



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Meeting Agenda Board of Aldermen



Tuesday, February 27, 2018

7:30 PM

Board Chambers - Room 110

7:30-7:35

A. POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS

7:35-7:40

B. ANNOUNCEMENT OF UPCOMING MEETINGS

7:40-7:45

C. CONSENT AGENDA

1. [17-428](#) Request to Make an Appointment to the Human Services Advisory Commission

PURPOSE: The purpose of this agenda item is for the Board of Aldermen to make appointment(s) to the Human Services Advisory Commission

Attachments: [Attachment A - Resolution Making Appointment - Human Services Advisory Commission](#)
[Attachment B - Applicant Recommendation](#)
[Attachment C - Application - Janet Archer](#)
[Attachment D - Application - Tracy Gosselin](#)

2. [17-429](#) Request to Make an Appointment to the Environmental Advisory Board

PURPOSE: The purpose of this agenda item is for the Board of Aldermen to make an Appointment to the Environmental Advisory Board.

Attachments: [Attachment A - Resolution Making Appointment - Environmental Advisory Board](#)
[Attachment B - Environmental Advisory Board - Applications](#)

3. [17-430](#) Request to Make Appointments to the Northern Transition Area Advisory Committee

PURPOSE: The purpose of this agenda item is for the Board of Aldermen to make appointments to the Northern Transition Area Advisory Committee and recommend an appointment to the Orange County Board of Commissioners.

Attachments: [Attachment A - Resolution](#)
 [Attachment B - Applicant Summary - Rachel Dirito](#)
 [Attachment C - Applicant Summary - Anahid Vrana](#)
 [Attachment D - NTAAC Applications](#)

D. PUBLIC HEARING

7:45-9:15

1. [17-419](#) Public Hearing: Review of Conditional Use Permit for Mixed Use Building at 1001 Homestead Road

PURPOSE: The purpose of this item is for the Board of Aldermen to hold a public hearing regarding a request for a Conditional Use Permit for a Mixed Use Building at 1001 Homestead Road. See Attachment A for staff report.

Attachments: [Attachment A - Staff Report](#)
 [Attachment B - Vicinity Map](#)
 [Attachment C - CUP Plans](#)
 [Attachment D - Arborist Letter](#)
 [Attachment E - Neighborhood Meeting Form](#)
 [Attachment F - CUP-SUP Worksheet](#)

9:15-9:45

2. [17-413](#) Update to Article III of Chapter 7 of the Town Code - Streets and Public Events

PURPOSE: Update the current Town Code relating to regulation of street or other public events.

Attachments: [Attachment A: Article III. Streets and Public Events \(2\).pdf](#)
 [Attachment B: Old Article 3.pdf](#)

E. OTHER MATTERS

9:45-10:00

1. [17-427](#) Update on Communications and Marketing Plan for South Greensboro at South Green
PURPOSE: The purpose of this item is to brief the Board on communications and marketing strategies that are being developed to mitigate impacts on business and the community during the road closure at South Greensboro at the entrance of South Green.

F. MATTERS BY BOARD MEMBERS

G. MATTERS BY TOWN MANAGER

H. MATTERS BY TOWN ATTORNEY

I. MATTERS BY TOWN CLERK



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number:17-428

Agenda Date: 2/27/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Request to Make an Appointment to the Human Services Advisory Commission

PURPOSE: The purpose of this agenda item is for the Board of Aldermen to make appointment(s) to the Human Services Advisory Commission

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Rebecca Buzzard

INFORMATION: The Human Services Advisory Commission currently has one vacant seat and one term expiring. Andrea Tanner is the chair of the Human Services Advisory Commission and provided the chair forms for the Board's review.

Tracy Gosslin's term is expiring and she has submitted an application for reappointment. Barbara Foushee became the Board Liaison, leaving one vacant seat. Only one application was received to fill this seat, that of Janet Archer.

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: It is recommended that the Mayor and Board adopt the attached resolution.

A RESOLUTION MAKING APPOINTMENT(S) TO THE HUMAN SERVICES
ADVISORY COMMISSION

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING
APPLICANT(S) TO THE HUMAN SERVICES ADVISORY COMMISSION:

Seat Designation	Appointee	Term Expiration
In-Town	Janet Archer	2/2021
In-Town	Tracy Gosselin	2/2021

Section 2: This resolution shall become effective upon adoption.

Print

Advisory Board Chair Recommendation Form - Submission #2928

Date Submitted: 1/26/2018

Advisory Board Name*

Human Services

Fill in the name of your advisory board.

Applicant Name*

Janet Archer

Outstanding Qualifications*

experience with budgets and evaluations, eagerness to serve, demonstrated commitment to the community

How applicant compliments current board composition:*

Janet is a long-time resident, which compliments the current board composition made up of more recent Carrboro arrivals.

Other comments:

Applicant Name

Complete for any additional applicants

Outstanding Qualifications

Print

Advisory Board Chair Applicant Summary and Contact Form - Submission #2927

Date Submitted: 1/26/2018

Advisory Board Name:*

Human Services

Applicant Name:*

Janet Archer

Date of last contact with applicant*

1/26/2018

Summary of Qualifications:*

Janet is a longtime resident of Carrboro, with volunteer experience in the community. She has worked extensively with budgets and evaluations and is well suited to join the Human Services advisory board.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or email:*

☒ Yes☐ No

If no, briefly explain

Applicant attended advisory board meeting prior to BOA review:*

☐ Yes☒ No

If yes, date of advisory board meeting:

mm/dd/yyyy

Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board:

☒ Yes☐ No

If no, briefly explain:

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

- ☐ Gender diversity
- ☐ Racial or ethnic diversity
- ☐ Neighborhood/geographic diversity
- ☒ Occupation, experience or special skills
- ☒ Previous public service or community involvement
- ☐ Other

If other, please explain:

--

[Print](#)**Advisory Board Application - Submission #2722****Date Submitted: 8/26/2017****Name***

Janet Archer

Date*

8/26/2017

Select today's date

Please type your first and last name.

Address1*

1905 North Hawick Ct

Address2**City***

Chapel Hill

State

North Carolina

Zip*

27516

Is this address located within the corporate limits of the Town of Carrboro?*

Yes

Please select Yes or No.

Telephone*

9199697774

Please enter your primary contact phone number.

Email Address*

jnt.archer@gmail.com

Enter your primary email address.

Date of Birth*

11/2/1959

Please enter your Month/Day/Year of Birth

Race*

White

Please enter your race.

Sex*

Female

Please enter your sex.

Occupation*

Project Manager

Please enter your occupation.

Are you a registered Orange County Voter?*

Yes

Please answer Yes or No

Length of Residence in Orange County*

18 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro*

10 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Do Not Select More Than Three):*

- | | |
|--|---|
| <input checked="" type="checkbox"/> Affordable Housing Advisory Commission | <input checked="" type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Animal Control Board of Appeals | <input type="checkbox"/> OWASA Board of Directors |
| <input type="checkbox"/> Appearance Commission/NPDC | <input type="checkbox"/> Orange County Economic Development Commission |
| <input type="checkbox"/> Arts Committee | <input type="checkbox"/> Orange County Human Relations Commission |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Economic Sustainability Commission | <input type="checkbox"/> Recreation and Parks Commission |
| <input type="checkbox"/> Environmental Advisory Board | <input type="checkbox"/> Safe Routes to School Implementation Committee |
| <input checked="" type="checkbox"/> Human Services Commission | <input type="checkbox"/> Tourism Development Authority* |
| <input type="checkbox"/> Greenways Commission | <input type="checkbox"/> Transportation Advisory Board |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

Other (advisory board not listed):

Please indicate by typing the advisory board that you are applying for.

Advisory Board Preference

Human Services - 1 Affordable - 2

If you are applying for membership on more than one advisory board, please indicate your preference by typing your first choice below with a "1" next to it. Please limit your selection to two boards).

***Employer/Self Employed**

Social & Scientific Systems Inc

Number of Years Employed*

17

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

Enter the number of years you have been employed at the organization listed to the left.

*** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

****Required only for the Tourism Development Authority Application.****

Community Activities/Organizational Memberships*

Habitat For Humanity - volunteer
IFC- soup kitchen - volunteer

Please enter the requested information.

Experience to Aid You in Working on Advisory Boards*

Volunteered extensively in the Chapel Hill Carrboro schools systems for 11 years. Am a project manager at my job, so accustomed to working and organizing people and resources towards a common goal. Read/write/evaluate proposals for work mostly in the science /research areas. Travel extensively for work/pleasure both in the USA and internationally and appreciate hearing about and considering different points of view.

Reasons You Wish to be Appointed*

Wish to learn more about my immediate community and find a way to serve that community. Am interested in serving people who are under represented or live in poverty. Also interested in how growth and expansion is impacting our community.

Have you ever served on any Town of Carrboro Committee or Board?*

No



If yes, which one(s)?

Are you currently serving on a Town Board or Committee?*

☐ Yes

☒ No

If yes, are you applying for a third consecutive term?*

☐ Yes

☒ No

If yes, please describe how you meet one, or more, of the following exceptions noted below. *Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15-45(c) 3-7(d), 3-24(c))*

I have typed "no" to the questions above so not sure why I have to complete this field

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. To provide continuity in oversight of a major, on-going project; 3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or 4. A lack of qualified applicants.

Scan Human Services

Rebecca Buzzard

From: noreply@civicplus.com
Sent: Sunday, January 21, 2018 9:26 AM
To: Catherine Dorando; Rebecca Buzzard; Julie Eckenrode
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

First Name Tracy
Last Name Gosselin
Date 1/21/2018
Address1 103 Bel Arbor Lane
Address2 Field not completed.
City Carrboro
State NC
Zip 27510

Is this address located within the corporate limits of the Town of Carrboro? Yes

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area? No

Telephone 9193321034
Email Address gosse001@mc.duke.edu
Date of Birth 12/21/1970
Race Caucasian
Sex Female
Occupation Nursing Administration

Are you a registered Orange County Voter?	Yes
Length of Residence in Orange County	3
Length of Residence in the Town of Carrboro	3
I wish to be considered for appointment to the following committee/board(s) (Do Not Select More Than Two):	Human Services Commission
Other (advisory board not listed):	<i>Field not completed.</i>
Advisory Board Preference	NA
*Employer/Self Employed	Duke University Health System
Number of Years Employed	24
* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.	<i>Field not completed.</i>
Community Activities/Organizational Memberships	1. Served first term on Human Services Commission 2. Multiple health care associations/societies member of 3. Past treasurer of Oncology Nursing Society Board of Directors 4. Current trustee of the Oncology Nursing Society Foundation
Experience to Aid You in Working on Advisory Boards	1. Past and current board leadership 2. Prior Human Services Commission work
Reasons You Wish to be Appointed	I enjoyed my first term, learning about the resources in my community as well as the ability to fund those that directly impact people in our community
Have you ever served on any Town of Carrboro Committee or Board?	Yes

If yes, which one(s)? Human Services Commission

Are you currently serving on a Town Board or Committee? No

If yes, are you applying for a third consecutive term? No

If yes, please describe how you meet one, or more, of the following exceptions noted below.
*Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15-45(c) 3-7(d), 3-24(c))
1st term served

Email not displaying correctly? [View it in your browser.](#)



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number:17-429

Agenda Date: 2/27/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Request to Make an Appointment to the Environmental Advisory Board

PURPOSE: The purpose of this agenda item is for the Board of Aldermen to make an Appointment to the Environmental Advisory Board.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Rebecca Buzzard

INFORMATION: The Environmental Advisory Board currently has two vacancies and one expiring term. Jeanette O'Connor is currently serving on the Board, but may decide to resign due to her volunteer commitment with the Stormwater Advisory Board. If she decides to resign, there will be three vacancies. Tim Turner is the Chair and he is also re-applying for another term. He did not supply recommendation forms for himself. Sharon Patrick and Thomas Hoban are not re-applying for the Board. The Environmental Advisory Board had four applicants, however one was determined ineligible because he resides outside of the Town's planning jurisdiction (Mr. Sagle), and two decided to serve on the Stormwater Advisory Board (Jon Cox and Michael Paul).

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: It is recommended that the Mayor and Board adopt the attached resolution.

A RESOLUTION MAKING APPOINTMENT(S) TO THE ENVIRONMENTAL ADVISORY
BOARD

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING
APPLICANT(S) TO THE ENVIRONMENTAL ADVISORY BOARD:

Seat Designation	Appointee	Term Expiration
In-Town	Tim Turner	2/2021

Section 2: This resolution shall become effective upon adoption.

Sharmin Mirman

From: noreply@civicplus.com
Sent: Friday, November 10, 2017 1:31 PM
To: Catherine Dorando; Sharmin Mirman
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

First Name	Clark
Last Name	Slagle
Date	11/10/2017
Address1	403A Smith Ave
Address2	<i>Field not completed.</i>
City	Chapel Hill
State	NC
Zip	27516
Is this address located within the corporate limits of the Town of Carrboro?	No
Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?	No
Telephone	8012144206
Email Address	clark.slagle@gmail.com
Date of Birth	12/10/1964
Race	White
Sex	M
Occupation	Psychologist
Are you a registered	No

Orange County Voter?

Length of Residence in Orange County	5 months
Length of Residence in the Town of Carrboro	0
I wish to be considered for appointment to the following committee/board(s) (Do Not Select More Than Two):	Environmental Advisory Board
Other (advisory board not listed):	Field not completed.
Advisory Board Preference	n/a
*Employer/Self Employed	n/a
Number of Years Employed	n/a
* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.	n/a
Community Activities/Organizational Memberships	Was on board of directors of Orange County Rape Crisis Center in 2003.
Experience to Aid You in Working on Advisory Boards	Have worked on many boards and committees in professional career. Very passionate about environmental issues.
Reasons You Wish to be Appointed	Would like to serve community and help build environmentally sustainable community.
Have you ever served on any Town of Carrboro Committee or Board?	No
If yes, which one(s)?	Field not completed.
Are you currently serving	No

on a Town Board or
Committee?

If yes, are you applying for a third consecutive term?	No
--	----

If yes, please describe how you meet one, or more, of the following exceptions noted below. *Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15- 45(c) 3-7(d), 3-24(c))	n/a
---	-----

Email not displaying correctly? [View it in your browser.](#)

Sharmin Mirman

From: noreply@civicplus.com
Sent: Monday, December 11, 2017 4:57 PM
To: Catherine Dorando; Sharmin Mirman
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

First Name	Tim
Last Name	Turner
Date	12/11/2017
Address1	105 Sudbury Ln
Address2	<i>Field not completed.</i>
City	Chapel Hill
State	North Carolina
Zip	27516
Is this address located within the corporate limits of the Town of Carrboro?	Yes
Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?	No
Telephone	9192807663
Email Address	timturnerbiz@gmail.com
Date of Birth	5/2/1952
Race	White
Sex	M
Occupation	Engineer
Are you a registered	Yes

Orange County Voter?

Length of Residence in Orange County	30 years
Length of Residence in the Town of Carrboro	20 years
I wish to be considered for appointment to the following committee/board(s) (Do Not Select More Than Two):	Environmental Advisory Board
Other (advisory board not listed):	Field not completed.
Advisory Board Preference	Environmental Advisory Board
*Employer/Self Employed	Permafuels, Inc.
Number of Years Employed	10 years
* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.	Field not completed.
Community Activities/Organizational Memberships	Triangle YMCA Triangle Freethought Society
Experience to Aid You in Working on Advisory Boards	Current Chair, EAB. PhD NCSU in Mechanical Engineering, 2014, Thesis on chemical process for production of jet fuel, gasoline, and diesel fuel from biological fats and oils. President of Permafuels, Inc, which conducts research and maintains intellectual property on biofuels.
Reasons You Wish to be Appointed	I would like to continue my work as Chair of EAB. In particular, I want to help standardize EAB's practices, and to uphold and advance the town's standards and vision as expressed in the LUO, Vision 2020, and Community Climate Action Plan.
Have you ever served on any Town of Carrboro	Yes

Committee or Board?

If yes, which one(s)?	EAB
-----------------------	-----

Are you currently serving on a Town Board or Committee?	Yes
---	-----

If yes, are you applying for a third consecutive term?	No
--	----

If yes, please describe how you meet one, or more, of the following exceptions noted below. *Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15-45(c) 3-7(d), 3-24(c))	N/A
---	-----

Email not displaying correctly? [View it in your browser.](#)

[Print](#)**Advisory Board Application - Submission #2842****Date Submitted: 10/3/2017****Name***

John Cox

Date*

10/4/2017

Select today's date

Please type your first and last name.

Address1*

107 Yeargen Place

Address2**City***

Chapel Hill

State

NC

Zip*

27516

Is this address located within the corporate limits of the Town of Carrboro?*

Yes

Please select Yes or No.

Telephone*

9198194383

Please enter your primary contact phone number.

Email Address*

john.hume.cox@gmail.com

Enter your primary email address.

Date of Birth*

1/14/1950

Please enter your Month/Day/Year of Birth

Race*

Caucasian

Please enter your race.

Sex*

Male

Please enter your sex.

Occupation*

Engineer, Retired

Please enter your occupation.

Are you a registered Orange County Voter?*Yes ☐ No ☒

Please answer Yes or No

Length of Residence in Orange County*

24

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro*

24

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Do Not Select More Than Three):*

- | | |
|--|---|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Animal Control Board of Appeals | <input checked="" type="checkbox"/> OWASA Board of Directors |
| <input type="checkbox"/> Appearance Commission/NPDC | <input type="checkbox"/> Orange County Economic Development Commission |
| <input type="checkbox"/> Arts Committee | <input type="checkbox"/> Orange County Human Relations Commission |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Economic Sustainability Commission | <input type="checkbox"/> Recreation and Parks Commission |
| <input checked="" type="checkbox"/> Environmental Advisory Board | <input type="checkbox"/> Safe Routes to School Implementation Committee |
| <input type="checkbox"/> Human Services Commission | <input type="checkbox"/> Tourism Development Authority* |
| <input type="checkbox"/> Greenways Commission | <input type="checkbox"/> Transportation Advisory Board |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

Other (advisory board not listed):

Stormwater Advisory Commission

Please indicate by typing the advisory board that you are applying for.

Advisory Board Preference

Stormwater Advisory Commission

If you are applying for membership on more than one advisory board, please indicate your preference by typing your first choice below with a "1" next to it. Please limit your selection to two boards).

***Employer/Self Employed**

Retired (City of Durham-Stormwater Manager)

Number of Years Employed*

20

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

Enter the number of years you have been employed at the organization listed to the left.

*** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

Required only for the Tourism Development Authority Application.

Community Activities/Organizational Memberships*

Volunteer for Habitat for Humanities projects in Durham.

Please enter the requested information.

Experience to Aid You in Working on Advisory Boards*

I have 20 years experience in stormwater management, having recently retired as Water Quality Manager for the City of Durham's Stormwater Program. In 2017 I was recognized as Stormwater Professional of the Year by my peers in the NC American Public Works Association's Stormwater Division. Our program has been a leader in many areas. Innovative stormwater programs include: "State of Our Streams" annual report to citizens, illicit discharge detection and elimination (presenter on two national webcasts), watershed planning to assess problems and develop cost-effective solutions. I have served as a grant reviewer for NC Water Resources Research Institute. Prior to working in stormwater, I worked for 20 years primarily for national consulting environmental engineering firms working for municipal clients.

Reasons You Wish to be Appointed*

I would love to give back to my community, to continue to learn, and to network with others who have similar interests. My father and grandfather both served on commissions during their lifetimes. I, too, wish to serve my community. Carrboro faces challenges and opportunities that are somewhat different than those I have been working to solve, and offers an opportunity for creative approaches.

Have you ever served on any Town of Carrboro Committee or Board?*

No



If yes, which one(s)?

Are you currently serving on a Town Board or Committee?*

☐ Yes

☒ No

If yes, are you applying for a third consecutive term?*

☐ Yes

☒ No

If yes, please describe how you meet one, or more, of the following exceptions noted below. *Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15-45(c) 3-7(d), 3-24(c))*

I responded No - I am not applying for successive term or reappointment to any Board or Commission.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. To provide continuity in oversight of a major, on-going project; 3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or 4. A lack of qualified applicants.

Print

Advisory Board Application - Submission #2836

Date Submitted: 9/28/2017

Name*

Michael Paul

Date*

9/28/2017

Select today's date

Please type your first and last name.

Address1*

702 Bolin Creek Drive

Address2

City*

Carrboro

State

NC

Zip*

27510

Is this address located within the corporate limits of the Town of Carrboro?*

Yes

Please select Yes or No.

Telephone*

4437912514

Please enter your primary contact phone number.

Email Address*

mikejpaul13@gmail.com

Enter your primary email address.

Date of Birth*

6/14/1968

Please enter your Month/Day/Year of Birth

Race*

White

Please enter your race.

Sex*

Male

Please enter your sex.

Occupation*

Consulting Scientist

Please enter your
occupation.

**Are you a registered
Orange County Voter?***Yes ☒

Please answer Yes or No

**Length of Residence in Orange
County***

7 years

How long have you been a resident
of Orange County?

Length of Residence in the Town of Carrboro*

7 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Do Not Select More Than Three):*

- | | |
|--|---|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Animal Control Board of Appeals | <input type="checkbox"/> OWASA Board of Directors |
| <input type="checkbox"/> Appearance Commission/NPDC | <input type="checkbox"/> Orange County Economic Development Commission |
| <input type="checkbox"/> Arts Committee | <input type="checkbox"/> Orange County Human Relations Commission |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Economic Sustainability Commission | <input type="checkbox"/> Recreation and Parks Commission |
| <input checked="" type="checkbox"/> Environmental Advisory Board | <input type="checkbox"/> Safe Routes to School Implementation Committee |
| <input type="checkbox"/> Human Services Commission | <input type="checkbox"/> Tourism Development Authority* |
| <input checked="" type="checkbox"/> Greenways Commission | <input type="checkbox"/> Transportation Advisory Board |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

Other (advisory board not listed):

Stormwater Advisory Board

Please indicate by typing the advisory board that you are
applying for.

Advisory Board Preference

Stormwater Advisory Board

If you are applying for membership on more than one
advisory board, please indicate your preference by typing
your first choice below with a "1" next to it. Please limit
your selection to two boards).

***Employer/Self Employed**

Tetra Tech Inc.

Number of Years Employed*

16

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

Enter the number of years you have been employed at the organization listed to the left.

*** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

Required only for the Tourism Development Authority Application.

Community Activities/Organizational Memberships*

Friends of Bolin Creek - staff scientist
Society for Freshwater Scientist - Science and Policy Chair

Please enter the requested information.

Experience to Aid You in Working on Advisory Boards*

I am an aquatic ecosystem ecologist/biogeochemist with 20 years of experience in the research and management of aquatic ecosystems. My work, which has included teaching, research, and public policy, has focused on the ecology of freshwater ecosystems, including more than 12 years' experience in water quality standards development across the nation. I have provided technical support in environmental; assessment and protective criteria development for more than 30 states, tribes, and federal government agencies, have developed instructional materials for and led instructional workshops on environmental assessment, analysis, and criteria development across the nation, and have co-authored national guidance as well as scientific papers on the assessment, protection, and ecology of freshwater ecosystems. I have also been involved in several EPA Office of Research and Development ecological risk assessment projects involving causal analysis, multiple stressor analysis, and the effects of climate change on state water quality assessment and criteria programs. I currently manage a national nutrient criteria support center for EPA Office of Science and Technology and an Ecological Risk Support contract for the USEPA Office of Research and Development. I have authored more than 30 peer reviewed scientific papers, proceedings, book chapters, and more than 10 government reports, and more than 50 technical reports related to water quality and

Reasons You Wish to be Appointed*

I would like to apply the experience gathered over a 20+ year career in ecology, water quality science and management to helping protect environmental resources in my own community. I feel my expertise and experience would be a benefit to informing the identification and selection of sound strategies for managing our local environment into the future. I am particularly concerned about stormwater management and the opportunities now presented to Carrboro to better manage stormwater into the future.

Have you ever served on any Town of Carrboro Committee or Board?*

No



If yes, which one(s)?

Are you currently serving on a Town Board or Committee?*

☐ Yes

☒ No

If yes, are you applying for a third consecutive term?*

☐ Yes

☒ No

If yes, please describe how you meet one, or more, of the following exceptions noted below. *Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15-45(c) 3-7(d), 3-24(c))*

Not applicable

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. To provide continuity in oversight of a major, on-going project; 3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or 4. A lack of qualified applicants.



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 17-430

Agenda Date: 2/27/2018

File Type: Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Request to Make Appointments to the Northern Transition Area Advisory Committee

PURPOSE: The purpose of this agenda item is for the Board of Aldermen to make appointments to the Northern Transition Area Advisory Committee and recommend an appointment to the Orange County Board of Commissioners.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Rebecca Buzzard

INFORMATION: The Northern Transition Area Advisory Committee currently has three expiring term seats that are eligible for appointment.

Section 15-27 (a) of the Town Code reads, "There shall be a Northern Transition Area Advisory Committee consisting of five members, three appointed by the Orange County Board of Commissioners and two by the Board of Alderman. If the Board of Commissioners fails to make these appointments within ninety days after receiving a resolution from the Board of Aldermen requesting that they be made, the Board of Aldermen may make them. All members shall be residents of the Northern Transition Area."

Jay Bryan has resigned and Jeanette Moore did not re-apply. Rachel Dirito has submitted an application for appointment. Anahid Vrana has been recommended by Amy Jeroloman to be reappointed for the Orange County representative seat. One vacant seat will remain. Janet Archer applied, but has decided to volunteer on the Human Services Advisory Commission instead. Deborah Eaker-Rich has already been appointed and needs to take her charge.

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: It is recommended that the Mayor and Board adopt the attached resolution and that the Town Clerk send the Orange County Board of Commissioners a copy of the resolution requesting that the Orange County seat be filled.

A RESOLUTION MAKING APPOINTMENTS TO THE
NORTHERN TRANSITION AREA ADVISORY COMMITTEE
AND RECOMMENDING THAT THE
ORANGE COUNTY BOARD OF COMMISSIONERS
MAKE AN APPOINTMENT TO THE
NORTHERN TRANSITION AREA ADVISORY COMMITTEE

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING
APPLICANT(S) TO THE NORTHERN TRANSITION AREA ADVISORY COMMITTEE:

Seat Designation	Appointee	Term Expiration
Carrboro Representative	Rachel Dirito	2/2021

Section 2: The Board of Aldermen hereby recommends to the Orange County Board of Commissioners that Ahahid Vrana be appointed as an Orange County Representative to the Northern Transition Area Advisory Committee for a term to expire in February 2021.

Section 3: This resolution shall become effective upon adoption.

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Northern Transition Area Advisory Committee (NTAAC)

Name: Rachel Drito

Date of application/last contact: 1/25/2018

Summary of qualifications:

Rachel moved to the county ~ 5 years ago and lives on Lucy Lane which is near Eubanks Road. This location, is further North than the current NTAAC members' residents, would be significantly impacted by any future development along Eubanks and Old Hwy 86.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No (Briefly explain: _____)

Applicant attended Advisory Board meeting prior to BOA review.

☒ Yes (Date: 12/7/2017 (Last NTAAC Meeting)) ☐ No (Briefly explain: _____)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No
Briefly explain:

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. *Please note that candidates who do not meet any of these qualities are still eligible for appointment.* Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Northern Transition Area Advisory Committee (NTAAC)

☐ Gender diversity

☐ Racial or ethnic diversity

☒ Age range diversity

☒ Neighborhood /geographic diversity

☒ Occupation, experience or special skills

☐ Previous public service or community involvement

☐ Other: _____

Amy Jeroloman, Chair NTAAC (Northern Transitional Area Advisory Committee) ajeroloman@nc.rr.com

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Northern Transition Area Advisory Committee (NTAAC)

Name: Anahid Vrana

Date of application/last contact: 1/25/2018

Summary of qualifications: Anahid is a current and active member of the NTAAC. She has lived in the NTA for ~ 40 years just off Old Hwy 86 which is a road of concern for the area. Her longevity and history of the NTA is important perspective and helps to represents the residents who have also lived in the area for many years.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or e-mail.

☒ Yes ☐ No (Briefly explain: _____)

Applicant attended Advisory Board meeting prior to BOA review.

☒ Yes (Date: 12/7/2017 _____) ☐ No (Briefly explain: _____)

Applicant has demonstrated a clear understanding of the time commitment, roles and responsibilities of serving on the Advisory Board.

☒ Yes ☐ No
Briefly explain: _____

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. *Please note that candidates who do not meet any of these qualities are still eligible for appointment.* Please communicate any urgent needs and priorities for Advisory Board composition to your

To Board Chairs: Please summarize applications as received; contact each applicant for any update one year after last contact; when positions are open, invite each applicant to attend a board meeting prior to making a recommendation.

ADVISORY BOARD NAME: Northern Transition Area Advisory Committee (NTAAC)

Board of Aldermen Liaison.

☐ Gender diversity

☐ Racial or ethnic diversity

☒ Age range diversity

☒ Neighborhood/geographic diversity

☒ Occupation, experience or special skills

☒ Previous public service or community involvement

☐ Other: Reappointment provides continuity as the longest serving members has resigned and/or decided not to reapply for another term and new applicants without committee experience are appointed.

