



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Meeting Agenda Board of Aldermen



Tuesday, April 24, 2018

7:30 PM

OWASA Community Room

7:30-7:40

A. POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS

1. [17-502](#) 2018 Bike Month Proclamation

PURPOSE:

Attachments: [Proclamation - Bike Month - May 2018](#)

2. [17-497](#) Charges Issued to Recently Appointed Advisory Board Members

7:40-7:45

B. ANNOUNCEMENT OF UPCOMING MEETINGS

7:45-7:50

C. CONSENT AGENDA

1. [17-514](#) Approval of February 27, 2018 and April 3, 2018 Meeting Minutes
2. [17-504](#) Information about Town of Carrboro First Annual Citizens Academy

PURPOSE: The purpose is to provide a brief overview of the plans for the 2018 Citizens Academy.

3. [17-513](#) Request to Make Appointments to the Planning Board

PURPOSE: The purpose of this agenda item is for the Board of Aldermen to make appointments to the Planning Board.

Attachments: [Attachment A - Appointment Resolution](#)
[Attachment B - Planning Board Chair Forms and Applications.pdf](#)

D. OTHER MATTERS

7:50-8:20

1. [17-510](#) Orange County Partnership to End Homelessness 2017 Activities Report
- PURPOSE:** The purpose of this agenda item is to update the Board on the activities of the OCPEH and also review an update to the homeless service system gaps analysis.
- Attachments:** [2017 OCPEH REPORT](#)
[gaps analysis_updated April 2018](#)

8:20-8:30

2. [17-511](#) Follow-up report from the Affordable Housing Advisory Commission on a Citizen Housing Request
- PURPOSE:** The purpose of this item is for the Board to receive a report/recommendation from the AHAC on a request from a citizen

8:30-8:45

3. [17-505](#) Updates on Open Street and Summer Streets Events
- PURPOSE:** The purpose of the item is to update the Board on Open Streets and Summer Streets Events.
- Attachments:** [Attachment A - 2018 Carrboro Open Streets Report](#)
[Attachment B - Summer Streets Report 2018](#)

8:45-8:55

4. [17-471](#) A Discussion of Legislative Issues for the 2018 Short Session of the General Assembly
- PURPOSE:** The purpose of this item is to facilitate a discussion of legislative issues to present to our local delegation at the breakfast. The delegation may be able to pursue some of the issues presented during the upcoming session of the NC General Assembly.
- Attachments:** [Attachment A - A Resolution Setting the 2018 Short Session Legislative Priorities.docx](#)
[Attachment B - Proposed Short Session Legislative Priorities 2018.docx](#)
[Attachment C - Adopted Legislative Priorities 2017.pdf](#)

8:55-9:15

5. [17-516](#) Discussion and Possible Adoption of Update to Article III of Chapter 7 of the Town Code - Streets and Public Events

PURPOSE: Update the current Town Code relating to regulation of street or other public events.

Attachments: [A Clean 4-24-18 draft Article III. Streets and Public Events \(2\) \(002\).pdf](#)
[B_Old Article 3.pdf](#)
[C Markup 4-24-18 draft Article III. Streets and Public Events \(2\) \(002\).pdf](#)

9:15-9:20

6. [17-515](#) Request to Make an Appointment to the Transportation Advisory Board

PURPOSE: The purpose of this agenda item is for the Board of Aldermen to make an appointment to the Transportation Advisory Board

Attachments: [Attachment A - Appointment Resolution](#)
[Attachment B -Chair Forms and Applications](#)
[Attachment C - Transportation Advisory Board Information Matrix April 2018.pdf](#)

E. MATTERS BY BOARD MEMBERS

F. MATTERS BY TOWN MANAGER

G. MATTERS BY TOWN ATTORNEY

H. Closed Session - NCGS 143-318.11(a)(3) (5) Instruction to Public Body Staff Regarding Negotiation of Contract and Attorney-Client Privilege

A PROCLAMATION DESIGNATING MAY 2018 AS NATIONAL BIKE MONTH, AND,
MAY 9, 2018, AS INTERNATIONAL BIKE TO SCHOOL DAY, AND MAY 14 TO MAY 18,
2018 AS NATIONAL BIKE TO WORK WEEK, WITH MAY 15TH AS NATIONAL BIKE TO
WORK DAY

WHEREAS, Policies 3.25 and 4.31 of the *Carrboro Vision 2020 Plan* set a goal of increasing the safety and comfort of pedestrians, and encourage the Town to implement its bicycle and pedestrian network plan, respectively; and

WHEREAS, one key way to promote an active lifestyle among Carrboro children is by encouraging walking and bicycling to school; and

WHEREAS, the National Center for Safe Routes to School 2016 report “Trends in Walking and Bicycling to School from 2007 to 2014,” revealed that bicycling to and from school remained flat between 2007-08 and 2014, although walking saw a significant uptick; and

WHEREAS, Policy 5.0 of the *Carrboro Vision 2020 Plan* indicates that the town should serve as a leader in protecting the environment and its residents; and

WHEREAS, the National Safe Routes to School Partnership indicates that schools which are designed so that children can walk and bike to school have measurably better air quality; and

WHEREAS, implementing Safe Routes to School planning activities and events is recommended by the 2009 Carrboro Comprehensive Bicycle Transportation Plan; and

WHEREAS, the Chapel Hill-Carrboro City Schools Board of Education endorsed the 2012 Carrboro Safe Routes to School Action Plan, which recommends establishing a regular Walk and Bike to School Day; and

WHEREAS, the Town continues to promote bicycling via specialized events, such as the bike on bus event, scheduled for May 12th at Farmers Market, the bicycle breakfast on May 15, 2018, part of Bike to Work Week, in conjunction with its partners: the Town of Chapel Hill and the Carrboro Bicycle Coalition;

NOW, THEREFORE BE IT RESOLVED that I, Lydia Lavelle, Mayor of the Town of Carrboro, North Carolina, do hereby proclaim May as National Bicycle Month in Carrboro and May 9th as Carrboro Walk/Bike to School Day, May 14th through 18th as Carrboro Bike to Work Week and May 15th as Carrboro Bike to Work Day.

This is the 24th day of April in the year 2018.



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301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number:17-504

Agenda Date: 4/24/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Information about Town of Carrboro First Annual Citizens Academy

PURPOSE: The purpose is to provide a brief overview of the plans for the 2018 Citizens Academy.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Dorando

INFORMATION: The Town of Carrboro is happy to announce that the first ever Citizens Academy will take place in September and October of 2018. This will be an interactive, six-week program that allows participants a chance to get an insiders tour of the Town of Carrboro's governmental processes. We hope that the program will educate the citizens on how Carrboro works for them! Food will be provided during each session. Space will be limited to 12 participants. Keep an eye out for further details and information. Graduates will attend a Board of Aldermen meeting and receive their certificate. Programming plans will be finalized as the kickoff date gets closer but will include some of the following:

- 1) Kickoff - Introduction to Town Hall - Gov 101
 - a. Overview of program
 - b. Introduction of staff
 - c. Overview of Carrboro government (Manager/Council Form, Board of Aldermen, Town Clerk, Town Manager, etc.)
 - d. Advisory Board Information
- 2) Police Academy
- 3) Recreation and Parks/Public Works
 - a. Recreation Programs
 - b. Parks
 - c. Special Events
 - d. Streets, Landscaping, Solid Waste
- 4) Finance/Community and Economic Development
 - a. Budget/Taxes
 - b. Community Development, Human Services, Local Matters

Agenda Date: 4/24/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

- 5) Planning, Zoning and Inspections
 - a. Planning
 - b. Zoning
 - c. Inspections
 - d. Overview of Active Projects

- 6) Fire Department
 - a. Rescue and Safety
 - b. Prevention
 - c. Tour of Facility/Trucks

FISCAL & STAFF IMPACT: Funds will be available.

RECOMMENDATION: It is recommended that the Board receive this information.



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number:17-513

Agenda Date: 4/24/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Request to Make Appointments to the Planning Board

PURPOSE: The purpose of this agenda item is for the Board of Aldermen to make appointments to the Planning Board.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Dorando, 919-918-7309

INFORMATION: The Planning Board currently has five total seats available for appointment; three expiring term seats and two vacant seats available for appointment. Roberto Rivera has indicated that he will not reapply. Five applications were received from: Braxton Foushee, Rachel Gaylord-Miles, Jaye Meyer, Kerri Petrin, and Anise Vance. Braxton Foushee and Rachel Gaylord- Miles are current members with expiring terms.

The attached resolution makes appointments to the Planning Board.

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: It is recommended that the Board of Aldermen discuss applications and adopt the attached resolution.

ATTACHMENT A

**A RESOLUTION MAKING APPOINTMENT(S) TO THE
PLANNING BOARD**

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING
APPLICANT(S) TO THE PLANNING BOARD:

Seat Designation	Appointee	Term Expiration
In-Town	Braxton Foushee	2/2021
In-Town	Rachel Gaylord-Miles	2/2021
In-Town	Anise Vance	2/2021
In-Town	Kerri Petrin	2/2021
In-Town	Jaye Meyer	2/2022

Section 2. This resolution shall become effective upon adoption.

Emailed Thomas 3/16

Requesting more recommendations

Catherine Dorando

From: noreply@civicplus.com
Sent: Monday, March 12, 2018 2:52 PM
To: Catherine Dorando; Cora Houston
Subject: Online Form Submittal: Advisory Board Chair Recommendation Form

Advisory Board Chair Recommendation Form

Advisory Board Name	Planning Board
Your Name	Thomas Tiemann
Applicant Name	Rachel Gaylord-Miles
Outstanding Qualifications	Has been an excellent Planning Board member for one term.
How applicant compliments current board composition:	She brings some expertise and experience to the Board.
Other comments:	Please continue Rachel on the Planning Board
Applicant Name	Braxton Foushee
Outstanding Qualifications	Brings experience, advocacy for affordable housing and minority representation to the Planning Board
Other Comments:	Please continue Braxton's time on the Board.
Applicant Name	Field not completed.
Outstanding Qualifications:	Field not completed.
Other Comments:	Field not completed.
Applicant Name	Field not completed.
Outstanding Qualifications:	Field not completed.
Other Comments:	Field not completed.
Applicant Name	Field not completed.
Outstanding Qualifications:	Field not completed.

Catherine Dorando

From: noreply@civicplus.com
Sent: Wednesday, April 11, 2018 2:17 PM
To: Catherine Dorando; Cora Houston
Subject: Online Form Submittal: Advisory Board Chair Applicant Summary and Contact Form

Advisory Board Chair Applicant Summary and Contact Form

Advisory Board Name: Planning Board

Your Name Thomas Tiemann

Your Seat Title Chair

Applicant Name: Kerri Petrin

Date of last contact with applicant 4/5/2018

Summary of Qualifications: Carrboro citizen interested in the future of the Town. Thoughtful.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or email: Yes

If no, briefly explain Field not completed.

Applicant attended advisory board meeting prior to BOA review: Yes

If yes, date of advisory board meeting: 4/5/2018

Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board: Yes

If no, briefly explain: Field not completed.

In addition to your comments above, please Neighborhood/geographic diversity

check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

If other, please explain:

Field not completed.

Email not displaying correctly? [View it in your browser.](#)

Catherine Dorando

From: noreply@civicplus.com
Sent: Wednesday, April 11, 2018 2:19 PM
To: Catherine Dorando; Cora Houston
Subject: Online Form Submittal: Advisory Board Chair Applicant Summary and Contact Form

Advisory Board Chair Applicant Summary and Contact Form

Advisory Board Name: Planning Board

Your Name Thomas Tiemann

Your Seat Title Chair

Applicant Name: Jaye Meyer

Date of last contact with applicant 4/5/2018

Summary of Qualifications: Interested Carrboro citizen. She is a lawyer.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or email: Yes

If no, briefly explain Field not completed.

Applicant attended advisory board meeting prior to BOA review: Yes

If yes, date of advisory board meeting: 4/5/2018

Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board: Yes

If no, briefly explain: Field not completed.

In addition to your comments above, please Occupation, experience or special skills

check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

If other, please explain: *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

Catherine Dorando

From: noreply@civicplus.com
Sent: Wednesday, April 11, 2018 2:21 PM
To: Catherine Dorando; Cora Houston
Subject: Online Form Submittal: Advisory Board Chair Applicant Summary and Contact Form

Advisory Board Chair Applicant Summary and Contact Form

Advisory Board Name: Planning Board

Your Name Thomas Tiemann

Your Seat Title Chair

Applicant Name: Anise Vance

Date of last contact with applicant 4/5/2018

Summary of Qualifications: Interested Carrboro citizen. Social science researcher. African-American.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or email: Yes

If no, briefly explain Field not completed.

Applicant attended advisory board meeting prior to BOA review: Yes

If yes, date of advisory board meeting: 4/5/2018

Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board: Yes

If no, briefly explain: Field not completed.

