



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Meeting Agenda Town Council



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Tuesday, September 15, 2020

7:00 PM

Remote Meeting - View Livestream or Cable TV

18

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### 7:00-7:05

#### A. ROLL CALL

### 7:05-7:15

#### B. POETRY READING, RESOLUTIONS, PROCLAMATIONS, AND ACKNOWLEDGEMENTS

1. [20-334](#) Proclamation: Hispanic Heritage Month
2. [20-335](#) Proclamation: Minority Enterprise Development Week

### 7:15-7:20

#### C. ANNOUNCEMENT OF UPCOMING MEETINGS

### 7:20-7:35

#### D. PUBLIC COMMENT

*Comments are limited to three minutes per speaker.*

### 7:35-7:50

#### E. CONSENT AGENDA

1. [20-331](#) Approval of Minutes from July 14th and September 1st, 2020
2. [20-297](#) Stormwater Utility Monthly Report  
**PURPOSE:** The purpose of this item is to provide the monthly update regarding Stormwater Utility projects and initiatives.  
**Attachments:** [September 2020 Stormwater Report](#)
3. [20-315](#) Fire Department Monthly Report  
**PURPOSE:** To provide the Town Council a monthly overview of calls for service.

**Attachments:** [Attachment A - August 2020 FD Incident Data](#)

4. [20-308](#) Police Department Monthly Report  
**PURPOSE:** The Purpose of this agenda item is to provide the Town Council a brief overview of the monthly calls for service.

**Attachments:** [CPD Monthly Report: August 2020](#)

5. [20-332](#) Economic Development Monthly Report  
**PURPOSE:** Regular Monthly Activities and Status Report

**Attachments:** [Attachment A - August Monthly Report](#)

**F. OTHER MATTERS**

**7:50-8:30**

1. [20-328](#) The 203 South Greensboro Project - Update  
**PURPOSE:** The purpose of this item is to provide the Town Council with an update on the 203 South Greensboro Project as it proceeds with the development of a schematic design.

**8:30-8:45**

2. [20-321](#) Update from Chief Schmidt on COVID-19

**G. MATTERS BY COUNCIL MEMBERS**

**8:45-9:20**

- H. CLOSED SESSION 143-318.11 (A)(4) To discuss matters relating to the location or expansion of industries or other businesses in the area served by the public body, including agreement on a tentative list of economic development incentives that may be offered by the public body in negotiations, or to discuss matters relating to military installation closure or realignment. Any action approving the signing of an economic development contract or commitment, or the action authorizing the payment of economic development expenditures, shall be taken in an open session.**



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Agenda Item Abstract

**File Number:**20-297

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**Agenda Date:** 9/15/2020

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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### **TITLE:**

Stormwater Utility Monthly Report

**PURPOSE:** The purpose of this item is to provide the monthly update regarding Stormwater Utility projects and initiatives.

**DEPARTMENT:** Public Works

**CONTACT INFORMATION:** Randy Dodd, Stormwater Utility Manager, 919 918-7341

**INFORMATION:** The report identifies 12 separate projects and initiatives that Stormwater staff are currently or will be involved in in FY 20/21. These are specific efforts, some time-limited and others part of ongoing stormwater program development, that are above and beyond the baseline workload that includes but is not limited to: program administration; responding to requests for support and community outreach; stormwater system inspection and maintenance; reviewing development plans; stream determinations/buffer reviews; and illicit discharge response and pollution prevention.

Work has been pursued since the last monthly report in March and the follow on RainReady work in April/May for many of these items, as presented in the report. An emphasis of Stormwater staff work during the summer, beyond core and ongoing program work activities, has included: bidding (Broad Street culvert) and overseeing construction (Public Works stream restoration) for the two active capital projects; preparation for and participation in the NPDES permit audit; recruiting for the new Stormwater Administrator, and filling the position (Emily Cochran); drafting of a Homeowner's Watershed and Stormwater Manual; and CityWorks implementation for workflow and asset management.

**FISCAL & STAFF IMPACT:** There is no fiscal impact associated with this update. There are/will be nearer and longer term fiscal and staff impacts, as presented in the report.

**RECOMMENDATION:** It is recommended that the Council receive the staff report.

# STORMWATER UTILITY MONTHLY REPORT

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## **PART 1: WATER QUANTITY DRIVEN WORK**

### **1. Broad Street Culvert Replacement**



**Project Description:** This project involves replacing an old and undersized culvert on the 400 block of Broad Street.

**Project Background:** The inadequate culvert has been responsible for previous overtopping of the road. This site has been included in previous Town flood studies by Sungate Design.

**Status: Active/Funded.** Funding has been approved and preliminary engineering has been completed by Sungate Design in January to replace the 24" culvert with a 54" culvert. A construction bid was released in late July, bids were received on August 24<sup>th</sup>, and a contract with Chatham Civil has been executed. Construction is anticipated to begin in early October. Temporary and permanent easements have been conveyed for two properties.