Sharmin Mirman

From: Catherine Dorando
Sent: Wednesday, December 06, 2017 3:28 PM
To: Sharmin Mirman
Subject: FW: Online Form Submittal: Advisory Board Application

From: noreply@civicplus.com [<mailto:noreply@civicplus.com>]
Sent: Monday, November 20, 2017 9:25 PM
To: Catherine Dorando; Sharmin Mirman
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

First Name	Anahid
Last Name	Vrana
Date	11/20/2017
Address1	8217 Old NC 86
Address2	<i>Field not completed.</i>
City	Chapel Hill
State	<i>Field not completed.</i>
Zip	27516
Is this address located within the corporate limits of the Town of Carrboro?	No
Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?	Northern Transition Area
Telephone	919 215 03
Email Address	anahid.vrana@gmail.com
Date of Birth	1/5/1951

Race	White
Sex	Female
Occupation	Art consultant / Morehead House BB manager
Are you a registered Orange County Voter?	Yes
Length of Residence in Orange County	44 years
Length of Residence in the Town of Carrboro	not a resident of Carrboro
I wish to be considered for appointment to the following committee/board(s) (Do Not Select More Than Two):	Northern Transition Area Advisory Committee
Other (advisory board not listed):	<i>Field not completed.</i>
Advisory Board Preference	NTAAC
*Employer/Self Employed	<i>Field not completed.</i>
Number of Years Employed	art consultant 15 years/ Morehead-Cain 1.5 years
* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.	<i>Field not completed.</i>
Community Activities/Organizational Memberships	I am currently a member of the NTAAC and wish to remain on the committee
Experience to Aid You in Working on Advisory Boards	I have been a resident of this area for 40 years, know the neighborhood well and want to see it continue to be a lovely place to reside
Reasons You Wish to be Appointed	I have served on the committee for 3 years and have enjoyed the process and hope to be reappointed

Have you ever served on
any Town of Carrboro
Committee or Board?

Yes

If yes, which one(s)?

NTAAC

Are you currently serving
on a Town Board or
Committee?

Yes

If yes, are you applying
for a third consecutive
term?

No

If yes, please describe
how you meet one, or
more, of the following
exceptions noted below.

*Members of the Board
of Adjustment,
Environmental Advisory
Board, Human Services
Advisory Commission,
and Transportation
Advisory Board may be
reappointed to successive
terms without limitation
(Sections 15-29(c), 15-
45(c) 3-7(d), 3-24(c))

I have only served one term

Email not displaying correctly? [View it in your browser.](#)

Sharmin Mirman

From: noreply@civicplus.com
Sent: Thursday, January 04, 2018 7:00 PM
To: Catherine Dorando; Sharmin Mirman
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

First Name	Rachel
Last Name	Dirito
Date	1/4/2018
Address1	1617 Lucy Lane
Address2	<i>Field not completed.</i>
City	Chapel Hill
State	NC
Zip	27516
Is this address located within the corporate limits of the Town of Carrboro?	No
Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?	Northern Transition Area
Telephone	919-699-57
Email Address	<u>rachel_schryer@yahoo.com</u>
Date of Birth	3/4/1980
Race	caucasian
Sex	female
Occupation	Physical Therapist
Are you a registered	Yes

Orange County Voter?

Length of Residence in Orange County	5
Length of Residence in the Town of Carrboro	0
I wish to be considered for appointment to the following committee/board(s) (Do Not Select More Than Two):	Northern Transition Area Advisory Committee
Other (advisory board not listed):	Field not completed.
Advisory Board Preference	NTAAC
*Employer/Self Employed	UNC Healthcare
Number of Years Employed	1 year
* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.	Field not completed.
Community Activities/Organizational Memberships	Fit4Mom Chapel Hill and Carrboro
Experience to Aid You in Working on Advisory Boards	Work with all types of people as a Home Health Physical Therapist who represent a diverse group of Carrboro, and Orange County residents. I live outside the Carrboro city limits but engage in activities, spend money and time in Carrboro regularly.
Reasons You Wish to be Appointed	Care about the future of where I live, want to increase my personal engagement in the community
Have you ever served on any Town of Carrboro Committee or Board?	No

If yes, which one(s)? *Field not completed.*

Are you currently serving on a Town Board or Committee? No

If yes, are you applying for a third consecutive term? No

If yes, please describe how you meet one, or more, of the following exceptions noted below. NA
*Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15-45(c) 3-7(d), 3-24(c))

Email not displaying correctly? [View it in your browser.](#)

Print

Advisory Board Application - Submission #2742

Date Submitted: 9/1/2017

Name*

Deborah Eaker-Rich

Date*

9/1/2017

Select today's date

Please type your first and last name.

Address1*

8125 Old NC 86

Address2

City*

Chapel Hill

State

NC

Zip*

27516

Is this address located within the corporate limits of the Town of Carrboro?*

No



Please select Yes or No.

Telephone*

9193021161

Please enter your primary contact phone number.

Email Address*

debrich@nc.rr.com

Enter your primary email address.

Date of Birth*

10/16/1952

Please enter your Month/Day/Year of Birth

Race*

caucasian

Please enter your race.

Sex*

female

Please enter your sex.

Occupation*

professor/administrator

Please enter your occupation.

Are you a registered Orange County Voter?*

Yes

Please answer Yes or No

Length of Residence in Orange County*

25+ yrs (in several locations)

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro*

12 yrs

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Do Not Select More Than Three):*

- | | |
|---|---|
| <input type="checkbox"/> Affordable Housing Advisory Commission | <input checked="" type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Animal Control Board of Appeals | <input type="checkbox"/> OWASA Board of Directors |
| <input type="checkbox"/> Appearance Commission/NPDC | <input type="checkbox"/> Orange County Economic Development Commission |
| <input type="checkbox"/> Arts Committee | <input type="checkbox"/> Orange County Human Relations Commission |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Economic Sustainability Commission | <input type="checkbox"/> Recreation and Parks Commission |
| <input type="checkbox"/> Environmental Advisory Board | <input type="checkbox"/> Safe Routes to School Implementation Committee |
| <input type="checkbox"/> Human Services Commission | <input type="checkbox"/> Tourism Development Authority* |
| <input type="checkbox"/> Greenways Commission | <input type="checkbox"/> Transportation Advisory Board |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

Other (advisory board not listed):

Please indicate by typing the advisory board that you are applying for.

Advisory Board Preference

If you are applying for membership on more than one advisory board, please indicate your preference by typing your first choice below with a "1" next to it. Please limit your selection to two boards).

***Employer/Self Employed**

UNC Chapel Hill

Number of Years Employed*

12 yrs

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

Enter the number of years you have been employed at the organization listed to the left.

*** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

Required only for the Tourism Development Authority Application.

Community Activities/Organizational Memberships*

Because of my roles at UNC—which have until very recently required alot of service to the university and evening events-- I have not officially joined any community organizations to this point. However, being a long time resident of Orange County/Town of Carrboro, I promote and support local businesses. For example, Frank Cole Builders built our current home; we have taken our vehicles to Auto Logic for 15+ years; I frequent Weaver Street Market, Tandem, Glass Half Full, and other restaurants; I purchase many supplies at Southern States; and I spend many mornings drinking coffee at Open Eye.

Please enter the requested information.

Experience to Aid You in Working on Advisory Boards*

I have been in administration at UNC-CH for over a decade as Senior Associate Dean and then Interim Dean in the School of Education. In those positions, I have served on multiple advisory boards for the university, e.g., Friday Center Advisory Board, Summer School Advisory Board, Athletic Support Programs Advisory Board, etc. as well as working with advisory and foundation boards for the School of Education as part of my administrator's role. In all of these positions, I have often been in the role of negotiator or mediator (and in fact have certification in mediation). I am a good listener, am often able to summarize salient important points, and find common ground among participants.

Reasons You Wish to be Appointed*

We live in the Northern Transition area and are committed to appropriate growth and development of our rural landscape. I know that our town is changing and I welcome much of what has been done. That said, I wish to be a voice for my neighbors and others whose voices may not have been heard and/or may not be able to dedicate service at this time to planning meetings, hearings, etc. A current job change will enable me to devote the necessary time which I have not heretofore been able to do.

Have you ever served on any Town of Carrboro Committee or Board?*

No

**If yes, which one(s)?**

Are you currently serving on a Town Board or Committee?*

☐ Yes

☒ No

If yes, are you applying for a third consecutive term?*

☐ Yes

☒ No

If yes, please describe how you meet one, or more, of the following exceptions noted below. *Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15-45(c) 3-7(d), 3-24(c))*

I have not answered yes to the above questions so I'm unsure what is required here.

After completing two full terms, a member must take off one year before applying for re-appointment to the advisory board. However, a board member may apply to serve on another advisory board if he/she desires. The Board of Aldermen may make exceptions to this rule under the following circumstances: 1. To retain diversity on an advisory board; 2. To provide continuity in oversight of a major, on-going project; 3. To keep a member who provides expertise otherwise unavailable on an advisory board (e.g., an engineer on the Planning Board or Board of Adjustment); or 4. A lack of qualified applicants.

Print

Advisory Board Application - Submission #2722

Date Submitted: 8/26/2017

Name*

Janet Archer

Date*

8/26/2017

Select today's date

Please type your first and last name.

Address1*

1905 North Hawick Ct

Address2

City*

Chapel Hill

State

North Carolina

Zip*

27516

Is this address located within the corporate limits of the Town of Carrboro?*

Yes



Please select Yes or No.

Telephone*

9199697774

Please enter your primary contact phone number.

Email Address*

jnt.archer@gmail.com

Enter your primary email address.

Date of Birth*

11/2/1959

Please enter your Month/Day/Year of Birth

Race*

White

Please enter your race.

Sex*

Female

Please enter your sex.

Occupation*

Project Manager

Please enter your occupation.

Are you a registered Orange County Voter?*

Yes

Please answer Yes or No

Length of Residence in Orange County*

18 years

How long have you been a resident of Orange County?

Length of Residence in the Town of Carrboro*

10 years

How long have you been a resident of the Town of Carrboro?

I wish to be considered for appointment to the following committee/board(s) (Do Not Select More Than Three):*

- | | |
|--|---|
| <input checked="" type="checkbox"/> Affordable Housing Advisory Commission | <input checked="" type="checkbox"/> Northern Transition Area Advisory Committee |
| <input type="checkbox"/> Animal Control Board of Appeals | <input type="checkbox"/> OWASA Board of Directors |
| <input type="checkbox"/> Appearance Commission/NPDC | <input type="checkbox"/> Orange County Economic Development Commission |
| <input type="checkbox"/> Arts Committee | <input type="checkbox"/> Orange County Human Relations Commission |
| <input type="checkbox"/> Board of Adjustment | <input type="checkbox"/> Planning Board |
| <input type="checkbox"/> Economic Sustainability Commission | <input type="checkbox"/> Recreation and Parks Commission |
| <input type="checkbox"/> Environmental Advisory Board | <input type="checkbox"/> Safe Routes to School Implementation Committee |
| <input checked="" type="checkbox"/> Human Services Commission | <input type="checkbox"/> Tourism Development Authority* |
| <input type="checkbox"/> Greenways Commission | <input type="checkbox"/> Transportation Advisory Board |

Please note that membership is limited to one advisory board at a time. You shall not be considered for appointment to another board unless you resign before filing an application or you are in the last six months of your current term.

Other (advisory board not listed):

Please indicate by typing the advisory board that you are applying for.

Advisory Board Preference

Human Services - 1 Affordable - 2

If you are applying for membership on more than one advisory board, please indicate your preference by typing your first choice below with a "1" next to it. Please limit your selection to two boards).

***Employer/Self Employed**

Social & Scientific Systems Inc

Number of Years Employed*

17

Please enter your employment information. This is a requirement for application for the Tourism Development Authority.

Enter the number of years you have been employed at the organization listed to the left.

*** Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.**

Required only for the Tourism Development Authority Application.

Community Activities/Organizational Memberships*

Habitat For Humanity - volunteer
IFC- soup kitchen - volunteer

Please enter the requested information.

Experience to Aid You in Working on Advisory Boards*

Volunteered extensively in the Chapel Hill Carrboro schools systems for 11 years. Am a project manager at my job, so accustomed to working and organizing people and resources towards a common goal. Read/write/evaluate proposals for work mostly in the science /research areas. Travel extensively for work/pleasure both in the USA and internationally and appreciate hearing about and considering different points of view.

Reasons You Wish to be Appointed*

Wish to learn more about my immediate community and find a way to serve that community. Am interested in serving people who are under represented or live in poverty. Also interested in how growth and expansion is impacting our community.

Have you ever served on any Town of Carrboro Committee or Board?*

No



If yes, which one(s)?

Are you currently serving on a Town Board or Committee?*

☐ Yes

☒ No



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number:17-419

Agenda Date: 2/27/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Public Hearing: Review of Conditional Use Permit for Mixed Use Building at 1001 Homestead Road

PURPOSE: The purpose of this item is for the Board of Aldermen to hold a public hearing regarding a request for a Conditional Use Permit for a Mixed Use Building at 1001 Homestead Road. See Attachment A for staff report.

DEPARTMENT: Planning

CONTACT INFORMATION: James Thomas 919-918-7335

INFORMATION: Parker Louis, LLC, has submitted an application for Conditional Use Permit (CUP) for Mixed Use Building within the B-3 zoned portion of the Planned Unit Development for Claremont South Subdivision, Phase 4 located at 1001 Homestead Road.

The original Planned Unit Development (PUD) was approved in April 2012 and condition #9 stated that “that a new CUP application must be reviewed and approved, subsequent to a public hearing, before any use other than the existing single-family home use or a usual and customary sales office (associated with the development only) may take place within the B-3 portion of the site.”

The applicant intends to construct a new two (2) story mixed use building with the first floor containing 6,797sf of office space and the 2nd floor containing 4,879sf and a total of four (4) residential units. Each of these residential units will contain two (2) bedrooms.

The subject property is a B3 zoning district containing 1.23 acres (53,418sf) and is listed on the Orange County Parcel Identification Numbers 9779-37-0476.

FISCAL & STAFF IMPACT: Plan review fees and staff time.

RECOMMENDATION: Town staff recommends that the Board of Aldermen review the Conditional Use Permit proposal with the following staff conditions and prepare recommendations. The CUP Worksheet is

Agenda Date: 2/27/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

attached (see Attachment F):

1. That the applicant must obtain a driveway permit from NCDOT prior to construction plan approval.
2. That the applicant shall provide to the Zoning Division, prior to the recordation of the final plat for the project or before the release of a bond if some features are not yet in place at the time of the recording of the final plat, Mylar and digital as-builts for the stormwater features of the project. Digital as-builts shall be in DXF format and shall include a base map of the whole project and all separate plan sheets. As-built DXF files shall include all layers or tables containing storm drainage features. Storm drainage features will be clearly delineated in a data table. The data will be tied to horizontal controls.

STAFF REPORT

TO: Board of Aldermen

DATE: February 27th, 2018

PROJECT: Conditional Use Permit for Mixed Use Building on
Commercially Zoned Property within Claremont South PUD

APPLICANT
and OWNERS: Parker Louis, LLC
301 Montclair Way
Chapel Hill, NC 27516

PURPOSE: A request for Conditional Use Permit for Mixed Use Building
at 1001 Homestead Road.

EXISTING ZONING: R10B3PUD

PIN: 9779-37-0476

LOCATION: 1001 Homestead Road

TRACT SIZE: 1.23 acres (53,418sf)

EXISTING LAND USE: single-family residence (to be moved or torn down)

PROPOSED LAND USE: Mixed Use Building-1st floor to be office space (use# 3.120)
and 2nd floor to be four (4) residential units.

SURROUNDING
LAND USES: North: Homestead Road
South: R-15, Wexford Subdivision, Phase VI
West: R-15, vacant
East: R-20, vacant (Carolina North Property)

ZONING HISTORY: Rezoned to R10B3PUD in 2012

ANALYSIS

Background, Concept Plan Development

Background

Parker Louis, LLC, has submitted an application for a Conditional Use Permit (CUP) for Mixed Use Building within the B-3 zoned portion of the Planned Unit Development for Claremont South Subdivision, Phase 4 located at 1001 Homestead Road.

The original Planned Unit Development (PUD) was approved in April 2012 and condition #9 stated that “that a new CUP application must be reviewed and approved, subsequent to a public hearing, before any use other than the existing single-family home use or a usual and customary sales office (associated with the development only) may take place within the B-3 portion of the site.”

The applicant intends to construct a new two (2) story mixed use building with the first floor containing 6,797sf of office space and the 2nd floor containing 4,879sf and a total of four (4) residential units. Each of these residential units will contain two (2) bedrooms.

The subject property is a B3 zoning district containing 1.23 acres (53,418sf) and is listed on the Orange County Parcel Identification Numbers 9779-37-0476.

Density, Affordable Units

Density

Section 15-181(a) of the LUO states that residential units within the B3 zoning district require 7,500 sf of land area per dwelling unit- this would require 30,000 sf of land area for the proposed four (4) dwelling units. The proposed density is within the allowable parameters since the lot is 53,418 sf in size.

It should be noted that the applicant (Omar Zinn) went before the Board of Aldermen on December 7th, 2010 to request that no affordable units be constructed within this proposed Planned Unit Development. Instead, the applicant has constructed size limited single-family residences per Section 15-188 of the LUO where fifteen (15) percent will not surpass 1,100 square feet in size and ten (10) percent of the single-family residences will not surpass 1,350 square feet in size.

CONCLUSION – The project meets all the requirements of the Land Use Ordinance pertaining to density and size-restricted units.

Access

Access

Access to the proposed development will be via the existing entrance off Bellamy Lane. This entrance was originally installed when the residential portion of Claremont South, Phase 4 was constructed with the notion that this property would be developed in the future.

CONCLUSION – The project meets all the requirements of the Land Use Ordinance pertaining to access.

Traffic Analysis, Pedestrian/Bicycle Facilities, Parking

Traffic Analysis

This project was reviewed by NCDOT and it was noted per their review that the project would generate approximately 75 new trips per day. This volume is considered insignificant and is adequately accommodated by the existing public road network with no additional improvements.

Pedestrian/Bicycle Facilities

There is an existing 5 ft wide sidewalk along Bellamy Lane and this sidewalk will continue along the eastern driveway entrance into the proposed development. This 5 ft sidewalk will continue along the northern front portion of the building and connect to the existing sidewalk along Homestead Road- in essence, creating a loop.

Section 15-291(h) of the LUO requires that the office portion provide a minimum of five (5) bike parking spaces and that the residential portion provide 1.5 bike parking spaces per unit- this requires a total of eleven (11) bike parking spaces where 50 percent are to be covered.

The applicant will be providing a total of twelve (12) bike parking spaces- four (4) outdoor spaces in the western portion of the parking lot and eight (8) covered parking spaces beneath the two stairwell access areas within the building.

Parking

Per section 15-291(g) of the LUO, office space requires one (1) parking space per 400 sq ft of gross floor area- this equates to seventeen (17) parking spaces. The four (4) residential units requires one (1) parking space per bedroom plus one (1) additional space per four (4) units- this equates to nine (9) parking spaces.

A total of twenty-six (26) parking spaces is being provided and of these spaces, three (3) will be compact parking spaces allowable per Section 15-293(b) of the LUO.

CONCLUSION – The project meets all the requirements of the Land Use Ordinance pertaining to traffic analysis, pedestrian/bicycle facilities and parking.

Tree Protection, Screening, Parking Lot Shading and Tree Canopy

Tree Protection

Section 15-317(c) of the LUO states that no excavation or other subsurface disturbance may be undertaken with the Tree Protection Perimeter around any tree to be retained.

It should be noted that the a portion of the parking lot will encroach into the drip line of the existing 52 inch diameter oak tree located on this property.

The applicant has provided a letter (see attachment D) from a certified arborist that the installation of the parking lot will encroach approximately 25 percent into the tree protection zone and that this amount of disturbance is acceptable under current professional arborist guidelines.

There are no other trees on this lot.

Screening

Section 15-307 requires a Type C screen along the southern and eastern side property lines- this screening requirement will be met by the installation of varying hardwood trees. A Type A screen is required along the northern property line- this screening will be met by the installation varying hardwood trees and shrubbery. It should be noted that the screening will not encroach into the dripline of the existing 52 inch oak tree.

Parking Lot Shading

Section 15-318(b) states that 35 percent of parking lot must be shaded- this shading requirement is being met by a combination of the existing large oak tree, five (5) screening trees and four (4) trees within the parking lot.

Tree Canopy

Section 15-319 requires a minimum tree canopy of thirty (30) percent for the subject property- this requirement is being met by the existing large oak tree and the installation of twenty-four (24) varying hardwood trees.

CONCLUSION – The project meets all the requirements of the Land Use Ordinance pertaining to screening, parking lot shading and tree canopy requirements.

As for Tree Protection, Section 15-317(c) of the LUO relates to encroachment into the dripline of existing trees and a portion of the parking lot will be encroaching into the dripline of the existing 52 inch oak tree. The Board of Aldermen may want to review the letter from the certified arborist and discuss further.

Drainage, Grading and Erosion Control

Drainage

The drainage/treatment of runoff for the development of this lot was anticipated during the original design of Claremont South, Phase 4 and the existing detention basin to the east was sized appropriately.

The town engineer has reviewed the plans and verified that the existing detention basin is sized appropriately.

Grading

Minimal grading will take place on this lot and precautionary measures will be taken by the installation of tree protection fencing around the drip line of the existing large oak tree (excluding the area where the parking lot will be installed).

Erosion Control

This development is proposing silt fences to manage erosion during construction. The Erosion Control Plan has been reviewed and approved by Orange County Erosion Control.

CONCLUSION – The project meets all the requirements of the Land Use Ordinance pertaining to Drainage, Grading and Erosion Control.

Utilities, Lighting and Refuse Collection

Utilities

The water and sewer plans have been reviewed by OWASA and meet with their general satisfaction.

Regarding electric, gas, telephone and cable television utilities, the applicant has submitted letters by the respective providers indicating that they can serve the development. Per Section 15-246 of the LUO, the plans specify that all electric, gas, telephone, and cable television lines are to be located underground in accordance with the specifications and policies of the respective utility companies.

Lighting

Section 15-242.5 states that under no circumstance may light pollution exceed .2 foot candles at the property line. A total of three (3) pole type lights will be installed within the parking lot and the proposed lighting does not exceed the .2 foot candle requirement.

Refuse Collection

Trash collection and recycling services will utilize roll-out containers. Waste management during construction will require the applicant obtain an Orange County Solid Waste Permit

which requires that construction materials be segregated for recycling. Orange County is responsible for enforcement of the permits.

CONCLUSION – The project meets all the requirements of the Land Use Ordinance pertaining to utilities, lighting and refuse collection.

Open Space and Recreation

Open Space

It should be noted that the open space requirements for this development have been met with the residential portion of Claremont South, Phase 4 and 5.

Per the provisions of 15-198, every residential development is required to set aside at least 40% of the total area of the development in permanent open space. The residential portion of Claremont South set aside approximately 69 percent as open space.

Recreation

The proposed four (4) residential units generate a total of 38 recreation points per Section 15-196(c). The applicant is using the existing recreation amenities in Phase, I, II, III to meet the recreation requirements for these four (4) residential units.

CONCLUSION – The project meets all the requirements of the Land Use Ordinance pertaining to Open Space and Recreation.

Miscellaneous

Neighborhood Meeting

The applicant conducted a Neighborhood Information Meeting on October 11th, 2017 (see attachment E).

STAFF RECOMMENDATION:

Town staff recommends that the Board of Aldermen review the Conditional Use Permit proposal with the following conditions and prepare recommendations. The CUP worksheet is attached (see attachment F):

1. That the applicant must obtain a driveway permit from NCDOT prior to construction plan approval.
2. That the applicant shall provide to the Zoning Division, prior to the recordation of the final plat for the project or before the release of a bond if some features are not yet in place at the time of the recording of the final plat, Mylar and digital as-builts for the stormwater features of the project. Digital as-builts shall be in DXF format and shall include a base map of the whole project and all separate plan sheets. As-built DXF files shall include all layers or tables containing storm drainage

features. Storm drainage features will be clearly delineated in a data table. The data will be tied to horizontal controls.

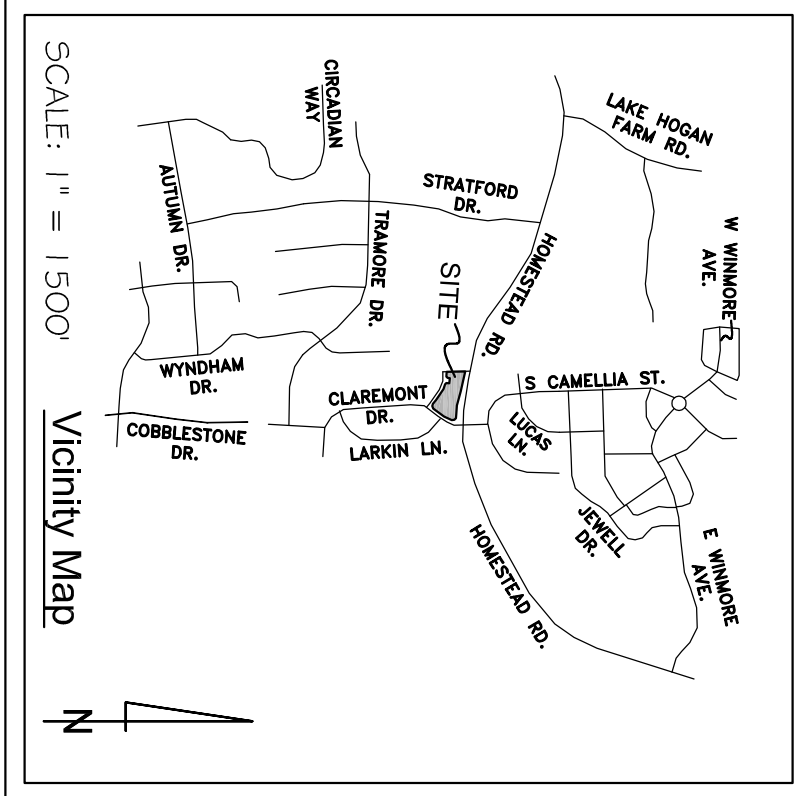


MINIMUM BUILDING SETBACKS

Per Town of Carboro Zoning Ordinance
Town of Carboro Zoning: R10B3PUD
Boundary Setback - 12' (R10) or 15' (B3)
Right of Way Setback - 25' (R10) or 15' (B3)
Road Centerline Setback - 55' (R10) or 45' (B3)

Setback Note:
(Per Town of Carboro Ordinance, Article XII Section 15-1(B4))
If the street right-of-way line is readily determinable (by reference to a recorded map, set from, or other means), the setback shall be measured from such right-of-way line. If the right-of-way line is not so determinable, the setback shall be measured from the street centerline.

