

## TOWN OF CARRBORO AHSRF APPLICATION SCORE SHEET

**APPLICANT:** HOPERENOVATIONS

**PROJECT TYPE:** Rehab/Repair, Age in Place Conversions, Weatherization

**AMOUNT REQUESTED:** \$\$30,815 for two homes

**TOWN AH GOALS ADDRESSED:** 1.3 A2. Grants for critical home repairs, energy efficiency, up fits to accommodate changing mobility, etc. +opportunities to decrease utility payments.

**PROJECT ADDRESS:** Prince Street and Broad Street – Carrboro

**PROJECT SUMMARY:** Prince Street – tub-to-shower conversion, subfloor repair, installation of an ADA toilet, replacing exterior doors and other repairs. Broad Street – roof replacement, new windows, install new handrails on the front porch and replace rotted balusters that pose a safety risk. These repairs and modifications will allow three elder and longtime homeowners remain in their home.

**POPULATION SERVED:**

TOTAL NUMBER: **3**

AMI ☒ <30% ☒ 31%-60% ☐ 61-80% ☐ 81-100% ☐ 101-115%

RACE/ETHNICITY ☐ Asian ☒ Black ☐ Hispanic/Latino ☐ Mixed Race ☐ Other ☐ White

# OF SENIORS PRESENT/ESTIMATED **3**

# OF CHILDREN PRESENT/ESTIMATED **\_**

# WITH DISABILITY PRESENT **\_**

**ENVIRONMENTAL IMPACT:**

Windows will be energy efficient vinyl double hung windows, greatly reducing the heating and cooling costs for the homeowners.

**FUNDING RECOMMENDATION:**

- ☐ FULLY FUND  
☐ PARTIALLY FUND (Can include suggested amount or %) \_\_\_\_\_  
☐ DO NOT FUND

# FUNDING APPLICATION

DATE:

## Section 1: APPLICANT AND PROJECT OVERVIEW

### A. Applicant Information

Applicant/Organization's Legal Name: \_\_\_\_\_

Primary Contact Person and Title: \_\_\_\_\_

Applicant/Organization's Physical Address: \_\_\_\_\_

Applicant/Organization's Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### B. Project Information

Project Name: \_\_\_\_\_

Total Project Cost: \_\_\_\_\_

Total Amount of Funds Requested: \_\_\_\_\_

Please specify **which permitted use of funding is being requested** (as listed in Section 2: B.1.):

**To the best of my knowledge all information and data in this application are true and current. The document has been duly authorized by the governing board of the applicant.**

Signature: Nora E. Spencer \_\_\_\_\_

Executive Director or other Authorized Signatory

Date

## Section 2: PROJECT DESCRIPTION

Please provide a thorough description of the project (by answering the "who," "what," "when," and "where" questions about your project). **Do not assume the reader knows anything about the project.**

### A. "Who"

1. Who is the target population to be served and how will their needs be addressed through this project? If this is a repair or rehabilitation project, please address how the beneficiary meets eligibility requirements and provide substantiation, such as a deed, homeowner insurance policy statement, etc.

2. Please indicate the income of the beneficiaries (households) to be served through the proposed project. Please see **Attachment A** for the current income limits for the Durham-Chapel Hill MSA.

Income Group (Area Median Income)	Number of Beneficiaries	% of Total Beneficiaries
<30% of AMI		
31%-60% of AMI		
61-80% of AMI		
81-100% of AMI		
101-115% of AMI		
TOTAL		

Income Group	Seniors age62+	Children	Disability Present	Asian	Black	Hisp./ Latinx	Mixed Race	Other	White
<30% of AMI									
31%-60% of AMI									
61-80% of AMI									
81-100% of AMI									
101-115% of AMI									
TOTAL									

3. **Project Staff.** Please provide names of staff, contractors, and/or volunteers that will be involved with the project. Describe their responsibilities with the project and track record in successful completion of similar projects in the past:

## **B. "What"**

**1. Type of Activity.** Please check the category under which your project falls.

- ☐ Acquisition
- ☐ Pre-development costs
- ☐ Rental subsidy
- ☐ Ownership subsidy
- ☐ New construction for homeownership
- ☐ New construction for rental
- ☐ Rehabilitation for owner-occupied or rental (including urgent repairs - see \*)
- ☐ Land banking
- ☐ Grant to land trust
- ☐ Foreclosure assistance
- ☐ Other (specify): \_\_\_\_\_

*\*Starred items requesting no more than \$5,000 or 15% of the existing fund, whichever is lower, do not have to provide performance measures and can apply outside of the funding cycles.*

**2. Project Description.** Please provide a general overview of your project, including what you are planning to produce, how the requested funds will be used and how you are planning to carry out the project. Include how your project meets the criteria of eligible uses.