In addition to your comments above, please Racial or ethnic diversity, Occupation, experience or special skills

check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

If other, please explain: *Field not completed.*

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Catherine Dorando

From: noreply@civicplus.com
Sent: Wednesday, April 11, 2018 2:31 PM
To: Catherine Dorando; Cora Houston
Subject: Online Form Submittal: Advisory Board Chair Recommendation Form

Advisory Board Chair Recommendation Form

Advisory Board Name Planning Board

Your Name Thomas Tiemann

Applicant Name Anise Vance

Outstanding Qualifications Very interested in the future of Carrboro. Social Science researcher.

How applicant compliments current board composition: Good analytical skills. African-American.

Other comments: Field not completed.

Applicant Name Kerri Petrin

Outstanding Qualifications Has served on municipal boards elsewhere. Interested in Carrboro.

Other Comments: Field not completed.

Applicant Name Jaye Meyer

Outstanding Qualifications: Lawyer interested in Carrboro. Has served on legal committees.

Other Comments: We need a lawyer on this board.

Applicant Name Field not completed.

Outstanding Qualifications: Field not completed.

Other Comments: Field not completed.

Applicant Name Field not completed.

Outstanding Qualifications: Field not completed.

Other Comments: *Field not completed.*

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Sharmin Mirman

From: Catherine Dorando
Sent: Wednesday, December 06, 2017 3:29 PM
To: Sharmin Mirman
Subject: FW: Online Form Submittal: Advisory Board Application

re-replying

From: noreply@civicplus.com [<mailto:noreply@civicplus.com>]
Sent: Monday, November 20, 2017 7:07 PM
To: Catherine Dorando; Sharmin Mirman
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

First Name	Braxton
Last Name	Foushee
Date	11/20/2017
Address1	100 Williams Street
Address2	Field not completed.
City	Carrboro
State	NC
Zip	27510
Is this address located within the corporate limits of the Town of Carrboro?	Yes
Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?	No
Telephone	9194170587
Email Address	dunkin322@hotmail.com
Date of Birth	12/13/1939

Race	Black
Sex	Male
Occupation	Retired
Are you a registered Orange County Voter?	Yes
Length of Residence in Orange County	77 years
Length of Residence in the Town of Carrboro	50 years
I wish to be considered for appointment to the following committee/board(s) (Do Not Select More Than Two):	OWASA Board of Directors, Planning Board
Other (advisory board not listed):	Field not completed.
Advisory Board Preference	Planning Board
*Employer/Self Employed	Retired
Number of Years Employed	36
* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.	Field not completed.
Community Activities/Organizational Memberships	Town of Carrboro Planning Board, Chapel Hill-Carrboro NAACP, Assistant Scoutmaster for Troop 411, Anderson-Thorpe-Chapman Breakfast Club, Orange Partnership for Young Children Board of Directors, Blue Ribbon Mentor
Experience to Aid You in Working on Advisory Boards	Past Carrboro Board of Alderman for 4 terms, past Chair of Carrboro Planning Board, Current member of Carrboro Planning Board and having lived in this community for 50 years. Also have served on the OWASA Board of Directors.
Reasons You Wish to be	I wish to be reappointed to the Planning Board to help maintain

Appointed

diversity on this board and also to continue to provide an important community perspective about how our town is growing and what types of viable residential/commercial growth would be beneficial.

Have you ever served on any Town of Carrboro Committee or Board?

Yes

If yes, which one(s)?

Planning Board, OWASA Board of Directors

Are you currently serving on a Town Board or Committee?

Yes

If yes, are you applying for a third consecutive term?

Yes

If yes, please describe how you meet one, or more, of the following exceptions noted below.

*Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15-45(c) 3-7(d), 3-24(c))

To retain some diversity on this board and also because I have lived in Carrboro for 50 years and have a good history about it.

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Sharmin Mirman

From: noreply@civicplus.com
Sent: Tuesday, November 28, 2017 1:00 PM
To: Catherine Dorando; Sharmin Mirman
Subject: Online Form Submittal: Advisory Board Application

re-applying

Advisory Board Application

First Name	Rachel
Last Name	Gaylord-Miles
Date	11/28/2017
Address1	1104 North Greensboro Street Apt 8
Address2	Field not completed.
City	CARRBORO
State	North Carolina (NC)
Zip	27510
Is this address located within the corporate limits of the Town of Carrboro?	Yes
Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?	No
Telephone	7049951402
Email Address	rlgaylordmiles@gmail.com
Date of Birth	5/25/1992
Race	White
Sex	Female
Occupation	Transportation Planner
Are you a registered	Yes

Orange County Voter?

Length of Residence in
Orange County

7

Length of Residence in
the Town of Carrboro

3

I wish to be considered
for appointment to the
following
committee/board(s) (Do
Not Select More Than
Two):

Planning Board

Other (advisory board not
listed):

Field not completed.

Advisory Board
Preference

Planning Board

*Employer/Self
Employed

WSP

Number of Years
Employed

2.5

* Provide examples of
how you are involved in
the promotion of travel
and tourism in the Town
of Carrboro.

Field not completed.

Community
Activities/Organizational
Memberships

I actively volunteer with Habitat for Humanity of Orange County. I am an active member of the Young Planners Group Committee, which is part of the North Carolina chapter of the American Planning Association. The goal of the committee is to encourage students and young professionals to become involved in the chapter.

Experience to Aid You in
Working on Advisory
Boards

As a transportation planner, I often work with an interdisciplinary team on projects. From roadway engineers to environmental scientists, working with this team has allowed me to become versed in a lot of the topics that are brought before the board. This knowledge helps to bridge the gaps between the planning that I do everyday and what is often brought before the board. Over the past year, I have learned a lot serving on the board and this previous experience will continue to help aid me if I am able to serve another term. Whether it be learning the history of projects coming before the

board or Town ordinances, the last year has provided invaluable experience that would continue to be beneficial going forward.

Reasons You Wish to be Appointed

I wish to continue the work that I have been doing over the past year as a Planning Board member. It has been a great way to become involved in the Town and I really enjoy working with the other members to help shape the future of Carrboro. As the Town and region continue to grow and attract more people, I am glad to have a voice in how this happens.

Have you ever served on any Town of Carrboro Committee or Board?

Yes

If yes, which one(s)?

Planning Board

Are you currently serving on a Town Board or Committee?

Yes

If yes, are you applying for a third consecutive term?

No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

*Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15-45(c) 3-7(d), 3-24(c))

I have only completed one term.

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Catherine Dorando

From: noreply@civicplus.com
Sent: Saturday, January 27, 2018 3:21 PM
To: Catherine Dorando; Rebecca Buzzard; Julie Eckenrode
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

First Name Jaye

Last Name Meyer

Date 1/27/2018

Address1 1011 Brace Lane

Address2 *Field not completed.*

City Chapel Hill

State NC

Zip 27516

Is this address located within the corporate limits of the Town of Carrboro? Yes

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area? No

Telephone 919-618-62

Email Address jmeyer@tharringtonsmith.com

Date of Birth 1/17/1961

Race caucasian

Sex female

Occupation attorney

Are you a registered Yes

Orange County Voter?

Length of Residence in
Orange County 10 years

Length of Residence in
the Town of Carrboro 10 years

I wish to be considered
for appointment to the
following
committee/board(s) (Do
Not Select More Than
Two): Board of Adjustment, Planning Board

Other (advisory board not
listed): *Field not completed.*

Advisory Board
Preference Plannning Board

*Employer/Self
Employed Tharrington Smith, LLP

Number of Years
Employed 26

* Provide examples of
how you are involved in
the promotion of travel
and tourism in the Town
of Carrboro. *Field not completed.*

Community
Activities/Organizational
Memberships Board member, NC Board of Law Examiners (Immediate past
chair) Past Chair, NC State Bar Board of Specialization, Family
Law Specialization Committee Past Chair, North Carolina Bar
Association Family Law Council Member, North Carolina State
Bar

Experience to Aid You in
Working on Advisory
Boards I do not have prior experience in local government, but I have
been on the NC Board of Law Examiners since 2007 and just
completed a two-year term as chair of the Board of Law
Examiners. I also have experience chairing other groups in the
North Carolina State Bar and NC Bar Association as outlined
above.

Reasons You Wish to be
Appointed I have been interested in local government for several years,
but the time commitment required as chair of the law
examiners has precluded me from applying. I would like to
make a meaningful contribution to our community.

Have you ever served on any Town of Carrboro Committee or Board? No

If yes, which one(s)? *Field not completed.*

Are you currently serving on a Town Board or Committee? No

If yes, are you applying for a third consecutive term? No

If yes, please describe how you meet one, or more, of the following exceptions noted below.
*Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15-45(c) 3-7(d), 3-24(c)) N/A

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Sharmin Mirman

From: noreply@civicplus.com
Sent: Saturday, November 11, 2017 9:43 PM
To: Catherine Dorando; Sharmin Mirman
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

First Name	Kerri
Last Name	Petrin
Date	11/11/2017
Address1	8116 N Hound Ct
Address2	Field not completed.
City	Chapel Hill
State	NC
Zip	27516
Is this address located within the corporate limits of the Town of Carrboro?	Yes
Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?	Planning Jurisdiction
Telephone	2066607580
Email Address	<u>KPETRIN@GMAIL.COM</u>
Date of Birth	11/15/1980
Race	white
Sex	female
Occupation	VP, Client Services
Are you a registered	Yes

Orange County Voter?

Length of Residence in Orange County	3 years
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Length of Residence in the Town of Carrboro	3 years
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I wish to be considered for appointment to the following committee/board(s) (Do Not Select More Than Two):	Planning Board
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Other (advisory board not listed):	<i>Field not completed.</i>
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Advisory Board Preference	Planning Board
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*Employer/Self Employed	RxAnte
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Number of Years Employed	3.5
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* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.	<i>Field not completed.</i>
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Community Activities/Organizational Memberships	N/A in Carrboro/Chapel Hill
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Experience to Aid You in Working on Advisory Boards	Significant past board experience, mainly in the City of Seattle. This includes five years of board service with one nonprofit and three years with another. This experience included consideration for convening panels to engage citizens in the issues of the day, as well as placing and mentoring early career professionals in nonprofit organizations to complete community projects. I also have considerable experience working with senior health care leaders in regions across the country--thinking broadly about how to plan resource investments to achieve important goals.
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Reasons You Wish to be Appointed	As a new-ish resident to Chapel Hill/Carrboro (3 yrs.), with young children who attend local schools, I have a strong
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interest in investing in the future of our community. I believe that I can leverage my public health training and my experience with many regions across the US to provide thoughtful input into key decisions facing our town. I also appreciate the strong link between urban planning, civic participation, and the health of our citizens and wish to participate in incorporating each of these facets into Carrboro's growth. Finally, while I think I have a lot to offer the board, I'm also enthusiastic about the opportunity to learn more about this planning process here in Carrboro.

Have you ever served on any Town of Carrboro Committee or Board?	No
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If yes, which one(s)?	<i>Field not completed.</i>
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Are you currently serving on a Town Board or Committee?	No
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If yes, are you applying for a third consecutive term?	No
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If yes, please describe how you meet one, or more, of the following exceptions noted below. *Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15-45(c) 3-7(d), 3-24(c))	n/a
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Catherine Dorando

From: noreply@civicplus.com
Sent: Sunday, March 25, 2018 11:52 AM
To: Catherine Dorando; Rebecca Buzzard; Julie Eckenrode
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

First Name Anise

Last Name Vance

Date 3/25/2018

Address1 312 Cedarwood Lane

Address2 *Field not completed.*

City Carrboro

State NC

Zip 27510

Is this address located within the corporate limits of the Town of Carrboro? Yes

Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area? Planning Jurisdiction

Telephone 7813256735

Email Address anisegvance@gmail.com

Date of Birth 10/12/1988

Race Black/African-American

Sex Male

Occupation Researcher

Are you a registered Yes

Orange County Voter?

Length of Residence in
Orange County 3 years

Length of Residence in
the Town of Carrboro 3 years

I wish to be considered
for appointment to the
following
committee/board(s) (Do
Not Select More Than
Two): Economic Sustainability Commission, Planning Board

Other (advisory board not
listed): *Field not completed.*

Advisory Board
Preference The Planning Board

*Employer/Self
Employed The Boston Foundation

Number of Years
Employed 4 years

* Provide examples of
how you are involved in
the promotion of travel
and tourism in the Town
of Carrboro. *Please note that while I work for the Boston Foundation, I live
in and telecommute from Carrboro.

Community
Activities/Organizational
Memberships I am: - a member of the Local Spiritual Assembly of the Baha'is
of Carrboro; - a volunteer with the junior youth spiritual
empowerment program in Carrboro; - a regular shopper at
Carrboro's farmer's market and many of its restaurants and
cafes.