STORM DRAINAGE					Curve				
Curve	Radius	Length	Chord	Chord Bear.	Curve	Radius	Length	Chord	Chord Bear.
C1	22.96'	100.00'	100.00'	S 32.4°25' E	C1	22.96'	100.00'	100.00'	S 32.4°25' E
C2	202.30'	21.20'	6'08.46"	21.69' S 27.22.51" W	C2	202.30'	21.20'	6'08.46"	21.69' S 27.22.51" W
C3	202.30'	12.42'	5'31.03"	12.42' S 27.32.57" W	C3	202.30'	12.42'	5'31.03"	12.42' S 27.32.57" W
C4	261.00'	10.00'	14.58'	83.32°14' W	C4	261.00'	10.00'	14.58'	83.32°14' W
C5	261.00'	10.00'	14.58'	83.32°14' W	C5	261.00'	10.00'	14.58'	83.32°14' W
C6	261.00'	10.00'	14.58'	83.32°14' W	C6	261.00'	10.00'	14.58'	83.32°14' W
C7	261.00'	10.00'	14.58'	83.32°14' W	C7	261.00'	10.00'	14.58'	83.32°14' W
C8	202.30'	21.20'	6'08.46"	21.69' S 27.22.51" W	C8	202.30'	21.20'	6'08.46"	21.69' S 27.22.51" W
C9	202.30'	12.42'	5'31.03"	12.42' S 27.32.57" W	C9	202.30'	12.42'	5'31.03"	12.42' S 27.32.57" W
C10	261.00'	10.00'	14.58'	83.32°14' W	C10	261.00'	10.00'	14.58'	83.32°14' W
C11	261.00'	10.00'	14.58'	83.32°14' W	C11	261.00'	10.00'	14.58'	83.32°14' W
C12	261.00'	10.00'	14.58'	83.32°14' W	C12	261.00'	10.00'	14.58'	83.32°14' W
C13	261.00'	10.00'	14.58'	83.32°14' W	C13	261.00'	10.00'	14.58'	83.32°14' W
C14	261.00'	10.00'	14.58'	83.32°14' W	C14	261.00'	10.00'	14.58'	83.32°14' W
C15	261.00'	10.00'	14.58'	83.32°14' W	C15	261.00'	10.00'	14.58'	83.32°14' W
C16	261.00'	10.00'	14.58'	83.32°14' W	C16	261.00'	10.00'	14.58'	83.32°14' W
C17	261.00'	10.00'	14.58'	83.32°14' W	C17	261.00'	10.00'	14.58'	83.32°14' W
C18	261.00'	10.00'	14.58'	83.32°14' W	C18	261.00'	10.00'	14.58'	83.32°14' W
C19	261.00'	10.00'	14.58'	83.32°14' W	C19	261.00'	10.00'	14.58'	83.32°14' W
C20	261.00'	10.00'	14.58'	83.32°14' W	C20	261.00'	10.00'	14.58'	83.32°14' W
C21	261.00'	10.00'	14.58'	83.32°14' W	C21	261.00'	10.00'	14.58'	83.32°14' W
C22	261.00'	10.00'	14.58'	83.32°14' W	C22	261.00'	10.00'	14.58'	83.32°14' W
C23	261.00'	10.00'	14.58'	83.32°14' W	C23	261.00'	10.00'	14.58'	83.32°14' W
C24	261.00'	10.00'	14.58'	83.32°14' W	C24	261.00'	10.00'	14.58'	83.32°14' W
C25	261.00'	10.00'	14.58'	83.32°14' W	C25	261.00'	10.00'	14.58'	83.32°14' W
C26	261.00'	10.00'	14.58'	83.32°14' W	C26	261.00'	10.00'	14.58'	83.32°14' W
C27	261.00'	10.00'	14.58'	83.32°14' W	C27	261.00'	10.00'	14.58'	83.32°14' W
C28	261.00'	10.00'	14.58'	83.32°14' W	C28	261.00'	10.00'	14.58'	83.32°14' W
C29	261.00'	10.00'	14.58'	83.32°14' W	C29	261.00'	10.00'	14.58'	83.32°14' W
C30	261.00'	10.00'	14.58'	83.32°14' W	C30	261.00'	10.00'	14.58'	83.32°14' W
C31	261.00'	10.00'	14.58'	83.32°14' W	C31	261.00'	10.00'	14.58'	83.32°14' W
C32	261.00'	10.00'	14.58'	83.32°14' W	C32	261.00'	10.00'	14.58'	83.32°14' W
C33	261.00'	10.00'	14.58'	83.32°14' W	C33	261.00'	10.00'	14.58'	83.32°14' W
C34	261.00'	10.00'	14.58'	83.32°14' W	C34	261.00'	10.00'	14.58'	83.32°14' W
C35	261.00'	10.00'	14.58'	83.32°14' W	C35	261.00'	10.00'	14.58'	83.32°14' W
C36	261.00'	10.00'	14.58'	83.32°14' W	C36	261.00'	10.00'	14.58'	83.32°14' W
C37	261.00'	10.00'	14.58'	83.32°14' W	C37	261.00'	10.00'	14.58'	83.32°14' W
C38	261.00'	10.00'	14.58'	83.32°14' W	C38	261.00'	10.00'	14.58'	83.32°14' W
C39	261.00'	10.00'	14.58'	83.32°14' W	C39	261.00'	10.00'	14.58'	83.32°14' W
C40	261.00'	10.00'	14.58'	83.32°14' W	C40	261.00'	10.00'	14.58'	83.32°14' W
C41	261.00'	10.00'	14.58'	83.32°14' W	C41	261.00'	10.00'	14.58'	83.32°14' W
C42	261.00'	10.00'	14.58'	83.32°14' W	C42	261.00'	10.00'	14.58'	83.32°14' W
C43	261.00'	10.00'	14.58'	83.32°14' W	C43	261.00'	10.00'	14.58'	83.32°14' W
C44	261.00'	10.00'	14.58'	83.32°14' W	C44	261.00'	10.00'	14.58'	83.32°14' W
C45	261.00'	10.00'	14.58'	83.32°14' W	C45	261.00'	10.00'	14.58'	83.32°14' W
C46	261.00'	10.00'	14.58'	83.32°14' W	C46	261.00'	10.00'	14.58'	83.32°14' W
C47	261.00'	10.00'	14.58'	83.32°14' W	C47	261.00'	10.00'	14.58'	83.32°14' W
C48	261.00'	10.00'	14.58'	83.32°14' W	C48	261.00'	10.00'	14.58'	83.32°14' W
C49	261.00'	10.00'	14.58'	83.32°14' W	C49	261.00'	10.00'	14.58'	83.32°14' W
C50	261.00'	10.00'	14.58'	83.32°14' W	C50	261.00'	10.00'	14.58'	83.32°14' W
C51	261.00'	10.00'	14.58'	83.32°14' W	C51	261.00'	10.00'	14.58'	83.32°14' W
C52	261.00'	10.00'	14.58'	83.32°14' W	C52	261.00'	10.00'	14.58'	83.32°14' W
C53	261.00'	10.00'	14.58'	83.32°14' W	C53	261.00'	10.00'	14.58'	83.32°14' W
C54	261.00'	10.00'	14.58'	83.32°14' W	C54	261.00'	10.00'	14.58'	83.32°14' W
C55	261.00'	10.00'	14.58'	83.32°14' W	C55	261.00'	10.00'	14.58'	83.32°14' W
C56	261.00'	10.00'	14.58'	83.32°14' W	C56	261.00'	10.00'	14.58'	83.32°14' W
C57	261.00'	10.00'	14.58'	83.32°14' W	C57	261.00'	10.00'	14.58'	83.32°14' W
C58	261.00'	10.00'	14.58'	83.32°14' W	C58	261.00'	10.00'	14.58'	83.32°14' W
C59	261.00'	10.00'	14.58'	83.32°14' W	C59	261.00'	10.00'	14.58'	83.32°14' W
C60	261.00'	10.00'	14.58'	83.32°14' W	C60	261.00'	10.00'	14.58'	83.32°14' W
C61	261.00'	10.00'	14.58'	83.32°14' W	C61	261.00'	10.00'	14.58'	83.32°14' W
C62	261.00'	10.00'	14.58'	83.32°14' W	C62	261.00'	10.00'	14.58'	83.32°14' W
C63	261.00'	10.00'	14.58'	83.32°14' W	C63	261.00'	10.00'	14.58'	83.32°14' W
C64	261.00'	10.00'	14.58'	83.32°14' W	C64	261.00'	10.00'	14.58'	83.32°14' W
C65	261.00'	10.00'	14.58'	83.32°14' W	C65	261.00'	10.00'	14.58'	83.32°14' W
C66	261.00'	10.00'	14.58'	83.32°14' W	C66	261.00'	10.00'	14.58'	83.32°14' W
C67	261.00'	10.00'	14.58'	83.32°14' W	C67	261.00'	10.00'	14.58'	83.32°14' W
C68	261.00'	10.00'	14.58'	83.32°14' W	C68	261.00'	10.00'	14.58'	83.32°14' W
C69	261.00'	10.00'	14.58'	83.32°14' W	C69	261.00'	10.00'	14.58'	83.32°14' W
C70	261.00'	10.00'	14.58'	83.32°14' W	C70	261.00'	10.00'	14.58'	83.32°14' W
C71	261.00'	10.00'	14.58'	83.32°14' W	C71	261.00'	10.00'	14.58'	83.32°14' W
C72	261.00'	10.00'	14.58'	83.32°14' W	C72	261.00'	10.00'	14.58'	83.32°14' W
C73	261.00'	10.00'	14.58'	83.32°14' W	C73	261.00'	10.00'	14.58'	83.32°14' W
C74	261.00'	10.00'	14.58'	83.32°14' W	C74	261.00'	10.00'	14.58'	83.32°14' W
C75	261.00'	10.00'	14.58'	83.32°14' W	C75	261.00'	10.00'	14.58'	83.32°14' W
C76	261.00'	10.00'	14.58'	83.32°14' W	C76	261.00'	10.00'	14.58'	83.32°14' W
C77	261.00'	10.00'	14.58'	83.32°14' W	C77	261.00'	10.00'	14.58'	83.32°14' W
C78	261.00'	10.00'	14.58'	83.32°14' W	C78	261.00'	10.00'	14.58'	83.32°14' W
C79	261.00'	10.00'	14.58'	83.32°14' W	C79	261.00'	10.00'	14.58'	83.32°14' W
C80	261.00'	10.00'	14.58'	83.32°14' W	C80	261.00'	10.00'	14.58'	83.32°14' W
C81	261.00'	10.00'	14.58'	83.32°14' W	C81	261.00'	10.00'	14.58'	83.32°14' W
C82	261.00'	10.00'	14.58'	83.32°14' W	C82	261.00'	10.00'	14.58'	83.32°14' W
C83	261.00'	10.00'	14.58'	83.32°14' W	C83	261.00'	10.00'	14.58'	83.32°14' W
C84	261.00'	10.00'	14.58'	83.32°14' W	C84	261.00'	10.00'	14.58'	83.32°14' W
C85	261.00'	10.00'	14.58'	83.32°14' W	C85	261.00'	10.00'	14.58'	83.32°14' W
C86	261.00'	10.00'	14.58'	83.32°14' W	C86	261.00'	10.00'	14.58'	83.32°14' W
C87	261.00'	10.00'	14.58'	83.32°14' W	C87	261.00'	10.00'	14.58'	83.32°14' W
C88	261.00'	10.00'	14.58'	83.32°14' W	C88	261.00'	10.00'	14.58'	83.32°14' W
C89	261.00'	10.00'	14.58'	83.32°14' W	C89	261.00'	10.00'	14.58'	83.32°14' W
C90	261.00'	10.00'	14.58'	83.32°14' W	C90	261.00'	10.00'	14.58'	83.32°14' W
C91	261.00'	10.00'	14.58'	83.32°14' W	C91	261.00'	10.00'	14.58'	83.32°14' W
C92	261.00'	10.00'	14.58'	83.32°14' W	C92	261.00'	10.00'	14.58'	83.32°14' W
C93	261.00'	10.00'	14.58'	83.32°14' W	C93	261.00'	10.00'	14.58'	83.32°14' W
C94	261.00'	10.00'	14.58'	83.32°14' W	C94	261.00'	10.00'	14.58'	83.32°14' W
C95	261.00'	10.00'	14.58'	83.32°14' W	C95	261.00'	10.00'	14.58'	83.32°14' W
C96	261.00'	10.00'	14.58'	83.32°14' W	C96	261.00'	10.00'	14.58'	83.32°14' W
C97	261.00'	10.00'	14.58'	83.32°14' W	C97	261.00'	10.00'	14.58'	83.32°14' W
C98	261.00'	10.00'	14.58'	83.32°14' W	C98	261.00'	10.00'	14.58'	83.32°14' W
C99	261.00'	10.00'	14.58'	83.32°14' W	C99	261.00'	10.00'	14.58'	83.32°14' W
C100	261.00'	10.00'	14.58'	83.32°14' W	C100	261.00'	10.00'	14.58'	83.32°14' W



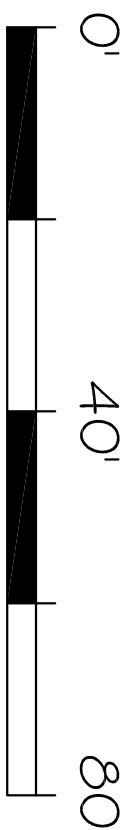
Property Identification Number (PIN) for property:
Parcel Address: Chapel Hill, North Carolina
Property ID No.: 9779370476

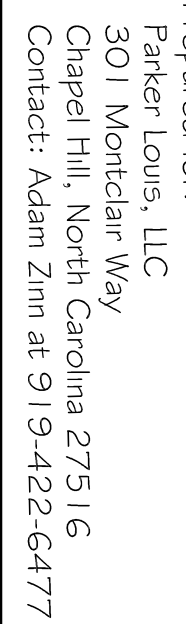
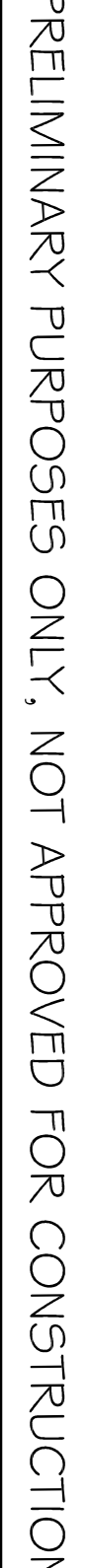
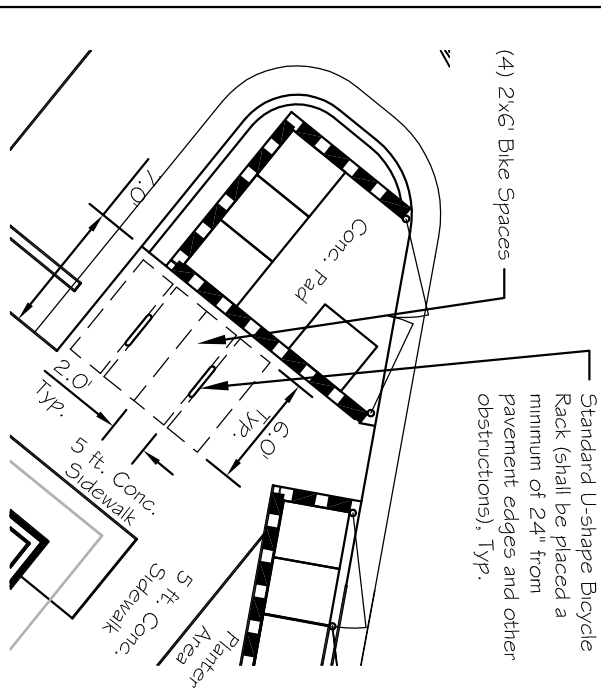
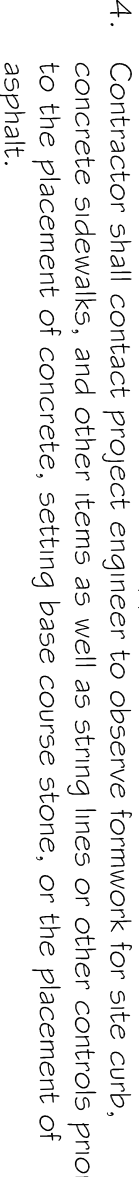
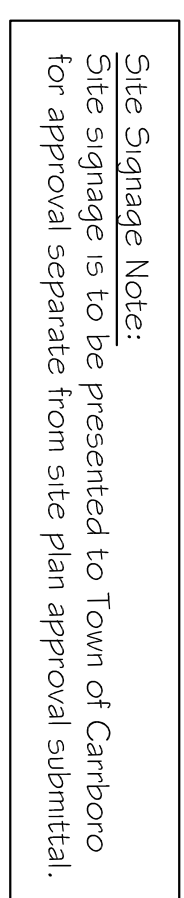
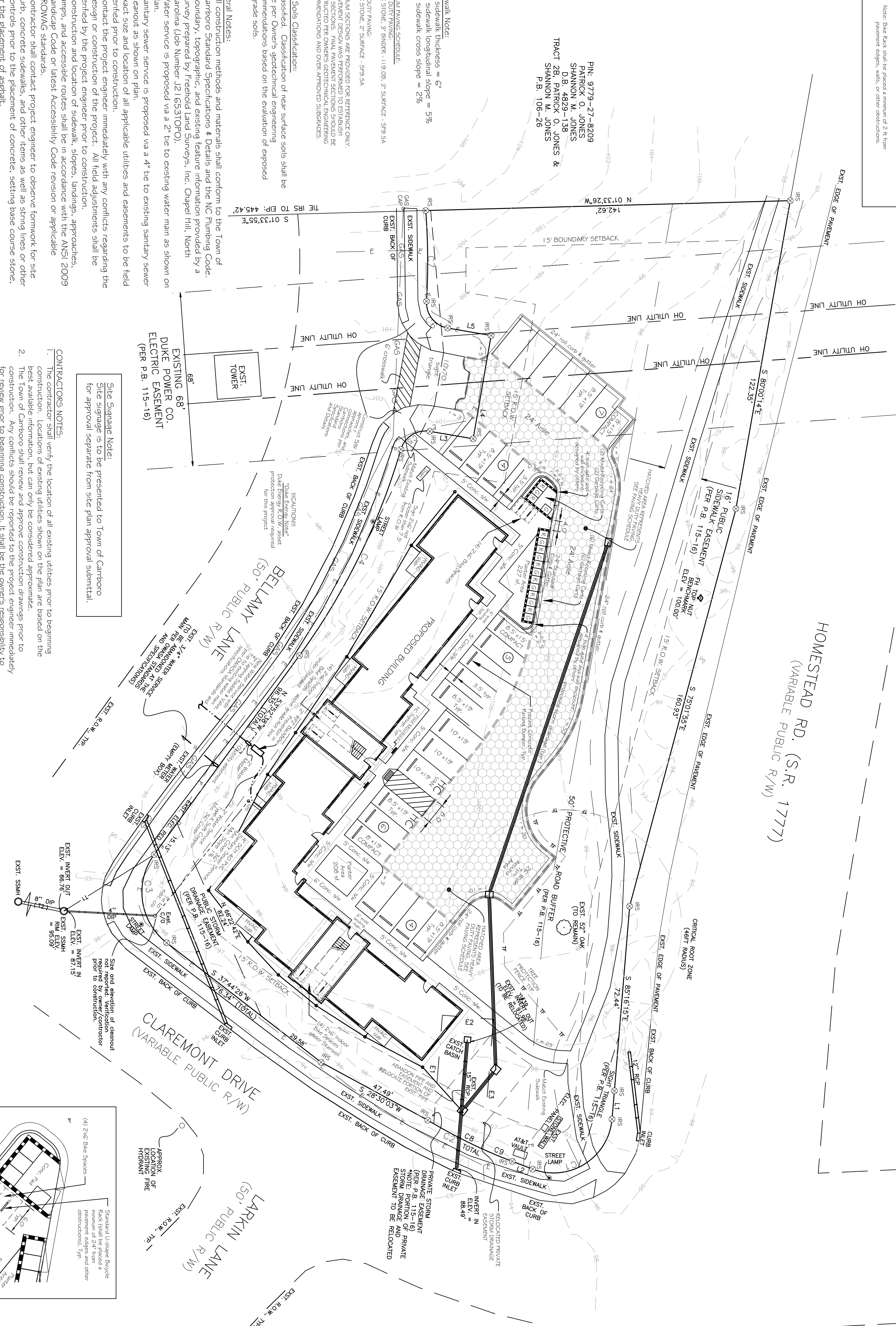
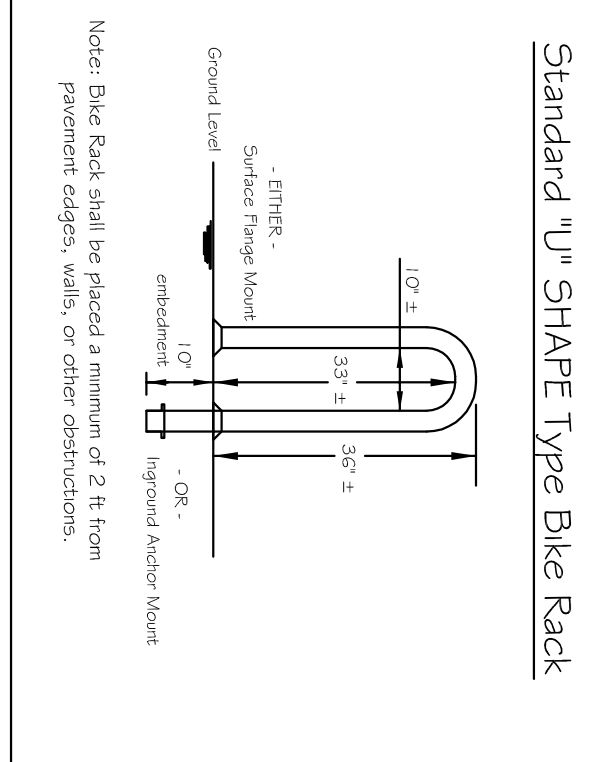
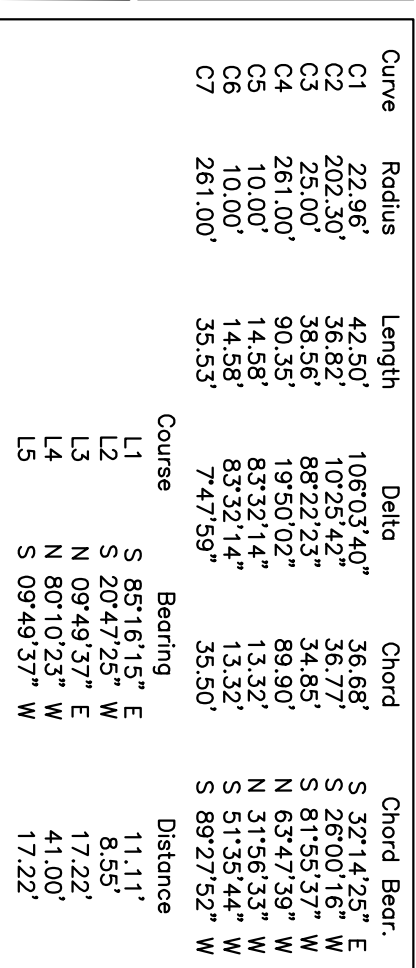
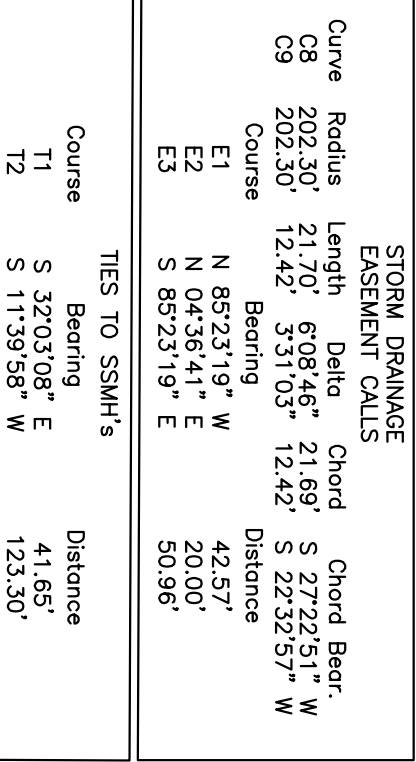
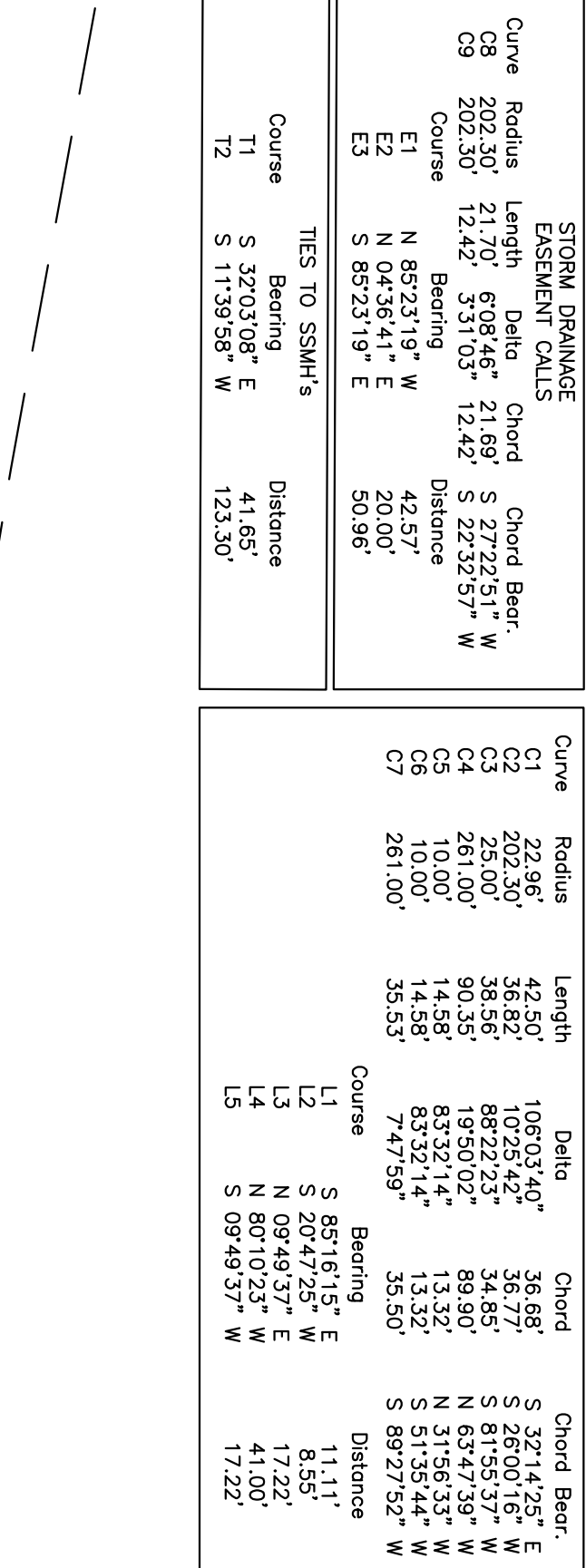
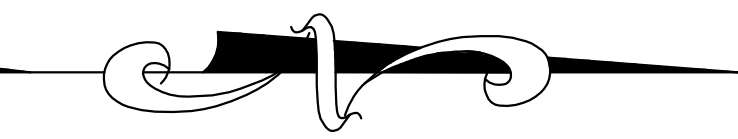
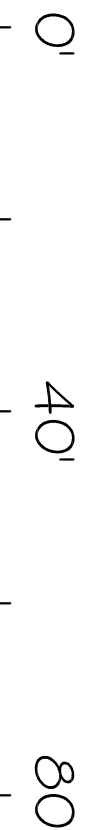
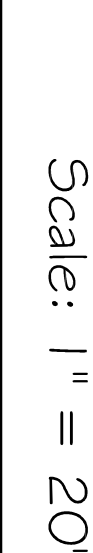
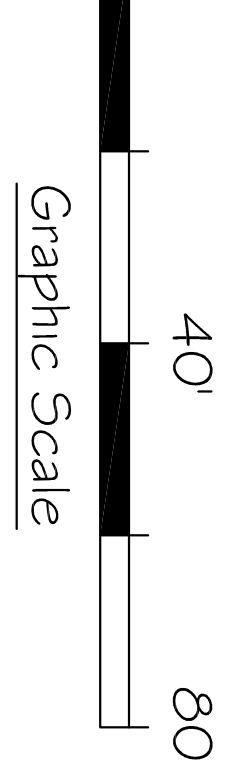
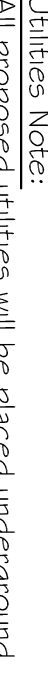
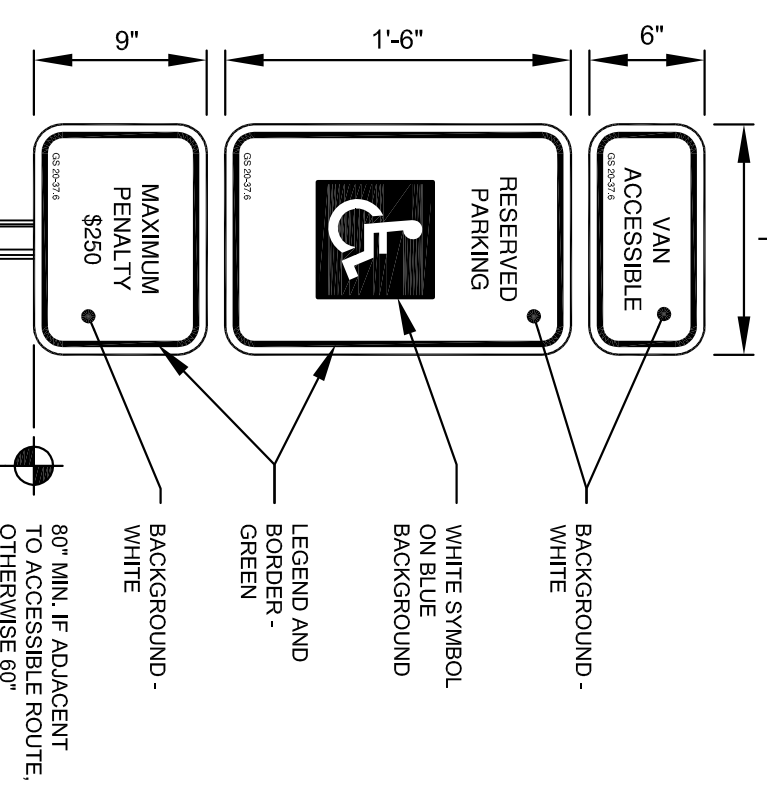
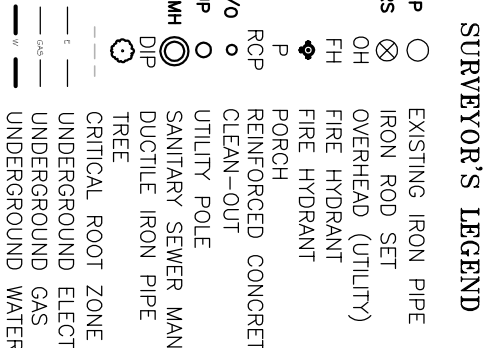
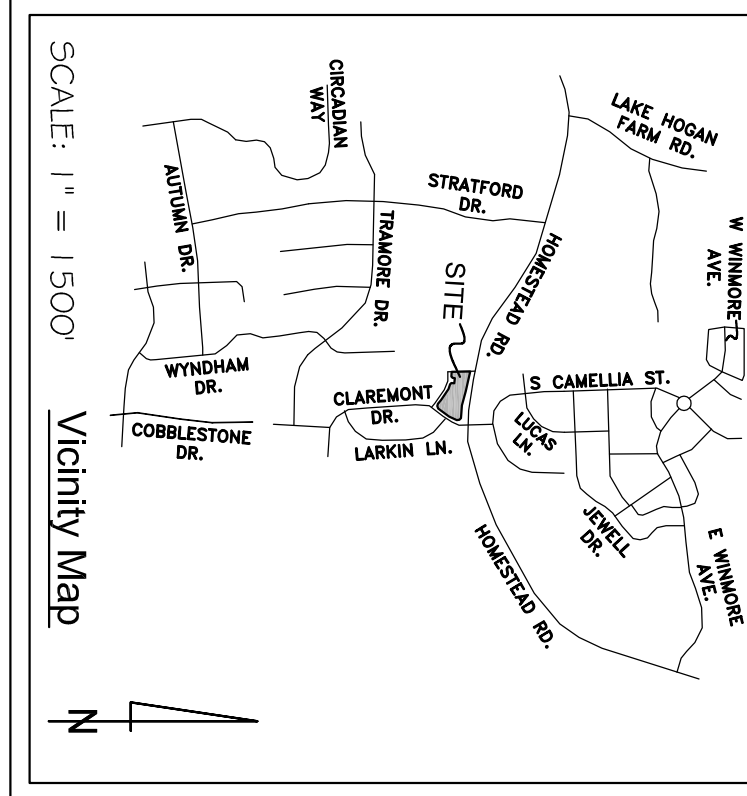
- SURVEYOR'S LEGEND
- EP ○ EXISTING IRON PIPE
 - IR ○ IRON ROD SET
 - OH ○ OVERHEAD (UTILITY)
 - FP ○ FIRE HYDRANT
 - P ○ PORCH
 - REP ○ REINFORCED CONCRETE PIPE
 - UP ○ UTILITY POLE
 - SM ○ SANITARY SEWER MANHOLE
 - CR ○ CRITICAL ROOT ZONE
 - UG ○ UNDERGROUND GAS
 - EW ○ UNDERGROUND WATER

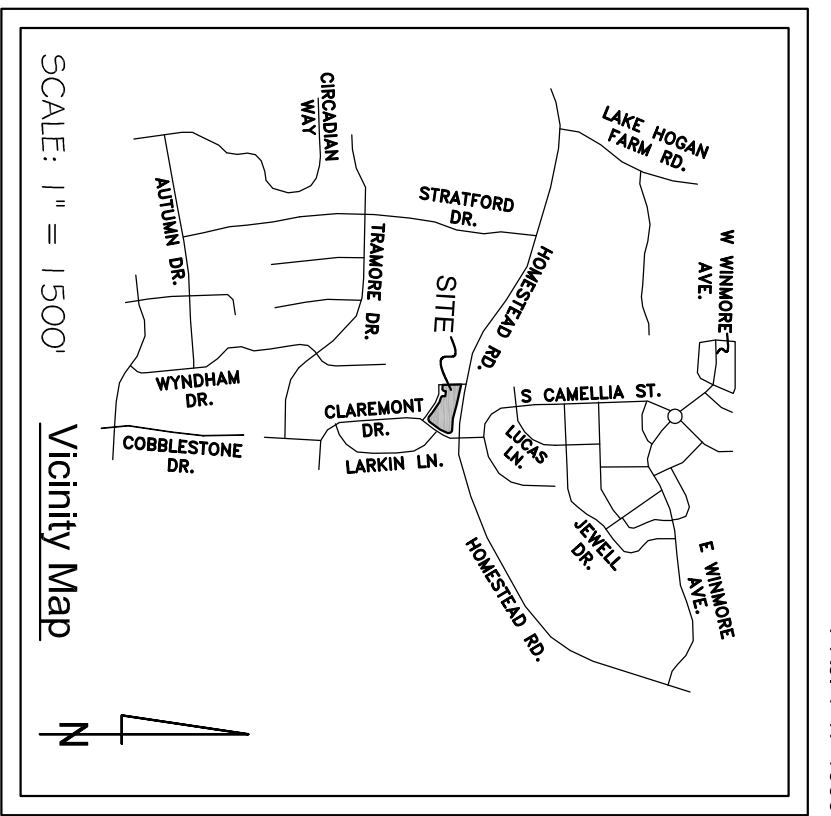
ORANGE COUNTY SOLID WASTE CONSTRUCTION NOTES:

- Construction Waste:
1. All existing structures 500 square feet and larger shall be assessed prior to the issuance of a demolition permit to ensure compliance with the County's Regulated Recyclable Materials Ordinance (RRMO) and to assess the potential for deconstruction and/or the reuse of salvageable materials.
 2. Pursuant to the County's RRMO, clean wood waste, scrap metal, and regulated cardboard present in construction or demolition waste must be recycled.
 3. Pursuant to the County's RRMO, all haulers of mixed construction and demolition waste which includes any regulated recyclable materials shall be licensed by Orange County.
 4. Prior to any demolition or construction activity on the site, the applicant shall hold a pre-demolition/pre-construction conference with Solid Waste staff. This may be the same pre-construction meeting held with other development/construction officials.
 5. The presence of any asbestos containing materials (ACM) and/or other hazardous materials shall be handled in accordance with any and all local, state, and federal regulations and guidelines.

