chapel Hill State: NC zip: 27516

Phone_(919) 370-7828 Fax: () Email: jay@notsonormalrun.org

Event Information

Name of Event: Not So Normal Run Weekend

Preferred Date: April 2, 2017 April 8, 2018 April 7, 2019 April 5, 2020

Event time: 7:30am – 1:30pm
Set-up time: 4:00am
Clean-up time: 2:00 – 5:00pm

Other Possible Dates (if the above date is not available): none

Rain Date: none Expected Attendance: 1,000 runners total

Type of Event (check all that apply):

Public Event on Private Property

Location:

Public Event on Public Property - Including (check all that applies):

Town Commons Century Center Park or Facility (be specific):

Street Event -Public Street or Right-Of-Way-(list street(s):

Other site(s): **Other** (Please explain):

Event Details

Does your event include any of the following?

Activity

Sell and/or consumption of Alcohol

Sell and/or consumption of Food

Sell of crafts or goods

Street or lane closures

Police/Public Safety/Security

Temporary shelters, tents, staging or other structures

Open Flames or Pyrothenics

Town staffing, resources, or equipment*

Yes	No
X	
X	
X	
X	
X	
X	
	X
X	

*please be advised that some events may require reimbursement for town related expenses

Event Description

Please provide a general description and purpose of your event. Attach a simple diagram of event area with details of staging, fencing, booths, tents, walkways, entryway/exits, emergency response plan, etc. Providing this information will assist town staff in helping you to plan a successful event. Thank you!

Narrative is attached.



Signed by Primary Contact

5/9/16

Date

Submit this application to Carrboro Recreation and Parks office at 100 N. Greensboro Street, or fax to (919)918-4475 or email to Dianah Alston-Sanders – dsanders@townofcarrboro.org

STREET CLOSING PERMIT APPLICATION

CONCERNING THE USE OF STREETS AND PUBLIC RIGHT-OF-WAY FOR STREET FAIRS, FESTIVALS, CARNIVALS, AND OTHER PUBLIC EVENTS

EVENT: Not So Normal Run Weekend

EVENT SPONSOR: Not So Normal Fund, Inc

IS THE SPONSOR A: NON-PROFIT FOR PROFIT OTHER: _____

ANY OTHER INFORMATION ABOUT SPONSOR OR EVENT: _____
see attached overview

EVENT COORDINATOR INFO:

NAME: Jay Radford

ADDRESS: 109 Eagle Rock Ct Chapel Hill, NC 27516

TELEPHONE NUMBER: 919-370-7828

PROPOSED DATE AND TIME PERIOD PROPOSED FOR CLOSING:

DATE: 04/02/2017 Time Period: From: 7:00am

RAINDATE: none To: 12:00pm

APPROXIMATE NUMBER OF PERSONS EXPECTED TO ATTEND THE EVENT: 1,000

ARE ANY SPECIFIC SERVICES REQUESTED OF THE TOWN? YES NO

(traffic control may be required, and event organizers may be required to reimburse the Town for any related expenses):

If YES, specify

Traffic control

ATTACH A SKETCH SHOWING:

- Area where event is to take place
- Any streets to be closed or obstructed
- Any barriers or traffic control devices to be erected
- Location of any concession stand, booth or other temporary structures
- Location of proposed fences stands, platforms, stages, benches or bleachers

OTHER INFORMATION: see attached narrative and maps

INSURANCE INFORMATION: Required policy is being created by High and Rubish Agency and will be in place for event

NOTIFICATION OF CENTRAL COMMUNICATIONS (911):

The APPLICANT is responsible for notifying Central Communications (911):

- *at least five (5) days in advance of the event in writing (Orange County EMS, Post Office Box 8181, Hillsborough, NC 27278)*
- *on the day of the closing, prior to the actual closing of the street (dialing 911)*
- *on the day of the closing, when the street is re-opened (dialing 911)*

NOTIFICATION OF THE PUBLIC:

A public hearing is required for all street closing permit applications and the applicant must speak with the Public Works Department about requesting this public hearing. The public must be notified by a formal advertisement in a local newspaper. The Public Works Department *will submit* the advertisement copy to the newspaper. **However, the applicant will be responsible for reimbursing the Town for the full cost of the advertisement.**

Any other notification of the public of this event will be the Applicant’s responsibility.

NOTIFICATION OF ABUTTING PROPERTY OWNERS:

The **APPLICANT** is responsible for notifying all abutting property owners of the Public Hearing. Such notification must be accomplished at least seven days prior to the Public Hearing. The notification must include:

- the DATE, TIME and LOCATION of the proposed street closing; and
- the DATE, TIME and LOCATION of the Public Hearing as well as the subject matter of this Public Hearing

The Public Works Department must receive in writing from the APPLICANT the following at least five days prior to the Public Hearing:

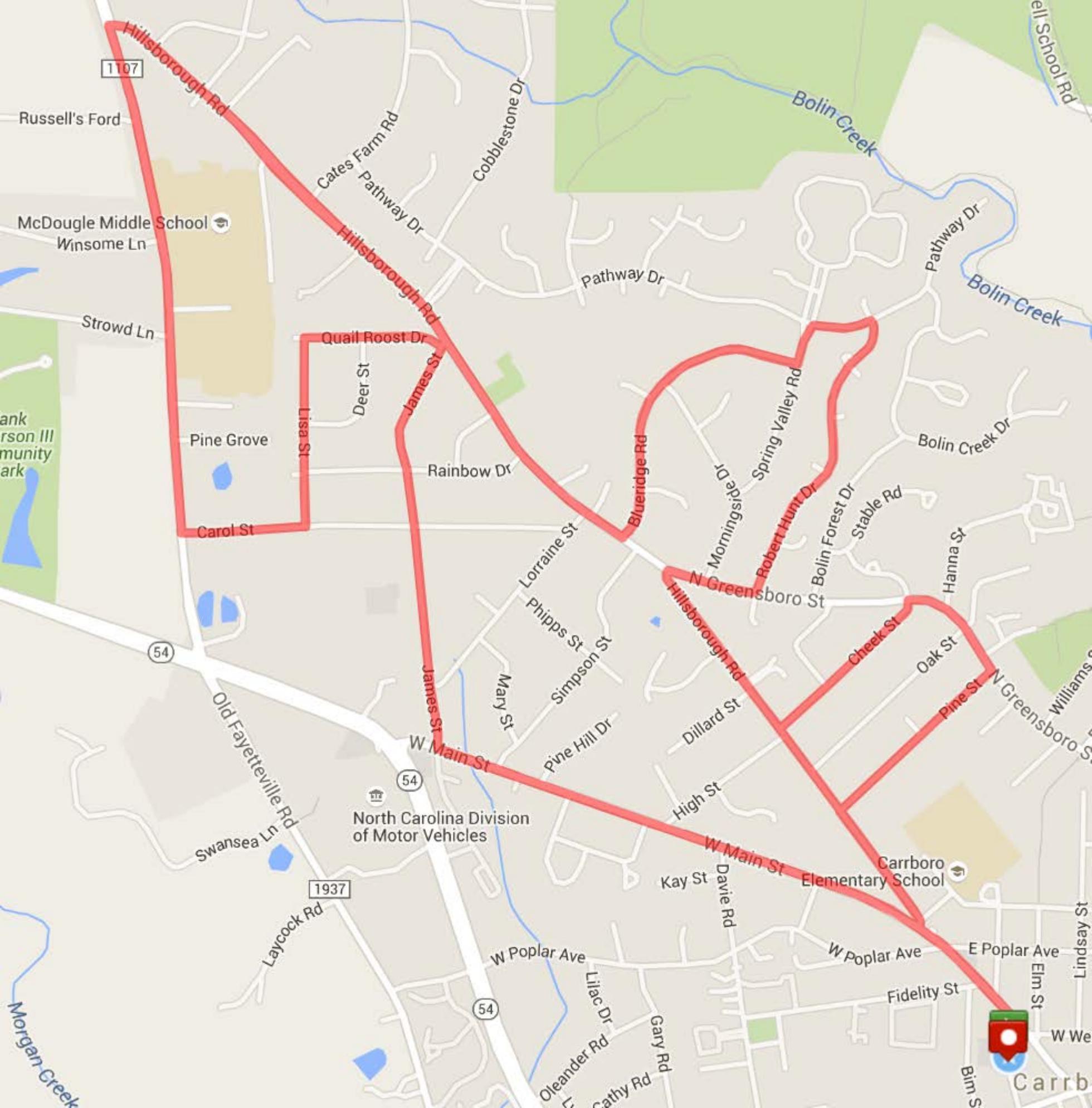
- names of all property owners notified
- copy of the notification
- method used to notify these property owners (mail or hand delivery)

CLEAN-UP TIME TABLE: 12:00pm to 3:00pm day of event

FEES: **\$ 60.00 application fee plus 100% of the cost of the Public Hearing advertisement**
Application fee must accompany the submittal of this application

Event / Street Closing Checklist:

	Date Completed	Initialed By
Permit Application and Fee Received	[_____]	[_____]
Staff Review (See attached notes if applicable)	[_____]	[_____]
Insurance Certificate if required	[_____]	[_____]
Request to Board to set a Public Hearing	[_____]	[_____]
Advertisement of Public Hearing (Town places advertisement and applicant reimburses Town 100% of the advertising costs)	[_____]	[_____]
Abutting Property Owner notified of Public Hearing (Notification must be certified to the Public Works Dept. in the manner described above)	[_____]	[_____]
Public Hearing	[_____]	[_____]



A RESOLUTION SETTING A PUBLIC HEARING ON A TEMPORARY STREET CLOSING REQUEST

BE IT RESOLVED by the Board of Aldermen of the Town of Carrboro that June 28, 2016 at 7:30 PM is hereby set as the date for a public hearing on a request by Not So Normal Fund, Inc. for the temporary closing and usage of Town streets on Sunday, April 2nd, 2017 from 7:00 AM to 12:00 AM for the Not So Normal Run event.



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Agenda Item Abstract

File Number:16-176

Agenda Date: 6/14/2016

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Request to Approve Equipment and Vehicle Financing

PURPOSE: The Board of Aldermen is requested to approve a contract for installment financing of vehicles and equipment included in the FY 2015-16 general fund budget.

DEPARTMENT: Finance

CONTACT INFORMATION: Arche McAdoo, Finance Director 918-7439

INFORMATION: The Board of Aldermen approves the financing contract for the purchase of vehicles and equipment through lease purchase financing. On May 4, 2016 the Town issued a request for proposal for installment financing in the amount of \$621,180 for the acquisition of vehicles and equipment (see Attachment B). The request for proposal was sent to 19 financial institutions and the Town received three proposals on May 19, 2016.

The Town is not required by law to request proposals but does so to seek a competitive financing rate. Attachment C provides a summary of the proposals submitted. Of the three proposals presented, BB&T Governmental Finance offered the most competitive interest rate of 1.400% for 5 year financing. US Bancorp was a close second at 1.404%.

FISCAL & STAFF IMPACT: The total interest cost of financing for five years will be \$17,391. The Town will make the first payment of \$127,714 at the time of closing. This amount for annual interest and principal payments will be included in the general fund annual budget for the next four years. The lender will be given a security interest in the vehicle and equipment being purchased and financed. This financing does not pledge of any other assets and/or taxing authority of the Town.

RECOMMENDATION: The Board of Aldermen is requested to adopt the resolution in Attachment A designating the installment purchase contract as tax-exempt obligations of the

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Town, award the financing contract to BB&T Governmental Finance, and authorize the Town Manager and/or Finance Director to execute the necessary financing document and agreements.

RESOLUTION APPROVING FINANCING TERMS

WHEREAS: The Town of Carrboro (“Town”) has previously determined to undertake a project for the financing of various vehicles and equipment (the “Project”), and the Finance Officer has now presented a proposal for the financing of such Project.

