

SPECIAL EVENT

EMERGENCY ACTION PLAN (EAP)

I. GENERAL

El Centro Hispano's **7th Latin American Festival**

August 27, 2022

200 Block of Weaver (*W. Weaver Street in Carrboro, between N. Greensboro St and Lindsay St.*)

II. PURPOSE PROCESS

- A. This emergency action plan predetermines actions to take before and during the "Latin American Festival 2022" (hereinafter referred to as the event) in response to an emergency or otherwise hazardous condition. These actions will be taken by organizers, management, personnel, and attendees. These actions represent those required before the event in preparation for those required during an emergency.
- B. Flexibility must be exercised when implementing this plan because of the wide variety of potential hazards that exist for this event. These hazards include but are not limited to, fire, medical emergencies, severe weather, or situations where law enforcement is required.

I. ASSUMPTIONS

Although there is the possibility of an occurrence of an emergency at this event, the likelihood is minimal. The types of emergencies possible are various and could require the response of Fire & Rescue, Emergency Medical Services, and Police.

II. BASIC PLAN

A. EAP Event Representative

The event representatives will be identified as the points of contact for all communications regarding the event. Below these individuals are identified with a form of contact information.

Arisha Guerra

919 -442-8429

aguerra@elcentronc.org

Pilar Rocha-Goldberg

919-672-5950

B. Emergency Notification

In the event of an emergency, notification of the emergency will be through the use of 911. The caller should have the following information available to the 911 operator: nature of the emergency, location, and contact person with a callback number.

C. Severe Weather

1. Weather Forecasts and current conditions will be monitored through National Weather Service's Raleigh Weather Forecast Office website at www.weather.gov/rah
2. Before the Event: If severe weather is predicted before the event, the event representatives will evaluate the conditions and determine if the event will remain at the scheduled location or be relocated to the rain date location (approved by the Carrboro Parks and Recreation). The event representatives or his/her designee will be responsible to monitor the weather conditions before and during the event.
3. During the Event: If severe weather occurs during the event, the event representatives or his/her designee will notify those attending the event that a hazardous weather condition exists and direct them to shelter.
4. There are very limited provisions for sheltering participants in the event of severe weather.
5. This event will follow the 30-30 Rule for lightning. If lightning is observed and thunder is heard within 30 seconds, the event will be delayed until 30 minutes have passed since thunder was last heard.

D. Fire

1. No specific hazard has been identified as an increased risk of fire at this event.
2. All staff will be instructed on the safe use of Portable Fire Extinguishers.
3. The use of open flame for grilling is permitted under the Fire Code when the following conditions are met:
 - a) Must have a valid fire extinguisher, 2A10BC or class K.
 - b) Each space is allowed 1 LP tank per cooking device and only one spare LP tank regardless of the number of cooking devices. All LP tanks are to be secured in an approved manner (tied, strapped, chained, etc.).
4. Should an incident occur that required the Fire Department, 911 will be called. The caller should have the following information available to the 911 operator: nature of the emergency, location, and contact person with a callback number.

E. Medical Emergencies

1. As with any outdoor event, there is potential for injury to the participants. The types of injuries are various and include those that are heat-related as well as traumatic injuries.
2. These are limited provisions for on-site Emergency Medical services at this event.

3. Should an incident occur that required the Emergency Medical Services, we will call 911, the caller should have the following information available to the on-site EMS officer: nature of the emergency, location, and contact person with a callback number.

F. Law Enforcement

1. The need for constant Law Enforcement presence at this event has been identified.
2. Should an incident occur that required the Law Enforcement, the on-site RPD off-duty officer will be contacted to request this resource. The caller should have the following information available to the on-site RPD off-duty officer: nature of the emergency, location, and contact person with a callback number.