CALL BEFORE YOU DIG! IT'S THE LAW
UTOCO North Carolina One Call Center
1-800-632-4949

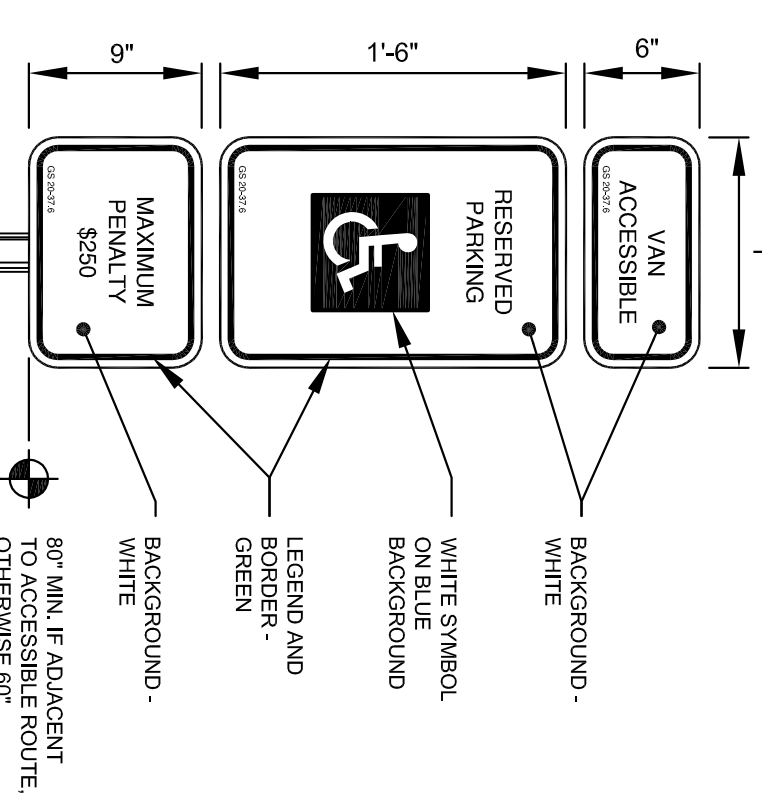






Property identified as Undeveloped (U) for property.
Project Address: Chapel Hill, North Carolina
Property ID No.: 9779370476

- SURVEYOR'S LEGEND
- EP ○ EXISTING IRON PIPE
 - IRS ○ IRON ROD SET
 - OH ○ OVERHEAD (UTILITY)
 - FP ○ FIRE HYDRANT
 - P ○ PORCH
 - REP ○ REINFORCED CONCRETE PIPE
 - UP ○ UTILITY POLE
 - SMH ○ SANITARY SINKER MANHOLE
 - DUCTILE IRON PIPE
 - CRITICAL ROOT ZONE
 - UNDERGROUND ELECTRIC
 - UNDERGROUND GAS
 - UNDERGROUND WATER



H.C. PARKING SIGNAGE DETAIL
G.S. 20-37.6 REQUIREMENTS

Utilities Note:
All proposed utilities will be placed underground.

CALL BEFORE YOU DIG! IT'S THE LAW
UTOCO North Carolina One Call Center
1-800-632-4949

Graphic Scale

Scale: 1" = 20'

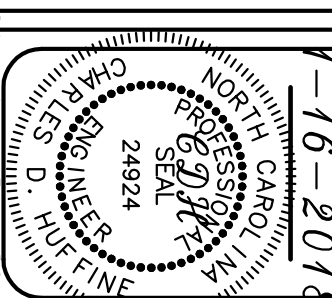
27

6-27-2017
1" = 20'
CDH / BSB

REVISIONS
1. 6-27-2017
2. 1-17-2017

1-17-1006
PROJECT NUMBER
APPROVAL NUMBER

SITE & UTILITY
PLAN



C-1939

CLAREMONT SOUTH PLANNED UNIT
DEVELOPMENT / MIXED USE
CONDITIONAL USE PERMIT

THE L.E.A.D.S. GROUP, P.A.

Land Engineering And Development Services

165 EAST DAVIS STREET
BURLINGTON, NC 27215
phone: (336) 227-6724
fax: (336) 227-6724
LEADS@LEADS-PA.COM
C#1939

MINIMUM BUILDING SETBACKS

Per Town of Carboro Zoning Ordinance
Town of Carboro Zoning: R10B3PUD
Boundary Setback - 12' (R10) or 15' (B3)
Right of Way Setback - 25' (R10) or 15' (B3)
Road Centerline Setback - 55' (R10) or 45' (B3)

Setback Note:
(Per Town of Carboro Ordinance, Article XII Section 15-184)
If the street right-of-way line is readily determinable (by reference to a recorded map, set notes, or other means), the setback shall be measured from such right-of-way line. If the right-of-way line is not so determinable, the setback shall be measured from the street centerline.

PARCEL DATA

Orange County Tax Information (Per Orange County GIS)
Parcels Included in this Project:

Parcel 1:
PIN: 9779370476
Property Address: 1001 Homestead Road, Chapel Hill, North Carolina
Township: Chapel Hill Township
Watershed: Jordan Lake
River Basin: Cape Fear
Deed Reference: DB 4140 Pg 156
Town of Carboro Zoning: R10B3PUD
Owner: Parker Louis, LLC
301 Montclair Way
Chapel Hill, North Carolina 27516
Contact: Adam Zinn at 919-422-6477

SITE SUMMARY INFORMATION:

Existing Use: Single Family Residential (1.111)
Proposed Use: Non-Customer Attracting Office (3.120) & Multi-Family Residence (1.320)
(Number of Residential Units Proposed = 4, Number of Bedrooms Proposed in each Unit = 2)

Total Property Area: 1.23 Acres ± (53,418 sf ±)

Existing Impervious Surface Area: 5,327 sf. (0.12 acres) = 10.0% of site
Total Proposed Impervious Surface Area: 22,934 sf. (0.53 acres) = 42.9% of site

Disturbed Area Proposed: 34,655 sf. (0.80 acres)

Existing Building Footprint Area: 1,685 sf.
Proposed Building Footprint Area: 6,797 sf.
Proposed Building Floor Areas: 4,879 sf. Residential
11,676 sf. Business
11,676 sf. Total

Proposed Building Height: Less than 28 ft. (2 stories)

This project will be a single-phase development.

Impervious / Stormwater Controls previously addressed and accounted for in Overall Neighborhood Master Plan.
Proposed site total impervious surface hereon is less than or equal to that which was allocated in the Master Plan approvals.

Vehicular Parking Requirements (Per Section 15-291):

Rate: For Office Use 3.120 - 1 space per 400 square feet of gross floor area
Office Floor Area: 6,797 sf.
Parking Required: 17 office spaces required

Rate: For Residential Use 1.320 - 1 space for each bedroom in each unit plus 1 additional space for every 4 units in the development
Number of Residential Units Proposed = 4
Number of Bedrooms Proposed in each Unit = 2
Parking Required: 8 + 1 = 9 residential spaces required

Total Parking Required: 17 + 9 = 26 spaces required total
Existing Parking: 0 spaces
Proposed Total Parking: 26 spaces
(including 2 Accessible Spaces)
which includes Total Van HC Parking Proposed: 1 space

Bicycle Parking Requirements (Per Section 15-291):

Rate: For Office Use 3.100 - 1 space per 10 presumptively required auto spaces, with a minimum of 5 spaces
Rate: For Residential Use 1.300 - 1.5 spaces per unit
Bicycle Spaces Required (Office Use) = 17 office auto spaces required x (1 space / 10 required auto spaces) = 1.7 spaces
Therefore, Minimum controls = 5 spaces required for office use

Bicycle Spaces Required (Residential Use) = 1.5 spaces per unit x 4 units = 6 spaces required for residential use

Total Bicycle Spaces Required = 5 (office) + 6 (residential) = 11 Bicycle Spaces Required Total

Bicycle Spaces Provided = 12 spaces
(8 spaces inside building, 4 spaces outside)

CLAREMONT SOUTH PLANNED UNIT DEVELOPMENT / MIXED USE CONDITIONAL USE PERMIT

1001 Homestead Road,
Chapel Hill, North Carolina

Town of Carboro

SHEET INDEX:

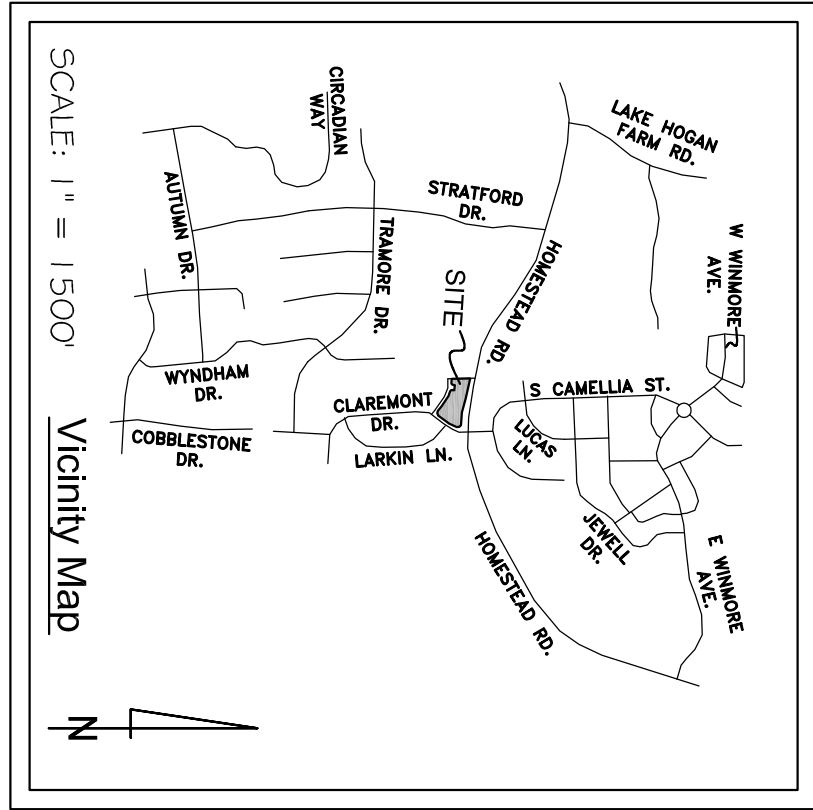
- Cover Sheet
- 1) Existing Conditions Plan
- 2) Site and Utility Plan
- 2A) Truck Turning Analysis Plan
- 3) Grading and Stormwater Plan
- 4) Landscaping Plan
- 4A) Site Lighting Plan
- 4B) Site Lighting Details
- 5) Erosion Control Plan
- 5A) Erosion Control Details
- 6) Construction Details
- 7) Building Elevations (unnumbered)

General Notes:

1. All construction methods and materials shall conform to the Town of Carboro Standard Specifications & Details and the NC Plumbing Code.
2. Boundary, topographic, and existing feature information provided by a survey prepared by Freehold Land Surveys, Inc. Chapel Hill, North Carolina (Job Number J2165310FO).
3. Water service is proposed via a 2" tie to existing water main as shown on plan.
4. Sanitary sewer service is proposed via a 4" tie to existing sanitary sewer cleanout as shown on plan.
5. Exact size and location of all applicable utilities and easements to be field verified prior to construction.
6. Contact the project engineer immediately with any conflicts regarding the design or construction of the project. All field adjustments shall be verified by the project engineer prior to construction.
7. Construction and location of sidewalk, slopes, landings, approaches, ramps, and accessible routes shall be in accordance with the ANSI 2009 Handicap code or latest Accessibility Code revision or applicable FROWAG standards.
8. Contractor shall contact project engineer to observe formwork for site curb, concrete sidewalks, and other items as well as string lines or other controls prior to the placement of concrete, setting base course stone, or the placement of asphalt.
9. Compaction of fill materials, approval of residual subgrade, soil proof rolls, stone placement, and/or other materials testing functions shall be in accordance with the project geotechnical engineer's guidance, specifications, recommendations, and testing standards.

Plan Prepared for:

Parker Louis, LLC
301 Montclair Way
Chapel Hill, North Carolina 27516
Contact: Adam Zinn at 919-422-6477



Property Identification Number (PIN) for property:
Parcel Address: Chapel Hill, North Carolina
Property ID No.: 9779370476

ORANGE COUNTY SOLID WASTE CONSTRUCTION NOTES:

- Construction Waste:
1. All existing structures 500 square feet and larger shall be assessed prior to the issuance of a demolition permit to ensure compliance with the County's Regulated Recyclable Materials Ordinance (RRMO) and to assess the potential for deconstruction and/or the reuse of salvageable materials.
 2. Pursuant to the County's RRMO, clean wood waste, scrap metal, and commingled cardboard present in construction or demolition waste must be recycled.
 3. Pursuant to the County's RRMO, all haulers of mixed construction and demolition waste which includes any regulated recyclable materials shall be licensed by Orange County.
 4. Prior to any demolition or construction activity on the site, the applicant shall hold a pre-demolition/pre-construction conference with Solid Waste staff. This may be the same pre-construction meeting held with other development/development officials.
 5. The presence of any asbestos containing materials (ACM) and/or other hazardous materials shall be handled in accordance with any and all local, state, and federal regulations and guidelines.

CONTRACTORS NOTES:

1. The contractor shall verify the location of all existing utilities prior to beginning construction. Locations of existing utilities shown on the plan are based on the best available information, but can only be considered approximate.
2. The Town of Carboro shall review and approve construction drawings prior to construction. Any conflicts should be reported to the project engineer immediately for review prior to beginning construction. It shall be the owner's responsibility to obtain all required approvals and permits from agencies governing this work prior to any construction.
3. Construction and location of sidewalk, slopes, landings, approaches, ramps, and accessible routes shall be in accordance with the ANSI 2009 Handicap Code or latest Accessibility Code revision or applicable FROWAG standards.
4. Contractor shall contact project engineer to observe formwork for site curb, concrete sidewalks, and other items as well as string lines or other controls prior to the placement of concrete, setting base course stone, or the placement of asphalt.

CALL BEFORE YOU DIG! ITS THE LAW
UUCO North Carolina One Call Center
1-800-632-4949

THE L.E.A.D.S. GROUP, P.A.

905 EAST DAVIS STREET
BURLINGTON, NC 27215
Phone: (336) 227-6724
Fax: (336) 227-6724
LEADS01

Land Engineering And Development Services

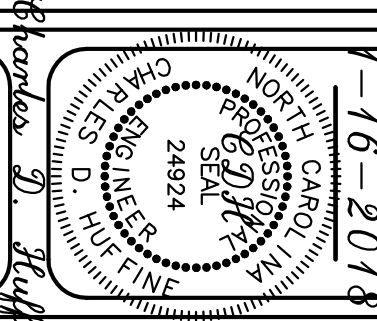
PROJECT

CLAREMONT SOUTH PLANNED UNIT
DEVELOPMENT / MIXED USE
CONDITIONAL USE PERMIT

Town of Carboro

Orange County, North Carolina

C-1839



COVER SHEET

1-17-1006

PROJECT NUMBER
PROPOSAL NUMBER

COVER

6-27-2017

NTS

SCALE

BSD

SHOWN ON THE L25A FOR

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

REVIEW COMMENTS

DATE

BY

MINIMUM BUILDING SETBACKS

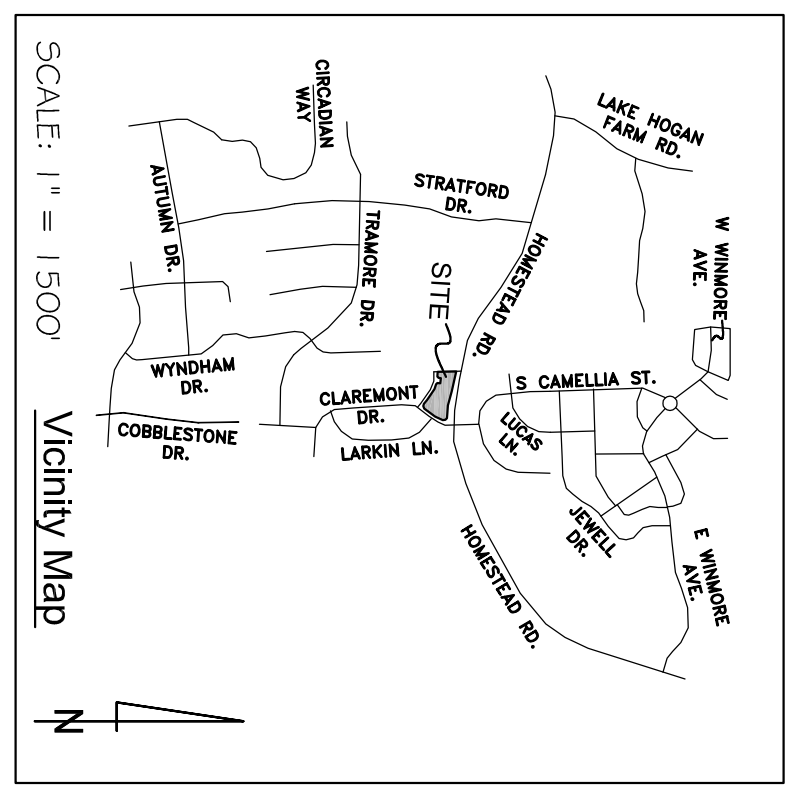
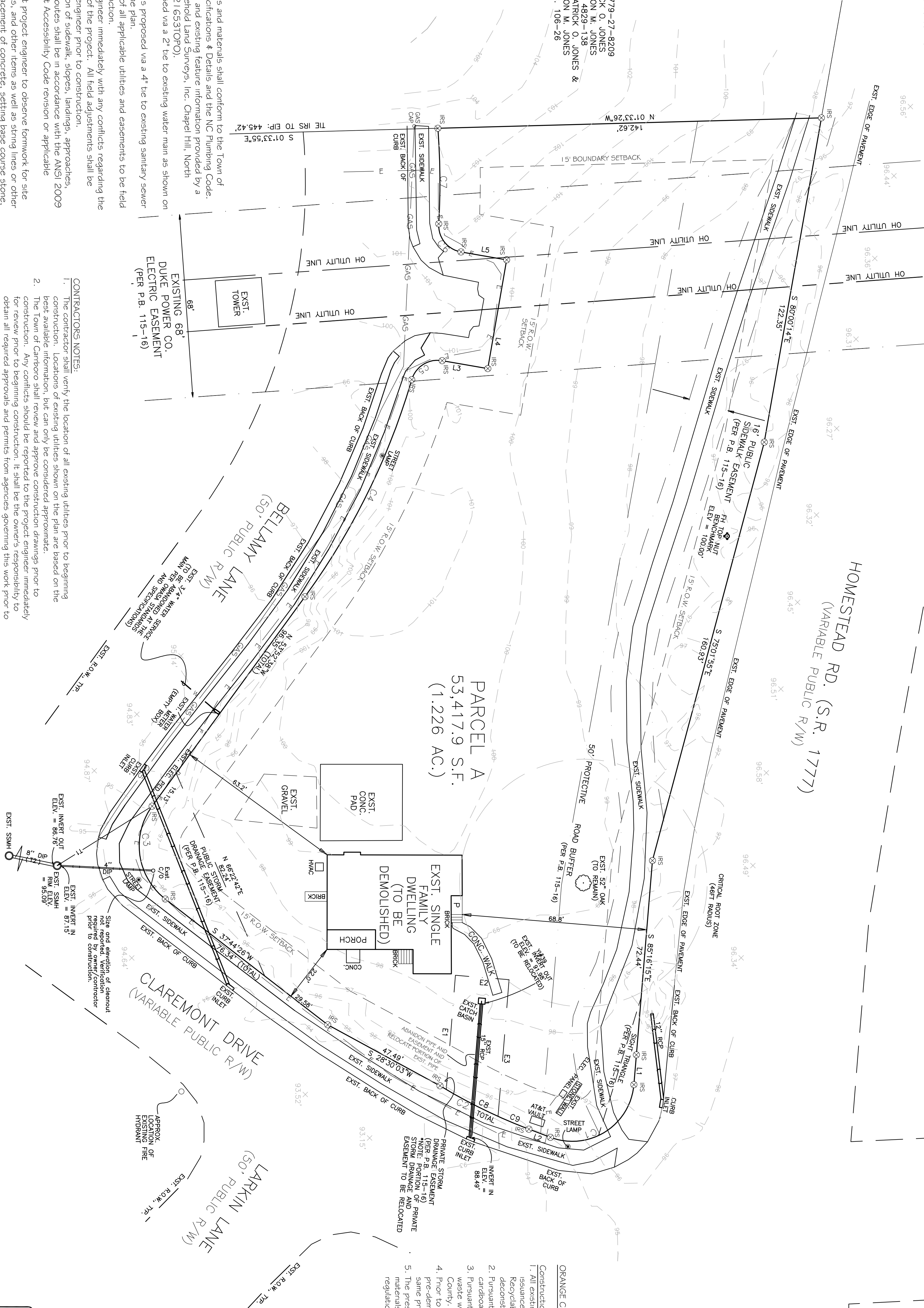
Per Town of Carboro Zoning Ordinance
Town of Carboro Zoning: R10B3PUD
Boundary Setback - 12' (R10) or 15' (B3)
Right of Way Setback - 25' (R10) or 15' (B3)
Road Centerline Setback - 55' (R10) or 45' (B3)

Setback Note:
(Per Town of Carboro Ordinance, Article XII Section 15-1(B4))
If the street right-of-way line is readily determinable (by reference to a recorded map, set from, or other means), the setback shall be measured from such right-of-way line. If the right-of-way line is not so determinable, the setback shall be measured from the street centerline.

STORM DRAINAGE					Curve				
Curve	Radius	Length	Chord	Chord Bear.	Curve	Radius	Length	Chord	Chord Bear.
C1	22.96'	100.00'	100.00'	S 32.4°25' E	C1	22.96'	100.00'	100.00'	S 32.4°25' E
C2	202.30'	21.20'	6'08.46"	21.69' S 27.22.51" W	C2	202.30'	21.20'	6'08.46"	21.69' S 27.22.51" W
C3	25.00'	38.56'	88.22.23"	34.86' N 53.47.39" W	C3	25.00'	38.56'	88.22.23"	34.86' N 53.47.39" W
C4	261.00'	19.50'02"	88.90'	N 53.47.39" W	C4	261.00'	19.50'02"	88.90'	N 53.47.39" W
C5	8.50'	14.58'	8.32'14"	13.32' S 97.27.52" W	C5	8.50'	14.58'	8.32'14"	13.32' S 97.27.52" W
C6	10.00'	14.58'	8.32'14"	13.32' S 97.27.52" W	C6	10.00'	14.58'	8.32'14"	13.32' S 97.27.52" W
C7	261.00'	35.53'	7.47.59"	35.50' S 89.77.52" W	C7	261.00'	35.53'	7.47.59"	35.50' S 89.77.52" W
TIES TO SSMH's					Course				
Course	Length	Chord	Chord Bear.		L1	S 85.16.15" E	11.11'	8.55'	11.11'
T2	S 37.01.55" E	123.30'	123.30'	12.22'	L2	S 20.44.25" W	17.47.52"	41.00'	17.47.52"
	S 11.39.58" W				L4	N 80.10.23" W			41.00'
					L5	S 09.49.37" W			17.22'

HOMESTEAD RD. (S.R. 1777)
(VARIABLE PUBLIC R/W)

PARCEL A
53,417.9 S.F.
(1.226 AC.)



Property Identification Number (PID) for property:
Parcel Address: Chapel Hill, North Carolina
Property ID No.: 9779370476

- SURVEYOR'S LEGEND**
- EP ○ EXISTING IRON PIPE
 - IRS ○ IRON ROD SET
 - OH ○ OVERHEAD (UTILITY)
 - FP ○ FIRE HYDRANT
 - P ○ PORCH
 - REP ○ REINFORCED CONCRETE PIPE
 - UP ○ UTILITY POLE
 - SMH ○ SANITARY SEWER MANHOLE
 - CRITICAL ROOT ZONE
 - CRITICAL ROOT ZONE
 - UNDERGROUND GAS
 - UNDERGROUND WATER

ORANGE COUNTY SOLID WASTE CONSTRUCTION NOTES:

- Construction Waste:**
1. All existing structures 500 square feet and larger shall be assessed prior to the issuance of a demolition permit to ensure compliance with the County's Regulated Recyclable Materials Ordinance (RRMO) and to assess the potential for deconstruction and/or the reuse of salvageable materials.
 2. Pursuant to the County's RRMO, clean wood waste, scrap metal, and untagged cardboard present in construction or demolition waste must be recycled.
 3. Pursuant to the County's RRMO, all haulers of mixed construction and demolition waste which includes any regulated recyclable materials shall be licensed by Orange County.
 4. Prior to any demolition or construction activity on the site, the applicant shall hold a pre-demolition/pre-construction conference with Solid Waste staff. This may be the same pre-construction meeting held with other development/construction officials.
 5. The presence of any asbestos containing materials (ACM) and/or other hazardous materials shall be handled in accordance with any and all local, state, and federal regulations and guidelines.