BE IT THEREFORE RESOLVED, as follows:

1. The Town hereby determines to finance the Project through Branch Banking and Trust Company (BB&T) in accordance with the proposal dated May 19, 2016. The amount financed shall not exceed \$621,180.00 and the annual interest rate (in the absence of default or change in tax status) shall not exceed 1.40%, and the financing term shall not exceed five (5) years from date of closing.
2. All financing contracts and all related documents for the closing of the financing (the “Financing Documents”) shall be consistent with the foregoing terms. All officers and employees of the Town are hereby authorized and directed to execute and deliver any Financing Documents, and to take all such further action as they may consider necessary or desirable, to carry out the financing of the Project as contemplated by the proposal and this resolution.
3. The Finance Officer is hereby authorized and directed to hold executed copies of the Financing Documents until the conditions for the delivery of the Financing Documents have been completed to such officer’s satisfaction. The Finance Officer is authorized to approve changes to any Financing Documents previously signed by Town officers or employees, provided that such changes shall not substantially alter the intent of such documents or certificates from the intent expressed in the terms executed by such officers. The Financing Documents shall be in such final forms as the Finance Officer shall approve, with the Finance Officer’s release of any Financing Document for delivery constituting conclusive evidence of such officer’s final approval of the Document’s final form.
4. The Town shall not take or omit to take any action the taking or omission of which shall cause its interest payments on this financing to be includable in the gross income for federal income tax purposes of the registered owners of the interest payment obligations. The Town hereby designates its obligations to make principal and interest payments under the Financing Documents as “qualified tax-exempt obligations” for the purpose of Internal Revenue Code Section 265(b)(3).

5. The Town intends that the adoption of this resolution will be a declaration of the Town's official intent to reimburse expenditures for the project that is to be financed from the proceeds of the BB&T financing described above. The Town intends that funds that have been advanced, or that may be advanced, from the Town's general fund, or any other Town fund related to the project, for the project costs may be reimbursed from the financing proceeds.

6. All prior actions of Town officers in furtherance of the purposes of this resolution are hereby ratified, approved and confirmed. All other resolutions (or parts thereof) in conflict with this resolution are hereby repealed, to the extent of the conflict. This resolution shall take effect immediately.

Approved this ____th day of June, 2016.

By: _____
(Clerk)

By: _____
(Mayor)

[SEAL]

ATTACHMENT B

FY 2015-16 VEHICLES AND EQUIPMENT PURCHASED

Department	Vehicle	Cost Estimate
Police	Patrol Vehicle Replacements - 5 @ \$46,842	\$ 234,210
Public Works	Streets-New Holland Tractor Boom Mower	\$ 109,200
Public Works	Streets-Sweeper Truck	\$ 240,000
Public Works	Ventrac Tractor Edger/72" Mower	\$ 37,770
	TOTAL	\$ 621,180

ATTACHMENT C

SUMMARY OF VEHICLE AND EQUIPMENT FINANCING PROPOSALS, FY 2015-16

Loan Amount \$ 621,180.00
Loan Term 5 Years

	BB & T	US BANCORP	SUNTRUST
Interest Rate	1.400%	1.404%	1.660%
Interest Cost	\$ 17,391.35	\$ 17,441.03	\$ 20,620.37
Total P & I	\$ 638,571.35	\$ 638,621.03	\$ 641,800.37
Annual Payment	\$ 127,714.27	\$ 127,724.21	\$ 128,360.07



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number:16-197

Agenda Date: 6/14/2016

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Resolution to consider Summer Streets program for 2016

PURPOSE: The purpose of the agenda item is to approve the dates for the Summer Streets program for 2016

DEPARTMENT: Economic and Community Development

CONTACT INFORMATION: Annette Stone, AICP Economic and Community Development Director

INFORMATION: East Weaver Street, between North Greensboro and East Main Street, will be closed for Summer Streets 2016 from 9:00 a.m. to 2:00 p.m. on June 19, 2016 and July 17, 2016. The August 29, 2016 event is being coordinated by El Centro for a Latino Festival and will come forth to the Board as a separate public hearing. Summer Streets is an extension of the Town's Open Streets program that seeks to build community and encourage interaction between people. The community is invited to come out and play, dance, hula-hoop, yoga, or just talk in the street.

FISCAL & STAFF IMPACT: Public Works Staff will close off and re-open streets.

RECOMMENDATION: Staff recommends the Board adopt the resolution

A Resolution Authorizing the Temporary Closing of East Weaver Street, Between North Greensboro and East Main Street to Accommodate the Summer Streets

Resolution #

June 14, 2016

WHEREAS, East Weaver Street, from North Greensboro to East Main Street, shall be temporarily closed to vehicular traffic for the Summer Streets, which is an of the Open Streets project to accommodate pedestrians, bicyclists or other approved activities, on the following Sundays: June 19, 2016 and July 17, 2016; and

WHEREAS, the hours of the temporary closing will be approximately from 9:00 a.m. till 2:00 p.m.; and

NOW THEREFORE IT IS RESOLVED, the Board of Aldermen approves the temporary closing of East Weaver Street for Summer Streets 2016 as described herein.

Adopted this 14th day of June 2016.



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 16-185

Agenda Date: 6/14/2016

File Type: Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Discussion of Phase 1B Bolin Creek Multi-use Path Alignment and Design and Construction Contracts

PURPOSE: The purpose of this item is to provide the Board of Aldermen an opportunity to consider the schedule and cost implications of modifying the design and/or alignment of the multi-use path and decide on further exploration of alternatives.

DEPARTMENT: Planning, Town Manager, Town Attorney

CONTACT INFORMATION: Patricia McGuire - 919-918-7327; pmcguire@townofcarrboro.org <<mailto:pmcguire@townofcarrboro.org>>; Robert Hornik - 919-929-3905; hornik@broughlawfirm.com <<mailto:hornik@broughlawfirm.com>>; David Andrews - 919-918-7315; dandrews@townofcarrboro.org <<mailto:dandrews@townofcarrboro.org>>; Christina Moon- 919-918-7325; cmoon@townofcarrboro.org

INFORMATION: On May 17, 2016, the Board of Aldermen adopted a resolution specifying next steps associated with Phase 1B of the Bolin Creek Greenway (*Attachment A*), also described as the Homestead-Chapel Hill High School Multi-use Path and State of North Carolina Transportation Improvement Project U-4726DE.

