

Appendix A: Scoring Rubric

Category	Description		Scoring Method	Justification	Max
Connectivity	Bicycle and Pedestrian: The project should connect to an existing bicycle or pedestrian facility in order to qualify for these points. To qualify for points, other facilities should be existing, under construction at time of application, or obligated for federal or state construction funding at the time of application. Scoring allows flexibility for new connections.	Transit: Directly connects the transit user with other modes, routes, systems, or destinations. The project directly serves ridersand provides new connections between the transit system and other modes, routes, systems ordestinations. To qualify for thesepoints, the other modes, routes, systems, or destinations must be existing, under construction at the time of application, or obligated for federal or state construction funding at the time	0 connections = 0 points 1 connection = 3 points, 2 connections = 6 points, 3 connections = 9points 4 or more connections = 10 points	Aligns with the "Connect People and Places" goal of the 2050 MTP.	10
Access to Transit	If the project improves access to transit services by being within ¼-mile of fixed-route transit stop.		Closest = 10; others relative ranked based on distance and scaled by rank; it is possible for multiple projects to get 10 points if they provide direct access; zero points if the project is not within 1/4 mile of a transit stop	Supports equity, mode shift, and a multimodal transportation network. Aligns with the "Ensure all people have access to multimodal and affordable transportation choices" goal of MTP.	10
Population and Employment Density	Variable score from 0-10 points based on the relative population and employment density within a 0.5 mile buffer of the corridor. For multi-jurisdictional agencies, the municipality where the project is located will be used to normalize scores.		Relative Score scaled with the highest scoring project receiving 10 points and the remaining projects scaled by rank	Similar to a category in the Regional Bicycleand Pedestrian scoring rubric. MPO staff will perform this analysis using the regional model.	10
Project Phase	This category is intended to ensure that the MPO is leveraging federal funds for constructing projects in a timely manner.		Construction phase only with partial funding = 30; Construction phase only with no funding = 25, Right-of-Way = 20; Design = 15, Area Planning or Feasibility Study = 10	Keeps with precedent of prioritizing Construction/ROW	30

Local Priority	Each submitting agency will receive 15 points to apply to their projects.			Allows agencies to demonstrate their priorities. Giving all agencies that submit projects the same number of points supports fair geographic distribution of projects. No project can receive more than 10 local priority points.	10 per project; 15 per agency
Environmental Justice and Equity	Projects will receive points if located in communities of concern identified in DCHC MPO's 2020 Environmental Justice Report. Sixty percent of a project needs to be located in a community of concern or overlapping communities of concern to receive these points.	Transit Projects will receive a relative score based on demographic data from on-board surveys. Transit agencies will provide this data. The methodology that the MPO uses for its EJ report will be applied to the transit route(s) served by the project to determine how many overlapping communities of concern are served by the project.	0 Overlap CoC = 0; 1 Overlap CoC = 3; 2 Overlapping CoC = 6; 3 Overlapping CoC = 9; 4 Overlapping CoC = 12; 5 Overlapping CoC = 15; multiple projects may receive 15 points if they meet the above criteria	Aligns with Zero Disparity objective of 2050 MTP	15
Safety	Projects will receive a variable score from 0-15 points based on the relative number of bike/ped crashes in previous 5 years within a 1/4 mile buffer of the project, or an alternate corridor if the project is on a new location. Crashes will be normalized using vehicle miles traveled (VMT).		Relative Score with the highest scoring project receiving 15 points and the remaining projects scaled by rank	Aligns with Zero Fatalities and Serious Injury objective of the 2050 MTP.	15
Emission/VMT Reduction	Modeling staff will calculate the emissions reduction benefit for each project using the methods we use for CMAQ calculations. Projects will receive a variable score from 0-15 based on these emissions calculations. The highest scoring projects will be prioritized for CMAQ funding.		Relative score with the highest scoring project receiving 15 points and the remaining projects scaled by rank	Aligns with Zero Emissions objective of 2050 MTP	15
Total					115

Appendix B: New Project Application

DCHC MPO modeling staff will provide crash, emissions, equity, and access to transit data for all project submittals to ensure fairness and consistency in project scoring. Applicants must provide shapefiles for each project submittals for this analysis.

- 1) Describe the project including the project type (bike-ped, transit, etc.), location, and scope.
- 2) Is your project included in the 2050 Metropolitan Transportation Plan? Y/N
- 3) Is your project in an adopted local plan? If yes, which plan and when was it adopted?
- 4) How much federal funding are you requesting?*
- 5) What is the amount of the local match that you are providing? What is the source of the local match you are providing? A minimum local match of 20% is required for all funds available during the FY24 Call for Projects.
- 6) How did you develop a cost estimate for your project?
- 7) Describe all work that has been completed on this project to date. If no work has been completed, explain why this project is a priority for your agency.
- 8) Describe all work that needs to be completed on the project and a schedule for completing that work.
- 9) In no more than one paragraph, please explain how this project supports at least two goals from the 2050 Metropolitan Transportation Plan.
- 10) How many Local Priority points are you assigning to this project (maximum 10 per project, 15 per agency across all new projects submitted)?
- 10) If you do not receive funding from the RFF program, what other funding sources are available to you for this project?
- 12) Please provide your name, agency, and contact information.

*Attach a budget that shows the funding you are requesting, the local match you will provide, when the funding will be used (federal fiscal year), and that you have included the contingencies required by this policy.

Appendix C: Application for Shortfall Funding for Existing Projects

Requests for funding for new and existing projects will be scored separately.

- 1) What is the name and STIP number of your project?
- 2) Describe the scope of your project. Are there any changes in scope to this project? If so, please describe these changes to the scope of the project and how they have affected the cost of the project.
- 3) Describe the original project budget and any federal funds (amount and type) associated with this project.
- 4) What is the total shortfall amount?
- 5) How much federal funding are you requesting from DCHC MPO for this project's shortfall?
- 6) What is the source and amount of the local match you are providing? A local match of 20% is required for all funds available during the FY24 Call for Projects.
- 7) Describe the work that has been completed on this project.
- 8) Describe the work to be completed (remaining phases). Provide a schedule for completing that work by fiscal year.
- 9) Have you requested shortfall funding for this project from the MPO in the past? How many times? If yes, how much funding did you request and how much funding did you receive?
- 10) Have there been any changes in scope to this project? If so, please describe these changes to the scope of the project and how they have affected the cost of the project.
- 11) Provide your name, agency, and contact information.

Criteria		Points		Points		Points
Percent Increase in Request Over Original Budget	Up to 50%	3	51-99%	2	100% or more	1
Highest Phase Complete	Less than Planning	1	ROW	2	CON	3
Previously Received Shortfall Funds	0 times	3	1 time	2	2 or more times	1