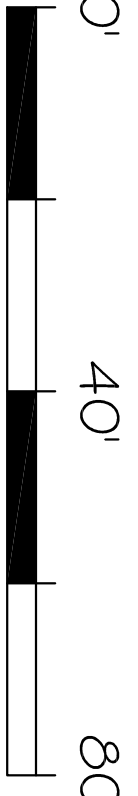
General Notes:

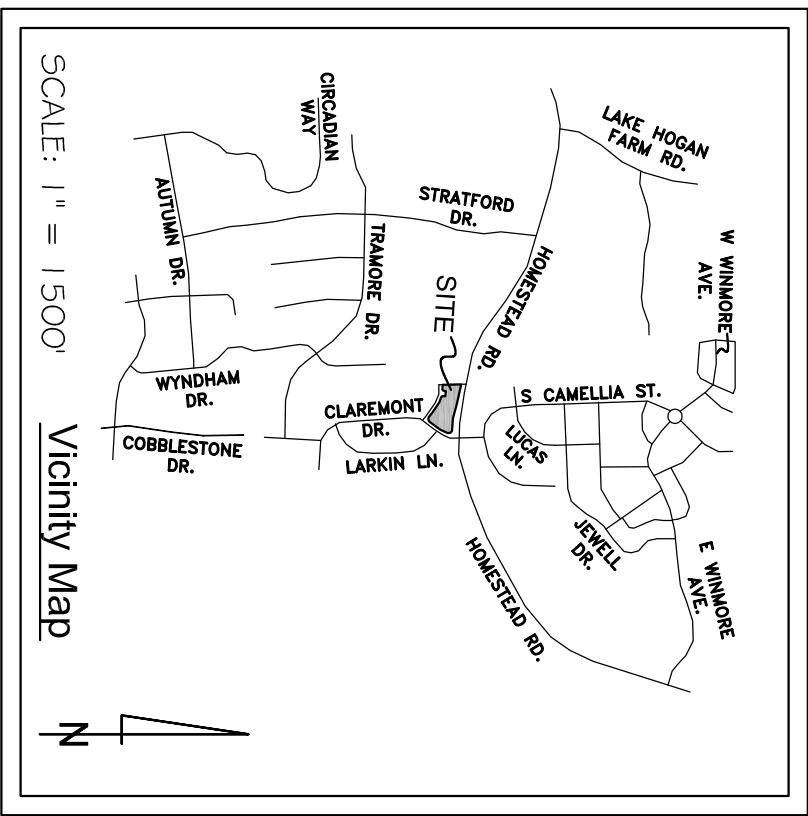
1. All construction methods and materials shall conform to the Town of Carboro Standard Specifications & Details and the NC Plumbing Code.
2. Boundary, topographic, and existing feature information provided by a survey prepared by Freehold Land Surveys, Inc. Chapel Hill, North Carolina (Job Number J21.65310FPO).
3. Water service is proposed via a 2" tie to existing water main as shown on the plan.
4. Sanitary sewer service is proposed via a 4" tie to existing sanitary sewer cleanout as shown on the plan.
5. Exact size and location of all applicable utilities and easements to be field verified prior to construction.
6. Contact the project engineer immediately with any conflicts regarding the design or construction of the project. All field adjustments shall be verified by the project engineer prior to construction.
7. Construction and location of sidewalk, slopes, landings, approaches, ramps, and accessible routes shall be in accordance with the ANSI 2009 Handicap Code or latest Accessibility Code revision or applicable PROWAG Standards.
8. Contractor shall contact project engineer to observe formwork for site curbs, concrete sidewalks, and other items as well as string lines or other controls prior to the placement of concrete, setting base course stone, or the placement of asphalt.
9. Compaction of fill materials, approval of residual subgrade, soil proof rolls, stone placement, and/or other materials testing functions shall be in accordance with the project geotechnical engineer's guidance, specifications, recommendations, and testing standards.

Plan Prepared for:
Parker Louis, LLC
301 Montclair Way
Chapel Hill, North Carolina 27516
Contact: Adam Zinn at 919.422.6477

PRELIMINARY PURPOSES ONLY, NOT APPROVED FOR CONSTRUCTION

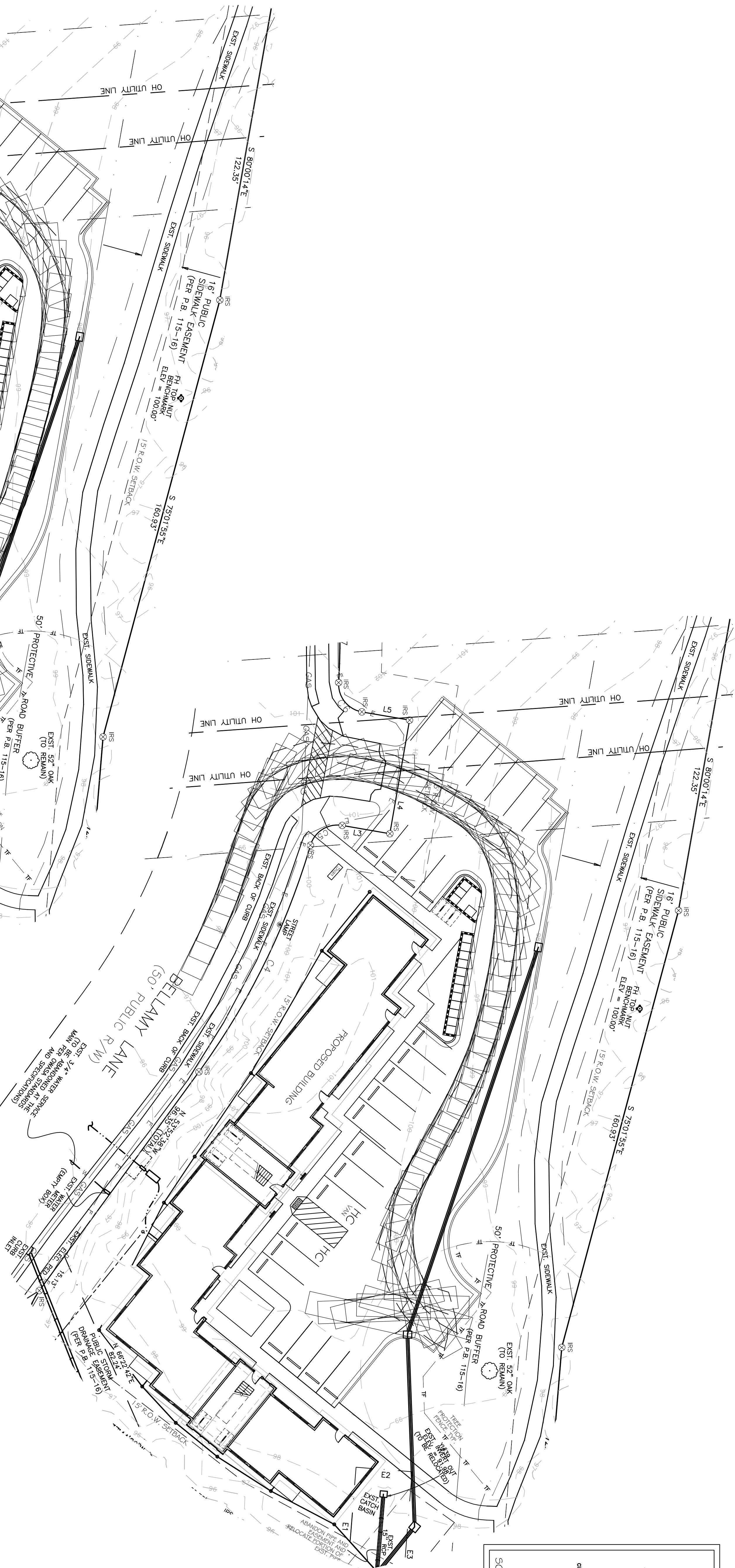
CALL BEFORE YOU DIG! IT'S THE LAW
UTOCO North Carolina One Call Center
1-800-632-4949





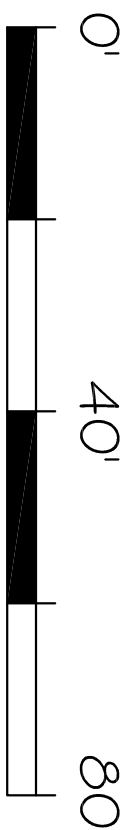
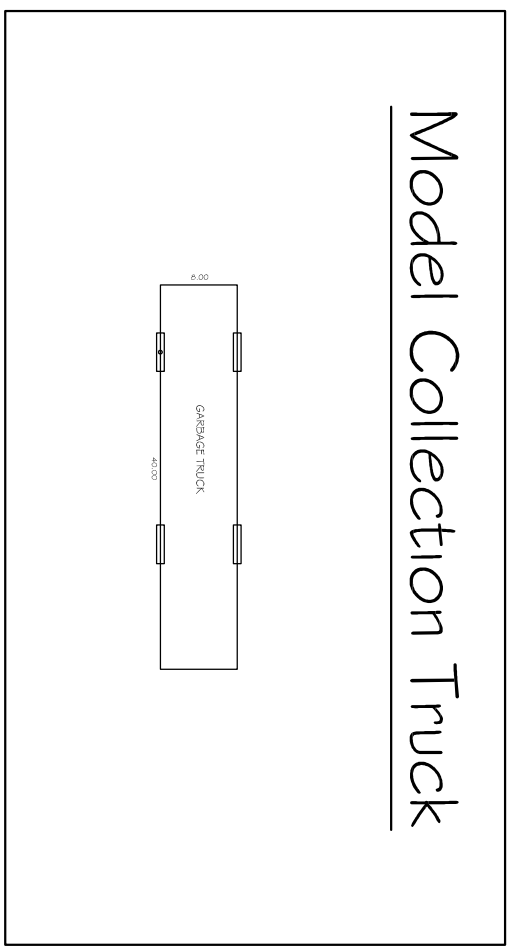
Property located at 1001 S. Camellia St. for property.
Parcel Address: Chapel Hill, North Carolina
Property ID No.: 9779370476

- SURVEYOR'S LEGEND**
- EP ○ EXISTING IRON PIPE
 - IR ○ IRON ROD SET
 - OH ⊗ OVERHEAD (UTILITY)
 - OH ○ OVERHEAD (UTILITY)
 - FP ○ FIRE HYDRANT
 - PC ○ PORTCH
 - RE ○ REINFORCED CONCRETE PIPE
 - UP ○ UTILITY POLE
 - SM ○ SANITARY SINKER MANHOLE
 - DU ○ DUCTILE IRON PIPE
 - CR ○ CRITICAL ROOT ZONE
 - UN ○ UNDERGROUND ELECTRIC
 - UN ○ UNDERGROUND WATER



1. Truck Turning Path - Entering Site & Backup

2. Truck Turning Path - Exiting Site



Graphic Scale
Scale: 1" = 20'

CALL BEFORE YOU DIG! IT'S THE LAW
UTOCO North Carolina One Call Center
1-800-632-4949

LANDSCAPE CALCULATIONS:

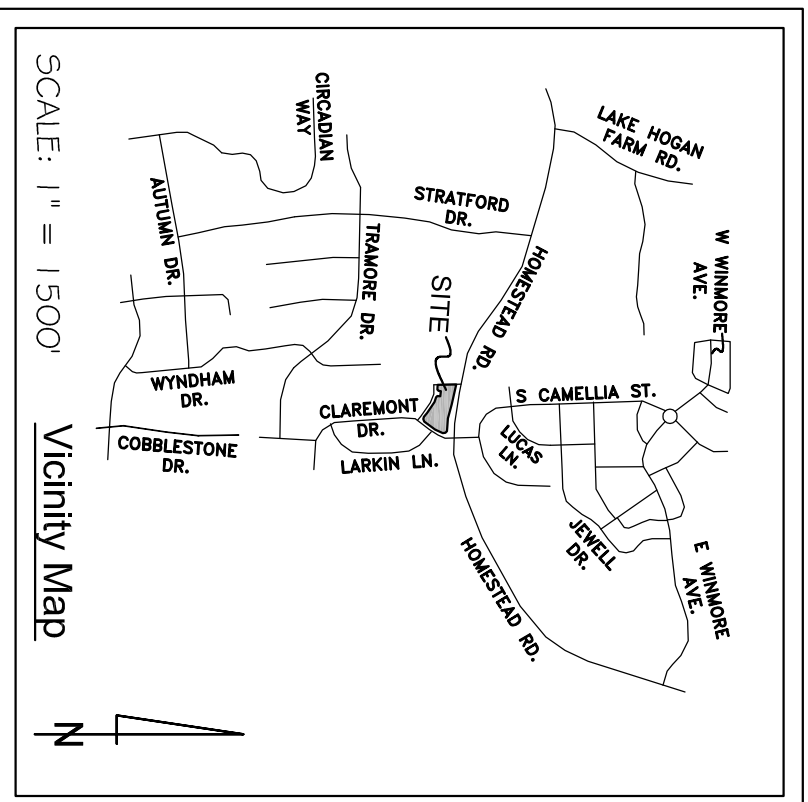
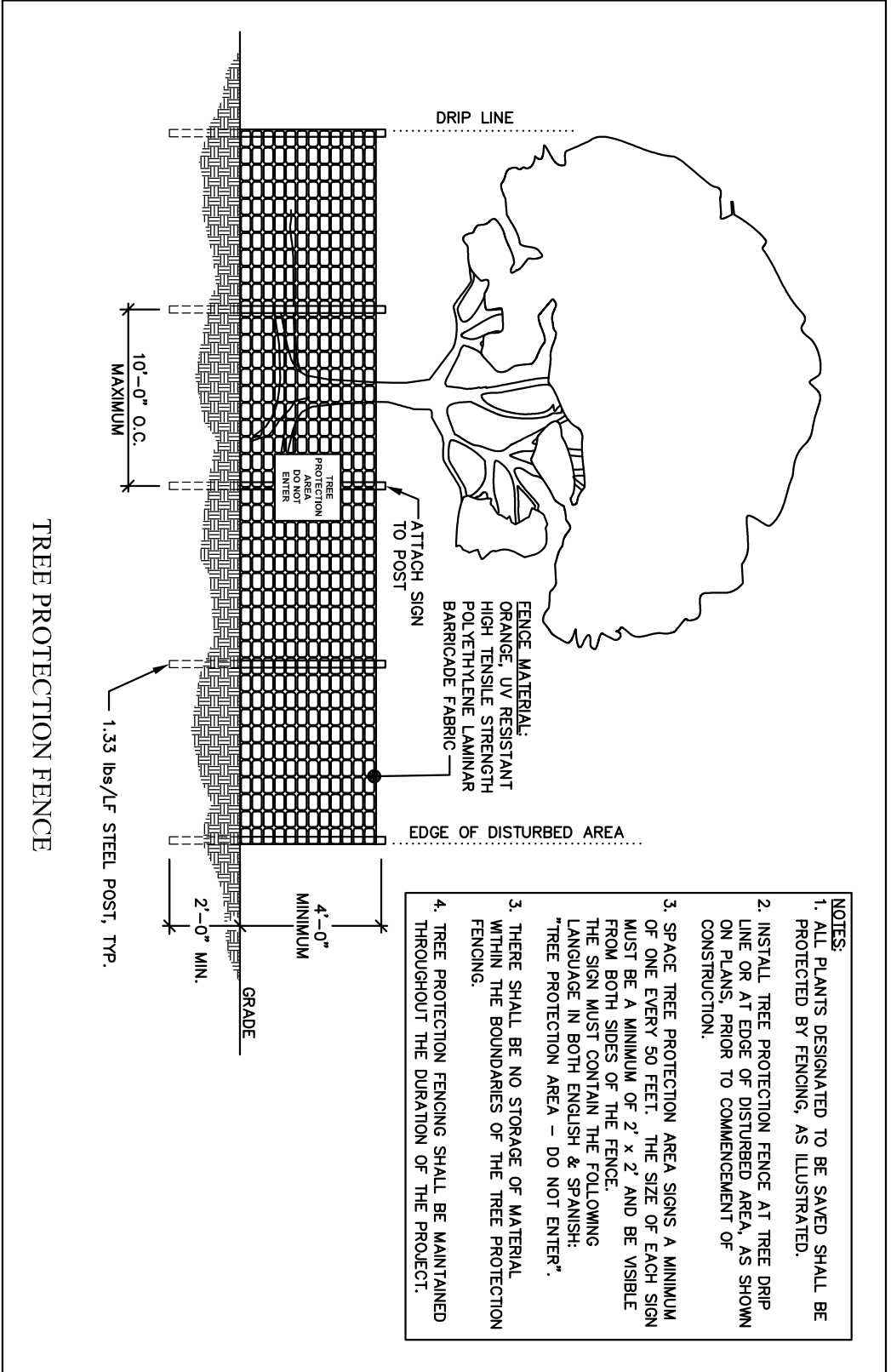
Shade Trees in Parking Areas (Section 15.3.1.B)
Vehicle Accommodation Area (VAA) = 9,390 sf.
35% Area to be Shaded = 0.35 x 9,390 sf = 3,287 sf Required
Area shaded by existing 52" oak tree = 860 sf, overlay the VAA
Area shaded by proposed screening trees = 2 small perimeter trees x 157 sf. = 314 sf.
= 3 large perimeter trees x 354 sf. = 1,062 sf.
Area shaded by VAA shade trees = 2 trees x 354 sf. = 708 sf.
= 1 trees x 234 sf. = 234 sf.
Total Area shaded = 860 + 314 + 1,062 + 708 + 234 = 3,300 sf. = 35.1 % of VAA
(Area shaded is greater than the 35% shaded area requirement shown above, therefore the shading requirement has been met)

Minimum Tree Canopy Coverage (Section 15.3.1.9)
Minimum Tree Canopy Coverage = 30% of Parcel area excluding easements
= 0.30 x 36,114 sf. = 11,434 sf. min. required
Exist. Canopy Coverage = 4,232 sf. (exist. oak coverage of parcel excluding easements)
Exist. Coverage Deficit = 11,434 sf. - 4,232 sf. = 7,202 sf. deficit
Replacement Trees Required = 7,202 sf. / 500 sf. = 14 trees required
Replacement Trees Provided = 24 trees provided
Therefore, tree canopy coverage requirement is met.

STORM DRAINAGE			
Curve	Radius	Length	Easement
C1	22.96'	42.50'	21.69'
C2	202.30'	21.69'	21.69'
C3	12.42'	3.31'	12.42'
C4	261.00'	10.00'	10.00'
C5	10.00'	14.58'	14.58'
C6	10.00'	14.58'	14.58'
C7	261.00'	35.33'	35.33'
TIES TO SSMH's			
Course	Bearing	Distance	
T1	S 32°03'08" E	41.65'	
T2	S 11°59'58" W	123.50'	

Curve	Radius	Length	Delta	Chord	Chord Bear.
C1	22.96'	42.50'	106°03'40"	36.69'	S 32°14'25" E
C2	202.30'	21.69'	10°25'32"	3.36'	S 85°01'05" W
C3	12.42'	3.31'	19°50'02"	89.90'	N 63°47'39" W
C4	261.00'	10.00'	19°50'02"	89.90'	N 63°47'39" W
C5	10.00'	14.58'	83°32'14"	11.32'	N 31°56'33" W
C6	10.00'	14.58'	83°32'14"	11.32'	N 31°56'33" W
C7	261.00'	35.33'	7°47'59"	35.50'	S 89°27'52" W
Course					
L1			S 65°16'15" E	11.11'	
L2			S 20°47'25" W	8.55'	
L3			N 09°46'37" E	17.22'	
L4			S 09°49'37" W	17.22'	
L5			S 09°49'37" W	17.22'	

HOMESTEAD RD. (S.R. 1777)
(VARIABLE PUBLIC R/W)

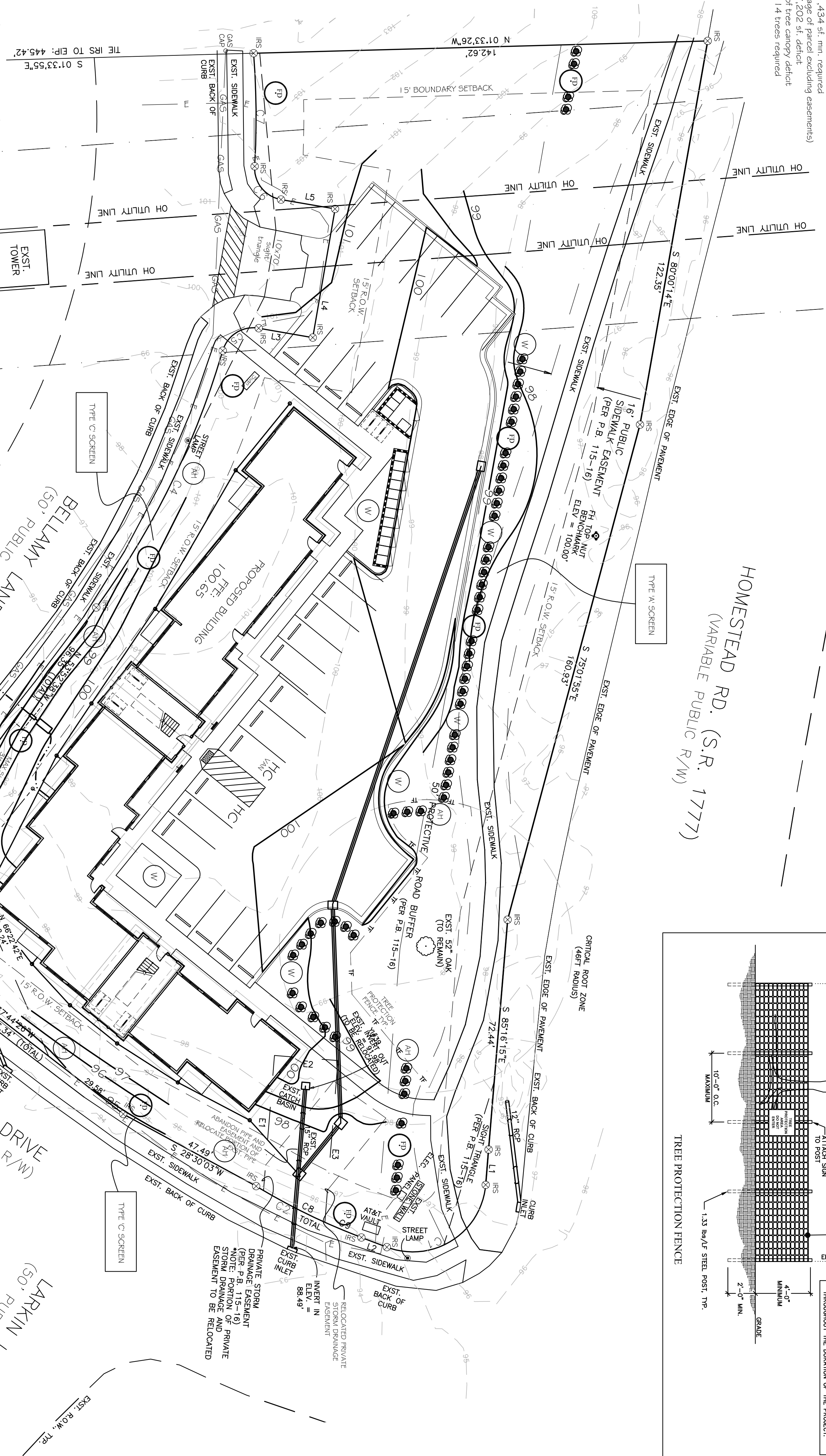


Property identified as Undeveloped (U) for property.
Parcel Address: Chapel Hill, North Carolina
Property ID No.: 9779370476

- SURVEYOR'S LEGEND**
- EP ○ EXISTING IRON PIPE
 - IRS ○ IRON ROD SET
 - OH ○ OVERHEAD (UTILITY)
 - FP ○ FIRE HYDRANT
 - P ○ PORCH
 - REP ○ REINFORCED CONCRETE PIPE
 - UP ○ UTILITY POLE
 - SSM ○ SANITARY SINKER MANHOLE
 - DUCTILE IRON PIPE
 - CRITICAL ROOT ZONE
 - UNDERGROUND ELECTRICAL
 - UNDERGROUND GAS
 - UNDERGROUND WATER

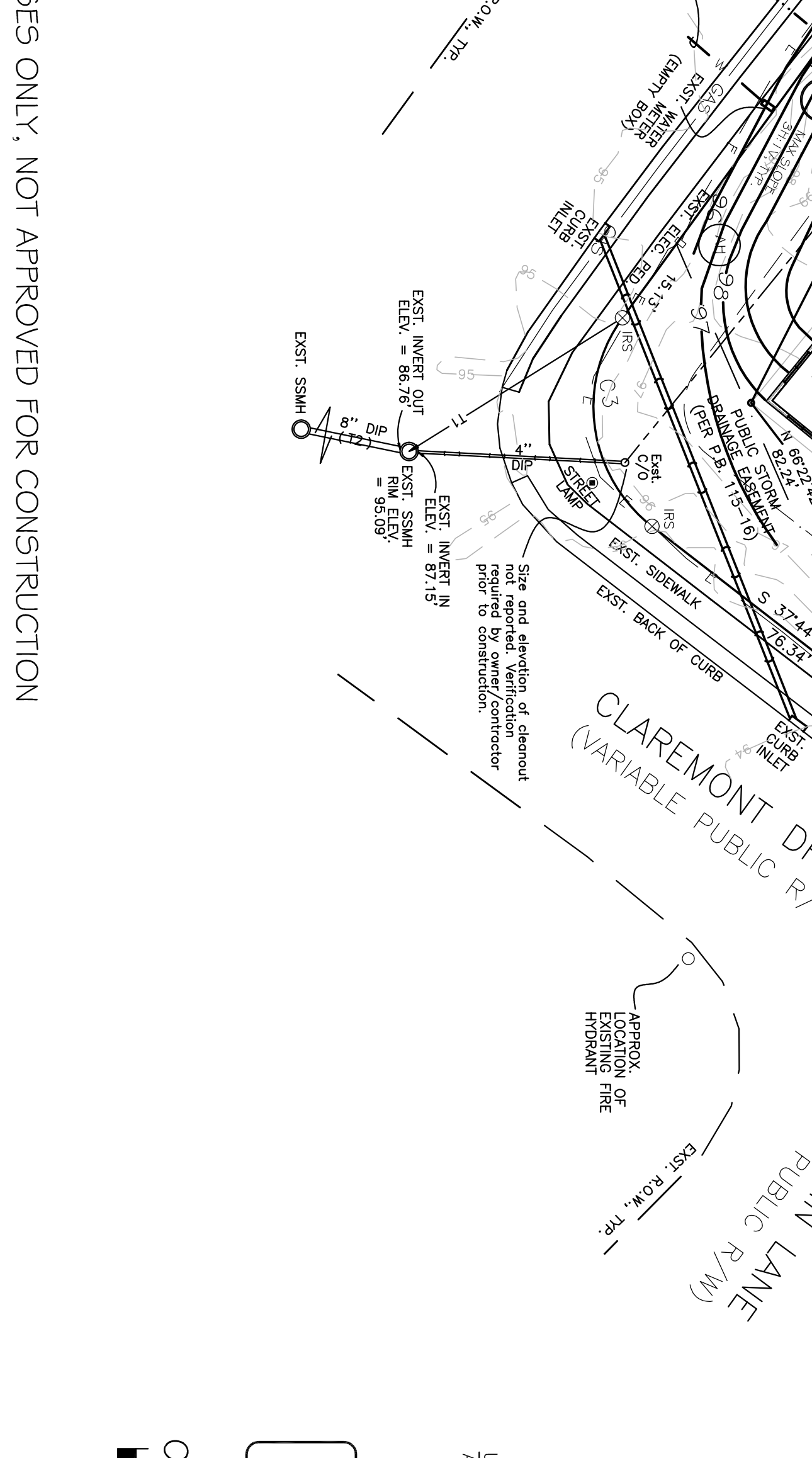
Symbol	Tree Name (Qty.)
FP	Flowering Dogwood (10)
W	(Min. Caliper at Planting = 2.5", Min. Height at Planting = 6')
W	American Hornbeam (7)
W	(Min. Caliper at Planting = 2.5", Min. Height at Planting = 6')
W	Willow Oak (7)
W	(Min. Caliper at Planting = 2.5", Min. Height at Planting = 6')
W	Shrub Name (Qty.)
W	English Laurel (56)
W	(Min. Height at Planting = 18')

Note: Type 'A' Screen: 1"p. Tree Spacing = 30 ft., 1"p. Shrub Spacing = 4 ft.
Type 'C' Screen: 1"p. Tree Spacing = 30 ft.



- General Notes:**
- All construction methods and materials shall conform to the Town of Carboro Standard Specifications & Details and the NC Plumbing Code.
 - Boundary, topographic, and existing feature information provided by a survey prepared by Freehold Land Surveys, Inc. Chapel Hill, North Carolina (Job Number J21.6531070).
 - Water service is proposed via a 2" tie to existing water main as shown on plan.
 - Sanitary sewer service is proposed via a 4" tie to existing sanitary sewer cleanout as shown on plan.
 - Exact size and location of all applicable utilities and easements to be field verified prior to construction.
 - Contact the project engineer immediately with any conflicts regarding the design or construction of the project. All field adjustments shall be verified by the project engineer prior to construction.
 - Construction and location of sidewalk, slopes, landings, approaches, ramps, and accessible routes shall be in accordance with the ANSI 2009 Handicap Code or latest Accessibility Code revision or applicable PROWAG Standards.
 - Contractor shall contact project engineer to observe formwork for site curb, concrete sidewalks, and other items as well as string lines for stone, or the placement of asphalt.
 - Compaction of fill materials, approval of residual subgrade, soil proof rolls, stone placement, and/or other materials testing functions shall be in accordance with the project geotechnical engineer's guidance, specifications, recommendations, and testing standards.