Project partners, including representatives of Fred Smith Construction, Kimley-Horn Engineering, Summit Engineering, UNC Chapel Hill, CHCCS, NCDOT, OWASA, and Town staff participated in a conference call on May 26th to discuss the Board's resolution and the status of the project. Attorneys Tom Cors, Dick Ludington, Dickson Phillips, and Nick Torrey were notified of the call, but are not known to have participated. The call focused on determining how the Board's resolution informed the initiation of work on the project and revealed that the interest in exploring the alternative surface material and alignment would alter the planned construction activities and route so that Fred Smith would need to revise its construction schedule. Additional costs associated with the potential realignment were also noted. Since the schedule is incorporated with the notice to proceed, it was evident that issuance of the notice to proceed could not occur until the Town was clear on whether it would undertake the exploration of technical feasibility of the alternative.

In considering the action options that were identified in the May 17th resolution, it may be helpful to consider a few key milestones. The October 8, 2015 bid opening yielded bids significantly higher than the engineer's estimates. Part of the Town's request for concurrence from NCDOT involved a request for \$212,000 in additional FY 17 STP-DA & TAP Funds from the DCHC-MPO. When the Town received concurrence from NCDOT in December 2015 to award the construction contract, the Town met with the Fred Smith to discuss

Agenda Date: 6/14/2016

File Type:Agendas

In Control: Board of Aldermen

Version: 1

how to schedule the project such that the approximately a third of the work would occur in or after October 2016 when the additional MPO funds would be available. The timeline for actual construction is limited by the bid documents to approximately seven months; the optimal time for construction is March through early November. Fred Smith agreed to delay the start of the project to mid-May to accommodate our funding needs, preferring to be able to complete the project start to finish rather than suspend work and then have to find other work for employees for a short window of time. A project such as this involves a number of subcontractors as well as engineering work to design the pedestrian bridge. All of these workers have been on standby since mid-May, a cost that the Town will have to account for; estimates for some of these costs are noted in *Attachment B*. Material orders have likewise been suspended. The additional MPO funding, allocated through a competitive process to complete a project identified as “shovel ready” may also be at risk.

Attachment B summarizes the issues related to deciding to further consider the alternatives or to proceed with the existing project as designed, approved, and funded. A map showing the existing alignment and the alternate segment is provided as *Attachment C*.

FISCAL & STAFF IMPACT: The capital project ordinance for the project has a total budget of \$1,253,130 which is included as *Attachment D*. Additional costs, depending upon the option chosen, are estimated to vary from a minimum of \$50,000 to \$205,000 or more. A source of funding for these additional costs has not been identified

RECOMMENDATION: Staff recommends that the Board of Aldermen select one of the three action options.

MOTION WAS MADE BY ALDERMAN HAVEN-O'DONNELL, SECONDED BY ALDERMAN GIST TO APPROVE THE RESOLUTION BELOW:

RESOLUTION AUTHORIZING AND DIRECTING TOWN STAFF TO PROCEED WITH HOMESTEAD-CHAPEL HILL HIGH SCHOOL MULTI-USE PATH BOLIN CREEK PHASE 1B PROJECT

Dated: May 17, 2016

WHEREAS, the Town of Carrboro commenced work on conceptual design of the Homestead Road-Chapel Hill High School Multi-Use Path (the "Path"), also known as Phase 1B of the Bolin Creek Greenway Project (the "Project"), in 2009 and ultimately awarded a contract for construction of Phase 1B in December 2015, with work scheduled to begin in May 2016; and

WHEREAS, the Project involves input and/or approval from various government entities including the Federal Highway Administration (for grant funding), the North Carolina Department of Transportation ("NCDOT"; for contract and grant administration), Orange County and the Chapel Hill Carrboro City Schools (for access to school property), and the University of North Carolina- Chapel Hill and the State of North Carolina (for an easement for the greenway on University/State-owned Land); and

WHEREAS, individuals have recently expressed concern regarding the design of the Path in relation to the cross country course at Chapel Hill High School and on State-owned land adjacent to Chapel Hill High School;

WHEREAS, because of the concerns expressed, Town Staff have consulted with the Town's design professionals, the Project contractor, NCDOT and State representatives, and others, to investigate options and alternatives available to the Town which would not jeopardize the Project or the grant funding for the Project; and

WHEREAS Town Staff and representatives of the Chapel Hill Carrboro City Schools (including the cross country coach) have met and discussed options for potential modifications to the design and construction of the Path in an attempt to address the concerns raised; and

Whereas the Chapel Hill Carrboro City Schools have indicated the School District does not want the Town to create an alternative loop in the Chapel Hill High School cross country course, but rather have expressed their preference to wait until Phase 1B path is completed before determining whether to reroute the cross country course; and

Whereas if an alternative alignment were found viable along the west and north side of the tennis courts, fulfilling the same purpose and scope of the Greenway and not jeopardizing the funding or timing of the project

NOW, THEREFORE, BE IT RESOLVED by the Town of Carrboro Board of Aldermen as follows:

1. Town Staff is directed to issue a notice to proceed with the contract for the Project so that work on the Project can commence;
2. Town Staff is directed to investigate the technical feasibility and financial feasibility of modifying the specifications for the material used for the surface of a portion of the Path which runs parallel to and/or intersects with the Chapel Hill High School cross country course. The purpose of this review is to determine the feasibility of substituting a softer surface (such as crushed stone or a rubberized surface) instead of asphalt on the portion of the Path that would be used by the cross country team as part of its course.
3. Town Staff may also investigate the technical feasibility and financial feasibility of modifying the alignment of the Path so that it proceeds to connect to the School Property on the west side of the Smith Middle School tennis courts (as presently designed, the Path connects to the School Property on the east side of the tennis courts).
4. Town Staff should consult and coordinate with NCDOT representatives, UNC Property Office representatives, School District representatives, the Town's design professionals and the contractor for the Project as soon as possible to explore the feasibility of the alternative designs identified in the preceding paragraphs and to report back to the Town Manager regarding alternatives considered so that timely action can be taken to modify the contract for the Project if necessary.