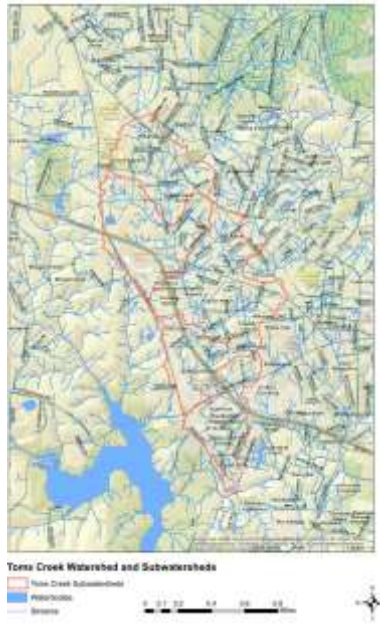
**Fiscal and Staffing Considerations:** The engineering cost is \$50k and construction cost is \$136k. There is a staff impact associated with project management.

**Additional Information:**

<https://carrboro.legistar.com/LegislationDetail.aspx?ID=2288740&GUID=0B2EA271-314B-4ED8-8A38-0E199F87A49F%3E&FullText=1>

<https://carrboro.legistar.com/LegislationDetail.aspx?ID=2288740&GUID=0B2EA271-314B-4ED8-8A38-0E199F87A49F%3E>

## 2. RainReady Study Follow Up



**Project Description:** In 2019, the Council directed staff to move forward with a pilot study due to the persistent and ongoing need to address flooding issues, with the upper Toms Creek watershed serving as the geographic focus.

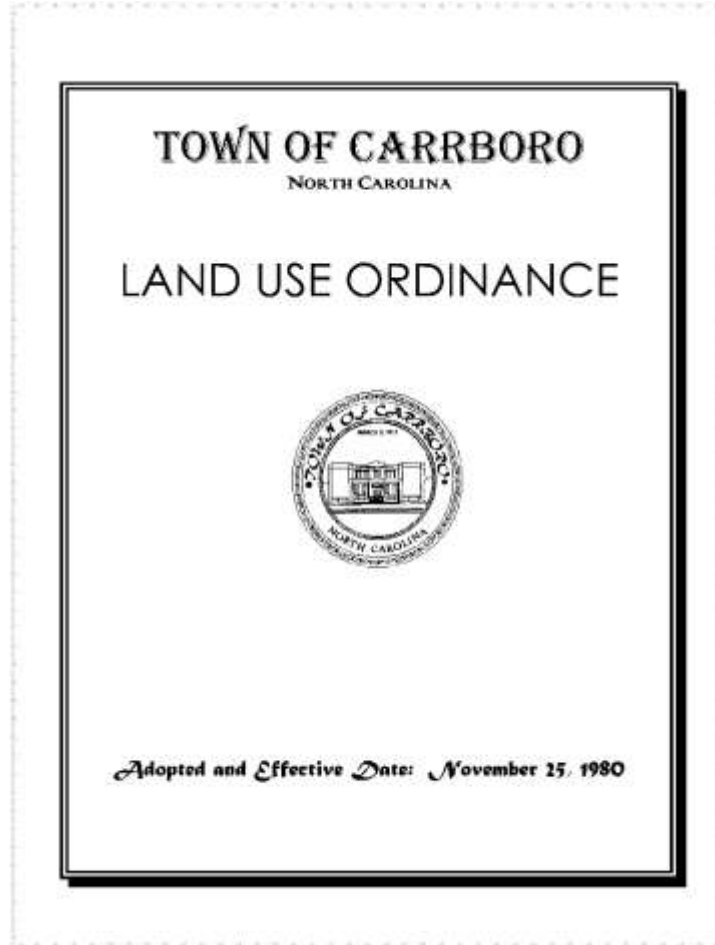
**Project Background:** For the Toms Creek watershed, flooding and drainage is a recurring and important theme. The upper watershed has received the most attention in recent years due to the degree of flooding and drainage issues experienced by residential property owners both in the regulated floodplain and other areas. A watershed based approach is needed to comprehensively address the issues that exist. An emerging concern is resiliency in consideration of the growing number of recent intense storms and the potential for a shift to more flooding in the future due to climate change.

**Status: Active.** The Town contracted with the Center for Neighborhood Technology (CNT), resulting in a “RainReady” report in May, 2020. Sungate Design has also completed an engineering assessment of a catchment between Hillsborough Rd. and West Main Street with known drainage issues. Staff are following up internally and will also follow up with the SWAC.

**Fiscal and Staffing Considerations:** Sungate’s work cost \$16.5k and the CNT’s work cost \$25k. There could be further implementation costs as a result of these projects. Any fiscal impact resulting from financial assistance to be provided as part of a new program will be determined through administrative and policy level review. There has been and will continue to be a staff impact associated with technical assistance. This impact will increase if staff will be administering a new program.

**Additional Information:** Additional information is available from multiple Council agenda items from 2013-2019. A [project website](#) has been created with relevant historical and project related information.

### 3. Land Use Ordinance Stormwater Provisions Review



**Project Description:** LUO stormwater provisions are under review.

**Project Background:** At the April 16, 2019 meeting, the Council referred further review of the stormwater provisions in the LUO to staff and the Stormwater Advisory Commission in consideration of the flooding and drainage impacts being experienced and elevated risk for increasing impacts due to climate change.

**Status: Planning.** This is being referred to Stormwater and Planning staff, Sungate Design, and the Stormwater Advisory Commission.

**Fiscal and Staffing Considerations:** There is no fiscal impact with reviewing and amending the LUO. There will be a staff impact with performing the review.