Experience to Aid You in
Working on Advisory
Boards Professionally, I am a researcher with an extensive background
in planning and demographic research. In my current position
as the Senior Manager of Race and Equity at the Boston
Foundation, I have conducted assessments of economic
development initiatives spurred forward by the City of Boston,
public health issues, the criminal justice system, and the
impacts of demographic change. I believe that my analytical
capacities as a researcher fluent in applying both quantitative
and qualitative methods to practical municipal problems will be
of value to the Advisory Board. I also believe that my familiarity
with many of the issues facing modern American towns and

cities will be helpful to the Board.

Reasons You Wish to be
Appointed

My wife and I moved to Carrboro three years ago in hopes of making it our long-term home. It has become exactly that. We bought a house here in 2017 and intend to raise our 11-month old son in Carrboro. As such, I have developed quite a love for this town and am highly invested in its future. I would like to contribute to ensuring it remains a healthy, vibrant, and inclusive place for years to come. I believe that serving on one of Carrboro's Advisory Boards would be an ideal method to do just that.

Have you ever served on
any Town of Carrboro
Committee or Board?

No

If yes, which one(s)?

Field not completed.

Are you currently serving
on a Town Board or
Committee?

No

If yes, are you applying
for a third consecutive
term?

No

If yes, please describe
how you meet one, or
more, of the following
exceptions noted below.

N/a

*Members of the Board
of Adjustment,
Environmental Advisory
Board, Human Services
Advisory Commission,
and Transportation
Advisory Board may be
reappointed to successive
terms without limitation
(Sections 15-29(c), 15-
45(c) 3-7(d), 3-24(c))

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Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number:17-510

Agenda Date: 4/24/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Orange County Partnership to End Homelessness 2017 Activities Report

PURPOSE: The purpose of this agenda item is to update the Board on the activities of the OCPEH and also review an update to the homeless service system gaps analysis.

DEPARTMENT: Economic and Community Development and Orange County Partnership to End Homelessness

CONTACT INFORMATION: Annette Lafferty Economic and Community Development Director (919) 918-7319 & Corey Root, Homeless Programs Coordinator (919) 245-2496

INFORMATION: The Orange County Partnership to End Homelessness was created in 2008 to coordinate funding and activities to end homelessness in Orange County. OCPEH is jointly funded by the Towns of Carrboro (15%), Chapel Hill (41%), and Hillsborough (5%) and Orange County (39%).

Orange County Partnership to End Homelessness Coordinator Corey Root, and OCPEH Board Chair Allison De Marco will provide a brief presentation at the meeting and present the homeless service system gaps analysis.

FISCAL & STAFF IMPACT: The OCPEH is requesting \$23,378 in funding for FY 18-19. This is a \$6,803 increase from FY 17-18.

RECOMMENDATION: Staff recommends the Board receive the report

2017 REPORT

Everyone deserves a safe, stable place to call home.



Homeless Service System Gaps Analysis

Last update:
April 5, 2018

Priority	Program	Program description	One time costs	Ongoing annual costs	Total Cost 1 year	Total Cost 5 years	Update & Funding as of April 2018	Funding Strategy
1	Best-practice, fully-funded Rapid Re-housing	Short-term (3-5 months average, up to 18 months) rental assistance and case management for households with a mid-range of service needs using a progressive engagement model and trauma-informed practices	\$6000 Equipment, computer	\$572,000 \$100,000 salary + benefits of 2 FTE case managers \$472,000 rental assistance to serve 60 households/year (30 low, 20 medium and 10 high acuity)	\$ 578,000	\$ 2,866,000	PARTIAL: \$62,796 in ESG funding awarded and \$25,000 HOME funds previewed for rental assistance to start July 2018; Program added case manager in Aug. 2017, subcontracted to IFC in Jan. 2018	Expansion of funding sources
2	Income-based rental housing	Rental units that use household income to determine amount of rent paid by clients	\$100,000 to \$2.5 million for affordable housing development project subsidy	Master Leasing \$455,370 for rental subsidies and case management for 50 units	highly variable	Master Leasing: \$2,276,850	PARTIAL: Some units available in the community from Town/County subsidies, HUD subsidies, but referrals not coordinated or prioritized + community need far outstrips number of available units	Participate in collaboration coordinated by OCAHC; Master Leasing proposal
3	Landlord Partnership Initiative - Housing Locator	Program to <u>recruit and maintain landlords</u> who will make units available for people transitioning from homelessness to permanent housing. This includes people exiting shelter and transitional housing, in Rapid Re-Housing (RRH), Permanent Supportive Housing (PSH), Supportive Services for Veterans and their Families (SSVF,) HUD-VASH programs	\$3000 Equipment, computer	\$50,000 \$40,000 salary + benefits of Housing Locator \$10,000 general supplies	\$ 53,000	\$ 253,000	PREVIEWED: Pilot program previewed to start July 2018 at CEF; longterm funding source needed	Longterm funding sources: HUD Public Housing administrative reserve? Outside Agency funding?
3	Landlord Partnership Initiative - Risk Mitigation Fund		\$50,000	\$5,000 Annual replacement funds	\$ 55,000	\$ 75,000	PREVIEWED: Program announcement forthcoming from Orange County Housing & Community Development Department in April 2018	N/A

Homeless Service System Gaps Analysis

Last update:
April 5, 2018

Priority	Program	Program description	One time costs	Ongoing annual costs	Total Cost 1 year	Total Cost 5 years	Update & Funding as of April 2018	Funding Strategy
4	Drop-In Day Center with Integrated Services	Coordinated entry portal for people seeking services + a communal workspace for agencies working on housing and homelessness. One-stop access for services including integrated case management and housing coordination.	\$2000 Remodeling cost for existing CEF OC HUB \$50,000 - \$2-3 million New location, upfit & construction costs	\$75,000 Additional staff for CEF OC HUB + contracts for outside services (i.e. laundry) \$150,000 New location Adding three FTEs	\$77,000 - \$3.15 million	\$385,000 - \$3.75 million	PARTIAL: OC Hub active with community partner agencies at CEF, seeking longterm funding; Criminal Justice Re-Entry Council previewed to start May 2018 to connect people exiting correctional facilities with services, housing, employment, etc.	Qualifies under any Cardinal service definitions? Foundations?
5	Street outreach program	Connecting people living unsheltered with services and housing using relationship and trauma-informed practices	\$3000 Equipment, computer	\$77,154 Salary for entry level master's clinician also able to do comprehensive clinical assessments as part of their outreach + indirect costs + travel	\$ 80,154	\$ 388,770	UNFUNDED: Community partners have met and identified need, program budget, and agency to host potential program, the Center for Excellence in Community Mental Health	Not included in FY18-19 OCPEH budget; Eligible ESG program; Foundations?
6	24 hour bathroom facilities in downtown Chapel Hill/Carrboro	Free public restrooms in close proximity to Franklin Street open 24 hours	\$200,000 Construction costs assuming donated land	\$5000 Cleaning, maintenance, supplies annually	\$ 205,000	\$ 225,000	PARTIAL: Carrboro Town Commons & Chapel Hill Wallace Deck bathrooms open daylight hours	Integrate with drop-in day center? Partner with Franklin Street churches? Integrate in Chapel Hill downtown plans going forward? Have available in Carrboro library opening 2020?
7	Accessible & housing- focused shelter	Welcoming, appealing, and accessible shelter available for all people experiencing homelessness. Program would limit barriers to entry (for example income, sobriety), and intentionally link people to housing	\$10,000 Training and staff development for existin IFC shelter \$2-3 million new construction	\$184,700 Retooling existing IFC shelters Adding 155 staff hours/week at shelters \$650,000 Building new shelter Staff salary + benefits	\$194,700 - \$3.7 million	\$933,500 - \$6.25 million	PARTIAL: IFC working with Town of Chapel Hill to examine potential changes to Good Neighbor Plan to reduce barriers to shelter entry and transform to housing-focused shelter	Foundations? Local governments?
8	Diversion funding	Financial assistance and trained staff provided to divert people from entering the homeless service system	\$3500 Staff training, equipment	\$16,250 \$10,000 for 10 hours a week staff \$6,250 for 25 households diverted, \$250/household	\$ 19,750	\$ 84,750	PARTIAL: Many faith-based and other groups provide this funding in the community, but it is not coordinated or targeted using best practices	Recruit faith-based groups doing this work to partner with OCPEH Coordinated Entry



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number:17-511

Agenda Date: 4/24/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Follow-up report from the Affordable Housing Advisory Commission on a Citizen Housing Request

PURPOSE: The purpose of this item is for the Board to receive a report/recommendation from the AHAC on a request from a citizen

DEPARTMENT: Economic and Community Development

CONTACT INFORMATION: Annette Lafferty, Economic and Community Development Director
(919) 918-7319

INFORMATION: The Affordable Housing Advisory Committee meet on March 21, 2018 and discussed Horace Lambert request to the Board of Aldermen for ways that the Town could assist Mr. Lambert and his partner Sally White with their housing request. Mr. Lambert has been able to secure approval for a HUD program that allows for 70% of a mortgage to be covered by HUD. Mr. Lambert was seeking use of town-owned property to build a handicap accessible home. His proposal included deeding the structure back to the town after both he and Ms. White's death. The Chairman appointed a sub-committee of Terri Buckner, Amy Singleton and Tyran Hill to meet with Mr. Lambert and Ms. White.

During the subcommittee's meeting with Mr. Lambert and Ms. White they discussed his and Ms. White's current living situation and their desire to relocate within the next 12 to 18 months or as soon as possible. They have applied and been approved for HUD Homeownership Program through the Orange County Housing and Community Development office and are asking the Town consider leasing property for them to build a new single family house. It was noted that they are also open to rental housing or retro-fitting existing housing. They stated their need to move was based on the lack of handicap accessibility of their current unit.

After meeting with Mr. Lambert and Ms. White the subcommittee made the following recommendation back to the AHAC.

The committee does not recommend moving forward with the Lambert/White request to build a single-family home on town-owned property due to the following reasons;

1) Building a single family home on limited town-owned property would not be the best use of town resources and meet the goal of creating affordable housing. Furthermore, creating a process that addresses the

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multi-tiered logistical, legal, and administrative questions would be lengthy and work against the Lambert-White need to relocate within the 12 to 18 month timeframe.

2) If the Town is going to build housing on town-owned property, it should be multi-family and the Town should reach out to community non-profits as partners in development and management of housing. Also, there should be a process for people to apply for any housing the town develops.

3) The committee suggested that the Town could better serve Mr. Lambert and Ms. White in other ways, for example, connecting them with non-profit housing providers and assisting them with getting on waiting list for other affordable housing projects, i.e. CASA

During the April 18, 2018 meeting of the AHAC the Commission heard the report from the subcommittee and unanimously voted to forward the recommendation to the Board of Aldermen.

FISCAL & STAFF IMPACT: This report has no fiscal impacts at this time. There may be staff time involved with follow-up and connecting with available services.

RECOMMENDATION: Consider the recommendation of the AHAC.



Town of Carrboro

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Carrboro, NC 27510

Agenda Item Abstract

File Number:17-505

Agenda Date: 4/24/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Updates on Open Street and Summer Streets Events

PURPOSE: The purpose of the item is to update the Board on Open Streets and Summer Streets Events.

DEPARTMENT: Recreation and Parks and Economic and Community Development

CONTACT INFORMATION: Anita Jones-McNair, Recreation and Parks Director (919) 918-7381 and Annette Lafferty Economic and Community Development Director (919) 918-7319

INFORMATION: Weaver Street was the location for the 6th Annual Open Streets Event on April 8, 2018. The Inaugural Open Streets Event was held on April 13, 2013. See Attachment A for details and recommendations.

Summer Streets began as a pilot project in 2015. See Attachment B for a full report and history of the event.

FISCAL & STAFF IMPACT: Based on the findings by staff, the Town would see a savings of \$3000 in staff and equipment time if we discontinue the June and July street closures.

RECOMMENDATION: Accept the report and recommendations. Provide further direction to staff.

Carrboro Open Streets 2018 Report



Event Origination

In Bogotá, Columbia, streets close temporarily to make a *civlovía* so runners, bikers, skaters, and many others can recreate in the street. In July 2012, the Carrboro Bicycle Coalition was awarded a Better Bicycling Community Grant from Performance Bicycle, for the sole purpose of conducting an open streets event. The Board of Aldermen voted to approve the event and hence the first *civlovía* or “Open Streets” was held on Saturday, April 13, 2013. In 2014, the event was added to the Town Code Article III Section 7-19 under the Special Event exempt public hearing and notice process. Staff worked with a planning committee for 5 years. This year RP staff coordinated and implemented the event with volunteer assistance. Special thanks to Public Works and Police for supervision and logistics.