WHEREFORE, the foregoing Resolution was put to a vote of the Town of Carrboro Board of Aldermen on May 17, 2016, the result of which vote was as follows:

Ayes: Alderman Seils, Alderman Slade, Alderman Chaney, Mayor Pro Tem Johnson, Alderman Gist, and Alderman Haven-O'Donnell

Absent: Mayor Lavelle

Action Options – Homestead Chapel Hill High School Multi-use Path

The May 17 Resolution related to this project included four actions, copied below and annotated regarding status, cost and scheduling considerations.

1. **Town Staff is directed to issue a notice to proceed with the contract for the Project so that work on the Project can commence.** While meeting with the construction contractor on May 26, it was made clear that an updated schedule for the project would be needed before the notice to proceed could be issued and work on the project could commence. The Town's decision to consider the alternative alignment had a direct effect on project costs, construction sequencing and scheduling; it was determined necessary for the Board of Aldermen to decide whether to continue investigating the alternative alignment before a construction schedule could be finalized. At this point, due to the delay in the initiation of construction, project costs are estimated to have increased by at least \$50,000. A specific estimate of the delay cost is not possible until a start date has been determined as the costs related to adjustments to subcontractors' rates, as well as the construction and construction inspection contractors, are not fully known. If a decision to move forward with the project as designed and approved currently was made on June 14th, it is anticipated that construction could begin by July 1. The project is estimated to take 210 days to complete; depending on weather conditions, a temporary delay or time extension of construction activity could be needed from early December to mid-March.
2. **Town Staff is directed to investigate the technical feasibility and financial feasibility of modifying the specifications for the material used for the surface of a portion of the Path which runs parallel to and/or intersects with the Chapel Hill High School cross country course. The purpose of this review is to determine the feasibility of substituting a softer surface (such as crushed stone or a rubberized surface) instead of asphalt on the portion of the Path that would be used by the cross country team as part of its course.** Staff have consulted with the construction contractor and design engineers on the use of an alternative surface, with the focus on a rubberized material. A final answer/indication of approvability has not been obtained; information on the alternative surface has been submitted to NCDOT Pedestrian and Bicycle Program staff. Some feedback has indicated that the rubberized surface may be unsuitable in shaded areas and may present additional maintenance requirements. UNC Chapel Hill representatives have preliminarily and generally indicated that the University, as the entity that will maintain the path, is seeking the lowest maintenance requirements and a surface that is ADA-accessible. If it is determined that the alternative surface is a feasible feature to include in the existing approved project, a cost increase of \$15,000 has been estimated. Addition of this alternative surface is not expected to affect the project schedule as described above in item #1.
3. **Town Staff may also investigate the technical feasibility and financial feasibility of modifying the alignment of the Path so that it proceeds to connect to the School Property on the west side of the Smith Middle School tennis courts (as presently designed, the Path connects to the School Property on the east side of the tennis courts).** Exploration of this alternative has assumed that the existing project is separated into two 'phases.' The first phase would include the path from the Claremont subdivision to approximately the mid-point of the easement within the large cross country course loop. The second phase would head north and east towards and around the west corner of the tennis courts to connect with the paved path on the north side of the tennis courts. Construction of the first phase would be scheduled to begin as soon as possible, but adjustments to the original construction access route would be needed. As currently designed, the project anticipates entering the project from the Chapel Hill High

campus and completing clearing and grubbing from that point through to the creek. Clearing would begin with the trees and vegetation along the portion of the project path that lies parallel to the cross country course. Fred Smith construction representatives have identified that clearing of the area would be counter to the interest of limiting clearing along the cross country course if the alternative alignment was to be approved. An alternative route and schedule for construction activities would be needed to avoid this area until plans for second phase were finalized. Approaching from Homestead Road requires that temporary construction bridge is added to the project and may lead to other unanticipated issues and expenses. Staff is exploring whether the existing construction easement for the project provides sufficient room for this addition.

Staff have consulted with project partners and contractors regarding the process for determining the feasibility of the alternative alignment. Four local attorneys, Tom Cors, Dick Ludington, Dickson Phillips, and Nick Torrey, have volunteered to assist with the final step, working with UNC's Property Office, the Council of State, and the Governor's office to obtain approval of the easement for the alternative alignment. An estimate of 60-90 days has been noted as the likely time frame for that type of approval to be obtained. In advance of the easement acquisition process, the construction plans, easement plats and easement document for the alternative alignment must be completed. The separate activities include surveying, engineering, stakeholder (Town, UNC, CHCCS, and NCDOT) review, permitting, project approval, and plat and easement preparation. Costs associated with design, permitting, and alternative easement acquisition have been estimated to total between \$180,000 and \$205,000, depending on the date the Town is able to obtain right of way certification for the alternative easement and the length of time work on the project is suspended. Design, approval and permitting activities are expected to require 120 days to complete, as shown in the summary table below. If started by June 20, 2016, construction plan approval and plat preparation could begin in early October. An easement package could be ready to submit for Orange County and Chapel Hill Carrboro City School Board approval by mid-October. If easement releases were completed by December 1st, easement approval from the Council of State and the Office of the Governor might be anticipated by early February or early March. NCDOT review for right of way certification would follow. Staff of the MPO have indicated that delay of the project schedule to explore the alternative could risk the availability of \$212,000 currently scheduled for this project.

4. **Town Staff should consult and coordinate with NCDOT representatives, UNC Property Office representatives, School District representatives, the Town's design professionals and the contractor for the Project as soon as possible to explore the feasibility of the alternative designs identified in the preceding paragraphs and to report back to the Town Manager regarding alternatives considered so that timely action can be taken to modify the contract for the Project if necessary.** This report seeks to provide the Board of Aldermen with information on the consultation and initial exploration of the alternatives. Scheduling comments are provided above. In summary, with regard to cost implications, if the project can begin July 1 under options 1 or 2, the new costs appear to be, at a minimum, either \$50,000 or \$65,000. If the project begins July 1, with a portion held off to allow design and approval of the alternative (the third option), new costs are expected to range from \$180,000 to \$205,000 and revenue may drop by \$212,000.