**Additional Information:**

<https://carrboro.legistar.com/LegislationDetail.aspx?ID=3919560&GUID=59CDD594-2973-4C2B-813C-738A1CF5707B&Options=&Search>

<http://www.townofcarrboro.org/DocumentCenter/View/698/Article-XVI-Floodways-Floodplains-Drainage-and-Erosion-PDF>



#### 4. FEMA Hazard Mitigation Grant Program (HMGP) Elevation Project



**Project Description:** Utilization of FEMA HMGP funds to elevate homes on Lorraine Street.

**Project Background:** The Town was awarded a FEMA grant (administered by the NC Department of Public Safety [NCDPS]) to elevate two homes at 400 Lorraine Street and 403 Lorraine Street. The Town hired Summit Design and Engineering Services to assist with engineering and project administration, and Rawlings Contracting for construction services.

**Status: Project Closeout.** Construction for the elevations has been completed, with the project undergoing closeout. Planning staff have been overseeing construction and closeout; Stormwater staff have provided some support.

**Fiscal and Staffing Considerations:** Costs for work covered by the grant (>\$300k) have been borne by the Town, with the Town seeking reimbursal through a combination of both Federal and State funds covering eligible costs, provided that all grant requirements are met. There has been a significant staff impact to administer the grant funds.

**Additional Information:**

<https://carrboro.legistar.com/LegislationDetail.aspx?ID=3767377&GUID=67B319F8-E1CC-4E4B-9DC2-5FA5AEC6CCED&Options=&Search=&FullText=1>

<https://carrboro.legistar.com/LegislationDetail.aspx?ID=2825729&GUID=06EB126A-0AE5-4A83-BFD0-0AA28C2CA6F1&Options=ID|Text|&Search=Flood>

[https://www.fema.gov/media-library-data/1493317448449-b83f27544e36b7bf67913f964a56b15a/HMA\\_Homeowners\\_Guide\\_040717\\_508.pdf](https://www.fema.gov/media-library-data/1493317448449-b83f27544e36b7bf67913f964a56b15a/HMA_Homeowners_Guide_040717_508.pdf)



## 5. FEMA Hazard Mitigation Grant Program Letters of Interest (Acquisition and Elevation)



**Project Description:** The information presented below is for an acquisition project for 116 Carol Street, and a new elevation project for 100 James Street

**Project Background:** Following on Hurricane Florence and Tropical Storm Michael, FEMA announced new rounds of HMGP funding. In addition to the Lorraine Street properties discussed above, two additional homeowners at 116 Carol Street and 100 James Street (properties included in previous HMGP applications for acquisitions that did not move forward) have responded, and were included in Letters of Interest submitted by the Town to the NC Department of Public Safety (NCDPS). Staff submitted one Letter of Interest for an acquisition project for 116 Carol Street and a second Letter of Interest for elevation of the home at 100 James Street in early 2019. Staff received notification in the summer of 2019 that the NCDPS would accept applications.

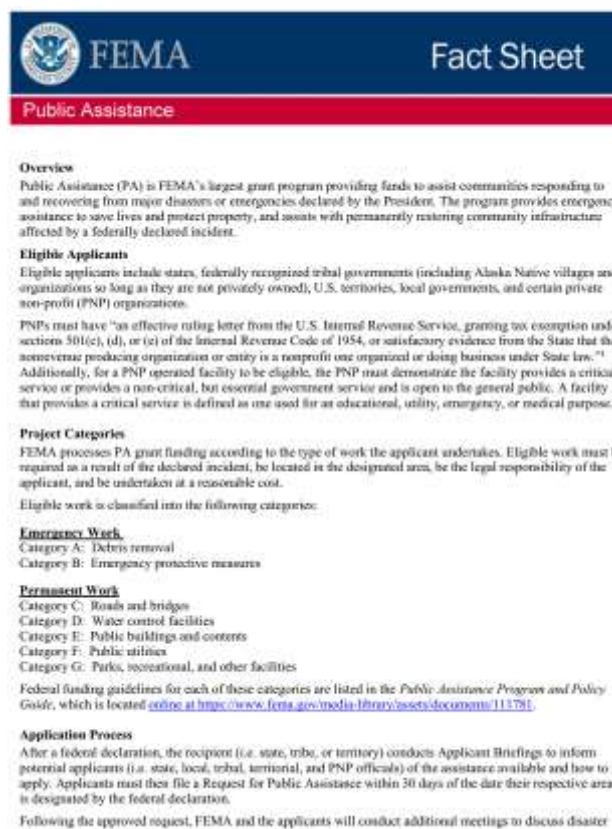
**Status: Applications in Review (no change).** Application materials for the 116 Carol acquisition were submitted to the State in October, 2019 under Hurricane Florence. Application materials for the 100 James Street elevation were submitted to the State in November, 2019 under Tropical Storm Michael. If approved, staff will follow up with pursuit of entering into (a) grant agreement(s) for one or both projects.

**Fiscal and Staffing Considerations:** If the Town is able to successfully enter into grant agreements (one for acquisition and one for elevation), costs for work covered by the grants will first be borne by the Town and then reimbursed to the Town with a combination of both Federal and State funds covering eligible costs, provided that all grant requirements are met. Elevation costs can be reimbursed at up to \$175k per home and acquisition costs at up to \$276k per home. There would be a significant staff impact to administer the grant funds.