Budget

Expenses (Rentals, marketing, staffing and event supplies) - \$5,167

Revenue (Sponsorships and booths) - \$1,775

Attendance

- Estimated 3,000 people in attendance. The event grows annually.
- Two other events were scheduled about the same time - The CD and Record Show at the Century Center and the Bazaar at Town Commons which sparked synergy and likely boosted attendance.

Sponsors

Town of Carrboro, The Animal Hospital of Carrboro, Performance Bike, Open Eye Café/Carrboro Coffee, Aidans Pizza, Mr. Roof, PNC Bank, Pizzeria Mercato, Humane Homes, Dwell Real Estate and Learning Outside.

Publicity

- PeachJar flyers were sent to 18 different schools
- Poster guys placed 8.5 x 11 posters throughout downtown Carrboro and neighboring areas
- Eighty Chapel Hill Transit buses had Carrboro Open Streets 11 x 17 gloss posters
- Posted on Social Media (Twitter and FB)
- WCHL posting online linking to social media and ads
- Emails were sent out to the local Carrboro businesses
- Advertised on the Our State Magazine calendar

Booths

Thirty-six booths/activities highlighted this year, which is a slight increase from previous year.

The list includes: Climbing Wall, Carrboro Community Acupuncture and Community Body Work, NC Chiropractic, Jamis Bikes, The Clean Machine - Freedom from the Training Wheels, Triangle Bikeworks Kids Bike Loop, Carrboro Coffee Roasters and Open Eye Café, Mr. Roof, United Taekwondo, Chapel Hill Transit, I9 Sports, Bike Obstacle Course – Carrboro Rec, Performance Bike, Carrboro Bicycle Coalition Bike Blender, Bike Alliance of Chapel Hill, Townsend Bertram and Company Adventure Outfitter, Fit on Main, Craft Table Carrboro Recreation, Jump Ropes, Hula Hooping, and Chalk Art, Aidans Pizza Dough Toss, Kotox Taekwondo, Womancraft gifts, Orange County Animal Services, UNC Department of City and Regional Planning, Bean Bag Toss Carrboro Youth Council, Learning Outside, Paws4Ever, Carnival Game Zone -Whip 'n skip, Ricochet, Roller Bowler, and Rattlesnake Round up, Humane Home NC, SpringFree Trampoline, Compost Now, The Clean Machine - Test ride an electric bike, Back Alley Bikes - Slow Bike Race, Town of Carrboro Planning Department, Town of Carrboro Public Works and Dwell Real Estate Inflatable Slide.

Recommendations

- Possibility of moving the event location to other neighborhoods in the community. Rotating the event between different areas throughout Town may benefit residents by increasing access to the event. Staff can explore logistical needs. For example - residential neighborhood ingress and egress, noise, driveway access, etc.
- Continue to seek new and innovative ways to publicize the event. Direct contact with more community groups (civic organizations, churches, etc.) may yield new partners for booth space and an increase in participation.
- Solicitation of booth registrations will occur further in advance to allow for the promotion of booths and their corresponding activities in more detail via the website, social media, etc.
- Consider paid social media advertisement via promoted/boosted posts.
- Use hand held tally counters for next year's event.
- Staff will continue to research similar open street concept events in other areas around the country to see what other activities and amenities may work well.
- When Weaver Street is used have cones and warning signs on the sidewalk adjacent to the parking spots along East Weaver St. indicating that vehicles parked there must be moved no later than 11:00am. Vehicles remaining in the area create logistical complications and pose a safety hazard for event attendees.

Summer Streets Report 2018

Summers Streets began as a pilot project in 2015 as an off-shoot of the Open Streets events. In the first year, it was suggested that E. Weaver be closed from 9:00 a.m. to 2:30 p.m. on the 3rd Sunday of the months of June, July, and August. This closing coincided with the Sunday morning brunch jazz event that Weaver Street Market has on the lawn. There was no programming planned for the street with the concept that people would naturally use the road if it were open.

In 2016, the pilot project continued and staff provided some limited activities mostly for children including chalk, water balloons and sprinklers. We also provided a few tents to add some shade opportunities to the street. Also in 2016, El Centro Hispano took over the August Summer Street event and relocated the annual Latino Festival from Town Commons to W. Weaver Street. The Latino Festival provides a full day of programming and activities all coordinated by El Centro and has been well attended by the community.

In 2017, staff worked with other non-profit agencies to provide some additional programming in the street. However, due to summer heat and lack of shade in the street the event continues to only attract a small number of people, estimated to be less than 100 people. In general, the people that are using the street are "spill-over" from the jazz brunch activities on Weaver Street Lawn.

In terms of staffing, the closure requires four (4) Public Works staff for a period of 7 to 8 hours to close the street, plus 1 additional staff person to manage any programming or activities that are occurring in the street. Equipment includes two trucks that sit idling for approximately 5 hours during the closure. The estimated cost for each closure is approximately \$1500.00 in staff and equipment time.

Feedback from the business community has generally not been positive for this closure and has asked the Town to discontinue the practice. In addition, at a recent meeting, the TAB suggested eliminating the Summer Streets program or making it an evening event. In its place, they suggested holding a second Open Streets event in the fall.

Staff recommends that the Board discontinue the Summer Streets program for June and July, but allow El Centro to continue to coordinate the August event for the Latino Festival.



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number: 17-471

Agenda Date: 4/24/2018

File Type: Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

A Discussion of Legislative Issues for the 2018 Short Session of the General Assembly

PURPOSE: The purpose of this item is to facilitate a discussion of legislative issues to present to our local delegation at the breakfast. The delegation may be able to pursue some of the issues presented during the upcoming session of the NC General Assembly.

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Dorando

INFORMATION: The 2017 Regular Session of the General Assembly adjourned June 30, 2017 and reconvened three additional times. The adjournment resolutions provide that the Senate and House of Representatives stand adjourned to reconvene on Wednesday, May 16, 2018 at 12:00 P.M. The second session held during the even year of the biennium is referred to as the "Short Session."

The adjournment resolution specifies what may be considered during the Short Session. Per a January 23, 2018 memo from Anthony Aycock the Legislative Librarian to the Members of the General Assembly, those matters include:

1. **Budget bills.** Bills directly and primarily affecting the State budget, including the budget of an occupational licensing board, for fiscal year 2018-2019, provided that the bill must be submitted to the Bill Drafting Division of the Legislative Services Office no later than 4:00 P.M. Friday, May 18, 2018, and must be introduced in the House of Representatives or filed for introduction in the Senate no later than 4:00 P.M. Thursday, May 31, 2018.

2. **Constitutional bills.** These are bills:

- a. Proposing an amendment or amendments to the North Carolina Constitution and containing no other matter.
- b. Proposing an amendment or amendments to the North Carolina Constitution and containing no other matter other than statutory conforming changes to implement such bills.

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c. Solely making statutory and transitional changes to implement bills under sub-subdivision a. of this subdivision.

3. Crossover bills (list attached). Bills and resolutions meeting the crossover deadline but not ratified or defeated in the receiving chamber as follows:

a. Senate bills and resolutions introduced in 2017 that passed third reading in the Senate by April 27, 2017 (House Rule 31.1(h)); and

b. House and bills and resolutions introduced in 2017 that passed third reading in the House by April 27, 2017 (Senate Rule 41).

c. However, any bill otherwise meeting these deadlines is not eligible for consideration if it:

1. **Budget bills.** Bills directly and primarily affecting the State budget, including the budget of an occupational licensing board, for fiscal year 2018-2019, provided that the bill must be submitted to the Bill Drafting Division of the Legislative Services Office no later than 4:00 P.M. Friday, May 18, 2018, and must be introduced in the House of Representatives or filed for introduction in the Senate no later than 4:00 P.M. Thursday, May 31, 2018.

2. **Constitutional bills.** These are bills:

a. Proposing an amendment or amendments to the North Carolina Constitution and containing no other matter.

b. Proposing an amendment or amendments to the North Carolina Constitution and containing no other matter other than statutory conforming changes to implement such bills.

c. Solely making statutory and transitional changes to implement bills under sub-subdivision a. of this subdivision.

3. Crossover bills (list attached). Bills and resolutions meeting the crossover deadline but not ratified or defeated in the receiving chamber as follows:

a. Senate bills and resolutions introduced in 2017 that passed third reading in the Senate by April 27, 2017 (House Rule 31.1(h)); and

b. House and bills and resolutions introduced in 2017 that passed third reading in the House by April 27, 2017 (Senate Rule 41).

c. However, any bill otherwise meeting these deadlines is not eligible for consideration if it:

- i. Violates the rules of the receiving chamber; or
- ii. Is disposed of in the other house by tabling, unfavorable committee report, indefinite postponement, or failure to pass any reading.

4. Study committee bills. Bills and resolutions implementing the recommendations of:

- a. Study commissions, authorities, and statutory commissions authorized or directed to report to the 2018 Regular Session;
- b. The General Statutes Commission, the Courts Commission, or any commission created under Chapter 120 of the General Statutes that is authorized or directed to report to the General Assembly;
- c. The House Ethics Committee;
- d. Select committees; or
- e. The Joint Legislative Ethics Committee or its Advisory Subcommittee.

A bill authorized by this subdivision must be submitted to the Bill Drafting Division of the Legislative Services Office no later than 4:00 P.M. Thursday, May 17, 2018, and must be filed for introduction in the Senate or introduced in the House of Representatives no later than 4:00 P.M. Wednesday, May 30, 2018.

5. Local bills. Any local bill that has been submitted to the Bill Drafting Division of the Legislative Services Office by 4:00 P.M. Thursday, May 24, 2018, is introduced in the House of Representatives or filed for introduction in the Senate by 4:00 P.M. Thursday, June 7, 2018, and is accompanied by a certificate signed by the principal sponsor stating that (1) no public hearing will be required or asked for by a member on the bill, (2) the bill is noncontroversial, and (3) the bill is approved for introduction by each member of the House of Representatives and the Senate whose district includes the area to which the bill applies.

6. Appointment bills. Selection, appointment, or confirmation as required by law, including the filling of vacancies in positions for which the appointees were elected by the General Assembly upon recommendation of the Speaker of the House of Representatives, President of the Senate, or President Pro Tempore of the Senate.

7. Gubernatorial actions. Bills providing for action on gubernatorial nominations or appointments.

8. Bills authorized by a joint resolution that passed by a two-thirds vote. Any matter authorized by joint resolution passed by a two-thirds majority of the members of the House of Representatives present

and voting and by a two-thirds majority of the members of the Senate present and voting. A bill or resolution filed in either house under the provisions of this subdivision shall have a copy of the ratified enabling resolution attached to the jacket before filing for introduction in the Senate or introduction in the House of Representatives.

9. **Joint resolutions authorizing introduction of a bill.** A joint resolution authorizing the introduction of a bill pursuant to subdivision (8) of this section.

10. **Pension or retirement bills.** Any bills primarily affecting any State or local pension or retirement system, provided that the bill has been submitted to the Bill Drafting Division of the Legislative Services Office no later than 4:00 P.M. Tuesday, May 22, 2018, and is introduced in the House of Representatives or filed for introduction in the Senate no later than 4:00 P.M. Tuesday, June 5, 2018.

11. **Resolutions.** Joint resolutions and simple resolutions authorized for introduction under Senate Rule 40 or House Rule 31.

In previous years, the Board of Aldermen has developed a package of legislative issues to discuss with the delegation. Occasionally, this package has included a piece of local legislation that the Board of Aldermen would like to get passed.

The Board's 2017 Legislative Priorities are attached for reference.

Staff continues to monitor legislation in the General Assembly and will report to the Board as topics arise. Legislative monitoring will continue throughout the short session by using sources including, but not limited to:

1. General Assembly Website
2. UNC School of Government monitoring and reporting service
3. NCLM legislative monitoring and reporting service
4. The NC Metro Mayors Coalition

The 2018 Legislative Breakfast will take place on April 26th, 2018. The breakfast will take place at Fire Station #2 on Homestead Road in Carrboro, NC and begin at 7:00 a.m.

FISCAL & STAFF IMPACT: The cost of the annual breakfast is a budgeted expense in the Annual Budget.

RECOMMENDATION: Town staff recommends that the Board discuss the item and establish a list of legislative issues/priorities to share with our local delegation and, where appropriate, to propose local

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legislation in the upcoming session of the General Assembly.

A RESOLUTION SETTING THE 2018 SHORT SESSION LEGISLATIVE ISSUES FOR THE
CARRBORO BOARD OF ALDERMEN

Section 1. The Board provides the following comments and/or the following legislative priorities:

- 1.
- 2.
- 3.

Section 2. The Board of Aldermen hereby expresses its gratitude to Senator Valerie Foushee, Representative Verla Insko and Representative Graig Meyer for their work in representing the citizens of the Town of Carrboro and Orange County.

Section 3. This resolution is effective immediately upon adoption.