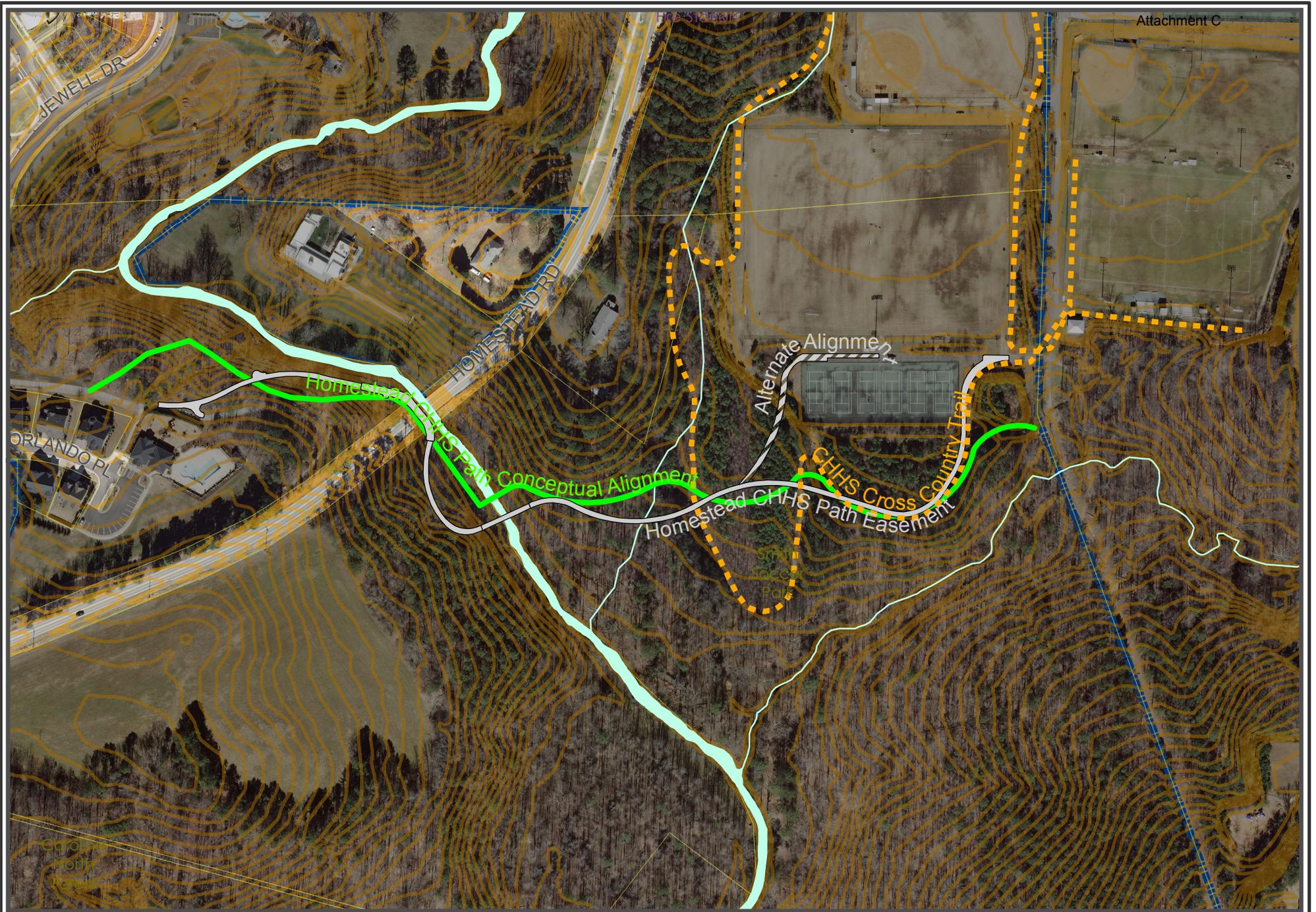
Town staff is also exploring more minor modifications to the project to modify the interface between the multi-use path and the existing cross country course. For example, the small cross

country course loop could be flipped to the south, reducing the number of crossings to one, rather than three. Additionally, the path may be shifted north within the easement area where the two trails run parallel to maximize the separation and opportunity for vegetation in between.

Tentative schedule for design and approval of alternative alignment

Item	Date	Duration (days)	
Begin Surveying	6/20/2016	25	Monday, June 20, 2016
Receive Surveys	7/15/2016		Friday, July 15, 2016
Begin Engineering	7/15/2016	14	Friday, July 15, 2016
Complete Engineering	7/29/2016		Friday, July 29, 2016
Submit for Stakeholders	7/29/2016	7	Friday, July 29, 2016
Receive Feedback from Stakeholders	8/5/2016	5	Friday, August 05, 2016
Meeting with Town	8/10/2016		Wednesday, August 10, 2016
Begin Engineering Revisions	8/10/2016	14	Wednesday, August 10, 2016
Complete Engineering Revisions	8/24/2016		Wednesday, August 24, 2016
Revision to Town	8/24/2016	5	Wednesday, August 24, 2016
Town Approval	8/29/2016		Monday, August 29, 2016
Submit to Agencies (DENR, NCDOT, UNC, CHCCS)	8/29/2016	32	Monday, August 29, 2016
Receive Agencies approval	9/30/2016	3	Friday, September 30, 2016
Begin Plats	10/3/2016	11	Monday, October 03, 2016
Submit Plats to Town	10/14/2016	3	Friday, October 14, 2016
Begin ROW Acquisition	10/17/2016	121	Monday, October 17, 2016
Complete Acquisition Process	2/15/2017	2	Wednesday, February 15, 2017
Submit for R/W Certification from NCDOT	2/17/2017	31	Friday, February 17, 2017
Receive R/W Concurrence	3/20/2017	-	Monday, March 20, 2017

Red durations are subject to outside agency



Homestead CHHS Multi-Use Path

Printed June 9, 2016



Cross Country Trail



Alternate Alignment



Homestead CHHS Path Easement



Conceptual Alignment



1 inch = 240 feet

**AMENDMENT TO HOMESTEAD CHAPEL HILL HIGH SCHOOL MULTI-USE PATH
CAPITAL IMPROVEMENT PROJECT ORDINANCE NO. 7/2015-16**

Ordinance No. 12/2015-16

WHEREAS, the Board of Aldermen has adopted Capital Improvement Project Ordinance No. 7/2015-16 for the Homestead - Chapel Hill HS Multi-Use Path (previously referred to as the Bolin Creek Greenway Phase 1-B ; and,