### **Additional Information:**

[https://www.fema.gov/media-library-data/1493317448449-b83f27544e36b7bf67913f964a56b15a/HMA\\_Homeowners\\_Guide\\_040717\\_508.pdf](https://www.fema.gov/media-library-data/1493317448449-b83f27544e36b7bf67913f964a56b15a/HMA_Homeowners_Guide_040717_508.pdf)

## 6. FEMA Public Assistance: Damage Recovery from Hurricane Florence



**Project Description:** The Town has been working through the FEMA Public Assistance process for damage recovery from Hurricane Florence. This aspect of Public Assistance is associated with covering the costs for debris removal, emergency protective measures, restoring roads, equipment and facilities to pre-storm conditions, and administrative costs. It is considered separately from the activities described in #11 below, although also under the Public Assistance umbrella.

**Project Background:** Stormwater staff have been leading the Town's pursuit of FEMA Public Assistance funding. Staff have submitted claims for losses not covered by insurance and have been working with FEMA/NCDPS staff to document and receive reimbursement, as well as reimbursement for staff time associated with emergency response and follow up. This process has been underway since the winter.

**Status: Active.** The Florence damage recovery work and reimbursal has been completed, with the stream restoration project (#11 below) nearing completion.

**Fiscal and Staffing Considerations:** The Town has received about \$59k in uninsured costs from FEMA to date, and could receive up to about \$250k of additional funds, including any funds granted for the stream restoration project, and for staff time for Public Assistance administration. This work has required over 500 hundred hours of Stormwater staff time.

### Additional Information:

[https://www.fema.gov/media-library-data/1534520496845-4b41646e3d8839c768deb3a7f4ded513/PADeliveryModelFactSheetFINAL\\_Updated\\_052418.pdf](https://www.fema.gov/media-library-data/1534520496845-4b41646e3d8839c768deb3a7f4ded513/PADeliveryModelFactSheetFINAL_Updated_052418.pdf)  
[https://www.fema.gov/pdf/government/grant/pa/fema323\\_app\\_handbk.pdf](https://www.fema.gov/pdf/government/grant/pa/fema323_app_handbk.pdf)

## PART 2: WATER QUALITY & FEDERAL/STATE REGULATORY DRIVEN WORK

### 7. NPDES Permits

*What is an MS4 Permit Compliance Audit?*

An MS4 Audit is a structured review of the Stormwater Management Program to evaluate whether the MS4 is meeting the requirements specified in the NPDES MS4 Permit & Stormwater Management Plan (SWMP)



AKA do you have your ducks in a row?

Department of Environmental Quality



**Regulatory Requirement:** The Town is regulated under a town wide permit that requires the Town to implement a comprehensive stormwater management program that includes six minimum measures:

- (1) Public education and outreach on stormwater impacts
- (2) Public involvement/participation
- (3) Illicit discharge detection and elimination
- (4) Construction site stormwater runoff control (delegated to Orange County)
- (5) Post-construction stormwater management for new development and redevelopment, and
- (6) Pollution prevention/good housekeeping for municipal operations.

A separate permit has been issued for the Public Works facility as a Vehicle Maintenance Area.

**Background:** In 1990, under the authority of the federal Clean Water Act and starting with large (population >100k) municipalities (and industries), EPA began regulating stormwater runoff. In 2000, the scope was extended to smaller municipalities, and EPA delegated the authority to the State to issue these municipalities (including Carrboro) a stormwater permit.

**Status: Active.** The planned EPA/State NPDES Phase II stormwater permit audit was completed on August 12, with follow up currently occurring. This work includes: considerable transfer of documentation; a self-assessment for permit items not audited; and preparation of a new Stormwater Management Plan. Staff will share the Plan with the Stormwater Advisory Commission prior to submittal to the NCDEQ. Written notification regarding the audit results is expected soon.

Given NCDEQ's communications to date and that 24 of the 30 communities that have been audited in 2019/2020 have received Notices of Violation and 3 additional communities have received Notices of Deficiency, staff anticipate that a Notice of Violation or Notice of Deficiency will result from the audit.

**Fiscal and Staffing Considerations:** Preparing for and follow up from this audit and improving the Town's compliance and record keeping activities has been and will continue to be a major undertaking for staff.

**Additional Information:**

<https://deq.nc.gov/about/divisions/energy-mineral-and-land-resources/stormwater/stormwater-program/npdes-ms4-permitting>

9/11/2020

## 8. Jordan Lake Rules Compliance



**Regulatory Requirement:** The Jordan Lake Rules are a nutrient management strategy designed to restore water quality in the lake by reducing pollution entering the lake. Restoration and protection of the lake is essential because it serves as a water supply for several thriving communities, a prime recreation area for more than a million visitors each year, and an important aquatic ecosystem.

**Background:** Jordan Lake was impounded in 1983 by damming the Haw River near its confluence with the Deep River. It was created to provide flood control, water supply, fish and wildlife conservation, and recreation. The lake has had water quality issues from the beginning, with the NC Environmental Management Commission declaring it as nutrient-sensitive waters (NSW) the same year it was impounded. Since that time, Jordan Lake has consistently rated as eutrophic or hyper-eutrophic, with excessive levels of nutrients present. The most relevant provisions in the rules for Carrboro relate to stormwater management for both new and existing development, riparian buffers, and fertilizer application.