- CONTRACTOR'S NOTES:**
- The contractor shall verify the location of all existing utilities prior to beginning construction. Locations of existing utilities shown on the plan are based on the best available information, but can only be considered approximate.
 - The Town of Carboro shall review and approve construction drawings prior to construction. Any conflicts should be reported to the project engineer immediately for review prior to beginning construction. It shall be the owner's responsibility to obtain all required approvals and permits from agencies governing this work prior to any construction.
 - Construction and location of sidewalk, slopes, landings, approaches, ramps, and accessible routes shall be in accordance with the ANSI 2009 Handicap Code or latest Accessibility Code revision or applicable PROWAG Standards.
 - Contractor shall contact project engineer to observe formwork for site curb, concrete sidewalks, and other items as well as string lines or other controls prior to the placement of concrete, setting base course stone, or the placement of asphalt.




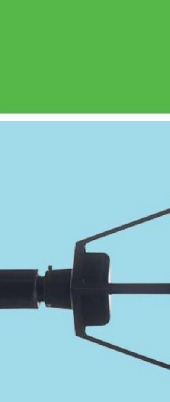
CALL BEFORE YOU DIG! IT'S THE LAW
UTOCO North Carolina One Call Center
1-800-632-4949

Graphic Scale
Scale: 1" = 20'

Utlities Note:
All proposed utilities will be placed underground.

Outdoor Lighting

Open Traditional




Designed to reduce light pollution, the Open Tricellor fixture provides an installation with curb appeal. This curb light evokes the charm of New England and is an excellent choice for illuminating streetscapes and pedestrian areas.

High-pressure sodium	100 150 watts
Meaning height	12'
Colors	Black, Green
Poles	Style A, B, C, D, E, F
Applications	Highways, Parks

For additional information, visit us at dabe-energy.com/OutdoorLighting.
Or call us toll free at 856.769.6417.



Outdoor Lighting
Open Traditional
Light source: High-pressure sodium (golden yellow)
Luminaire: 1000 mm x 1000 mm
Luminaire: 9,500 lm (9000)
Light fixture: EBN4 Type III (6000)
IESNA color classification: C80e



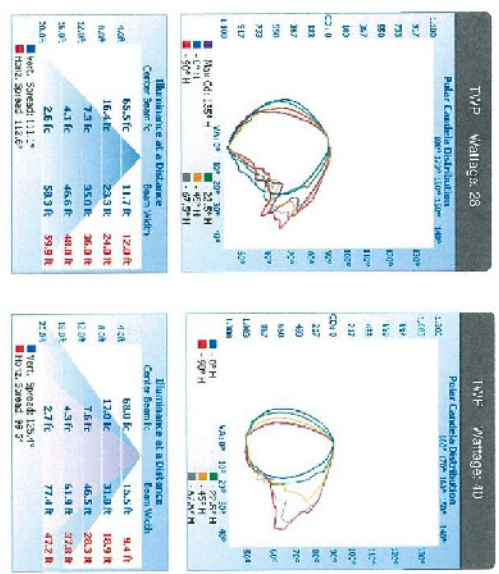
Light fixture: EBN4 Type III (6000)

Poles available:		
Type	Mounting height	Color
Aluminium	12'	Black (R6000)

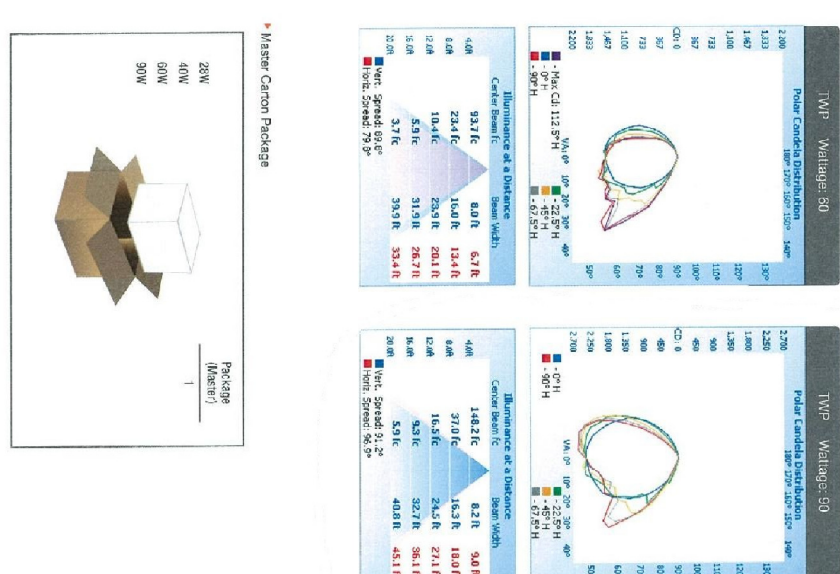
Features	Benefits
<ul style="list-style-type: none"> • Little or no installation work • Maintenance provided by publishing professionals • Priority included • Vendors included 	<ul style="list-style-type: none"> • Focus on capital for other projects • Meets industry standards and fighting off competitors • Services help and support your site • Less expensive than in-house service
<ul style="list-style-type: none"> • One low monthly cost on your electric bill • Tested by over 40 years of experience 	<ul style="list-style-type: none"> • Convenience and savings for you • Provides flexible, low maintenance and service • A vendor you can truly rely on... and, therefore, trust

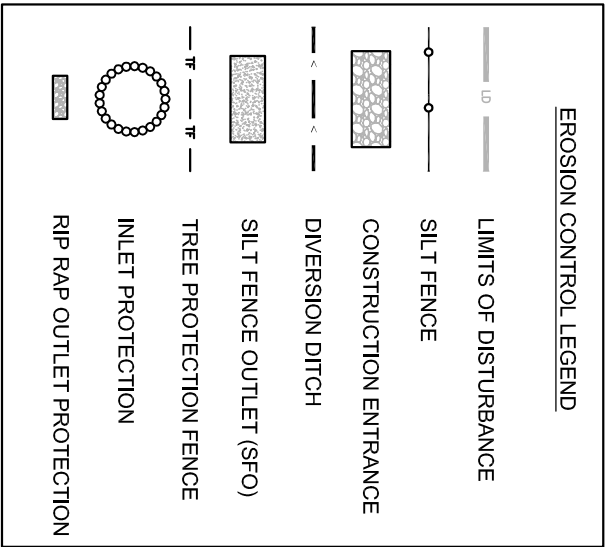
[illegible][illegible]

DETAIL SPECIFICATIONS 3



PACKAGE 4



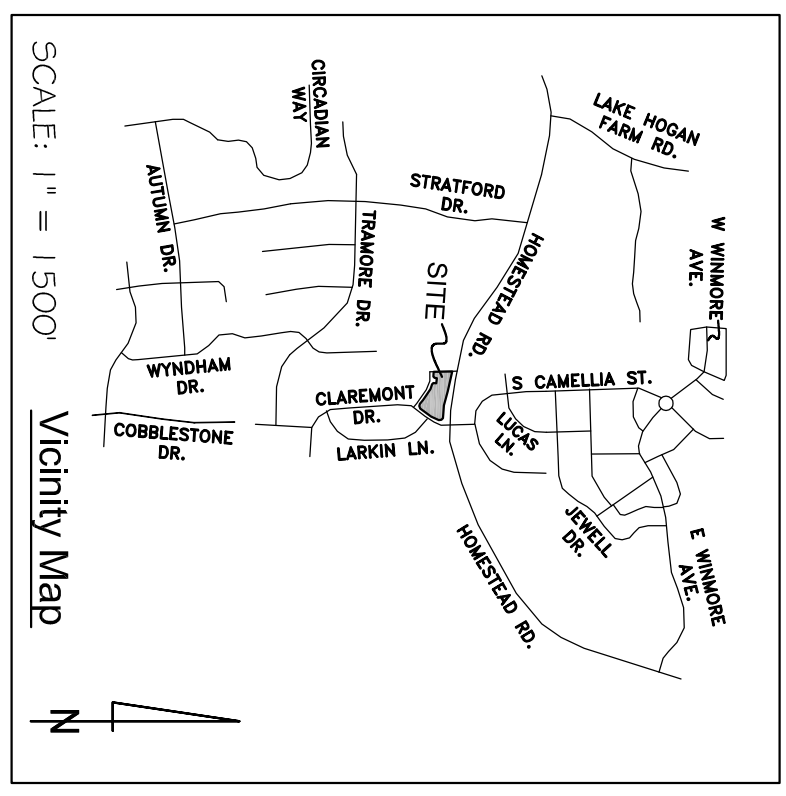
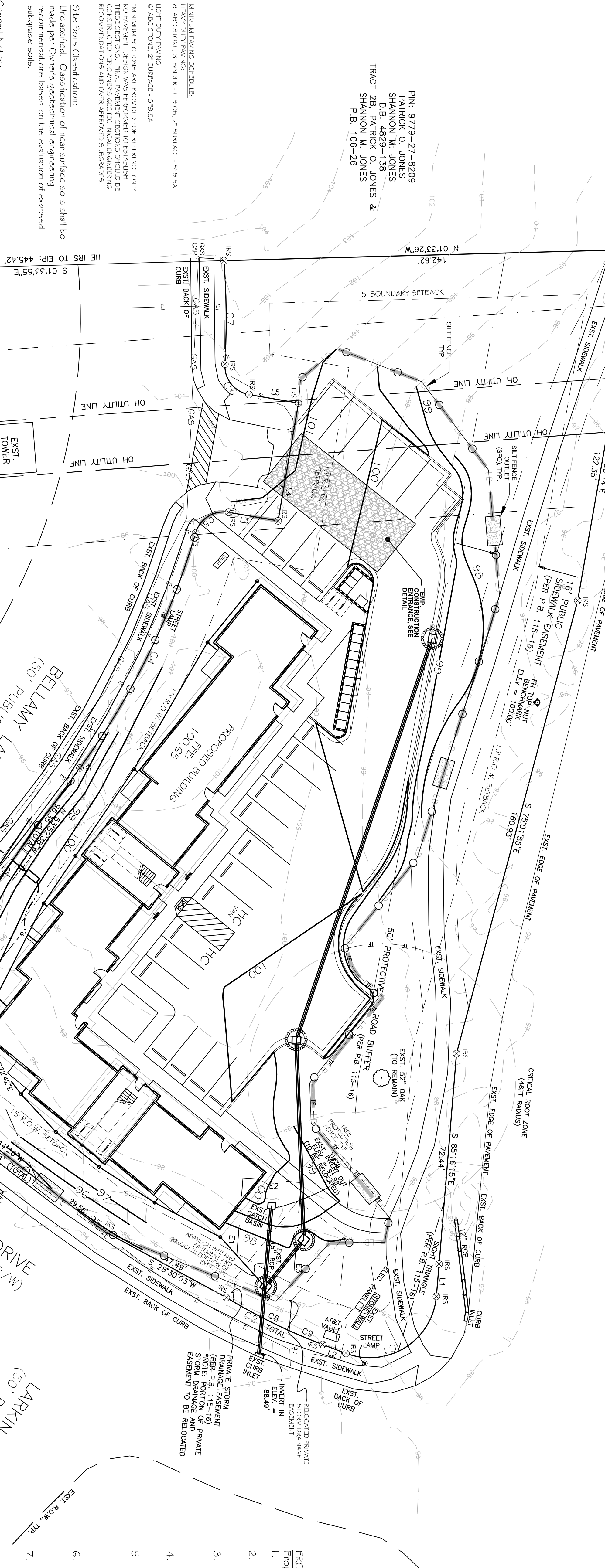


STORM DRAINAGE			
Curve	Radius	Length	Chord
C8	202.30'	21.70'	6'08.46"
C9	202.30'	12.42'	3'31.03"
Course	Length	Chord	Distance
E2	N 88°59'19" E	10.00'	14.58'
E3	N 04°36'41" E	20.00'	20.00'
E4	S 85°23'19" E	50.96'	50.96'

Curve	Radius	Length	Chord	Delta	Chord Bear.
C1	22.96'	42.50'	36.85'	105°03'40"	S 32°14'25" E
C2	25.00'	38.56'	34.86'	88°22'23"	S 81°55'37" W
C3	261.00'	90.35'	88.90'	19°50'02"	N 53°47'39" W
C4	261.00'	10.00'	14.58'	83°32'14"	S 1°35'24" W
C5	261.00'	10.00'	14.58'	83°32'14"	S 1°35'24" W
C6	261.00'	10.00'	14.58'	83°32'14"	S 1°35'24" W
C7	261.00'	10.00'	14.58'	83°32'14"	S 1°35'24" W

Course	Length	Chord	Distance
L1	105°03'40"	36.85'	36.85'
L2	88°22'23"	34.86'	34.86'
L3	19°50'02"	88.90'	88.90'
L4	53°47'39"	53.47'	53.47'
L5	81°55'37"	81.55'	81.55'

HOMESTEAD RD. (S.R. 1777)
(VARIABLE PUBLIC R/W)



Property Identification Number (PIN) for property:
Parcel Address: Chapel Hill, North Carolina
Property ID No.: 9779370476

- SURVEYOR'S LEGEND
- EP ○ EXISTING IRON PIPE
 - IR ○ IRON ROD SET
 - OH ○ OVERHEAD (UTILITY)
 - FM ○ FIRE MANNING
 - P ○ PORCH
 - REP ○ REINFORCED CONCRETE PIPE
 - UP ○ UTILITY POLE
 - SMH ○ SANITARY SINK MANHOLE
 - CR ○ CRITICAL ROOT ZONE
 - UG ○ UNDERGROUND ELECTRICAL
 - UGW ○ UNDERGROUND WATER

EROSION CONTROL NOTES:

- Limits of Disturbance shall be property lines, silt fencing, temporary diversion ditches, or as shown on plan.
- In areas where the property boundary, disturbance limits, and/or silt fencing are parallel and overlap, lines are offset to provide clarity.
- This site proposes to disturb greater than 20,000 sq. ft. An erosion and sedimentation control permit is required for disturbed areas of 20,000 sq. ft. or more. (Orange County Erosion Control Jurisdiction - Jordan Lake Watershed.)
- Additional erosion control measures will be installed during construction in order to control erosion if deemed necessary by on-site inspection.
- All erosion control measures shall be inspected once every 7 calendar days or after a rainfall event having precipitation greater than 1/2 inch in any 24 hour period. The inspection shall be documented in writing, and damaged or ineffective measures be repaired or replaced as needed.
- A self-inspection must be made of the project after each phase and documented in writing. This self-inspection report shall be performed in addition to the NPDES self-monitoring report required by the General Permit as described above.
- All erosion and sediment control devices shall be properly maintained during all phases of construction until the completion of all construction activities and / or contributing areas have been stabilized. Existing measures may require adjustment or modification and additional control measures may be required in order to control erosion and/or off-site sedimentation if determined necessary by on-site inspection.

CALL BEFORE YOU DIG! IT'S THE LAW
UTICO North Carolina One Call Center
1-800-632-4949

Graphic Scale
Scale: 1" = 20'

- General Notes:
- All construction methods and materials shall conform to the Town of Carboro Standard Specifications & Details and the NC Plumbing Code.
 - Boundary, topographic, and existing feature information provided by a survey prepared by Freshold Land Surveys, Inc. Chapel Hill, North Carolina (Job Number J21.6531070).
 - Water service is proposed via a 2" tie to existing water main as shown on plan.
 - Sanitary sewer service is proposed via a 4" tie to existing sanitary sewer cleanout as shown on plan.
 - Exact size and location of all applicable utilities and easements to be field verified prior to construction.
 - Contact the project engineer immediately with any conflicts regarding the design or construction of the project. All field adjustments shall be verified by the project engineer prior to construction.
 - Construction and location of sidewalk, slopes, landings, approaches, ramps, and accessible routes shall be in accordance with the ANSI 2009 Handicap Code or latest Accessibility Code revision or applicable PROWAG standards.
 - Contractor shall contact project engineer to observe formwork for site curbs, concrete sidewalks, and other items as well as string lines or other controls prior to the placement of concrete, setting base course stone, or the placement of asphalt.
 - Compaction of fill materials, approval of residual subgrade, soil proof rolls, stone placement, and/or other materials testing functions shall be in accordance with the project geotechnical engineer's guidance, specifications, recommendations, and testing standards.

- CONTRACTOR NOTES:
- The contractor shall verify the location of all existing utilities prior to beginning construction. Locations of existing utilities shown on the plan are based on the best available information, but can only be considered approximate.
 - The Town of Carboro shall review and approve construction drawings prior to construction. Any conflicts should be reported to the project engineer immediately for review prior to beginning construction. It shall be the owner's responsibility to obtain all required approvals and permits from agencies governing this work prior to any construction.
 - Construction and location of sidewalk, slopes, landings, approaches, ramps, and accessible routes shall be in accordance with the ANSI 2009 Handicap Code or latest Accessibility Code revision or applicable PROWAG standards.
 - Contractor shall contact project engineer to observe formwork for site curbs, concrete sidewalks, and other items as well as string lines or other controls prior to the placement of concrete, setting base course stone, or the placement of asphalt.

Additional Borrow / Waste Note:
If the same person conducts the land-disturbing activity and any related borrow or waste activity, the related borrow or waste activity shall constitute part of the land-disturbing activity unless the borrow or waste activity is regulated by the Division of Solid Waste Management. If the land-disturbing activity and any related borrow or waste activity are not conducted by the same person, they shall be considered separate land-disturbing activities and must be permitted either through the Sedimentation and Pollution Control Act as a one-time-borrow site or through the Mining Act.

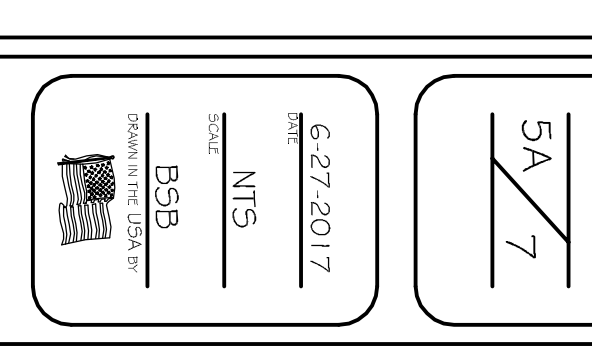
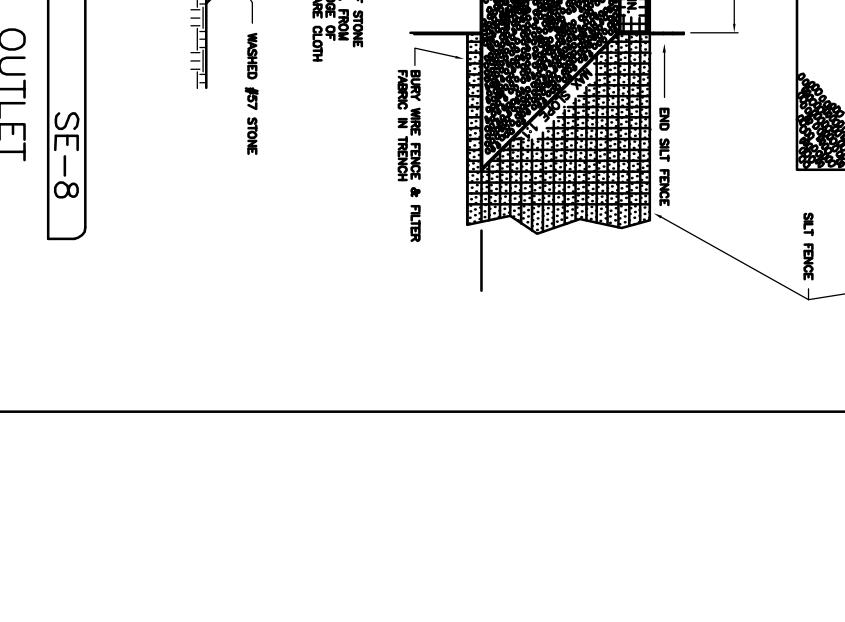
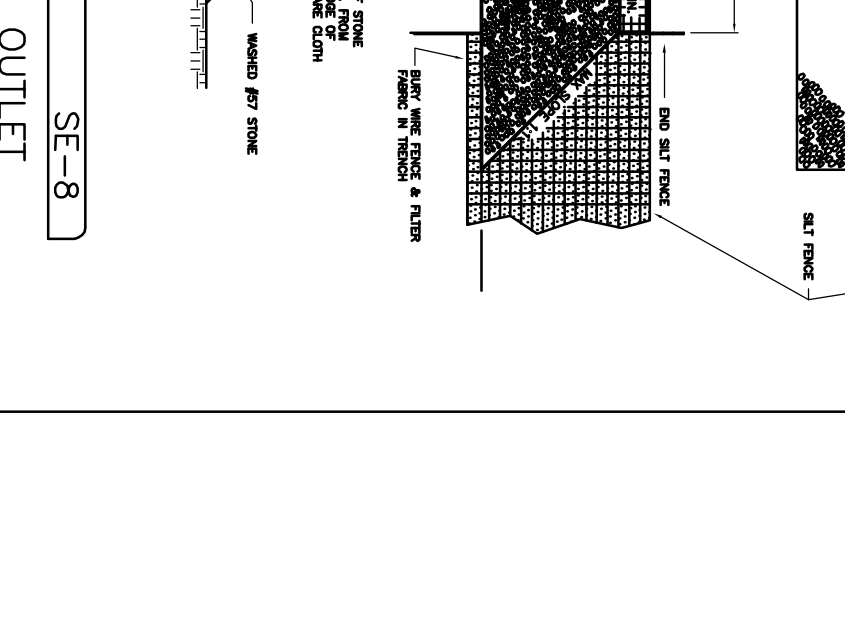
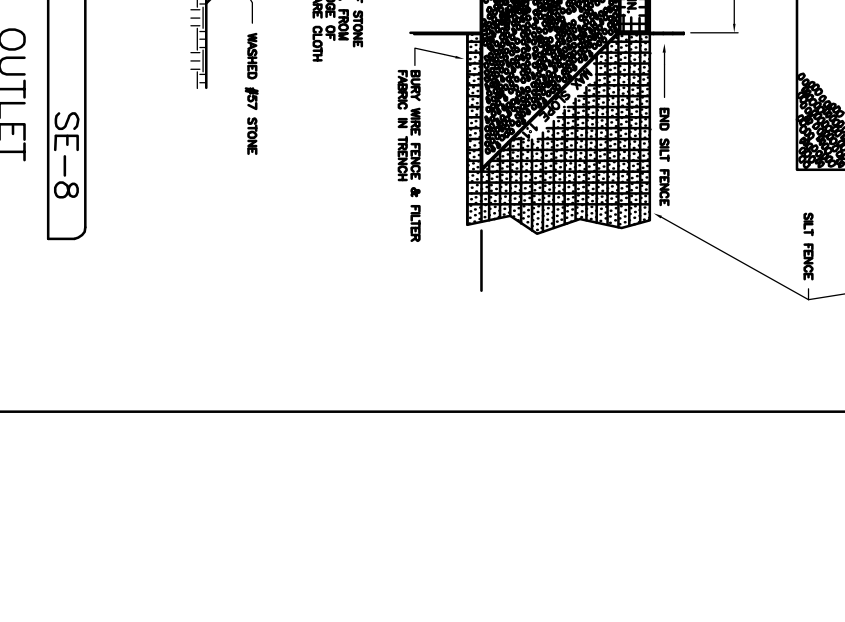
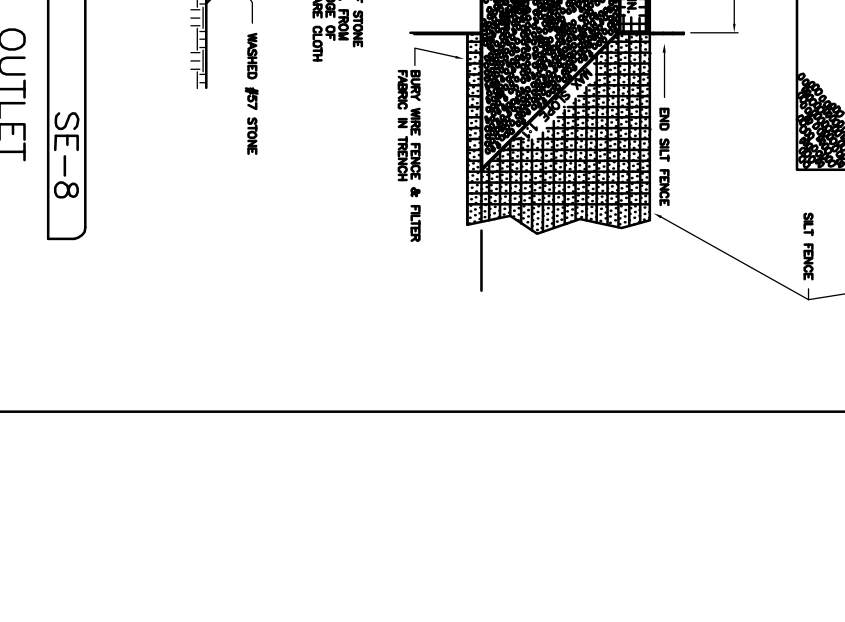
PRELIMINARY PURPOSES ONLY, NOT APPROVED FOR CONSTRUCTION

SEEDING SCHEDULE (SEASONAL)

- Winter and Early Spring (December 1 to February 28)
Fertilizer: 10-10-10 at 700-1,000 lb/acre
Seed: Rye (grain) 1 20 lb/acre and Annual
Lespedeza 50 lb/acre
Mulch: 4,000 lb/acre straw

Fertilizer: same and add 2,000 lb/acre agricultural limestone

Seed: German millet 40 lb/acre
 Mutch: same
 Fall (September 6 to November 30):
 Seed: Rye (gram) 120 lb/acre
 Fertilizer: same
 Mutch: same



Yearly Temporary Seeding Schedule

Winter: Early Spring (December 1 to February 28)	Summer (March 1 to September 5):
Fertilizer: 0-10-10 or 7000-1-0000 lb/acre	Fertilizer: same and 2,000 lb/acre
Seeds: Ryegrass 50 lb/acre and Annual	Seeds: Ryegrass 50 lb/acre and Annual
Isopropyl 50 lb/acre	Mulch: 4,000 lb/acre straw
Mulch: same	
Fall (September 6 to November 30):	
Seeds: Ryegrass 120 lb/acre	
Fertilizer: same	
Mulch: same	