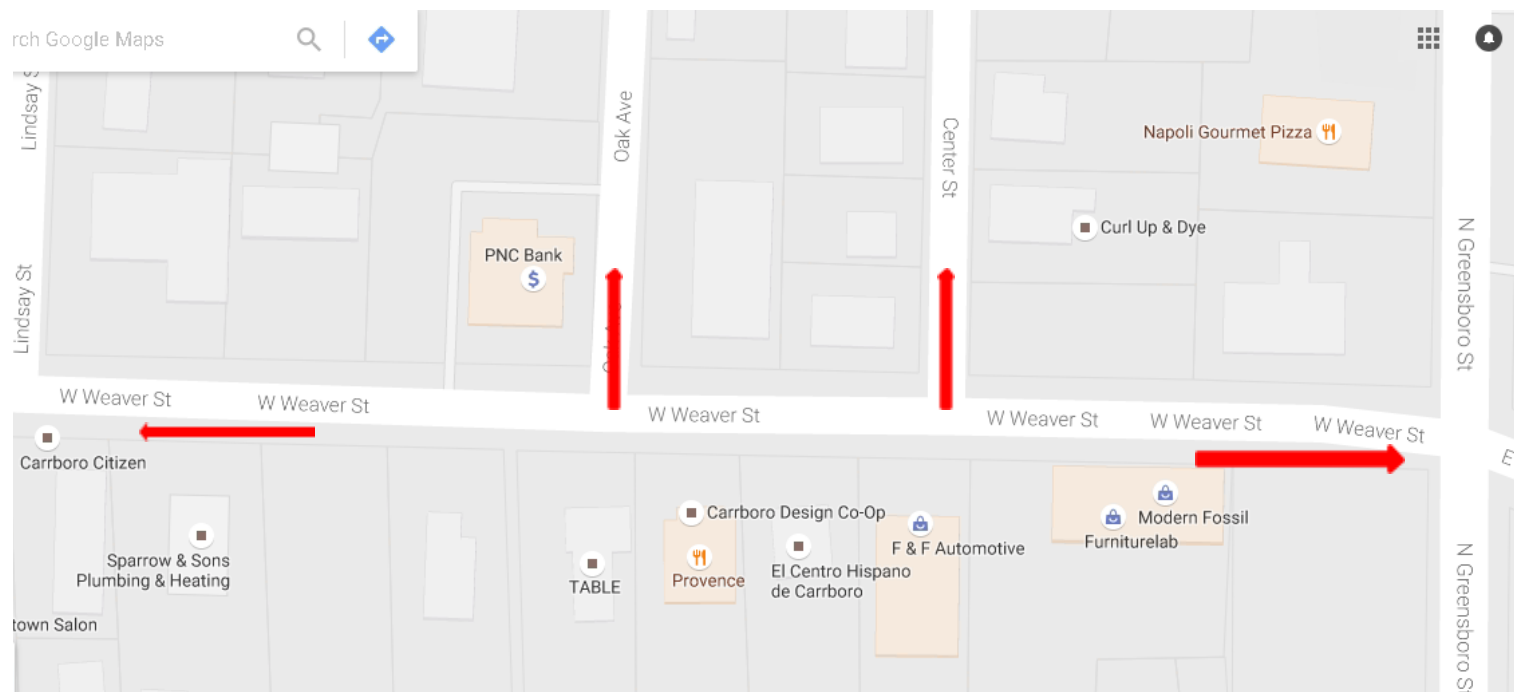
G. Emergency Vehicle Access

1. Access for emergency vehicles will be maintained at all times.
2. Fire lanes and fire hydrants will not be obstructed.
3. Participants and spectators will be directed to park in approved areas and not obstruct protective features, sidewalks, or public thoroughways.
4. Crowd control will be managed by STAFF AND VOLUNTEERS
5. Parking for volunteers and staff vehicles will be available at the Carrboro Town Commons and public lots on the 100 block of Weaver St.
6. Parking for attendee vehicles will be at the public lots on and surrounding the 100 block of Weaver Street.

V. Contact Information

Primary Contact and Crowd manager I	Arisha Guerra	Cell Phone: 919-442-8429
Secondary Contact and Crowd manager II	Pilar Rocha-Goldberg	Cell Phone: 919-672-5950
Crowd manager III		
Crowd manager IV		
Crowd manager V		
Crowd manager VI		
Emergency	Orange County EOC	911
Carrboro Fire Department	Non-Emergency	919-918-7347

VI. Event Area Map:



- | | |
|---|---|
|  Food Trucks |  Main Stage |
|  Tents and Tables:
Information, arts , aircrafts, |  Supplemental Stage |
| |  Emergency lane |