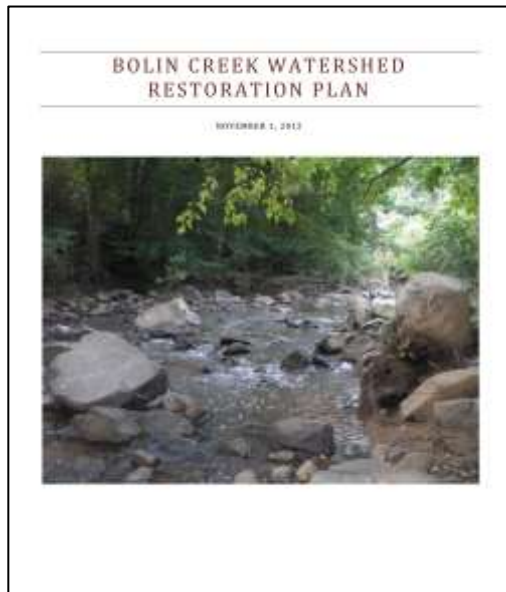
**Status: Under Review (State).** There was significant Town activity between about 2005 and 2015 to prepare for and enact ordinance provisions and begin work on implementation activities. The State then chose to pursue further studies to guide implementation. Jordan Lake Rules regulatory review has begun now that a NC Policy Collaboratory study has wrapped up. The goals of the rules readoption process is to evaluate the Collaboratory's findings and engage stakeholders throughout the watershed to help develop draft rules. The NC Division of Water Resources (DWR) has contracted with Triangle J Council of Governments (TJCOG) to administer this public participation process.

**Fiscal and Staffing Considerations:** The Town continues to be required to submit annual reports identifying stormwater retrofits, and has programmed several projects in the CIP. It is preliminary at this point to speculate on the potential fiscal/staff/regulatory impacts that will result, beyond an understanding that some staff time will be required to stay informed and report back as the review is pursued.

### Additional Information:

<https://deg.nc.gov/about/divisions/water-resources/water-planning/nonpoint-source-planning/jordan-lake-nutrient>  
<https://www.tjocog.org/programs-energy-environment%E2%80%AF-water-resources/jordan-lake-one-water>

## 9. Bolin Creek Watershed Restoration Plan Implementation



**Regulatory Requirement:** The downstream extent of Bolin Creek in Carrboro, and continuing into Chapel Hill, is on the state/federal list of impaired waters. Local actions are needed to improve water quality.

**Background:** Carrboro staff worked with Chapel Hill and other local, state and federal agency staff in 2006 to create the Bolin Creek Watershed Restoration Team (BCWRT) because of the impaired waters listing. At the time, the Bolin Creek watershed was selected as one of only 7 watersheds in the state to receive focused state and federal assistance in preparing grant applications and leveraging other resources to remove Bolin Creek from the impaired waters list. The BCWRT's long term goal is to improve the health of Bolin Creek and its tributaries and remove it from the impaired waters list. This is an ambitious goal that will require a robust commitment for many years to come.

**Status: Planning.** Watershed restoration plan implementation has been inactive since 2012 due to insufficient staff capacity and funding resources. Staff are resuming exploration of project and grant opportunities.

**Fiscal and Staffing Considerations:** There are no near term considerations. Longer term fiscal and staff considerations are uncertain. Competitive 319 grant funds (40% local match) could be pursued.

**Additional Information:**

<https://townofcarrboro.org/280/Bolin-Creek-Watershed-Restoration>



## PART 3: WORK DRIVEN BY BOTH WATER QUANTITY AND QUALITY INTERESTS

### 10. Public Works Stream Restoration



**Project Description:** This project has involved two phases of repairing/restoring a badly eroding stream channel in an extremely high risk situation adjacent to Public Works. The first phase was preliminary engineering; the second is construction/restoration.

**Project Background:** There are two unnamed intermittent streams that flow from the south side of downtown along South Greensboro Street and Old Pittsboro Road, join just above the 54 Bypass, and then flow under the bypass and along the Public Works property line before joining Morgan Creek. The stream channel is very incised adjacent to Public Works, with an extremely actively eroding bank. During Hurricane Florence, a large section of the streambank immediately adjacent to the fuel tanks (as well as outbuildings) collapsed, escalating and accelerating the importance of addressing the bank erosion. This project has been an identified need since 2015.

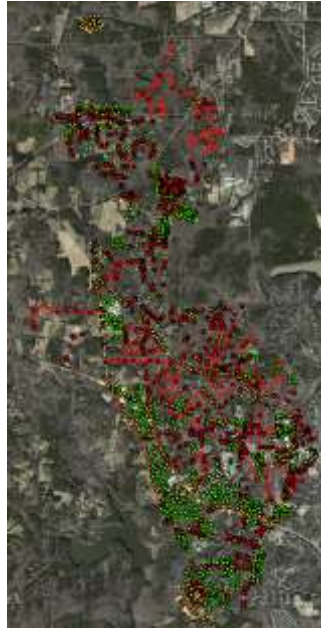
**Status: Active/Funded.** The preliminary engineering was completed in early 2020. Construction bids were solicited in March and received in April. The Council approved moving forward with construction on May 5th. North State Environmental was awarded a construction contract in May; construction began in July. Grading was completed in early September and planting is to occur in late fall/early winter.

**Fiscal and Staffing Considerations:** The contract with Jennings Environmental was for \$58k. The construction contract with North State is for \$140k. Staff are continuing to work diligently with NCDPS and FEMA to pursue federal assistance for this project, although there is not a guarantee of federal funding. There is a significant staff impact associated with project management and pursuit of federal funding.