WHEREAS, the Town Manager has been executed an amended Supplemental Municipal Agreement with NCDOT for this project ; and,

WHEREAS, the project design has been completed and a construction contract has been awarded; and,

WHEREAS, additional funds are now necessary to acquire a construction engineer and to complete the project;

NOW, THEREFORE PURSUANT TO N.C.G.S 159-13.2, BE IT ORDAINED BY THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO THAT:

1. The revenues anticipated to be available to the Town of Carrboro to complete the project are amended as follows:

	Current Budget	Increase (Decrease)	New Budget Authorized
STP-DA Funds	\$ 994,184	\$	\$ 994,184
GO Bond Proceeds	\$ 200,500	\$ 10,400	\$ 210,900
Payment-in lieu	\$ 48,046		\$ 48,046
Total Revenue	\$ 1,242,730	\$ 10,400	\$ 1,253,130

2. The amount appropriated for design, environmental documentation and construction costs are amended as follows:

	Current Budget	Increase (Decrease)	New Budget Appropriation
Design	\$ 153,260		\$ 153,260
Construction	\$ 996,630	\$ 10,400	\$ 1,007,030
ROW	\$ 6,354		\$ 6,354
Contingency	\$ 86,486		\$ 86,486
Total Expenses	\$ 1,242,730	\$ 10,400	\$ 1,253,130

3. The revenues and appropriations are authorized for the Homestead-Chapel Hill HS Multi-Use Path Capital Improvement Project until all project activity is completed.

4. Within five (5) days after this ordinance is adopted, the Town Clerk shall file a copy of this ordinance with the Finance Director and Planning Director.

This the 19th day of April, 2016

The motion carried by the following vote:

Aye: Alderman Gist, Alderman Haven-O'Donnell, Alderman Slade, Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number:16-184

Agenda Date: 6/14/2016

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Discussion of Phases 3 and 4, Bolin Creek Greenway

PURPOSE: The purpose of this item is to provide the Board of Aldermen an opportunity to discuss the public participation aspect of future consideration of plans for Phases 3 and 4 of the Bolin Creek greenway.

DEPARTMENT: Planning

CONTACT INFORMATION: Patricia McGuire - 919-918-7327; pmcguire@townofcarrboro.org
<<mailto:pmcguire@townofcarrboro.org>>

INFORMATION: On December 8, 2009, the Board of Aldermen adopted a resolution acting on the Conceptual Master Plan for the Bolin Creek Greenway. The resolution specified, “[t]hat staff be directed to establish a process for public input on Phases 3 and 4.”

On November 10, 2015, the Board expressed its interest in discussing the matter. Facilitation of a public input process on this topic has been suggested. The possible identification of particular resource materials and strategies for structuring future discussions is anticipated as an outcome of this worksession.

FISCAL & STAFF IMPACT: To be determined.

RECOMMENDATION: Staff recommends that the Board of Aldermen discuss and provide direction for further consideration.



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number:16-189

Agenda Date: 6/14/2016

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

A Resolution Making an Appointment to the Orange Water and Sewer Authority (OWASA) Board of Directors

PURPOSE: The Mayor and Board of Aldermen are requested to consider making an appointment to one of the Town's seats on the OWASA Board of Directors.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Dorando, 918-7309

INFORMATION: A nine-member Board of Directors governs OWASA. The Chapel Hill Town Council appoints five, the Carrboro Board of Aldermen appoints two and the Orange County Board of Commissioners appoints two Board Members. The OWASA Board adopts the annual budget; sets rates, fees and charges based on cost-of-service principles; approves bond issues to fund capital projects; makes policy decisions; and appoints the Executive Director, General Counsel and independent auditor.

The Town of Carrboro has two seats on the Orange Water and Sewer Authority Board of Directors. Currently, Quinton Harper and Robert Morgan are serving as Carrboro's representatives. Quinton Harper's term expires on June 30, 2016 and he has announced that he will not seek reappointment. Appointments to full terms are for three years. Two applications were received by the Town Clerk and are attached for the Board's review and consideration.

The current membership of the OWASA Board is as follows:

Board Member	Appointed By	Age	Gender	Ethnicity
Terri Buckner	Orange County	N/A	F	Caucasian
Barbara M. Foushee	Orange County	N/A	F	African American
Quinton A. Harper	Carrboro	30	M	Black
Robert Morgan	Carrboro	67	M	Caucasian
David Moreau	Chapel Hill	78	M	Caucasian
Jeff Danner	Chapel Hill	35-54	M	Caucasian/Non-Hispanic

Agenda Date: 6/14/2016

File Type:Agendas

In Control: Board of Aldermen

Version: 1

Heather Payne	Chapel Hill	39	F	Caucasian
Ruchir Vora	Chapel Hill	38	M	Asian
John A. Young	Chapel Hill	55	M	Caucasian

**N/A = not available*

Here is also a link to [Board Member bios <http://owasa.org/board-member-bios>](http://owasa.org/board-member-bios)

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: Staff recommends that the Mayor and Board of Aldermen consider the applications and adopt the attached resolution making an appointment to the OWASA Board of Directors.

A RESOLUTION MAKING AN APPOINTMENT TO THE ORANGE WATER AND SEWER
AUTHORITY BOARD OF DIRECTORS

WHEREAS, The Town of Carrboro has two seats on the Orange Water and Sewer Authority Board of Directors; and,

WHEREAS, there is a vacancy in one of those seats; and,

NOW, THEREFORE, THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO HEREBY RESOLVES:

Section 1: (INSERT NAME) is hereby appointed as the Town's representative on the OWASA Board of Directors for a term to expire on June 30, 2019.

Section 2: A copy of this resolution shall be forwarded to OWASA.

Section 3. This resolution shall become effective upon adoption.