Town of Carrboro SHORT SESSION 2018

Proposed State and Federal Legislative Priorities

STATE ADVOCACY GOALS

Municipal Authority

- Oppose legislation that further erodes municipal authority.
- Amend the Law Enforcement Recordings/No Public Records law (SL 2016-88; House Bill 972) to provide local governments and law enforcement agencies with greater flexibility in the disclosure and release of dashboard and body-worn camera recordings.
- Actively support strengthening of gun control laws, especially with regard to municipal and governmental properties, including parks and greenways, school properties, and college and university campuses.
- Oppose legislation that removes authority of municipalities to determine election schedules.
- Support greater municipal authority for the expenditure of Tourism Development Funds to meet local needs.
- Support local authority to ban the use of thin, single-use plastic bags by retailers and stores (or be able to levy a use tax on them)

Affordable Housing/Tax Credits

- Support for Restoration of State Housing Tax Credits and Opportunity Tax Credits (or similar) as may be proposed during the session.
- Support for other affordable housing finance strategies.

Infrastructure/Utilities/Transportation

- Support removal the 10% cap on total state funding for a commuter rail or light rail project (N.C.G.S. 136-189.10(3)g)
- Support legislative efforts to expand of municipal broadband.
- Support legislation to protect Jordan Lake as a drinking water supply.
- Support for state or federal money that could help with extreme flooding that Carrboro has been experiencing in recent years.



Town of Carrboro SHORT SESSION 2018

Proposed State and Federal Legislative Priorities

Juvenile Jurisdiction

- Support of raising the age of juvenile jurisdiction to 18 to non-violent crimes

LGBTQ

- Oppose any religious freedom bill that allows discrimination against the LGBT community.
- Seek repeal of the Magistrates Recusal for Civil Ceremonies law (SL 2015-75; Senate Bill 2).
- Seek repeal of the Public Facilities Privacy & Security Act (SL 2016-3; House Bill 2).

Support legislation that establishes statewide protections for LGBTQ citizens related to sexual orientation, gender identity, and gender expression in the areas of housing, employment and public accommodation.

- **MEDICAID EXPANSION/MENTAL HEALTH SERVICES** Actively support increased funding of services and staffing for mental health needs.



Town of Carrboro SHORT SESSION 2018

Proposed State and Federal Legislative Priorities

FEDERAL ADVOCACY GOALS

Environment

- Oppose legislation that would eliminate the EPA, as well as including efforts to limit greenhouse-gas emissions, limit the Clean Power Plan, or reduce rules imposed on oil, gas, and coal sectors.

Finance

- Support the passage of the federal e-fairness legislation.
- Support for state or federal money that could help with extreme flooding that Carrboro has been experiencing in recent years.
- Specific to David Price, would like us to discuss ability to reprogram CDBG funds in our small business loan program for greater flexibility to meet economic development needs; would like assurances that Post Office will collaborate with local government to enable more ideal egress/ingress, traffic flow, etc. in light of potential development opportunities and conversations with DOT

Healthcare

- Oppose healthcare reform efforts that would fully repeal the Affordable Care Act or discriminate against people with pre-existing conditions or drop coverage of children under the age of 26.

Trade/Human Rights

- Oppose any trade agreements (including the Trans Pacific Partnership) that include investor-state dispute arbitration and which undermine the ability of governments to enact laws to protect human rights, labor and environmental standards. (2014 Resolution Against Trade Agreements that Undermine the Ability of Governments to Enact and Enforce Laws to Protect Human Rights, Labor and the Environment provided as agenda item attachment)
- Reform ICE procedures: No secret police force. Federal marshals are enough. Raise bar very, very high for detention/deportation—violent criminal fugitives, high-volume drug trafficking, human trafficking,



Town of Carrboro SHORT SESSION 2018

Proposed State and Federal Legislative Priorities

etc. Require greater transparency, notice of action to local government, notification of families, quality due process, etc for any action related to arrest/detention action.

- Full protection/expansion of DACA. Better yet, full protection of Dreamers, period.

Gun Control

- **Actively support strengthening of gun laws.**



Town of Carrboro 2017

Proposed State and Federal Legislative Priorities

STATE ADVOCACY GOALS

Municipal Authority

- Oppose legislation that further erodes municipal authority.
- Amend the Law Enforcement Recordings/No Public Records law (SL 2016-88; House Bill 972) to provide local governments and law enforcement agencies with greater flexibility in the disclosure and release of dashboard and body-worn camera recordings.
- Oppose any further weakening of gun control laws, especially with regard to municipal and governmental properties, including parks and greenways, school properties, and college and university campuses.
- Oppose legislation that removes authority of municipalities to determine election schedules.

Affordable Housing/Tax Credits

- Support for Restoration of State Housing Tax Credits and Opportunity Tax Credits (or similar) as may be proposed during the session.
- Support for other affordable housing finance strategies.

Infrastructure/Utilities/Transportation

- Support removal the 10% cap on total state funding for a commuter rail or light rail project (N.C.G.S. 136-189.10(3)g)
- Support legislative efforts to expand of municipal broadband.
- Support legislation to protect Jordan Lake as a drinking water supply.
- Support for state or federal money that could help with extreme flooding that Carrboro has been experiencing in recent years.

Juvenile Jurisdiction

- Support of raising the age of juvenile jurisdiction to 18 to non-violent crimes



Town of Carrboro 2017

Proposed State and Federal Legislative Priorities

LGBTQ

- Oppose any religious freedom bill that allows discrimination against the LGBT community.
- Seek repeal of the Magistrates Recusal for Civil Ceremonies law (SL 2015-75; Senate Bill 2).
- Seek repeal of the Public Facilities Privacy & Security Act (SL 2016-3; House Bill 2).
- Support legislation that establishes statewide protections for LGBTQ citizens related to sexual orientation, gender identity, and gender expression in the areas of housing, employment and public accommodation.

FEDERAL ADVOCACY GOALS

Environment

- Oppose legislation that would eliminate the EPA, as well as including efforts to limit greenhouse-gas emissions, limit the Clean Power Plan, or reduce rules imposed on oil, gas, and coal sectors.

Finance

- Support the passage of the federal e-fairness legislation.
- Support for state or federal money that could help with extreme flooding that Carrboro has been experiencing in recent years.

Healthcare

- Oppose healthcare reform efforts that would fully repeal the Affordable Care Act or discriminate against people with pre-existing conditions or drop coverage of children under the age of 26.



Town of Carrboro 2017

Proposed State and Federal Legislative Priorities

Trade/Human Rights

- Oppose any trade agreements (including the Trans Pacific Partnership) that include investor-state dispute arbitration and which undermine the ability of governments to enact laws to protect human rights, labor and environmental standards. (2014 Resolution Against Trade Agreements that Undermine the Ability of Governments to Enact and Enforce Laws to Protect Human Rights, Labor and the Environment provided as agenda item attachment)



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number:17-516

Agenda Date: 4/24/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Discussion and Possible Adoption of Update to Article III of Chapter 7 of the Town Code - Streets and Public Events

PURPOSE: Update the current Town Code relating to regulation of street or other public events.

DEPARTMENT: **Town Attorney, Police Department**

CONTACT INFORMATION: Nick Herman, Town Attorney - 919-929-3905; Walter Horton, Chief of Police - 919-918-7397

INFORMATION: **SUMMARY OF NEW CODE AMENDMENT**

Attachment A is a draft of a new Article III of Chapter 7 of the Town Code relating to the regulation of street or other public events. Attachment B is a copy of current Article III of the Code. Attachment C is the markup copy of the new Article III of Chapter 7.

The new, proposed Article regulates two categories of “public events” by requiring that a permit be obtained from the Manager to hold the event.

The first category consists of public events (like street fairs, festivals, carnivals, parades, marches, rallies, demonstrations, pickets, or other public activities) that require the temporary closing or obstruction of a street, sidewalk, or other public right-of-way or otherwise substantially hinder or prevent the normal flow of vehicular or pedestrian traffic. This category may apply regardless of the number of persons involved in the event (e.g., it would apply if a single person wanted to perform a dance in the middle of the street when such an activity would obstruct the street). This category also applies regardless of whether the purpose of the activity involves the exercise of First Amendment rights. Also note that certain traditional Town events (such as the Christmas parade, Fourth of July celebration, Carrboro Day celebration, Carrboro music festival, and certain road race events) are expressly excluded from this category and the requirement for obtaining any permit.

The second category consists of public events reasonably expected to be attended by 400 or more persons where the purpose of the event is to exercise First Amendment rights and the event is to be held at the Town Commons or at any park or other open space of the Town. This 400-or-more person criterion is established because of our Police Department's estimate that this number of persons at an event in the specified locations will require special allocation of police resources. Note that if 399 or fewer persons seek to exercise First Amendment rights in a street, sidewalk or public right-of-way such that a temporary closing or obstruction will exist or the activity will substantially hinder or prevent the normal flow of vehicular or pedestrian traffic, then this activity will fall under the first category.

A public event falling within the first or second categories can only be held if a permit is obtained from the Manager based on a permit application setting forth certain specified information about the time, place, and manner of the event. The Manager, after consultation with appropriate department heads, may attach reasonable conditions to a permit (including, modifying the time, place, and manner of the event, and obtaining a resolution authorizing a street closure) under specified standards for the issuance of a permit relating to public health, safety, and welfare. For public events falling within the first category only, and which do not involve the exercise of First Amendment rights, the Manager may require that the permit applicant obtain liability insurance, pay for the costs to the Town of providing extraordinary services or equipment to ensure public health and safety, and/or post a bond or other security to ensure proper cleanup after the event. Note that participants or spectators at any public event are otherwise subject to our statutes prohibiting the wearing of hoods or masks (G.S. 14-12.7 and 14-2.8), prohibiting "dangerous weapons (G.S. 14-277.2), and prohibiting concealed weapons (G.S. 14-269 and Carrboro Code Section 14-18).

Permit applications for public events not conducted solely for the exercise of freedoms protected under the First Amendment must be provided to the Manager at least 90 days before the time at which the public event is scheduled to begin. However, public events conducted solely for the exercise of freedoms protected under the First Amendment must be provided to the Manager at least 36 hours before the time at which the event is scheduled to begin (which is a shortened application time designed to avoid the chilling of the exercise of First Amendment rights).

Finally, any appeal from the decision of the Manager on a permit application lies through proceedings in the nature of certiorari to the Superior Court of Orange County.

Agenda Date: 4/24/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

This version has been reviewed by the ACLU and suggested changes made to the 4-24-18 Document.

FISCAL & STAFF IMPACT: The town could incur expenses related to any approved event depending on type. Staff will have to allot time to research, and develop a plan to ensure the safety of any events.

RECOMMENDATION: Staff recommend Board review and adopt changes to ordinance.

4/24/18 DRAFT

Article III

STREET OR OTHER PUBLIC EVENTS

Section 7-16 Activities Covered

This article applies to:

(1) all street fairs, festivals, carnivals, parades, marches, rallies, demonstrations, pickets, and other activities that require the temporary closing or obstruction of a street, sidewalk, or other public right-of-way or any segment thereof or that otherwise substantially hinders or prevents the normal flow of vehicular or pedestrian traffic along any street or other public right-of-way; and

(2) any public activity reasonably expected to be attended by 400 or more individuals for the purpose of making a public display or demonstration of sentiment for or against a person or cause (including protesting that may include the distribution of leaflets or handbills, the display of signs or any oral communication or speech, or that may involve an effort to persuade or influence, including all expressive or symbolic conduct, whether active or passive) to be held at the Town Commons or at any park or other open space of the Town.

Any of the foregoing activities, which are covered by this article, are hereafter referred to as “the public event.”

Section 7-17 Permit Required

No person may run, operate, or sponsor any public event without a permit obtained from the administrator in accordance with this article.

Section 7-18 Permit Application

Applications for the permit authorized by this article shall be submitted on a form provided by the administrator at least 90 days before the time at which a public event not conducted for the exercise of freedoms protected under the First Amendment is scheduled to begin, and at least 36 hours before the time at which a public event that is conducted for the exercise of freedoms protected under the First Amendment or under Section 7-16 (2) is expected to begin. Notwithstanding the preceding sentence, the administrator may, if reasonably practicable, act on a permit application submitted less than 36 hours before the time at which such a public event is conducted, and shall contain the following information:

- (1) Name, address, and telephone number of the person, organization or entity seeking to conduct or sponsor the public event;

- (2) Name, address, and telephone number of the individual in charge of the public event;
- (3) The proposed date and time period when the public event will be conducted;
- (4) A sketch-map showing:
 - a. The area where the public event is to take place.
 - b. Any streets or other rights-of-way to be closed or obstructed.
 - c. Any barriers or traffic control devices that will be erected.
 - d. The location of any concession stand, booth, platforms, benches, or bleachers.
 - e. The location of proposed fences, stands, platforms, benches, or bleachers.
- (5) The approximate number of people expected to attend the public event;
- (6) When applicable, a request that the town provide specified services and/or that the town close identified streets or portions of streets for a particular period;
- (7) Sufficient proof of liability insurance in accordance with Section 7-21;
- (8) Any other information determined by the administrator to be necessary to insure compliance with this article.