**Additional Information:**

[https://www.fema.gov/media-library-data/1534520496845-4b41646e3d8839c768deb3a7f4ded513/PADeliveryModelFactSheetFINAL\\_Updated\\_052418.pdf](https://www.fema.gov/media-library-data/1534520496845-4b41646e3d8839c768deb3a7f4ded513/PADeliveryModelFactSheetFINAL_Updated_052418.pdf)  
<https://carrboro.legistar.com/LegislationDetail.aspx?ID=2288740&GUID=0B2EA271-314B-4ED8-8A38-0E199F87A49F%3E&FullText=1>

## 11. MS4 Inventory Update, Condition Assessment, Asset and Workflow Management



**Description:** This initiative involves using new technology to update the MS4 inventory, assess MS4 conditions, and create asset management and workflow systems and tools. Asset management is a strategic approach to maintaining and sustaining infrastructure in order to deliver services at the lowest overall life cycle cost. This method is intended for managing any assets, has traditionally been used for drinking water and wastewater, and is increasingly being used by stormwater utilities.

**Background:** A GIS based system inventory was first completed about 15 years ago in preparation for the Town's NPDES permit. While maintenance of the inventory is ongoing, some additional work is needed to fully complete the inventory so it can serve as the foundation for comprehensive stormwater workflow, regulatory tracking and asset management needs. The Town is in the process of implementing a new workflow management system (CityWorks) and GIS based field inventory capabilities. A system condition assessment has not been completed, nor has an asset management system been created.

**Status: Active.** Staff began using CityWorks in May and will continue to configure and implement CityWorks and update the GIS data to serve this function.

**Fiscal and Staffing Considerations:** There is no direct fiscal impact currently. The need for additional resources such as engineering or contractual services will depend on the technical requirements and overall staff workload and the desired pace of moving this work forward.

**Additional Information:** <https://louisville.edu/cepm/projects/sustainable-community-capacity-building/asset-management-for-stormwater>

<https://www.epa.gov/sites/production/files/2018-01/documents/overcoming-barriers-to-development-and-implementation-of-asset-management-plans.pdf>

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## 12. Stormwater Project Planning and Prioritization

	Criteria	Type	Possible	Points						
				10	9	8	7	6	5	4
	Public safety/welfare	Public interest	Mandatory	High infrastructure impacts			Medium infrastructure impacts			Low infrastructure impacts
Community Benefits	Conveyance repair/replacement	Infrastructure	10	Public infrastructure or insurable structures affected			Private property impacted			
	Public visibility/educational value	Public interest	10	High			Medium			
	Detention	Flood mitigation	10	Public infrastructure, insurable structures protected			private insurable structures protected			no insurable structures protected
	Water supply protection	Public interest	10				Yes			
	Green infrastructure	Multiple	10	Green street/parking lot			> 1 acre & reduction in curve # by >15			Other green infrastructure
	Stream/riparian repair/restoration	Stream/geomorphic	10	Perennial stream			Intermittent stream			
Environmental Benefits	Runoff (volume) reduction	Multiple	10	>cfs			> < cfs			> < cfs
	Impaired waters	Water quality/stream	8			Lower Bolin Creek		Upper Bolin Creek		
	Nutrient reduction	Water quality	7				> N reduction			< < N reduction
						Other local agency				
Feasibility	Landowner	Feasibility	10	Town owned				State/federal		Private-landowner easement/agreement
	In CIP?	Feasibility	5						Yes	

**Description:** The purpose of this work is to create a process for planning for and prioritizing large stormwater improvement/capital projects, to inventory all potential projects with a 10-20 year planning horizon, and to develop a prioritized 5 year project list/CIP update during FY 21.

**Background:** Carrboro has been identifying stormwater capital projects in the Capital Improvements Program (CIP) since 2012. These projects have historically been significantly but not solely motivated by the implementation of State's rules to restore Jordan Lake. Other studies have been completed and potential projects identified by the Town Engineer and also through, for example, the State's Ecosystem Enhancement program, Bolin Creek watershed restoration efforts, and efforts to identify infrastructure replacement/ improvement and stream repair/restoration projects. Identifying and implementing capital projects is an ongoing Town process, with updates to the CIP typically prepared annually.

**Status: Active.** Preliminary and planning level cost projections have been considered in the past as part of a Stormwater Service Delivery Review in 2019. Jordan Lake Rules, Bolin Creek Watershed Restoration, and Condition Assessment/Asset Management are also relevant. Stormwater input has been provided as part of the annual CIP update.

**Fiscal and Staffing Considerations:** There is no fiscal impact associated with identifying, planning for, and prioritizing projects. There will be a staff impact to pursue this work through FY 19/20, and a lower level impact in subsequent years.

### Additional Information:

[http://www.townofcarrboro.org/AgendaCenter/ViewFile/Agenda/\\_12052018-3552](http://www.townofcarrboro.org/AgendaCenter/ViewFile/Agenda/_12052018-3552)



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Agenda Item Abstract

**File Number:**20-315

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**Agenda Date:** 9/15/2020

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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### **TITLE:**

Fire Department Monthly Report

**PURPOSE:** To provide the Town Council a monthly overview of calls for service.

**DEPARTMENT:** Fire Department

**CONTACT INFORMATION:** Chief David Schmidt, (919) 918-7349

**INFORMATION:** This report will provide information on Fire Department calls for service that occurred in Carrboro, South Orange Fire District, and neighboring jurisdictions.