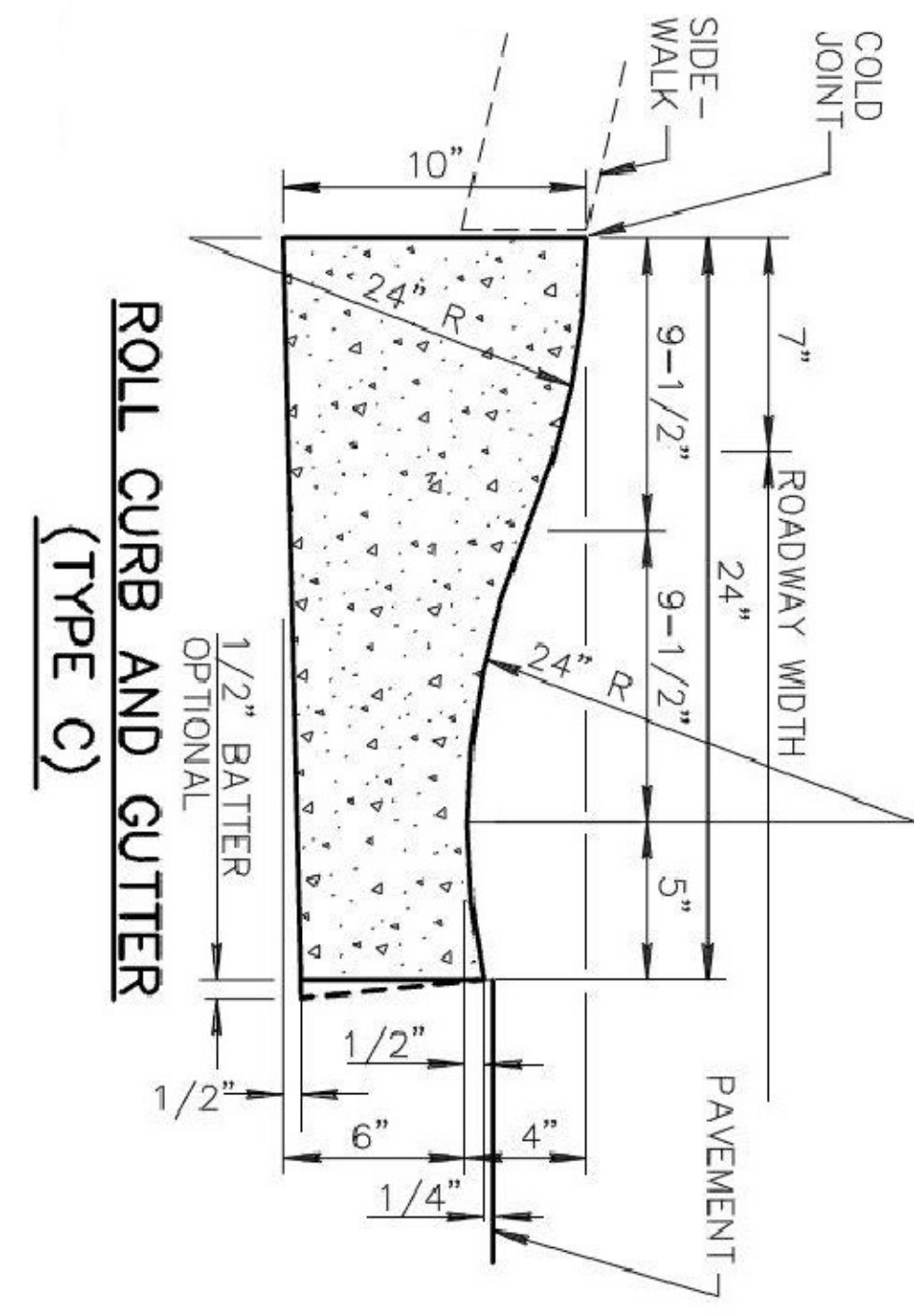
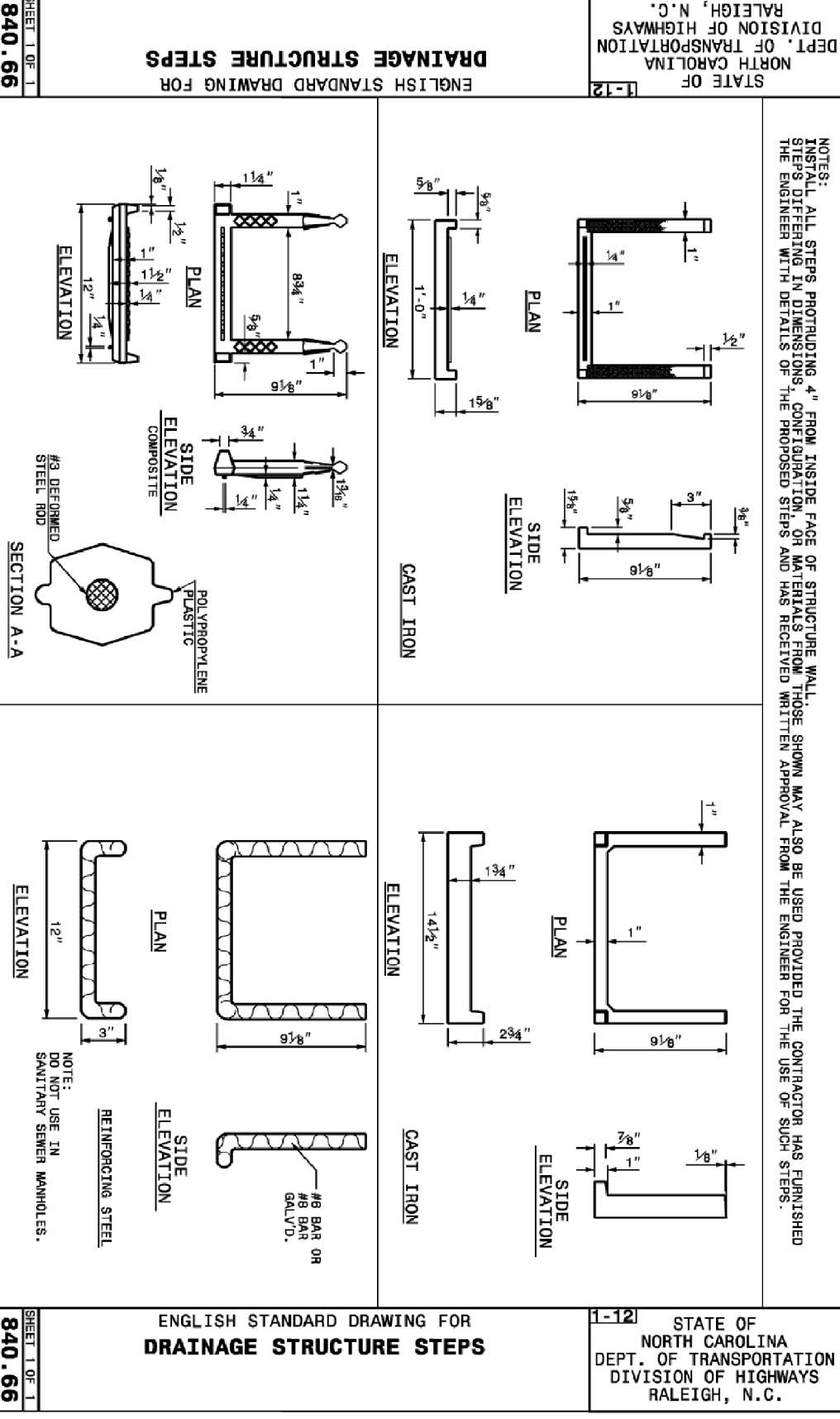
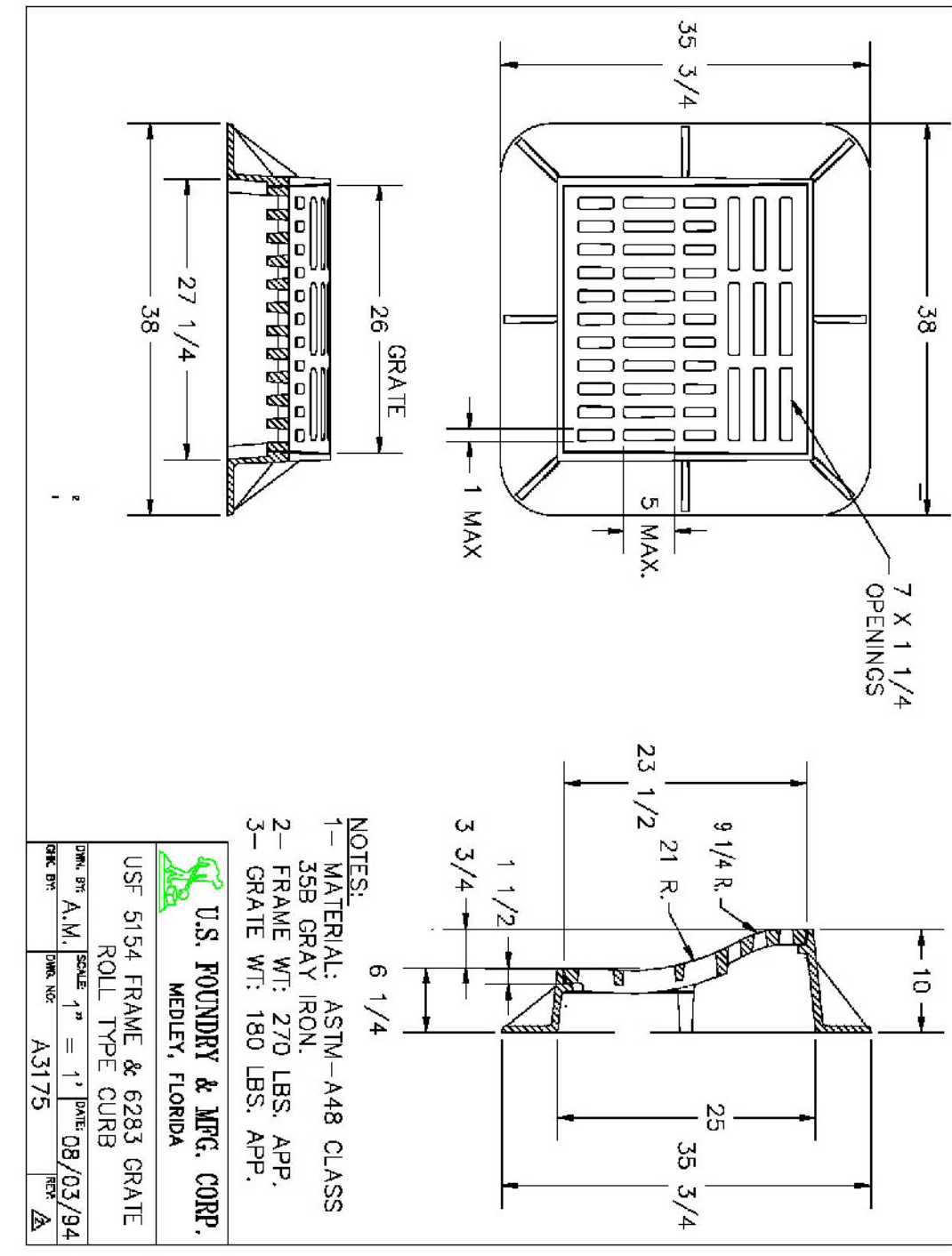
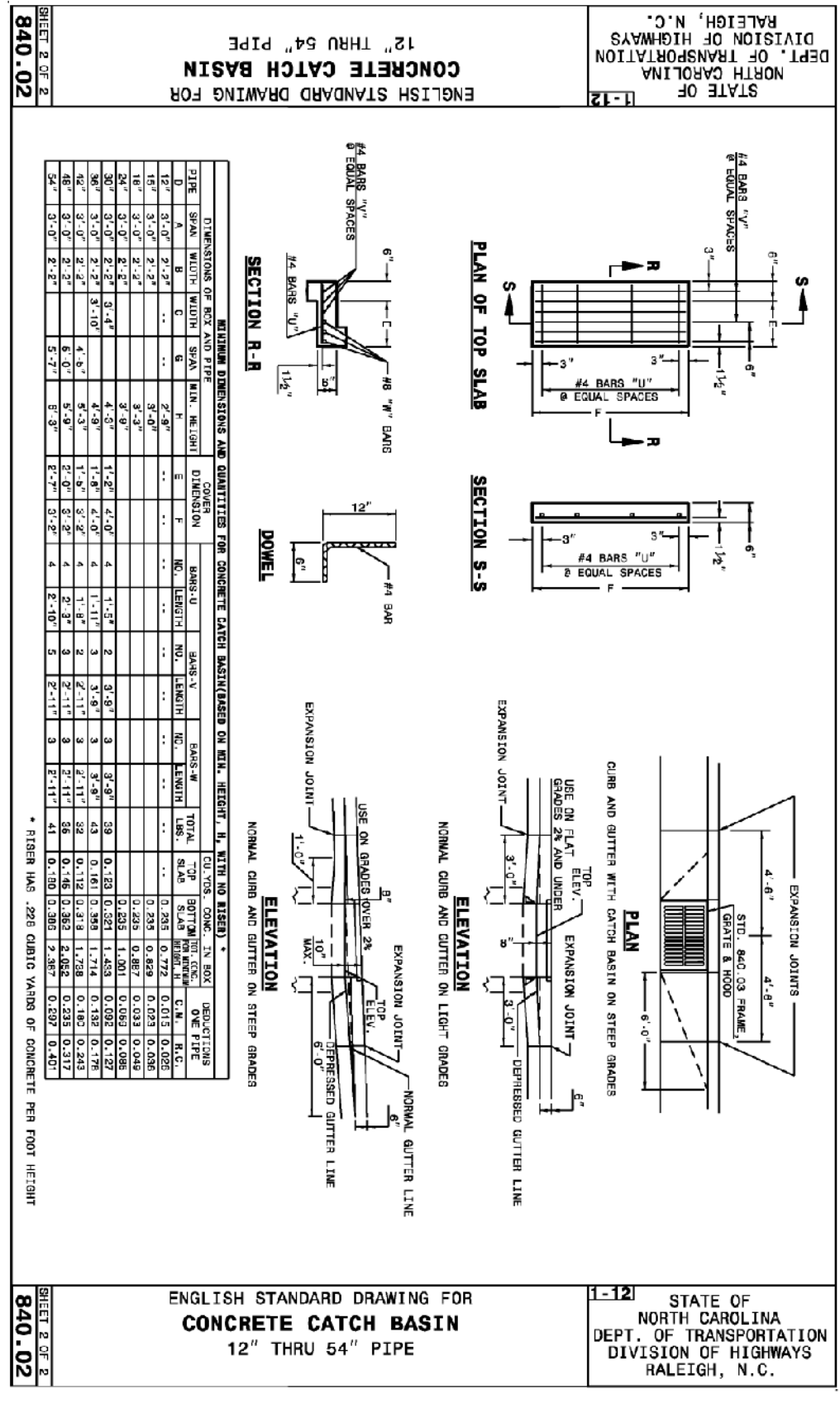
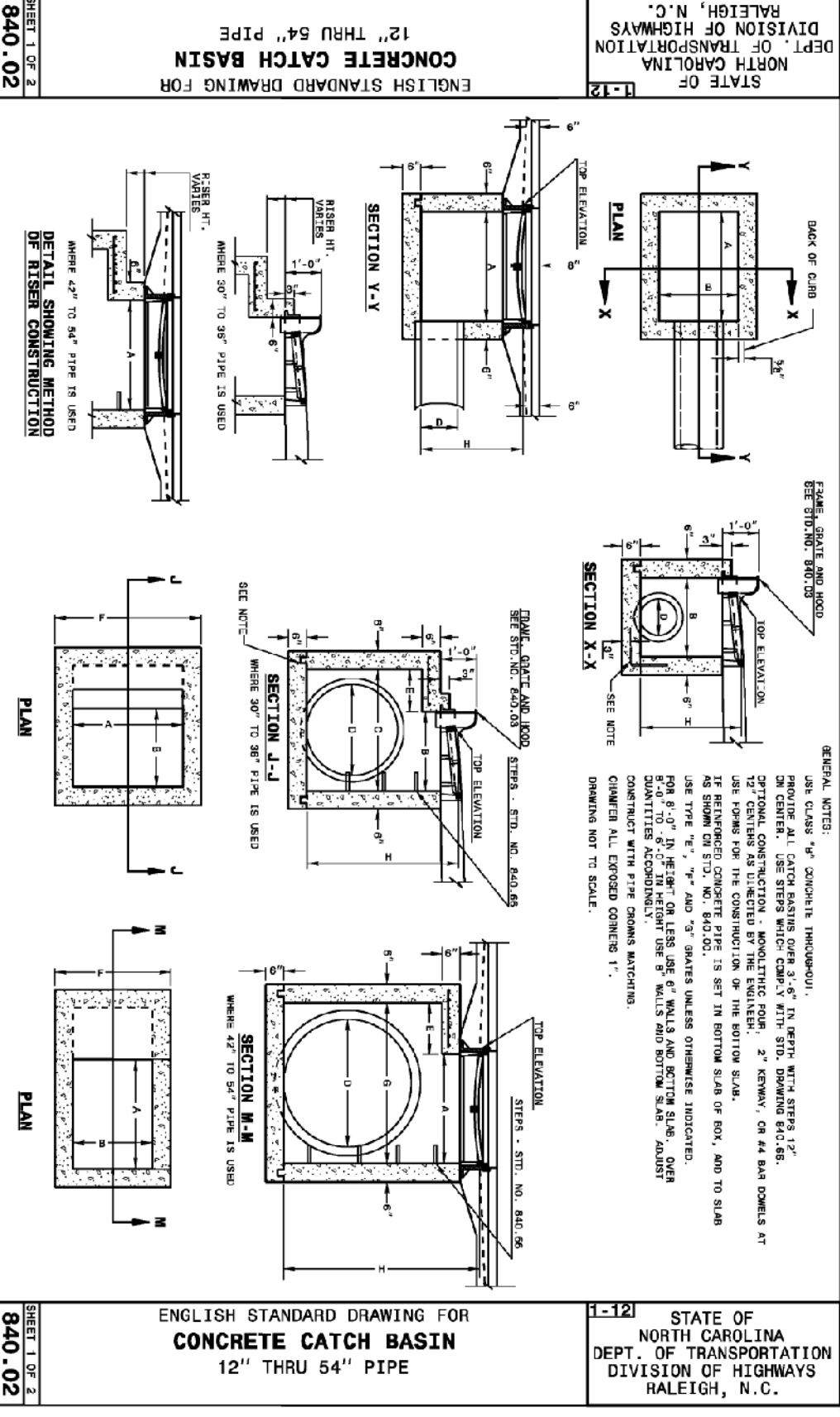
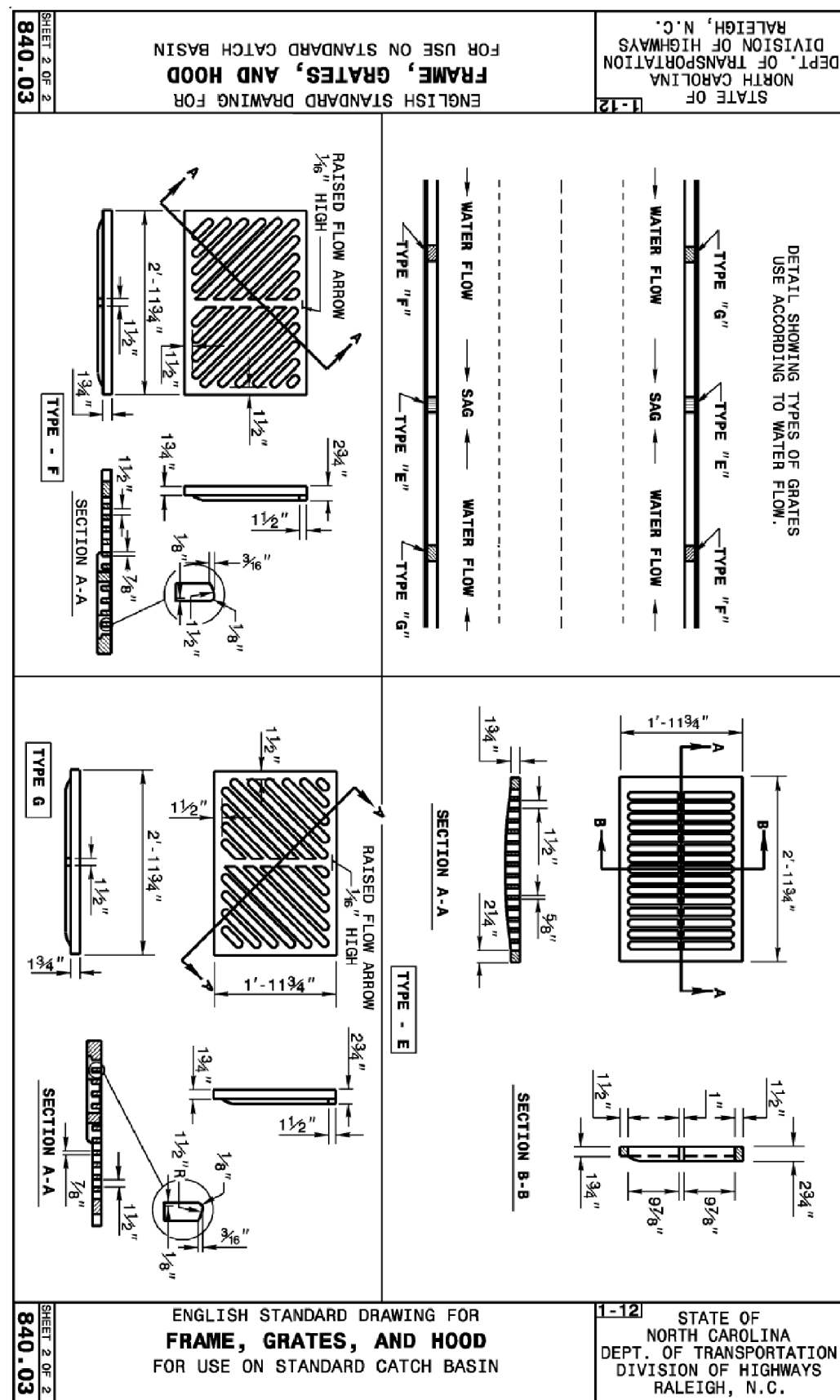
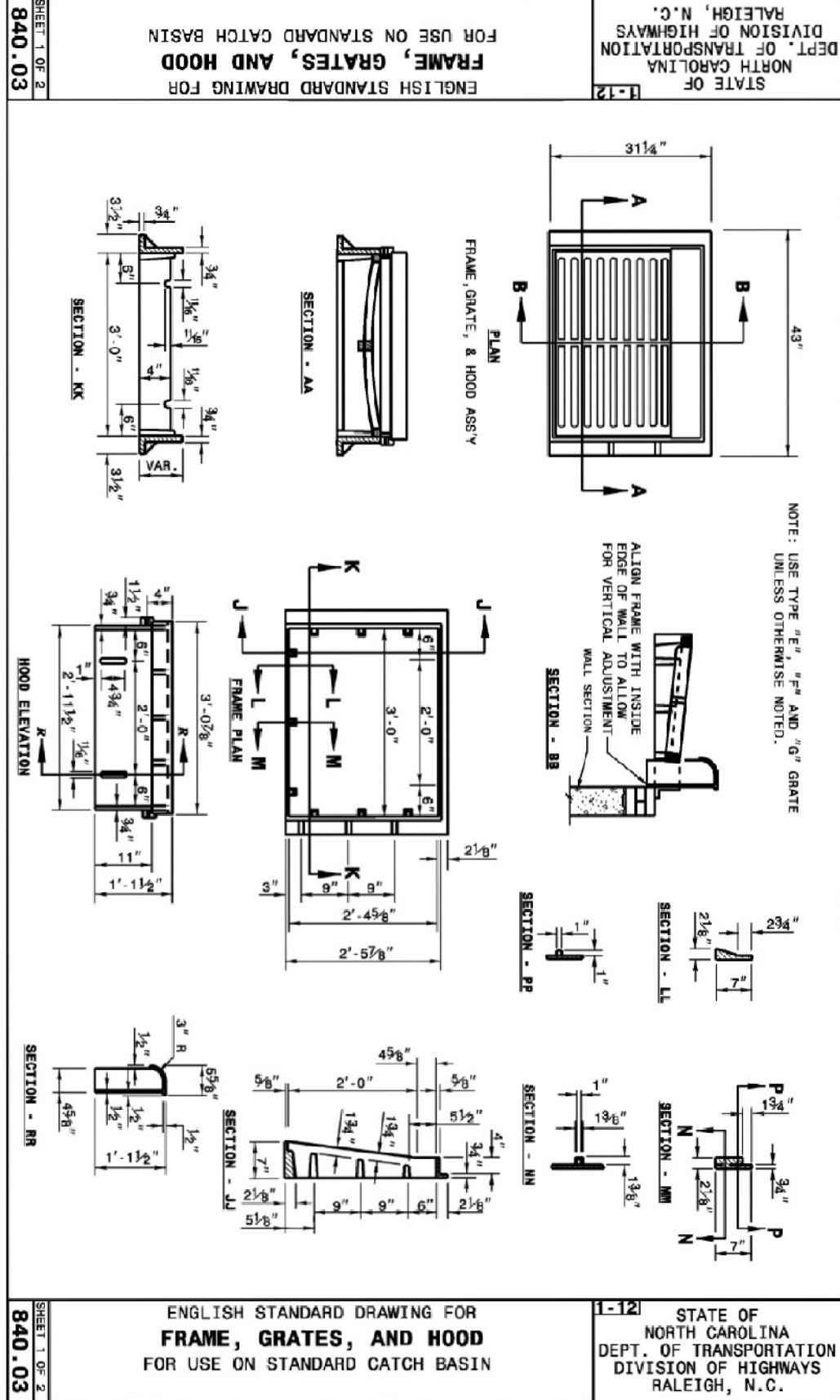
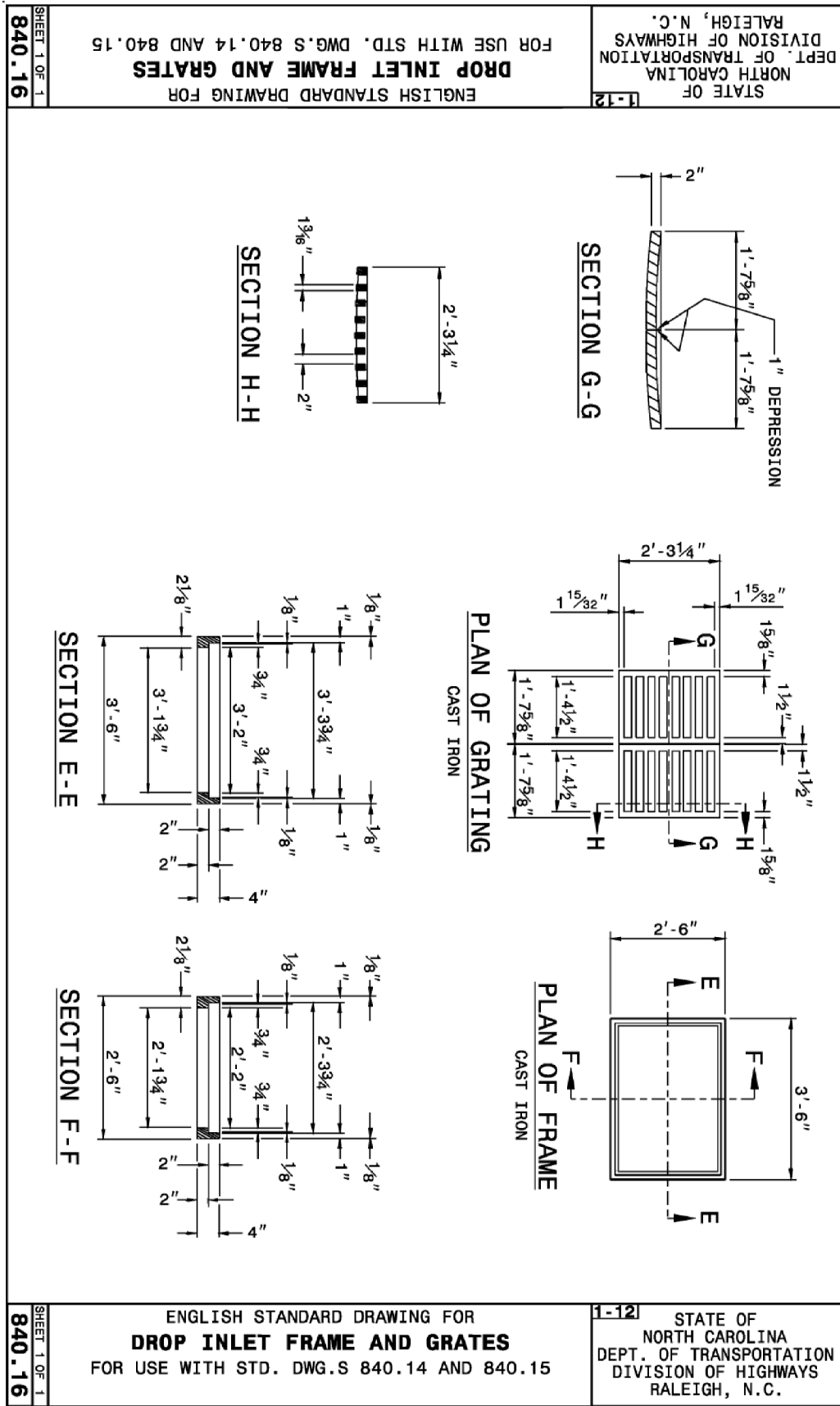
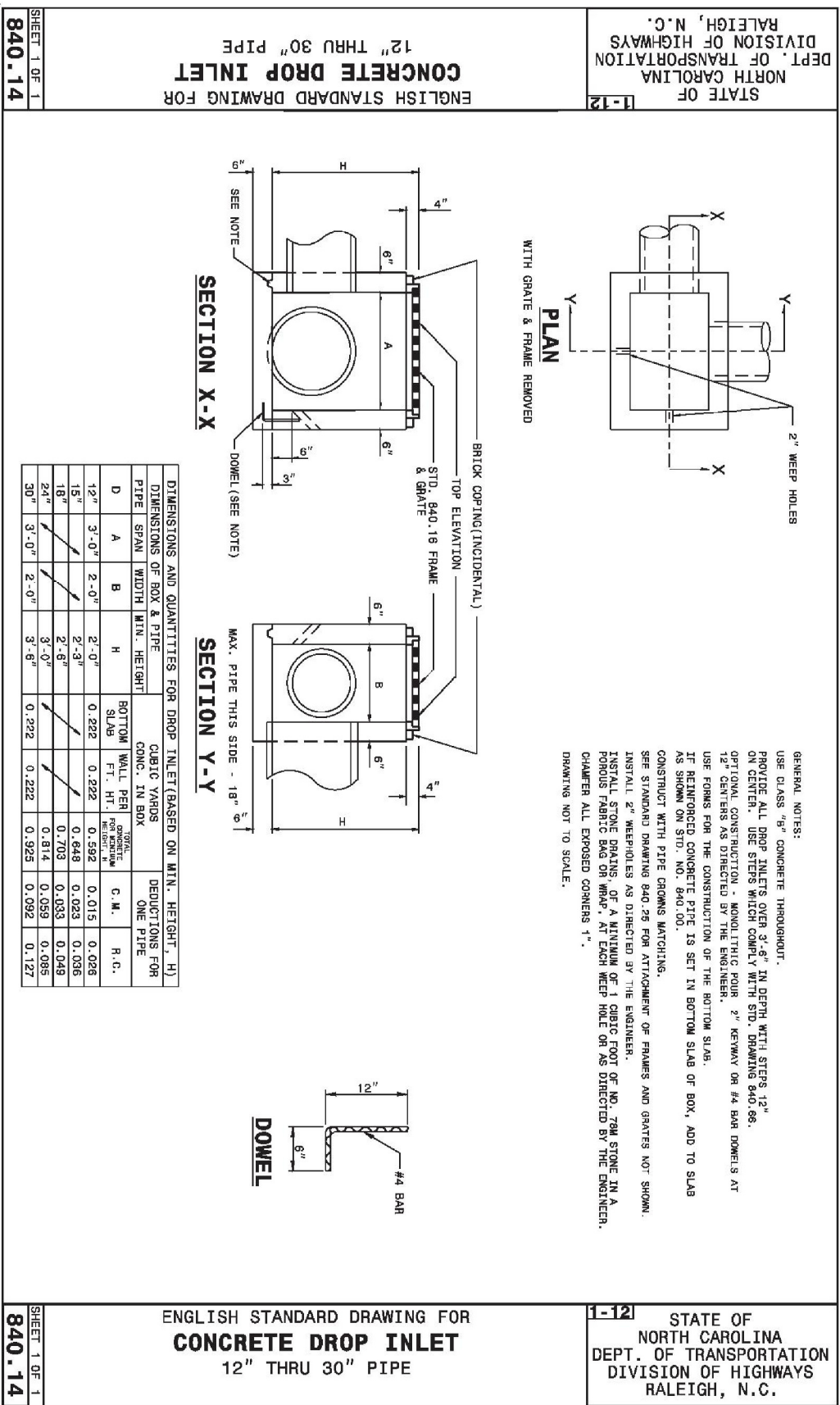
1000000

Yearly Temporary Seeding Schedule

<p>Fall (September 6 to November 30): Seeds: Rye (grain) 120 lb/ac Fertilizer: same Mulch: same</p>	<p>Winter (Early Spring, December 1 to February 28): Fertilizer: 0-10-10 at 700–1,000 lb/ac Seeds: Rye (grain) 120 lb/ac and Annual ryegrass 50 lb/ac Mulch: 4,000 lb/ac straw</p>
<p>Summer (March 1 to September 5): Fertilizer: same and 2,000 lb/ac Syringolactone insecticide 5 cc/gal when Mulch 40 lb/ac Mulch: same</p>	

[illegible]

DRAINAGE CHANNEL
 GUTTER
 INSULATION
 ROOF DECK
 FLASHING
 SEALANT







Chad Huffine

August 17, 2017

Chad

At your request I met with Omar Zinn on August 14, 2017 to examine a Southern red oak at 1001 Homestead Rd. Chapel Hill, NC. The purpose of the visit was to inspect the tree and advise Mr. Zinn on the impact a parking area would have on the trees health. Mr. Zinn considers this tree an important part of this housing project and showed sincere interest in its protection during the building phase.