Catherine Dorando

From: noreply@civicplus.com
Sent: Monday, April 25, 2016 3:59 PM
To: Catherine Dorando
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

Name	Joseph Duffy
Date	4/25/2016
Address1	103 Stratford Drive
Address2	<i>Field not completed.</i>
City	Chapel Hill
State	NC
Zip	27516
Is this address located within the corporate limits of the Town of Carrboro?	Yes
Telephone	919-428-02
Email Address	jduffy@tektonsystems.com
Date of Birth	3/20/1959
Race	white
Sex	Male
Occupation	Business Owner
Are you a registered Orange County Voter?	Yes
Length of Residence in Orange County	22 years
Length of Residence in the Town of Carrboro	20

I wish to be considered for appointment to the following committee/board(s):	OWASA Board of Directors
Other (advisory board not listed):	Orange County ABC "1"
Advisory Board Preference	<i>Field not completed.</i>
*Employer/Self Employed	Coastal Systems Inc. DBA Tekton
Number of Years Employed	22
* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.	<i>Field not completed.</i>
Community Activities/Organizational Memberships	I am a corporate member of many organizations in which I have held various offices, mainly in the legal and medical fields.
Experience to Aid You in Working on Advisory Boards	I have done committee work with different associations but no government advisory boards.
Reasons You Wish to be Appointed	I have always wanted to be more involved in our community. My children are grown and now I have time to give back to the community that has given us so much.
Have you ever served on any Town of Carrboro Committee or Board?	No
If yes, which one(s)?	<i>Field not completed.</i>
Are you currently serving on a Town Board or Committee?	No
If yes, are you applying for a third consecutive term?	No
If yes, please describe	I had answered no to the question, but it still wanted me to say

how you meet one, or more, of the following exceptions noted below.

*Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15-45(c) 3-7(d), 3-24(c))

something here.

Email not displaying correctly? [View it in your browser.](#)

Catherine Dorando

From: noreply@civicplus.com
Sent: Sunday, May 08, 2016 2:05 PM
To: Catherine Dorando
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

Name	Kirsten E. Leloudis
Date	5/8/2016
Address1	142 BPW Club Road
Address2	Apt. F23
City	Carrboro
State	North Carolina
Zip	27510
Is this address located within the corporate limits of the Town of Carrboro?	Yes
Telephone	9192701339
Email Address	kirstenleloudis@gmail.com
Date of Birth	11/1/1991
Race	White
Sex	Female
Occupation	Graduate Student at UNC Law and UNC School of Public Health (JD/MPH)
Are you a registered Orange County Voter?	Yes
Length of Residence in Orange County	20 years
Length of Residence in the Town of Carrboro	12 years total: 10 years (1991-2001), 2 years (2014-2016)

I wish to be considered for appointment to the following committee/board(s): Human Services Commission, OWASA Board of Directors

Other (advisory board not listed): *Field not completed.*

Advisory Board Preference OWASA Board of Directors

*Employer/Self Employed Acme Food and Beverage Company

Number of Years Employeed 2 years

* Provide examples of how your are involved in the promotion of travel and tourism in the Town of Carrboro. *Field not completed.*

Community Activities/Organizational Memberships Community Activities: Chapel Hill/Carrboro Peacemaking Scholarship Recipient, 2010 Client Intake Volunteer at Orange County Domestic Violence Crisis Unit, August 2014- January 2015 Research Assistant with the North Carolina Poverty Research Fund, May 2015- March 2016 Volunteer and Coordinator for UNC Law Trans* Legal Document Name Change Clinic, March 2016 Clean Slate Intern with the Southern Coalition for Social Justice, March 2016- present Alumni of Racial Equity Institute Phase I Anti-Racism Training, May 2016 Organizational Memberships: People of Faith Against the Death Penalty, Board of Directors, Secretary and Vice President (a Carrboro-based nonprofit) UNC Law American Civil Liberties Union, Community Outreach Chair NC Bar Association NC Association of Women Attorneys NAACP, NC and national chapters American Public Health Association Weaver Street Market Co-operative

Experience to Aid You in Working on Advisory Boards In 2013, I interned with the U.S. Environmental Protection Agency in the Office of Children's Health Protection, Program Implementation and Coordination Division, at their DC offices. While there, I synthesized information from agency reports and developed presentation materials on the Healthy Homes Initiative for use by Healthy Homes project leads at the EPA, Centers for Disease Control and Prevention, and the Department of Housing and Urban Development. My experience working on the Healthy Home Initiatives, as well as

my academic training in public health and law, have made me familiar with the importance of water access (via issues of pricing, geography and city design, sanitation, and infrastructure) as well as processes like working with local governments, assessing community needs, and evaluating essential services with a focus on financial solvency but also through the lenses of racial and economic justice. Through my time with People of Faith Against the Death Penalty (PFADP), I also bring almost 6 years of experience in overseeing a nonprofit organization, and have extensive knowledge in the areas of advocacy, budget management, grant proposal drafting and review, and the role of nonprofits in providing services and responding to unmet community needs.

Reasons You Wish to be Appointed

I have lived in Orange County for 20 years, 12 of which I spent living in Carrboro. The town of Carrboro has always impressed me through its progressivism and commitment to best serving all members of its community, and it was my love for my hometown that drew me to settle here again while I complete my graduate studies. I believe that my wealth of experience in the realms of public service and social justice, partnered with my familiarity of Carrboro's history and my passion for community engagement, makes me a strong candidate for a position on the OWASA Board of Directors or the Town of Carrboro Human Services Commission. I am eager to work and learn alongside other members of my community who are committed to cultivating community engagement, overseeing the town's development with integrity, and improving the lives of Carrboro and Orange County residents, and I am confident that I will find and contribute to such a community as a member of the OWASA Board of Directors or the Carrboro Human Services Commission.

Have you ever served on any Town of Carrboro Committee or Board? No

If yes, which one(s)? *Field not completed.*

Are you currently serving on a Town Board or Committee? No

If yes, are you applying for a third consecutive term? No

If yes, please describe how you meet one, or Not applicable.

more, of the following exceptions noted below.
*Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15-45(c) 3-7(d), 3-24(c))

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