Section 7-19 Permit Exemptions

The following public events are exempt from the permit requirements of this article: the annual Christmas parade, the Fourth of July celebration, the Carrboro Day celebration, the Carrboro music Festival, the Four on the Fourth road Race, Carrboro 10K road Race, the Gallop and Gorge Road Race, and Frangelism in the Park, the Kidney Kare 5K, the Open Streets Events, the St. Paul AME 5K, and the Not so Normal Half Marathon.

Section 7-20 Staff Review

Upon receipt of the permit application, the administrator shall circulate it to the police chief, the fire chief, the public works director, and other appropriate persons, such as the Special Events Committee for their comment. The administrator may arrange to have a conference on the application with the applicant and one or more department heads.

Section 7-21 Insurance

The administrator may require as a condition precedent or subsequent to issuance of the permit that the applicant obtain a comprehensive general liability insurance policy or comparable special events liability insurance policy issued by an insurance company authorized to do business in this state, with coverage that includes the entire area of the public event. If such a policy is required, the town shall be named as an additional insured on the policy. The policy limits of such insurance shall be not less than the following, but the administrator may require higher limits if it finds that the risks associated with the event warrant such higher limits:

Property Damage	50,000 for each occurrence
Bodily Injury or Death	\$100,000 for each person, \$300,000 for each occurrence

Section 7-22 Fees; Costs Incurred by Town

(a) A basic minimum fee sufficient to cover the cost of providing the notification required by subsection 7-24(d) shall be paid by the applicant. The amount of this fee shall be based upon an estimate of the expenses that will actually be incurred to provide the required notice.

(b) In addition, if the town is requested to provide extra-ordinary services or equipment or the town administration otherwise determines that extraordinary services or equipment should be provided for reasons related to public health or safety, the Town shall take whatever action is necessary under the Local Government Budget and Fiscal Control Act to make available the necessary funds for the provision of such services or equipment.

(c) The administrator may require the applicant to pay to the town a fee sufficient to reimburse the town for the costs of any extraordinary services or equipment provided.

Section 7-23 Standards for Issuance of Permit

(a) Subject to subsection (e) of this section, the administrator shall issue the permit authorizing the public event unless it finds that:

- (1) Conduct of the public event will require the assignment of so many police offices that the remainder of the town cannot adequately be protected; or
- (2) The public event will interfere with the movement of emergency vehicles to such an extent that adequate police, fire, or other emergency services cannot be provided throughout the town; or
- (3) The applicant has failed to obtain any necessary permits or licenses, including any required building permit or privilege license, or the applicant is otherwise in violation of any town ordinance; or
- (4) The public event will work a severe hardship on persons occupying property adjacent to the site, location, or route of the public event as a result of the denial of access to property or for other substantial reasons; or

(5) The public event, if held at the time or at the location or along the route proposed, will cause an unreasonable and unwarranted disruption to vehicular or pedestrian traffic; or

(6) The applicant has failed to comply with any of the provisions of this article, including the payment of any fees required.

(b) If a permit is issued in accordance with subsection (a), the administrator may attach to it any reasonable conditions, including, without limitation, alternative time, place, and manner restrictions for the public event.

(c) If the administrator finds that the permit cannot be issued for reasons specified in subsection (a), the administrator may request the applicant to modify its application to remove any objections to the issuance of the permit.

(d) Any public event conducted pursuant to a permit issued under this section shall be conducted strictly in accordance with the terms of the permit, including any conditions attached thereto.

(e) The administrator may issue a permit under this article for a road race public event only if such event will benefit a non-profit organization that is based in or provides services in Orange County.

Section 7-24 Street Closings

(a) If the administrator finds that the permit should be issued and that, to conduct the event, it is necessary to close a street or to reroute traffic, the Town may pass a resolution authorizing this to be done. No such resolution shall be passed affecting streets that are part of the street system without the approval of the State Department of Transportation.

(b) The resolution shall identify the street or portion thereof to be affected and shall indicate the date and time when the street or portion thereof is to be closed or traffic thereon is to be limited in some way. The resolution shall also direct the administrator to have appropriate traffic control devices installed to give notice of the temporary traffic controls.

(c) No person may operate any vehicle contrary to the traffic control devices installed in accordance with subsection (b).

(d) The administrator shall, by any adequate means, notify persons occupying property abutting the street where the event is to take place of the contents of any resolution passed in accordance with this section.

Section 7-25 Sponsor Responsible for Cleanup

The sponsor of the public event shall be responsible for cleaning up any litter caused by the event, removing all temporary obstructions, and in general returning the area where the event takes place to the condition that existed prior to the event. The administrator may require the sponsor to post a bond or other sufficient security to guarantee compliance with this section.

Sections 7-26 Certain Payment Exemptions for First Amendment Public Events

Persons engaged in public events conducted for the exercise of freedoms protected under the First Amendment are not required to pay for any insurance, fees, costs, or bond as otherwise may be required under Sections 7-21, 7-22, and 7-23.

Section 7-27 Appeals

The decision of the administrator is subject to review in the Superior Court of Orange County by proceedings in the nature of certiorari. Any petition for writ of certiorari shall be filed with the clerk of superior court within 30 days after the applicant has received notice of the decision. Unless good cause exists to contest a petition for writ of certiorari, the Town shall stipulate to certiorari no later than five business days after the petitioner requests such stipulation. The Town shall transmit the record to the court no later than five business days after receiving the order allowing certiorari. Notwithstanding the provisions of any local rule of the reviewing court that allows for a longer time period, the Town shall file its brief within 15 days after it is served with the petitioner's brief. If the petitioner serves his or her brief by mail, the Town shall add three days to this time limit in accordance with North Carolina General Statute 1A-1, Rule 5. If the local rule is subsequently amended to provide for a shorter time period for the filing of any brief, then the shorter time shall control.

**AN ORDINANCE AMENDING CHAPTER 7 OF THE TOWN CODE TO
ENACT A NEW ARTICLE III RELATING TO STREET OR OTHER
PUBLIC EVENTS**

THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO ORDAINS;

Section 1. Article III of Chapter 7 of the Carrboro Town Code is replaced by new Article III, "Street or Other Public Events" as provided in Attachment A hereto.

Section 2. All provisions of any Town ordinance in conflict with this ordinance are repealed.

Section 3. This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this the ____ day of _____, 2018.

Ayes: ____

Noes: ____

Absent or Excused: ____

STREET EVENTS

Section 7-16 Activities Covered (Amend 1/8/85)

This article applies to all street fairs, festivals, carnivals, parades, marches, rallies, demonstrations, and other activities or public events that require the temporary closing or obstruction of a street, sidewalk, or other public right-of-way or any segment thereof or that otherwise substantially hinders or prevents the normal flow of vehicular or pedestrian traffic along any street or other public right-of-way. Any such activity covered by this article shall hereafter be referred to as "the event."

Section 7-17 Permit Required

No person may run, operate, or sponsor any event in any public street or right-of-way without a permit obtained from the Board in accordance with this article.

Section 7-18 Permit Application

Applications for the permit authorized by this article shall be submitted on a form provided by the administrator and shall contain the following information:

- (1) Name, address, and telephone number of the person, organization or entity seeking to conduct or sponsor the event;
- (2) Name, address, and telephone number of the individual in charge of the event;
- (3) The proposed date and time period when the event will be conducted;
- (4) A sketch-map showing:
 - a. The area where the event is to take place.
 - b. Any streets or other rights-of-way to be closed or obstructed.
 - c. Any barriers or traffic control devices that will be erected.
 - d. The location of any concession stand, booth, platforms, benches, or bleachers.
 - e. The location of proposed fences, stands, platforms, benches, or bleachers.
- (5) The approximate number of people expected to attend the event;

- (6) When applicable, a request that the town provide specified services and/or that the town close identified streets or portions of streets for a particular period;
- (7) Sufficient proof of liability insurance in accordance with Section 7-21;
- (8) Any other information determined by the administrator to be necessary to insure compliance with this article.

Section 7-19 Notice and Public Hearing

(a) Subject to subsections (c) and (d), before issuing a permit under this article, the Board shall hold a public hearing on the permit application. This hearing may be held at any regular or special meeting. (Amend. 1/8/85)

(b) Subject to subsections (c) and (d), notice of the public hearing shall be published in a manner determined by the administrator to be reasonably calculated to inform the following persons of the date, time, and place, as well as the subject matter of the hearing:

- (1) The applicant;
- (2) All persons occupying property that abuts any street where the event is to take place; and
- (3) The general public (Amend. 1/8/85)

(c) The Board finds that the annual Christmas parade sponsored by the Chapel Hill-Carrboro Chamber of Commerce, the Fourth of July Celebration sponsored by the Town of Carrboro, the Carrboro Day celebration sponsored by the Town of Carrboro, the Carrboro Music Festival sponsored by the Town of Carrboro, the Four on the Fourth road Race, the Carrboro 10K Road Race, and the Gallop and Gorge Road Race sponsored by the Cardinal Track Club, and the Frangelism in the Park event sponsored by St. Joseph AME Church, and the Open Streets Event have become established traditions that are expected and anticipated by those whose properties or businesses are affected by them and that are well publicized apart from the public hearing procedures set forth in this article. Therefore, the annual Christmas parade, the Fourth of July celebration, the Carrboro Day celebration, the Carrboro music Festival, the Four on the Fourth road Race, Carrboro 10K road Race, the Gallop and Gorge Road Race, and Frangelism in the Park, the Kidney Kare 5K, the Open Streets Events, and the St. Paul AME 5K are exempt from the requirements of this section. (Amend. 1/8/86, 1/9/90, 3/19/91, 4/4/95, 3/19/96, 6/6/2000, 9/6/2005, 9/2/08, 10/6/09, 02/02/14, 5/17/16)

(d) When the principal purpose of an event is to exercise freedom protected under the First Amendment of the United States Constitution, the Board concludes that an expedited permit approval process is warranted. Therefore, such events are exempt from the requirements of this

section and the Board shall act on the permit request as soon as an emergency meeting can reasonably be called, and in all events within six hours after the application is filed. (Amend. 1/8/85)

Section 7-20 Staff Review

Upon receipt of the permit application, the administrator shall circulate it to the police chief, the fire chief, the public works director, and other appropriate persons for their comment. The administrator may arrange to have a conference on the application with the applicant and one or more department heads.

Section 7-21 Insurance

The Board may require as a condition precedent or subsequent to issuance of the permit that the applicant obtain a comprehensive general liability insurance policy or comparable special events liability insurance policy issued by an insurance company authorized to do business in this state, with coverage that includes the entire area of the event. If such a policy is required, the town shall be named as an additional insured on the policy. The policy limits of such insurance shall be not less than the following, but the Board may require higher limits if it finds that the risks associated with the event warrant such higher limits:

Property Damage	50,000 for each occurrence
Bodily Injury or Death	\$100,000 for each person, \$300,000 for each occurrence

Section 7-22 Fees; Costs Incurred by Town

(a) A basic minimum fee sufficient to cover the cost of advertising the public hearing in accordance with subsection 7-19(b) and to provide the notification required by subsection 7-24(d) shall be paid by the applicant. The amount of this fee shall be based upon an estimate of the expenses that will actually be incurred to provide the required notices.

(b) In addition, if the town if requested to provide extra-ordinary services or equipment or the town administration otherwise determines that extraordinary services or equipment should be provided for reasons related to public health or safety, the Board shall take whatever action is necessary under the Local Government Budget and Fiscal Control Act to make available the necessary funds for the provision of such services or equipment.

(c) The Board may require the applicant to pay to the town a fee sufficient to reimburse the town for the costs of any extraordinary services or equipment provided.

Section 7-23 Standards for Issuance of Permit

(a) Subject to subsection (e) of this section, the Board shall issue the permit authorizing the event unless it finds that: (Amend. 7/21/2010)

- (1) Conduct of the event will require the assignment of so many police offices that the remainder of the town cannot adequately be protected; or
- (2) The event will interfere with the movement of emergency vehicles to such an extent that adequate police, fire, or other emergency services cannot be provided throughout the town; or
- (3) The applicant has failed to obtain any necessary permits or licenses, including any required building permit or privilege license, or the applicant is otherwise in violation of any town ordinance; or
- (4) The event will work a severe hardship on persons occupying property adjacent to the site, location, or route of the event as a result of the denial of access to property or for other substantial reasons; or
- (5) The event, if held at the time or at the location or along the route proposed, will cause an unreasonable and unwarranted disruption to vehicular or pedestrian traffic; or
- (6) The applicant has failed to comply with any of the provisions of this article, including the payment of any fees required.