MEASUREMENTS

The tree in question is a mature Southern Red oak measuring 52 inches in diameter with a height of 100 +/- feet. The crown measures approximately 48 +/- ft. in diameter.

CONDITION

Close examination of this tree did not reveal any indications of disease, insect pests, or root disturbance. I saw no evidence of cracks, cavities, or the presence of wood decaying organisms on the trunk or roots. Annual shoot growth is normal, averaging around 4 inches annually. The crown is filled out to the tips of all branches with no indication of dieback. Leaf color is excellent. There is no lean or evidence of roots lifting out of the soil. This tree has been properly pruned and maintained by the previous owner.

AREA OF DISTURBANCE

Based on architectural drawings provided by Mr. Zinn the impact of the parking lot will be less than 25% of the area in the tree protection zone. This amount of disturbance is acceptable under current professional arborist guidelines. In addition, the remaining tree protection zone is to be left undisturbed during construction. Mr. Zinn indicated there would be no grading, soil disturbance, or fill dirt added to that area. Therefore, 75% or more of this trees root system should be undisturbed.

RECOMMENDATIONS

According to the plans, construction activity would not come any closer than 25 feet away from the trunk. Mr. Zinn indicated that it could be even further away. This incursion should not adversely impact the overall health the tree considering over 75% of this trees roots system will be left untouched during construction. I advised Mr. Zinn to trim all damaged roots by making smooth cuts prior to backfilling with soil. I would recommend increasing the amount of mulch around the tree to provide more moisture and reduce grass competition. This would help reduce the amount of stress on the tree.

Removal of dead limbs or deadwooding is recommended at this time. In addition, a few low hanging limbs need to be removed. Do not remove any limbs over 8 inches in diameter. Topping is strongly discouraged and is unnecessary.

Construction fences or barriers should be placed at a minimum at the drip zone of this tree in addition to the one placed 25 feet from the trunk on the construction side. This will protect the roots and soil from compaction.

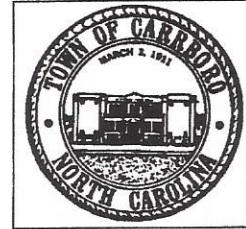
A re-inspection of the tree should be made at least one year following construction and at a minimum of every 2 years to monitor the trees reaction to root loss and its affect on the trees overall health.

Sincerely,

Rett Davis
Certified Arborist

TOWN OF CARRBORO

NEIGHBORHOOD MEETING FORM



"Dear Potential Business Operator:

Please be advised that it may be necessary to meet with several members of Town staff as well as outside agencies to identify and fully understand all rules, regulations, and policies applicable to your business. Please refer to the 'Checklist for Opening a Business in Carrboro.'

TO THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO:

DUE TO PROPOSED LAND DISTURBING ACTIVITY TO TAKE PLACE ON PROPERTY LOCATED AT:

1001 Homestead Rd

TO BE CALLED

TBD

AND TAX MAP REFERENCED AS

PIN: 9779-37-0476

I, Adam Zinn,

REPRESENTING

Parker Louis, LLC

SUBMIT THIS NEIGHBORHOOD MEETING FORM TO ACKNOWLEDGE THAT:

[PLEASE CHECK THE APPROPRIATE BOX BELOW.]



A MEETING WAS HELD WITH THE MEMBERS OF THE NEIGHBORHOOD ON

10/11/17.



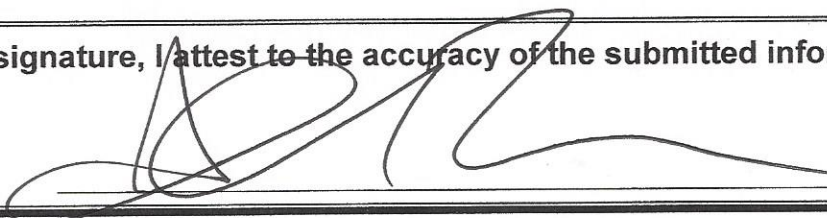
Residents (including Property Owners and Renters), up to 1000 feet of the property, were notified of the neighborhood meeting.



A MEETING WAS NOT HELD WITH THE MEMBERS OF THE NEIGHBORHOOD.

THIS NEIGHBORHOOD MEETING FORM IS RESPECTFULLY SUBMITTED TO THE TOWN STAFF ON THIS 12th DAY OF October, 2017.

By affixing my signature, I attest to the accuracy of the submitted information.



Signature

TOWN OF CARRBORO



CONDITIONAL OR SPECIAL USE PERMIT WORKSHEET

I. COMPLETENESS OF APPLICATION

- ☐ The application is complete
☐ The application is incomplete

II. COMPLIANCE WITH THE ORDINANCE REQUIREMENTS

- ☐ The application complies with all applicable requirements of the Land Use Ordinance
☐ The application is not in compliance with all applicable requirements of the Land Use Ordinance for the following reasons:

III. CONSIDERATION OF PROPOSED CONDITIONS

*(*Note: Please clarify for staff, where applicable, whether any discussion points are to be included as Permit Conditions. Informal agreements or understandings are not necessarily binding. *)*

If the application is granted, the permit shall be issued subject to the following conditions:

1. The applicant shall complete the development strictly in accordance with the plans submitted to and approved by this Board, a copy of which is filed in the Carrboro Town Hall. Any deviations from or changes in these plans must be submitted to the Development Review Administrator in writing and specific written approval obtained as provided in Section 15-64 of the Land Use Ordinance.
2. If any of the conditions affixed hereto or any part thereof shall be held invalid or void, then this permit shall be void and of no effect.

IV. GRANTING THE APPLICATION

- ☐ The application is granted, subject to the conditions agreed upon under Section III of this worksheet.

V. DENYING THE APPLICATION

- ☐ The application is denied because it is incomplete for the reasons set forth above in Section 1.
- ☐ The application is denied because it fails to comply with the Ordinance requirements set forth above in Section II.
- ☐ The application is denied because, if completed as proposed, the development more probably than not:

- 1. Will materially endanger the public health or safety for the following reasons:**

- 2. Will substantially injure the value of adjoining or abutting property for the following reasons:**

- 3. Will not be in harmony with the area in which it is to be located for the following reasons:**

- 4. Will not be in general conformity with the Land Use Plan, Thoroughfare Plan, or other plans officially adopted by the Board of Aldermen for the following reasons:**



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number:17-413

Agenda Date: 2/27/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Update to Article III of Chapter 7 of the Town Code - Streets and Public Events

PURPOSE: Update the current Town Code relating to regulation of street or other public events.

DEPARTMENT: Town Attorney, Police Department

CONTACT INFORMATION: Nick Herman, Town Attorney - 919-929-3905; Walter Horton, Chief of Police - 919-918-7397

INFORMATION: SUMMARY OF NEW CODE AMENDMENT

Attachment A is a draft of a new Article III of Chapter 7 of the Town Code relating to the regulation of street or other public events. Attachment B is a copy of current Article III of the Code.

The new, proposed Article regulates two categories of “public events” by requiring that a permit be obtained from the Manager to hold the event.

The first category consists of public events (like street fairs, festivals, carnivals, parades, marches, rallies, demonstrations, pickets, or other public activities) that require the temporary closing or obstruction of a street, sidewalk, or other public right-of-way or otherwise substantially hinder or prevent the normal flow of vehicular or pedestrian traffic. This category may apply regardless of the number of persons involved in the event (e.g., it would apply if a single person wanted to perform a dance in the middle of the street when such an activity would obstruct the street). This category also applies regardless of whether the purpose of the activity involves the exercise of First Amendment rights. Also note that certain traditional Town events (such as the Christmas parade, Fourth of July celebration, Carrboro Day celebration, Carrboro music festival, and certain road race events) are expressly excluded from this category and the requirement for obtaining any permit.

The second category consists of public events reasonably expected to be attended by 400 or more persons where the purpose of the event is to exercise First Amendment rights and the event is to be held at the Town Commons or at any park or other open space of the Town. This 400-or-more person criterion is established because of our Police Department's estimate that this number of persons at an event in the specified locations will require special allocation of police resources. Note that if 399 or fewer persons seek to exercise First Amendment rights in a street, sidewalk or public right-of-way such that a temporary closing or obstruction will exist or the activity will substantially hinder or prevent the normal flow of vehicular or pedestrian traffic, then this activity will fall under the first category.

A public event falling within the first or second categories can only be held if a permit is obtained from the Manager based on a permit application setting forth certain specified information about the time, place, and manner of the event. The Manager, after consultation with appropriate department heads, may attach reasonable conditions to a permit (including, modifying the time, place, and manner of the event, and obtaining a resolution authorizing a street closure) under specified standards for the issuance of a permit relating to public health, safety, and welfare. For public events falling within the first category only, and which do not involve the exercise of First Amendment rights, the Manager may require that the permit applicant obtain liability insurance, pay for the costs to the Town of providing extraordinary services or equipment to ensure public health and safety, and/or post a bond or other security to ensure proper cleanup after the event. Note that participants or spectators at any public event are otherwise subject to our statutes prohibiting the wearing of hoods or masks (G.S. 14-12.7 and 14-2.8), prohibiting "dangerous weapons (G.S. 14-277.2), and prohibiting concealed weapons (G.S. 14-269 and Carrboro Code Section 14-18).

Permit applications for public events not conducted solely for the exercise of freedoms protected under the First Amendment must be provided to the Manager at least 90 days before the time at which the public event is scheduled to begin. However, public events conducted solely for the exercise of freedoms protected under the First Amendment must be provided to the Manager at least 96 hours before the time at which the event is scheduled to begin (which is a shortened application time designed to avoid the chilling of the exercise of First Amendment rights).

Finally, any appeal from the decision of the Manager on a permit application lies through proceedings in the nature of certiorari to the Superior Court of Orange County.

Agenda Date: 2/27/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

FISCAL & STAFF IMPACT: The town could incur expenses related to any approved event depending on type. Staff will have to allot time to research, and develop a plan to ensure the safety of any events.

RECOMMENDATION: Staff recommend Board review and adopt changes to ordinance.

Article III

STREET OR OTHER PUBLIC EVENTS

Section 7-16 Activities Covered

This article applies to:

(1) all street fairs, festivals, carnivals, parades, marches, rallies, demonstrations, pickets, and other activities that require the temporary closing or obstruction of a street, sidewalk, or other public right-of-way or any segment thereof or that otherwise substantially hinders or prevents the normal flow of vehicular or pedestrian traffic along any street or other public right-of-way; and

(2) any public activity reasonably expected to be attended by 400 or more individuals for the purpose of making a public display or demonstration of sentiment for or against a person or cause (including protesting that may include the distribution of leaflets or handbills, the display of signs or any oral communication or speech, or that may involve an effort to persuade or influence, including all expressive or symbolic conduct, whether active or passive) to be held at the Town Commons or at any park or other open space of the Town.

Any of the foregoing activities, which are covered by this article, are hereafter referred to as “the public event.”

Section 7-17 Permit Required

No person may run, operate, or sponsor any public event without a permit obtained from the administrator in accordance with this article.

Section 7-18 Permit Application

Applications for the permit authorized by this article shall be submitted on a form provided by the administrator at least 90 days before the time at which a public event not conducted solely for the exercise of freedoms protected under the First Amendment is scheduled to begin, and at least 96 hours before the time at which a public event that is conducted solely for the exercise of freedoms protected under the First Amendment or under Section 7-16 (2) is expected to begin, and shall contain the following information:

- (1) Name, address, and telephone number of the person, organization or entity seeking to conduct or sponsor the public event;
- (2) Name, address, and telephone number of the individual in charge of the public event;
- (3) The proposed date and time period when the public event will be conducted;

- (4) A sketch-map showing:
 - a. The area where the public event is to take place.
 - b. Any streets or other rights-of-way to be closed or obstructed.
 - c. Any barriers or traffic control devices that will be erected.
 - d. The location of any concession stand, booth, platforms, benches, or bleachers.
 - e. The location of proposed fences, stands, platforms, benches, or bleachers.
- (5) The approximate number of people expected to attend the public event;
- (6) When applicable, a request that the town provide specified services and/or that the town close identified streets or portions of streets for a particular period;
- (7) Sufficient proof of liability insurance in accordance with Section 7-21;
- (8) Any other information determined by the administrator to be necessary to insure compliance with this article.

Section 7-19 Permit Exemptions

The following public events are exempt from the permit requirements of this article: the annual Christmas parade, the Fourth of July celebration, the Carrboro Day celebration, the Carrboro music Festival, the Four on the Fourth road Race, Carrboro 10K road Race, the Gallop and Gorge Road Race, and Frangelism in the Park, the Kidney Kare 5K, the Open Streets Events, and the St. Paul AME 5K.

Section 7-20 Staff Review

Upon receipt of the permit application, the administrator shall circulate it to the police chief, the fire chief, the public works director, and other appropriate persons for their comment. The administrator may arrange to have a conference on the application with the applicant and one or more department heads.

Section 7-21 Insurance

The administrator may require as a condition precedent or subsequent to issuance of the permit that the applicant obtain a comprehensive general liability insurance policy or comparable special events liability insurance policy issued by an insurance company authorized to do business in this state, with coverage that includes the entire area of the public event. If such a policy is required, the

town shall be named as an additional insured on the policy. The policy limits of such insurance shall be not less than the following, but the administrator may require higher limits if it finds that the risks associated with the event warrant such higher limits:

Property Damage	50,000 for each occurrence
Bodily Injury or Death	\$100,000 for each person, \$300,000 for each occurrence

Section 7-22 Fees; Costs Incurred by Town

(a) A basic minimum fee sufficient to cover the cost of providing the notification required by subsection 7-24(d) shall be paid by the applicant. The amount of this fee shall be based upon an estimate of the expenses that will actually be incurred to provide the required notice.

(b) In addition, if the town is requested to provide extra-ordinary services or equipment or the town administration otherwise determines that extraordinary services or equipment should be provided for reasons related to public health or safety, the Town shall take whatever action is necessary under the Local Government Budget and Fiscal Control Act to make available the necessary funds for the provision of such services or equipment.

(c) The administrator may require the applicant to pay to the town a fee sufficient to reimburse the town for the costs of any extraordinary services or equipment provided.

Section 7-23 Standards for Issuance of Permit

(a) Subject to subsection (e) of this section, the administrator shall issue the permit authorizing the public event unless it finds that:

- (1) Conduct of the public event will require the assignment of so many police offices that the remainder of the town cannot adequately be protected; or
- (2) The public event will interfere with the movement of emergency vehicles to such an extent that adequate police, fire, or other emergency services cannot be provided throughout the town; or
- (3) The applicant has failed to obtain any necessary permits or licenses, including any required building permit or privilege license, or the applicant is otherwise in violation of any town ordinance; or
- (4) The public event will work a severe hardship on persons occupying property adjacent to the site, location, or route of the public event as a result of the denial of access to property or for other substantial reasons; or
- (5) The public event, if held at the time or at the location or along the route proposed, will cause an unreasonable and unwarranted disruption to vehicular or pedestrian traffic; or

(6) The applicant has failed to comply with any of the provisions of this article, including the payment of any fees required.

(b) If a permit is issued in accordance with subsection (a), the administrator may attach to it any reasonable conditions, including, without limitation, alternative time, place, and manner restrictions for the public event.

(c) If the administrator finds that the permit cannot be issued for reasons specified in subsection (a), the administrator may request the applicant to modify its application to remove any objections to the issuance of the permit.

(d) Any public event conducted pursuant to a permit issued under this section shall be conducted strictly in accordance with the terms of the permit, including any conditions attached thereto.

(e) The administrator may issue a permit under this article for a road race public event only if such event will benefit a non-profit organization that is based in or provides services in Orange County.

Section 7-24 Street Closings

(a) If the administrator finds that the permit should be issued and that, to conduct the event, it is necessary to close a street or to reroute traffic, the Town may pass a resolution authorizing this to be done. No such resolution shall be passed affecting streets that are part of the street system without the approval of the State Department of Transportation.

(b) The resolution shall identify the street or portion thereof to be affected and shall indicate the date and time when the street or portion thereof is to be closed or traffic thereon is to be limited in some way. The resolution shall also direct the administrator to have appropriate traffic control devices installed to give notice of the temporary traffic controls.

(c) No person may operate any vehicle contrary to the traffic control devices installed in accordance with subsection (b).

(d) The administrator shall, by any adequate means, notify persons occupying property abutting the street where the event is to take place of the contents of any resolution passed in accordance with this section.

Section 7-25 Sponsor Responsible for Cleanup

The sponsor of the public event shall be responsible for cleaning up any litter caused by the event, removing all temporary obstructions, and in general returning the area where the event takes place to the condition that existed prior to the event. The administrator may require the sponsor to post a bond or other sufficient security to guarantee compliance with this section.

Sections 7-26 Certain Payment Exemptions for First Amendment Public Events

Persons engaged in public events conducted solely for the exercise of freedoms protected under the First Amendment are not required to pay for any insurance, fees, costs, or bond as otherwise may be required under Sections 7-21, 7-22, and 7-23.

Section 7-27 Appeals

The decision of the administrator is subject to review in the Superior Court of Orange County by proceedings in the nature of certiorari. Any petition for writ of certiorari shall be filed with the clerk of superior court within 30 days after the applicant has received notice of the decision. Unless good cause exists to contest a petition for writ of certiorari, the Town shall stipulate to certiorari no later than five business days after the petitioner requests such stipulation. The Town shall transmit the record to the court no later than five business days after receiving the order allowing certiorari. Notwithstanding the provisions of any local rule of the reviewing court that allows for a longer time period, the Town shall file its brief within 15 days after it is served with the petitioner's brief. If the petitioner serves his or her brief by mail, the Town shall add three days to this time limit in accordance with North Carolina General Statute 1A-1, Rule 5. If the local rule is subsequently amended to provide for a shorter time period for the filing of any brief, then the shorter time shall control.

**AN ORDINANCE AMENDING CHAPTER 7 OF THE TOWN CODE TO
ENACT A NEW ARTICLE III RELATING TO STREET OR OTHER
PUBLIC EVENTS**

THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO ORDAINS;

Section 1. Article III of Chapter 7 of the Carrboro Town Code is replaced by new Article III, "Street or Other Public Events" as provided in Attachment A hereto.

Section 2. All provisions of any Town ordinance in conflict with this ordinance are repealed.

Section 3. This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this the ____ day of _____, 2018.

Ayes: ____

Noes: ____

Absent or Excused: ____

STREET EVENTS

Section 7-16 Activities Covered (Amend 1/8/85)

This article applies to all street fairs, festivals, carnivals, parades, marches, rallies, demonstrations, and other activities or public events that require the temporary closing or obstruction of a street, sidewalk, or other public right-of-way or any segment thereof or that otherwise substantially hinders or prevents the normal flow of vehicular or pedestrian traffic along any street or other public right-of-way. Any such activity covered by this article shall hereafter be referred to as "the event."

Section 7-17 Permit Required

No person may run, operate, or sponsor any event in any public street or right-of-way without a permit obtained from the Board in accordance with this article.

Section 7-18 Permit Application

Applications for the permit authorized by this article shall be submitted on a form provided by the administrator and shall contain the following information:

- (1) Name, address, and telephone number of the person, organization or entity seeking to conduct or sponsor the event;
- (2) Name, address, and telephone number of the individual in charge of the event;
- (3) The proposed date and time period when the event will be conducted;
- (4) A sketch-map showing:
 - a. The area where the event is to take place.
 - b. Any streets or other rights-of-way to be closed or obstructed.
 - c. Any barriers or traffic control devices that will be erected.
 - d. The location of any concession stand, booth, platforms, benches, or bleachers.
 - e. The location of proposed fences, stands, platforms, benches, or bleachers.
- (5) The approximate number of people expected to attend the event;

- (6) When applicable, a request that the town provide specified services and/or that the town close identified streets or portions of streets for a particular period;
- (7) Sufficient proof of liability insurance in accordance with Section 7-21;
- (8) Any other information determined by the administrator to be necessary to insure compliance with this article.

Section 7-19 Notice and Public Hearing

(a) Subject to subsections (c) and (d), before issuing a permit under this article, the Board shall hold a public hearing on the permit application. This hearing may be held at any regular or special meeting. (Amend. 1/8/85)

(b) Subject to subsections (c) and (d), notice of the public hearing shall be published in a manner determined by the administrator to be reasonably calculated to inform the following persons of the date, time, and place, as well as the subject matter of the hearing:

- (1) The applicant;
- (2) All persons occupying property that abuts any street where the event is to take place; and
- (3) The general public (Amend. 1/8/85)

(c) The Board finds that the annual Christmas parade sponsored by the Chapel Hill-Carrboro Chamber of Commerce, the Fourth of July Celebration sponsored by the Town of Carrboro, the Carrboro Day celebration sponsored by the Town of Carrboro, the Carrboro Music Festival sponsored by the Town of Carrboro, the Four on the Fourth road Race, the Carrboro 10K Road Race, and the Gallop and Gorge Road Race sponsored by the Cardinal Track Club, and the Frangelism in the Park event sponsored by St. Joseph AME Church, and the Open Streets Event have become established traditions that are expected and anticipated by those whose properties or businesses are affected by them and that are well publicized apart from the public hearing procedures set forth in this article. Therefore, the annual Christmas parade, the Fourth of July celebration, the Carrboro Day celebration, the Carrboro music Festival, the Four on the Fourth road Race, Carrboro 10K road Race, the Gallop and Gorge Road Race, and Frangelism in the Park, the Kidney Kare 5K, the Open Streets Events, and the St. Paul AME 5K are exempt from the requirements of this section. (Amend. 1/8/86, 1/9/90, 3/19/91, 4/4/95, 3/19/96, 6/6/2000, 9/6/2005, 9/2/08, 10/6/09, 02/02/14, 5/17/16)

(d) When the principal purpose of an event is to exercise freedom protected under the First Amendment of the United States Constitution, the Board concludes that an expedited permit approval process is warranted. Therefore, such events are exempt from the requirements of this

section and the Board shall act on the permit request as soon as an emergency meeting can reasonably be called, and in all events within six hours after the application is filed. (Amend. 1/8/85)

Section 7-20 Staff Review

Upon receipt of the permit application, the administrator shall circulate it to the police chief, the fire chief, the public works director, and other appropriate persons for their comment. The administrator may arrange to have a conference on the application with the applicant and one or more department heads.

Section 7-21 Insurance

The Board may require as a condition precedent or subsequent to issuance of the permit that the applicant obtain a comprehensive general liability insurance policy or comparable special events liability insurance policy issued by an insurance company authorized to do business in this state, with coverage that includes the entire area of the event. If such a policy is required, the town shall be named as an additional insured on the policy. The policy limits of such insurance shall be not less than the following, but the Board may require higher limits if it finds that the risks associated with the event warrant such higher limits:

Property Damage	50,000 for each occurrence
Bodily Injury or Death	\$100,000 for each person, \$300,000 for each occurrence

Section 7-22 Fees; Costs Incurred by Town

(a) A basic minimum fee sufficient to cover the cost of advertising the public hearing in accordance with subsection 7-19(b) and to provide the notification required by subsection 7-24(d) shall be paid by the applicant. The amount of this fee shall be based upon an estimate of the expenses that will actually be incurred to provide the required notices.

(b) In addition, if the town if requested to provide extra-ordinary services or equipment or the town administration otherwise determines that extraordinary services or equipment should be provided for reasons related to public health or safety, the Board shall take whatever action is necessary under the Local Government Budget and Fiscal Control Act to make available the necessary funds for the provision of such services or equipment.

(c) The Board may require the applicant to pay to the town a fee sufficient to reimburse the town for the costs of any extraordinary services or equipment provided.

Section 7-23 Standards for Issuance of Permit

(a) Subject to subsection (e) of this section, the Board shall issue the permit authorizing the event unless it finds that: (Amend. 7/21/2010)

- (1) Conduct of the event will require the assignment of so many police offices that the remainder of the town cannot adequately be protected; or
- (2) The event will interfere with the movement of emergency vehicles to such an extent that adequate police, fire, or other emergency services cannot be provided throughout the town; or
- (3) The applicant has failed to obtain any necessary permits or licenses, including any required building permit or privilege license, or the applicant is otherwise in violation of any town ordinance; or
- (4) The event will work a severe hardship on persons occupying property adjacent to the site, location, or route of the event as a result of the denial of access to property or for other substantial reasons; or
- (5) The event, if held at the time or at the location or along the route proposed, will cause an unreasonable and unwarranted disruption to vehicular or pedestrian traffic; or
- (6) The applicant has failed to comply with any of the provisions of this article, including the payment of any fees required.

(b) If a permit is issued in accordance with subsection (a), the Board may attach to it any reasonable conditions.

(c) If the Board finds that it cannot issue the permit for reasons specified in subsection (a), it may request the applicant to modify its application to remove any objections to the issuance of the permit, and the applicant may do so without further notice or hearing.

(d) Any event conducted pursuant to a permit issued under this section shall be conducted strictly in accordance with the terms of the permit, including any conditions attached hereto.

(e) The Board may issue a permit under this article for a road race event only if such event will benefit a non-profit organization that is based in or provides services in Orange County. (Amend. 9/21/2010)

Section 7-24 Street Closings

(a) If the Board finds that the permit should be issued and that, to conduct the event, it is necessary to close a street or to reroute traffic, it may pass a resolution authorizing this to be done. No such resolution shall be passed affecting streets that are part of the street system without the approval of the State Department of Transportation.

(b) The resolution shall identify the street or portion thereof to be affected and shall indicate the date and time when the street or portion thereof is to be closed or traffic thereon is to be

limited in some way. The resolution shall also direct the manager to have appropriate traffic control devices installed to give notice of the temporary traffic controls.

(c) No person may operate any vehicle contrary to the traffic control devices installed in accordance with subsection (b).

(d) The administrator shall, by any adequate means, notify persons occupying property abutting the street where the event is to take place of the contents of any resolution passed in accordance with this section.

Section 7-25 Sponsor Responsible for Cleanup

The sponsor of the event shall be responsible for cleaning up any litter caused by the event, removing all temporary obstructions, and in general returning the area where the event takes place to the condition that existed prior to the event. The Board may require the sponsor to post a bond or other sufficient security to guarantee compliance with this section.

Sections 7-26 through 7-30 Reserved



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number:17-427

Agenda Date: 2/27/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Update on Communications and Marketing Plan for South Greensboro at South Green

PURPOSE: The purpose of this item is to brief the Board on communications and marketing strategies that are being developed to mitigate impacts on business and the community during the road closure at South Greensboro at the entrance of South Green.

DEPARTMENT: Economic and Community Development Department and the Town Managers Office

CONTACT INFORMATION: Annette Lafferty, ECD Director alafferty@townofcarrboro.org <<mailto:alafferty@townofcarrboro.org>> (919) 918-7319 and Rachel Heggen, Communications Manager rheggen@townofcarrboro.org <<mailto:rheggen@townofcarrboro.org>> (919) 918-7314

INFORMATION: The Town was made aware last week that it will be necessary to close South Greensboro at the entrance of the South Green Shopping Center to construct the round-about that was approved as part of CUP process. The closure will occur between June 11 and August 23, 2018.

Staff has already made efforts to reach out to the business and residential community via email, newsflash, and social media. Staff has meet with the CBA leadership and will be formulating a messaging strategy and request from the developer for additional signage and promotion efforts to drive customers to the downtown. Staff will undertake the following strategies to ensure communication during the closure:

South Greensboro Closure Media Plan

Social Media Campaign:

- Facebook, Twitter, Instagram, Nextdoor, etc.
- Email blasts and updates from webpage
- Get hastag trending
- Facebook live events
- Create logo to use for this project

Signage:

- Use traffic signs and message boards to encourage customers to travel downtown
- Print banners with the message that businesses are open and accessible
- Use bright colors and logo for consistency and branding

Media:

Agenda Date: 2/27/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

- Reach out to local media resources- news stations, newspapers, local blogs or radio shows
- Invite media to community events and input on project.

Community Events and Messaging

- Work with the CBA to create promotional community events that can occur on the 100 block of South Greensboro Street.
- Work with the CBA to develop consist messaging to customers and the community

FISCAL & STAFF IMPACT: Staff is working with the CBA to have the developer absorb cost of signage and marketing efforts

RECOMMENDATION: Staff recommends the Board accept the update.