**FISCAL & STAFF IMPACT:** N/A

**RECOMMENDATION:** Staff recommends the report be received and accepted.

Location	Fire		EMS		Hazardous Condition		Service Call		Good Intent		False Alarm		Weather		Special Incident		Total #	Total %
	#	%	#	%	#	%	#	%	#	%	#	%	#	%	#	%		
Carrboro	4	44.4%	44	77.2%	12	92.3%	3	100.0%	3	25.0%	11	78.6%	4	100.0%	1	50.0%	78	70.9%
South Orange	1	11.1%	13	22.8%		0.0%		0.0%	4	33.3%	2	14.3%		0.0%	1	50.0%	21	19.1%
Chapel Hill	3	33.3%		0.0%	1	7.7%		0.0%	1	8.3%	1	7.1%		0.0%		0.0%	6	5.5%
North Chatham Fire District		0.0%		0.0%		0.0%		0.0%	2	16.7%		0.0%		0.0%		0.0%	2	1.8%
Orange Grove Fire District		0.0%		0.0%		0.0%		0.0%	1	8.3%		0.0%		0.0%		0.0%	1	0.9%
White Cross Fire District	1	11.1%		0.0%		0.0%		0.0%	1	8.3%		0.0%		0.0%		0.0%	2	1.8%
<b>Grand Total</b>	<b>9</b>	<b>100.0%</b>	<b>57</b>	<b>100.0%</b>	<b>13</b>	<b>100.0%</b>	<b>3</b>	<b>100.0%</b>	<b>12</b>	<b>100.0%</b>	<b>14</b>	<b>100.0%</b>	<b>4</b>	<b>100.0%</b>	<b>2</b>	<b>100.0%</b>	<b>110</b>	<b>100.0%</b>

Fire	Examples include any type of fire; structure, vehicles, vegetation, rubbish, other outside fires
Overpressure/Rupture	This is an overpressure or rupture of air, steam, or gas where there is no associated fire
EMS	Any type of medical call or rescue of a person in distress
Hazardous Condition	Any type of condition where no fire exists - fuel/chemical spills, electrical equipment failure
Service Call	Examples of Public service incidents include: lockouts, water leaks, assisting other public agencies
Good Intent	Examples of good intent incidents include: steam mistaken for smoke, authorized controlled burns, no incident found at the location
False Alarm	Examples of false alarms include: alarms sounding due to a malfunction or the unintentional activation, and malicious false alarms.
Weather	Examples of weater incidents include: earthquakes, floods, damage assessments, or weather spottiing
Special Incident	Example of special incidents include: citizen complaints due to code or ordinance violations



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Agenda Item Abstract

**File Number:**20-308

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**Agenda Date:** 9/15/2020

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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### **TITLE:**

Police Department Monthly Report

**PURPOSE:** The Purpose of this agenda item is to provide the Town Council a brief overview of the monthly calls for service.

**DEPARTMENT:** Police Department

**CONTACT INFORMATION:** Chief Walter Horton, 919-918-7397

**INFORMATION:** This report will provide information on calls for service, arrest, citations, use of force, and accidents.