(b) If a permit is issued in accordance with subsection (a), the Board may attach to it any reasonable conditions.

(c) If the Board finds that it cannot issue the permit for reasons specified in subsection (a), it may request the applicant to modify its application to remove any objections to the issuance of the permit, and the applicant may do so without further notice or hearing.

(d) Any event conducted pursuant to a permit issued under this section shall be conducted strictly in accordance with the terms of the permit, including any conditions attached hereto.

(e) The Board may issue a permit under this article for a road race event only if such event will benefit a non-profit organization that is based in or provides services in Orange County. (Amend. 9/21/2010)

Section 7-24 Street Closings

(a) If the Board finds that the permit should be issued and that, to conduct the event, it is necessary to close a street or to reroute traffic, it may pass a resolution authorizing this to be done. No such resolution shall be passed affecting streets that are part of the street system without the approval of the State Department of Transportation.

(b) The resolution shall identify the street or portion thereof to be affected and shall indicate the date and time when the street or portion thereof is to be closed or traffic thereon is to be

limited in some way. The resolution shall also direct the manager to have appropriate traffic control devices installed to give notice of the temporary traffic controls.

(c) No person may operate any vehicle contrary to the traffic control devices installed in accordance with subsection (b).

(d) The administrator shall, by any adequate means, notify persons occupying property abutting the street where the event is to take place of the contents of any resolution passed in accordance with this section.

Section 7-25 Sponsor Responsible for Cleanup

The sponsor of the event shall be responsible for cleaning up any litter caused by the event, removing all temporary obstructions, and in general returning the area where the event takes place to the condition that existed prior to the event. The Board may require the sponsor to post a bond or other sufficient security to guarantee compliance with this section.

Sections 7-26 through 7-30 Reserved

**~~AN ORDINANCE AMENDING CHAPTER 7 OF THE TOWN CODE TO
ENACT A NEW ARTICLE III RELATING TO STREET OR OTHER
PUBLIC EVENTS~~**

~~THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO ORDAINS;~~

~~Section 1. Article III of Chapter 7 of the Carrboro Town Code is replaced by new Article III, "Street or Other Public Events" as provided in Attachment A hereto.~~

~~Section 2. All provisions of any Town ordinance in conflict with this ordinance are repealed.~~

~~Section 3. This ordinance shall become effective upon adoption.~~

~~The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this the ____ day of _____, 2018.~~

~~Ayes: _____~~

~~Noes: _____~~

~~Absent or Excused: _____~~

4/24/18 DRAFT

Article III

STREET OR OTHER PUBLIC EVENTS

Section 7-16 Activities Covered

This article applies to:

(1) all street fairs, festivals, carnivals, parades, marches, rallies, demonstrations, pickets, and other activities that require the temporary closing or obstruction of a street, sidewalk, or other public right-of-way or any segment thereof or that otherwise substantially hinders or prevents the normal flow of vehicular or pedestrian traffic along any street or other public right-of-way; and

(2) any public activity reasonably expected to be attended by 400 or more individuals for the purpose of making a public display or demonstration of sentiment for or against a person or cause (including protesting that may include the distribution of leaflets or handbills, the display of signs or any oral communication or speech, or that may involve an effort to persuade or influence, including all expressive or symbolic conduct, whether active or passive) to be held at the Town Commons or at any park or other open space of the Town.

Any of the foregoing activities, which are covered by this article, are hereafter referred to as “the public event.”

Section 7-17 Permit Required

No person may run, operate, or sponsor any public event without a permit obtained from the administrator in accordance with this article.

Section 7-18 Permit Application

Applications for the permit authorized by this article shall be submitted on a form provided by the administrator at least 90 days before the time at which a public event not conducted ~~solely~~ for the exercise of freedoms protected under the First Amendment is scheduled to begin, and at least ~~96~~ 36 hours before the time at which a public event that is conducted ~~solely~~ for the exercise of freedoms protected under the First Amendment or under Section 7-16 (2) is expected to begin. the application ~~Notwithstanding the preceding sentence, the administrator may, if reasonably practicable, act on a permit application submitted less than 36 hours before the time at which such a public event is conducted~~, and shall contain the following information:

- (1) Name, address, and telephone number of the person, organization or entity seeking to conduct or sponsor the public event;
- (2) Name, address, and telephone number of the individual in charge of the public event;

- (3) The proposed date and time period when the public event will be conducted;
- (4) A sketch-map showing:
 - a. The area where the public event is to take place.
 - b. Any streets or other rights-of-way to be closed or obstructed.
 - c. Any barriers or traffic control devices that will be erected.
 - d. The location of any concession stand, booth, platforms, benches, or bleachers.
 - e. The location of proposed fences, stands, platforms, benches, or bleachers.
- (5) The approximate number of people expected to attend the public event;
- (6) When applicable, a request that the town provide specified services and/or that the town close identified streets or portions of streets for a particular period;
- (7) Sufficient proof of liability insurance in accordance with Section 7-21;
- (8) Any other information determined by the administrator to be necessary to insure compliance with this article.

Section 7-19 Permit Exemptions

The following public events are exempt from the permit requirements of this article: the annual Christmas parade, the Fourth of July celebration, the Carrboro Day celebration, the Carrboro music Festival, the Four on the Fourth road Race, Carrboro 10K road Race, the Gallop and Gorge Road Race, and Frangelism in the Park, the Kidney Kare 5K, the Open Streets Events, ~~and~~ the St. Paul AME 5K, and the Not so Normal Half Marathon.

Section 7-20 Staff Review

Upon receipt of the permit application, the administrator shall circulate it to the police chief, the fire chief, the public works director, and other appropriate persons, such as the Special Events Committee for their comment. The administrator may arrange to have a conference on the application with the applicant and one or more department heads.

Section 7-21 Insurance

The administrator may require as a condition precedent or subsequent to issuance of the permit that the applicant obtain a comprehensive general liability insurance policy or comparable special

events liability insurance policy issued by an insurance company authorized to do business in this state, with coverage that includes the entire area of the public event. If such a policy is required, the town shall be named as an additional insured on the policy. The policy limits of such insurance shall be not less than the following, but the administrator may require higher limits if it finds that the risks associated with the event warrant such higher limits:

Property Damage	50,000 for each occurrence
Bodily Injury or Death	\$100,000 for each person, \$300,000 for each occurrence

Section 7-22 Fees; Costs Incurred by Town

(a) A basic minimum fee sufficient to cover the cost of providing the notification required by subsection 7-24(d) shall be paid by the applicant. The amount of this fee shall be based upon an estimate of the expenses that will actually be incurred to provide the required notice.

(b) In addition, if the town is requested to provide extra-ordinary services or equipment or the town administration otherwise determines that extraordinary services or equipment should be provided for reasons related to public health or safety, the Town shall take whatever action is necessary under the Local Government Budget and Fiscal Control Act to make available the necessary funds for the provision of such services or equipment.

(c) The administrator may require the applicant to pay to the town a fee sufficient to reimburse the town for the costs of any extraordinary services or equipment provided.

Section 7-23 Standards for Issuance of Permit

(a) Subject to subsection (e) of this section, the administrator shall issue the permit authorizing the public event unless it finds that:

- (1) Conduct of the public event will require the assignment of so many police offices that the remainder of the town cannot adequately be protected; or
- (2) The public event will interfere with the movement of emergency vehicles to such an extent that adequate police, fire, or other emergency services cannot be provided throughout the town; or
- (3) The applicant has failed to obtain any necessary permits or licenses, including any required building permit or privilege license, or the applicant is otherwise in violation of any town ordinance; or
- (4) The public event will work a severe hardship on persons occupying property adjacent to the site, location, or route of the public event as a result of the denial of access to property or for other substantial reasons; or

- (5) The public event, if held at the time or at the location or along the route proposed, will cause an unreasonable and unwarranted disruption to vehicular or pedestrian traffic; or
- (6) The applicant has failed to comply with any of the provisions of this article, including the payment of any fees required.

(b) If a permit is issued in accordance with subsection (a), the administrator may attach to it any reasonable conditions, including, without limitation, alternative time, place, and manner restrictions for the public event.

(c) If the administrator finds that the permit cannot be issued for reasons specified in subsection (a), the administrator may request the applicant to modify its application to remove any objections to the issuance of the permit.

(d) Any public event conducted pursuant to a permit issued under this section shall be conducted strictly in accordance with the terms of the permit, including any conditions attached thereto.

(e) The administrator may issue a permit under this article for a road race public event only if such event will benefit a non-profit organization that is based in or provides services in Orange County.

Section 7-24 Street Closings

(a) If the administrator finds that the permit should be issued and that, to conduct the event, it is necessary to close a street or to reroute traffic, the Town may pass a resolution authorizing this to be done. No such resolution shall be passed affecting streets that are part of the street system without the approval of the State Department of Transportation.

(b) The resolution shall identify the street or portion thereof to be affected and shall indicate the date and time when the street or portion thereof is to be closed or traffic thereon is to be limited in some way. The resolution shall also direct the administrator to have appropriate traffic control devices installed to give notice of the temporary traffic controls.

(c) No person may operate any vehicle contrary to the traffic control devices installed in accordance with subsection (b).

(d) The administrator shall, by any adequate means, notify persons occupying property abutting the street where the event is to take place of the contents of any resolution passed in accordance with this section.

Section 7-25 Sponsor Responsible for Cleanup

The sponsor of the public event shall be responsible for cleaning up any litter caused by the event, removing all temporary obstructions, and in general returning the area where the event takes

place to the condition that existed prior to the event. The administrator may require the sponsor to post a bond or other sufficient security to guarantee compliance with this section.

Sections 7-26 Certain Payment Exemptions for First Amendment Public Events

Persons engaged in public events conducted ~~solely~~ for the exercise of freedoms protected under the First Amendment are not required to pay for any insurance, fees, costs, or bond as otherwise may be required under Sections 7-21, 7-22, and 7-23.

Section 7-27 Appeals

The decision of the administrator is subject to review in the Superior Court of Orange County by proceedings in the nature of certiorari. Any petition for writ of certiorari shall be filed with the clerk of superior court within 30 days after the applicant has received notice of the decision. Unless good cause exists to contest a petition for writ of certiorari, the Town shall stipulate to certiorari no later than five business days after the petitioner requests such stipulation. The Town shall transmit the record to the court no later than five business days after receiving the order allowing certiorari. Notwithstanding the provisions of any local rule of the reviewing court that allows for a longer time period, the Town shall file its brief within 15 days after it is served with the petitioner's brief. If the petitioner serves his or her brief by mail, the Town shall add three days to this time limit in accordance with North Carolina General Statute 1A-1, Rule 5. If the local rule is subsequently amended to provide for a shorter time period for the filing of any brief, then the shorter time shall control.

**AN ORDINANCE AMENDING CHAPTER 7 OF THE TOWN CODE TO
ENACT A NEW ARTICLE III RELATING TO STREET OR OTHER
PUBLIC EVENTS**

THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO ORDAINS:

Section 1. Article III of Chapter 7 of the Carrboro Town Code is replaced by new Article III, "Street or Other Public Events" as provided in Attachment A hereto.

Section 2. All provisions of any Town ordinance in conflict with this ordinance are repealed.

Section 3. This ordinance shall become effective upon adoption.

The foregoing ordinance, having been submitted to a vote, received the following vote and was duly adopted this the ____ day of _____, 2018.

Ayes: _____

Noes: _____

Absent or Excused: _____



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Agenda Item Abstract

File Number:17-515

Agenda Date: 4/24/2018

File Type:Agendas

In Control: Board of Aldermen

Version: 1

TITLE:

Request to Make an Appointment to the Transportation Advisory Board

PURPOSE: The purpose of this agenda item is for the Board of Aldermen to make an appointment to the Transportation Advisory Board

DEPARTMENT: Town Clerk

CONTACT INFORMATION: Cathy Dorando, 919-918-7309

INFORMATION: The Carrboro Transportation Advisory Board has one expiring term seat available for appointment. The Board appointed Jill Ricks to the TAB on April 10th. Jill Ricks resigned from the TAB on 4/19/2018. Applications were received from Allison Clonch and Linda Haac (current member/term expiring). David Swan was appointed on April 17th and the remaining two applicants are available for appointment. All applications, with an applicant information matrix, are provided for the Board of Aldermen to review in the resolution.

Colleen Barclay, the chair at the time of the submission of forms, completed forms for the Board to review as information.

Ballots will be provided for the Board of Aldermen during the meeting.

FISCAL & STAFF IMPACT: N/A

RECOMMENDATION: It is recommended that the Board adopt the resolution.

A RESOLUTION MAKING APPOINTMENTS TO THE TRANSPORTATION ADVISORY
BOARD

Section 1: The Board of Aldermen hereby makes the following appointments:

Seat Designation	Appointee	Term Expiration
Member		2/2021

Catherine Dorando

From: noreply@civicplus.com
Sent: Wednesday, February 28, 2018 4:40 PM
To: Catherine Dorando; Sharmin Mirman
Subject: Online Form Submittal: Advisory Board Chair Recommendation Form

Advisory Board Chair Recommendation Form

Advisory Board Name Transportation Advisory Board

Applicant Name Allison Clonch

Outstanding Qualifications Demonstrable interest and activity in issues related to planning and transportation. Enthusiasm.

How applicant compliments current board composition: Young (we're currently a middle-aged bunch).

Other comments: Students have come and gone from the TAB in my 4.5 years on it. They tend to bring knowledge and energy, but are often only members for a year or so.

Applicant Name Jill Ricks

Outstanding Qualifications None noted.

Other Comments: Her expressed interest is related to gaining experience for a future town government seat. Jill would bring racial diversity to the TAB.

Applicant Name David Swan

Outstanding Qualifications: None noted.

Other Comments: David seems sincerely interested in serving on the TAB.

Applicant Name Linda Haac

Outstanding Qualifications: Linda has been a member of the TAB since 2011.

Other Comments: Before reappointment, perhaps Linda would be willing to commit to more regular attendance at meetings.

Catherine Dorando

From: noreply@civicplus.com
Sent: Wednesday, February 28, 2018 4:30 PM
To: Catherine Dorando; Sharmin Mirman
Subject: Online Form Submittal: Advisory Board Chair Applicant Summary and Contact Form

Advisory Board Chair Applicant Summary and Contact Form

Advisory Board Name: Transportation Advisory Board

Applicant Name: Linda Haac

Date of last contact with applicant 1/9/2018

Summary of Qualifications: Linda has served on the TAB since 2011.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or email: Yes

If no, briefly explain Field not completed.

Applicant attended advisory board meeting prior to BOA review: Yes

If yes, date of advisory board meeting: 1/18/2018

Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board: No

If no, briefly explain: In the past year, Linda was absent from a substantial proportion of TAB meetings, due to family obligations. I suggest that her reappointment be contingent on a commitment to attend meetings more regularly.

In addition to your comments above, please check other qualities that Gender diversity

the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

If other, please explain: *Field not completed.*

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Catherine Dorando

From: noreply@civicplus.com
Sent: Monday, February 12, 2018 11:51 AM
To: Catherine Dorando; Sharmin Mirman
Subject: Online Form Submittal: Advisory Board Chair Applicant Summary and Contact Form

Advisory Board Chair Applicant Summary and Contact Form

Advisory Board Name: Transportation Advisory Board

Applicant Name: David Swan

Date of last contact with applicant 2/1/2018

Summary of Qualifications: David has attended meetings of the Carrboro Bicycle Coalition, where he was an active participant. His background is in marketing (not directly applicable) but he notes that he is experienced in collecting information from stakeholders and building consensus.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or email: Yes

If no, briefly explain *Field not completed.*

Applicant attended advisory board meeting prior to BOA review: Yes

If yes, date of advisory board meeting: 2/1/2018

Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board: Yes

If no, briefly explain: *Field not completed.*

In addition to your comments above, please check other qualities that *Field not completed.*

the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

If other, please explain: *Field not completed.*

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Catherine Dorando

From: noreply@civicplus.com
Sent: Monday, February 12, 2018 11:47 AM
To: Catherine Dorando; Sharmin Mirman
Subject: Online Form Submittal: Advisory Board Chair Applicant Summary and Contact Form

Advisory Board Chair Applicant Summary and Contact Form

Advisory Board Name: Transportation Advisory Board

Applicant Name: Allison Clonch

Date of last contact with applicant 2/1/2018

Summary of Qualifications: Allison is a student in the UNC Department of City and Regional Planning. She currently serves as a GoTriangle Transit Ambassador; formerly a Wake County resident, she was active there in WakeUp Wake County Transportation and Environmental Boards, including advocating t=for Wake County's major 2016 Transportation referendum. Allison notes that she has extensive training in mediation and conflict resolution. She is very enthusiastic about joining the TAB.

Advisory Board Chair reconfirmed applicant's interest in serving by phone or email: Yes

If no, briefly explain *Field not completed.*

Applicant attended advisory board meeting prior to BOA review: Yes

If yes, date of advisory board meeting: *Field not completed.*

Applicant has demonstrated a clear understanding of the time commitment, roles, and responsibilities of serving on the advisory board: Yes

If no, briefly explain: *Field not completed.*

In addition to your comments above, please check other qualities that the applicant offers that would help the Advisory Board meet its goals for community representation. Please note that candidates who do not meet any of these qualities are still eligible for appointment. Please communicate any urgent needs and priorities for Advisory Board composition to your Board of Aldermen Liaison.

Gender diversity, Previous public service or community involvement

If other, please explain: *Field not completed.*

Email not displaying correctly? [View it in your browser.](#)

Sharmin Mirman

From: Catherine Dorando
Sent: Wednesday, December 06, 2017 3:31 PM
To: Sharmin Mirman
Subject: FW: Online Form Submittal: Advisory Board Application

From: noreply@civicplus.com [<mailto:noreply@civicplus.com>]
Sent: Wednesday, November 08, 2017 1:24 PM
To: Catherine Dorando; Sharmin Mirman
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

First Name Allison

Last Name Clonch

Date 11/8/2017

Address1 107 Hill St

Address2 Apt B

City Carrboro

State NC

Zip 27510

Is this address located
within the corporate
limits of the Town of
Carrboro? Yes

Is this address located
within the Town's ETJ,
Planning Jurisdiction, or
Northern Transition
Area? No

Telephone 9198025573

Email Address acclonch@live.unc.edu

Date of Birth 1/6/1993

Race	White
Sex	Female
Occupation	Student
Are you a registered Orange County Voter?	Yes
Length of Residence in Orange County	2 years
Length of Residence in the Town of Carrboro	2 years
I wish to be considered for appointment to the following committee/board(s) (Do Not Select More Than Two):	Planning Board, Transportation Advisory Board
Other (advisory board not listed):	<i>Field not completed.</i>
Advisory Board Preference	Planning Board
*Employer/Self Employed	UNC Chapel Hill/RTI International
Number of Years Employed	2 years/Less than 1 year
* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.	N/A
Community Activities/Organizational Memberships	I am primarily active in the community through my role as a student in the Department of City and Regional Planning and Gillings School of Global Public Health at UNC. I currently serve as a GoTriangle Transit Ambassador - a position I have held for two years. Additionally, I was involved in last year's Carrboro Complete Streets festival. I also participated in the campaign of Allen Buansi for Chapel Hill Town Council this year, a pursuit in which he was successful. I was also vocal at many public meetings on the subject of the Durham-Orange Light Rail project plan that was recently approved. Before

moving to Carrboro, I was a resident of Wake County, where I was active in WakeUp Wake County Environment and Transportation Committees, and I was extremely active in advocating for the approval of Wake County's major transit referendum of 2016.

Experience to Aid You in Working on Advisory Boards

All of my above experience will aid me in working on an advisory board. Additionally, my schooling and education in urban planning has provided me with key insights into the functioning of local government. I have experience working with diverse communities and handling sensitive issues. I have had extensive training in mediation and conflict resolution, and I am an excellent verbal and written communicator.

Reasons You Wish to be Appointed

I would like to be more connected to my community and be able to advocate for changes that benefit everyone that resides in Carrboro. I would also like to gain more hands-on experience with local governmental processes to aid in my professional development for my future career as a public servant.

Have you ever served on any Town of Carrboro Committee or Board?

No

If yes, which one(s)?

Field not completed.

Are you currently serving on a Town Board or Committee?

No

If yes, are you applying for a third consecutive term?

No

If yes, please describe how you meet one, or more, of the following exceptions noted below.

N/A

*Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15-45(c) 3-7(d), 3-24(c))

Rebecca Buzzard

From: noreply@civicplus.com
Sent: Thursday, February 01, 2018 7:57 PM
To: Catherine Dorando; Rebecca Buzzard; Julie Eckenrode
Subject: Online Form Submittal: Advisory Board Application

Advisory Board Application

First Name	Linda
Last Name	Haac
Date	2/1/2018
Address1	102 Mill Rock Ct.
Address2	<i>Field not completed.</i>
City	Carrboro
State	NC
Zip	27510
Is this address located within the corporate limits of the Town of Carrboro?	Yes
Is this address located within the Town's ETJ, Planning Jurisdiction, or Northern Transition Area?	No
Telephone	919-357-20
Email Address	Lindahaac@yahoo.com
Date of Birth	2/19/1949
Race	Native American/wwhite
Sex	Female
Occupation	Writer

Are you a registered Orange County Voter?	Yes
Length of Residence in Orange County	42 years
Length of Residence in the Town of Carrboro	24 years
I wish to be considered for appointment to the following committee/board(s) (Do Not Select More Than Two):	Planning Board, Transportation Advisory Board
Other (advisory board not listed):	<i>Field not completed.</i>
Advisory Board Preference	TAB
*Employer/Self Employed	Self
Number of Years Employed	40
* Provide examples of how you are involved in the promotion of travel and tourism in the Town of Carrboro.	<i>Field not completed.</i>
Community Activities/Organizational Memberships	Serve on Carrboro TAB, also on advisory board of Friends of Bolin Creek. Have served as CH-Carrboro PTA President as well as PTA Council President. Been schools advocate for years. Instrumental in preservation and acquisition of the Adams Tract, along with many other community activities.
Experience to Aid You in Working on Advisory Boards	Several years in TAB, including serving as chair. Interest in representing all of Carrboro, including Northern Carrboro and underserved communities.
Reasons You Wish to be Appointed	To provide diversity to TAB and represent wide variety of stakeholders, as well as to ensure safety of our transportation efforts/infrastructure.

Have you ever served on any Town of Carrboro Committee or Board? Yes

If yes, which one(s)? TAB

Are you currently serving on a Town Board or Committee? Yes

If yes, are you applying for a third consecutive term? Yes

If yes, please describe how you meet one, or more, of the following exceptions noted below.

*Members of the Board of Adjustment, Environmental Advisory Board, Human Services Advisory Commission, and Transportation Advisory Board may be reappointed to successive terms without limitation (Sections 15-29(c), 15-45(c) 3-7(d), 3-24(c))

Diversity, voice for wider community in terms of stakeholders, long-term significant knowledge of challenges facing Carrboro in terms of transportation, including bike and pedestrian needs. Ability to balance multiple needs and voices.

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Information Matrix
Transportation Advisory Board

	Name	Address	Corporate Limits of Carrboro	Year of Birth	Length of Residence in Carrboro	Gender	Race/Ethnicity	Occupation	Past Advisory Board Experience	Community Activities
Current Member	Kurt Stolka	102 Todd Street	Yes	1981	6 Years	Male	Western Slav	Transportation Planner	Yes	TAB experience, currently working professionally as a transportation planner at UNC.
Current Member	Diana McDuffee	2226 Pathway Drive	Yes	1948	27 Years	Female	White	Librarian	Yes	Former Alderman, Employment at UNC, TAB, Friends of Carrboro Library Board
Current Member	Colleen Barclay, Chair	116 Pine Street	Yes	1957	5 years	Female	White	Research Associate	Yes	Carrboro Bicycle Coalition, Kidical Mass, the Rogers Road Community Center Bike Rodeo, and Friday Night Lights.
Current Member	John Nicopoulos	245 Sweet Bay Place	Yes	1951	12 Years	Male	White	Semi-Retired Attorney	Yes	TAB, Cyclist, Attorney
Current Member	Robert Dow	105 Pine Street	Yes	1978	11 Years	Male	Caucasian	IT Systems Admin	Yes	Resident, cyclist, driver, pedestrian, parent.

Information Matrix
Transportation Advisory Board

	Name	Address	Corporate Limits of Carrboro	Year of Birth	Length of Residence in Carrboro	Gender	Race/Ethnicity	Occupation	Past Advisory Board Experience	Community Activities
Current Member/Applicant	Linda Haac	102 Millrock Court	Yes	1949	24 Years	Female	Native American/White	Writer	Yes	TAB, Friends of Bolin Creek, CH-Carrboro PTA
Applicant	Allison Clonch	107 Hill Street	Yes	1993	2 Years	Female	White	Student	No	Student City and Regional Planning, Gillings School of Global Public Health, GoTriangle Transit Ambassador, Complete Streets Festival, Allen Buansi for CH Town Council Campaign participant
Applicant	Jill Ricks	306 Estes Drive	Yes	Unknown	1 Year	Unknown	Unknown	Unknown	Unknown	International City/County Management Association
Applicant	David Swan	506 Bolin Creek Drive	Yes	1977	10 Years	Male	White	Marketer	No	Communication skills, listening, HOA president (Bolin Forest)