**FISCAL & STAFF IMPACT:** N/A

**RECOMMENDATION:** Staff recommends the Town Council receive and accept this report.

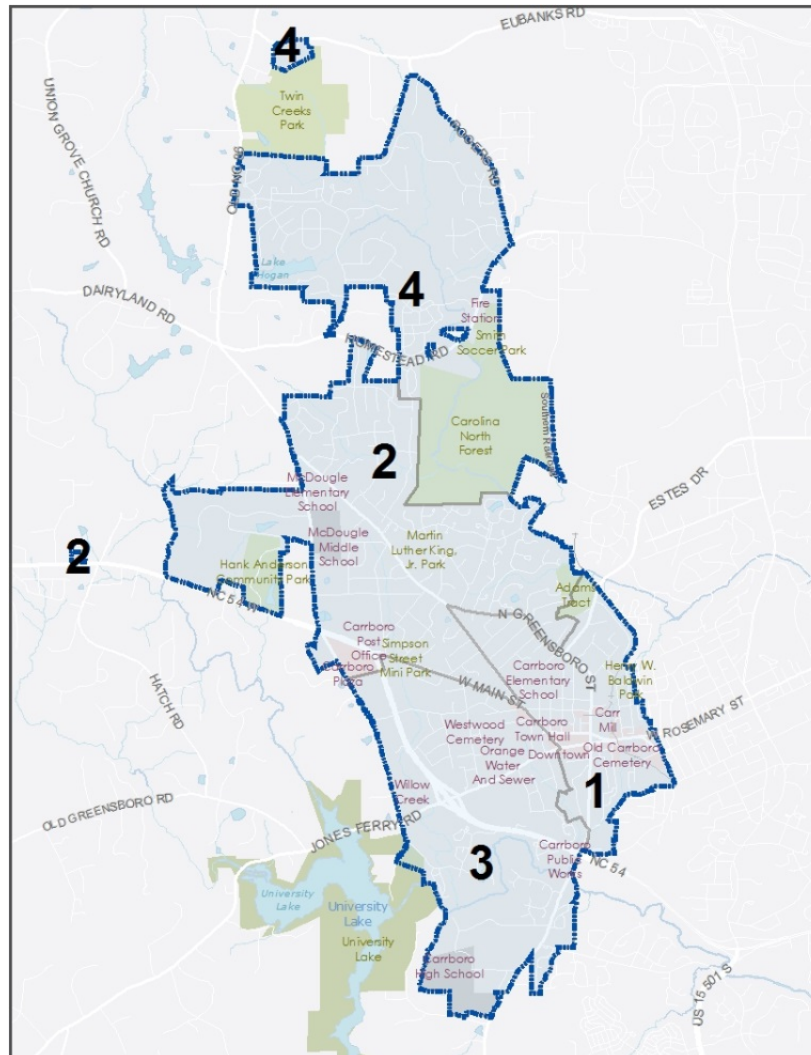


# CARRBORO POLICE DEPARTMENT

**Community • Accountability • Respect • Ethics**

Monthly Report  
August 2020

## Patrol Areas



## Calls for Service

CFS	July	August	% Change
Area 1	533	446	-16.32%
Area 2	335	311	-7.16%
Area 3	813	837	2.95%
Area 4	118	94	-20.34%
<b>Total</b>	<b>1799</b>	<b>1688</b>	<b>-6.17%</b>
Traffic Stops	201	264	31.34%
Citations	5	20	300.00%
Arrest	27	27	0.00%
Use of Force	0	1	100.00%



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Agenda Item Abstract

**File Number:**20-332

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**Agenda Date:** 9/15/2020

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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### **TITLE:**

Economic Development Monthly Report

**PURPOSE:** Regular Monthly Activities and Status Report

**DEPARTMENT:** Economic Development

**CONTACT INFORMATION:** Jon Hartman-Brown - 919-391-7846 - JHartman-Brown@TownofCarrboro.org

### **INFORMATION:**

### **FISCAL & STAFF IMPACT:**

### **RECOMMENDATION:**



## Economic Development Department

Monthly Update Report – August 2020

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### **ACTIVITY**

- **Attending Weekly Regional Economic Developers Meeting for COVID-19 Response**  
I have been attending weekly meetings with Economic Development staff throughout the region including Chatham County, Orange County, Chapel Hill, UNC, Downtown Chapel Hill, Hillsborough, and Chamber staff. The purpose is to work together to develop and implement best practices regionally and to work together to help our local business survive.
- **Attending CBA Marketing, Policy, and Leadership meetings**  
I am currently attending CBA Marketing Committee, Policy Committee, and Leadership Council meetings to both understand the role of the CBA and to network with these business owners and find ways the Department can get plugged in.
- **Held meetings with Durham Tech Small Business Center and Small Business and Technology Development Center at UNC**  
Met with the leadership of these institutions to better determine the services they provide and opportunities to partner and provide resources to local, small businesses in Carrboro. We will be working to inform local, small businesses of free training opportunities and resources available to them through these institutions.
- **Attending Chamber/EmPOWERment Minority Business Owners Weekly Discussions**  
EmPOWERment and the Chapel Hill/Carrboro Chamber of Commerce have been hosting weekly meetings with primarily black business owners to better understand their needs, especially during the pandemic. These meetings have been extremely insightful and have served to supplement our own Minority Business Roundtable discussions.
- **Various calls with local Businesses and Developers** to introduce myself and find out how the Town Economic Development Department can be of assistance to these investors in our community.

### **PROJECTS**

- **Minority Business Roundtable – Developing Implementation Plan**  
Current Status: In the process of developing an action and implementation plan for implementing the recommendations of the report.  
Next Steps: Once the plan is complete a timeline will be assigned to each action to ensure follow-through is completed.  
Projected Completion: On-going. We anticipate these activities to continue and become a part of the economic development workflow process.



- **CTDA's VisitCarrboro.com Website Development – Finalizing Design**

Current Status: The design and content is being finalized. The CBA is contracted to complete this project with an anticipated “go live” in early October.

Next Steps: As the design is finalized the website will “go live” with a soft launch to finalize any issues before marketing the site.

Projected Completion: Early October.





# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Agenda Item Abstract

**File Number:**20-328

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**Agenda Date:** 9/15/2020

**File Type:**Agendas

**In Control:** Board of Aldermen

**Version:** 1

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### **TITLE:**

The 203 South Greensboro Project - Update

**PURPOSE:** The purpose of this item is to provide the Town Council with an update on the 203 South Greensboro Project as it proceeds with the development of a schematic design.

**DEPARTMENT:** Planning

**CONTACT INFORMATION:** Patricia McGuire 919-918-7327, [pmcguire@townofcarrboro.org](mailto:pmcguire@townofcarrboro.org)  
<<mailto:pmcguire@townofcarrboro.org>>;

**INFORMATION:** Working with staff of the Town, Orange County Library and Skills Development Center, and WCOM, Perkins + Will has advanced about halfway into the schematic design process. This process continues where the earlier effort concluded in late 2018. The building program includes space for the Town's Recreation, Parks, and Cultural Resources program, the Orange County Southern Branch Library, the Orange County Skills Development Center, a Virtual Justice Center, WCOM Radio, Teen Center, and more.

The concept development process builds on the 2018 activities, incorporating features that were derived from public input, with the principle change being the substitution of the Skills Development Center activities for the Artscenter space, and responding to the revised synergies that result from the new partnerships and opportunities between the building users.

The team is ready and excited to share a presentation on the updated program, design concepts, public meeting schedule and engagement strategies, and to receive feedback from the Town Council.

**FISCAL & STAFF IMPACT:** None anticipated in association with receiving this presentation

**RECOMMENDATION:** Staff recommends that the Town Council receive and discuss the presentation.