## **C. "Where"**

**1. Project Location.** Please be as specific as possible.

**2. Project Size (if applicable).** Please provide the size of development site: \_\_\_\_\_ acres

Please attach the following:

- ☐ Site map showing lot boundaries, locations of structure(s), and other site features
- ☐ General location map (at least ½ mile radius)

## **D. "When"**

☐ Attach a **detailed** timetable showing when each work task will be completed (e.g., planning; obtaining financial commitments; design; environmental review; bidding; loan closing; key milestones in construction; marketing; final inspection; occupancy; etc.)

## **E. Project Details**

If the questions below are not applicable or the requested information is not currently available, please insert N/A.

**1. Property Acquisition.**

- a. Has your agency acquired real property in order to carry out the project, or is property acquisition planned? \_\_\_\_\_

- b. Is the property currently occupied? If so, attach a description of your plan to relocate.
- c. Please attach an appraisal of the property.

## 2. Construction/Rehabilitation Detail.

- a. How many units will be newly constructed?
- b. How many units will be rehabilitated?
- c. What is the square footage of each unit?
- d. What is the number of bedrooms in each unit?
- e. What is the number of bathrooms in each unit?
- f. How many units will have full ADA accessibility?
- g. Is the proposed project located in Carrboro Town limits, ETJ, or transitional area?
- h. Please attach the following:
  - ☐ Floor plan(s)
  - ☐ Elevation(s)
  - ☐ List of Energy Efficiency measures included in the project (if applicable)
  - ☐ List of Universal Design principles included in the project (if applicable)

## 3. Design, Affordability, Marketing, and Supportive Services.

- a. Describe any methods to ensure long-term affordability of housing units, including subsidy recapture, equity sharing, deed restrictions, etc.:
- b. What are the proposed rents (including utility costs) or sales prices for completed units?
- c. Explain your agency's process for marketing to ensure an adequate pool of income-eligible renters to buyers:
- d. Describe the use of **energy efficient principles**, universal design, and/or materials with extended life span.
- e. What supportive services, if any, will be provided through this project?

### Section 3: PERFORMANCE MEASUREMENTS

#### A. Goals and Objectives

Please complete the following chart with information about the project's goals and objectives.

Goal/Objective	Measurement
<i>Ex: Provide housing for low- to moderate-income households.</i>	<i>Ex: By 2020, build ten units that are affordable to households earning less than 80%AMI.</i>

#### B. Alignment with Town Goals and adopted affordable housing strategies.

Please explain how the proposed project aligns with the Town Council Goals and adopted affordable housing strategies.

### Section 4: PROJECT BUDGET AND PRO-FORMA

#### A. Project Budget

☐ Attach a **detailed project budget** in Excel format showing all sources and uses of funds. Indicate which funds are committed or pending and include the % of committed funds toward this project. Attach funding commitment letters where available or copies of funding applications previously submitted.

☐ Has an appraisal been conducted? If so, please attach.

#### B. Terms of Project Funding

Please specify the type of funding request for which you are applying:

☐ Grant      ☐ Loan

#### C. Pro-forma (for rental property only)

☐ If you are developing a property for rent, please attach a 20-year pro-forma showing estimated income, expenses, net operating income, debt service, and cash flow.

## Section 5: ORGANIZATION DESCRIPTION

If you have already provided this information on a previous application in the current fiscal year, you do not need to provide this information again.

### **A. Organization**

What is your organization's . . .

1. Mission statement?
2. Incorporation date (Month and Year)?
3. Estimated Total Agency Budget for this fiscal year? \$
4. Total number of agency staff (full time equivalents):

### **B. Organization Track Record and Community Support**

Please describe your organization's experience and ability to carry out the proposed project, including:

1. Evidence of coordination of this application with other organizations to complement and/or support the proposed project
2. Involvement of intended beneficiaries of the project in the planning process
3. Past achievements in carrying out similar projects and evidence of successful record of meeting proposed budgets and timetables
4. Collaborative relationships with other agencies
5. Plans to develop linkages with other programs and projects to coordinate activities so solutions are holistic and comprehensive
6. Any other features relating to organization capacity that you consider relevant, (i.e. property management experience, including accepting Section 8 Vouchers, etc.).

## Section 6: DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Are any of the Board Members or employees of the agency which will be carrying out this project, or members of their immediate families, or their business associates:

a) Employees of or closely related to employees of the Town of Carrboro

YES ☐ NO ☐

b) Members of or closely related to members of the governing bodies of Carrboro?

YES ☐ NO ☐

c) Current beneficiaries of the project/program for which funds are requested?

YES ☐ NO ☐

d) Paid providers of goods or services to the program or having other financial interest in the program?

YES ☐ NO ☐

If you have answered YES to any question, please explain below. The existence of a potential conflict of interest does not necessarily make the project ineligible for funding, but the existence of an undisclosed conflict may result in the termination of any grant awarded.



## **Town of Carrboro Affordable Housing Fund Application Attachments**

### **Project Description**

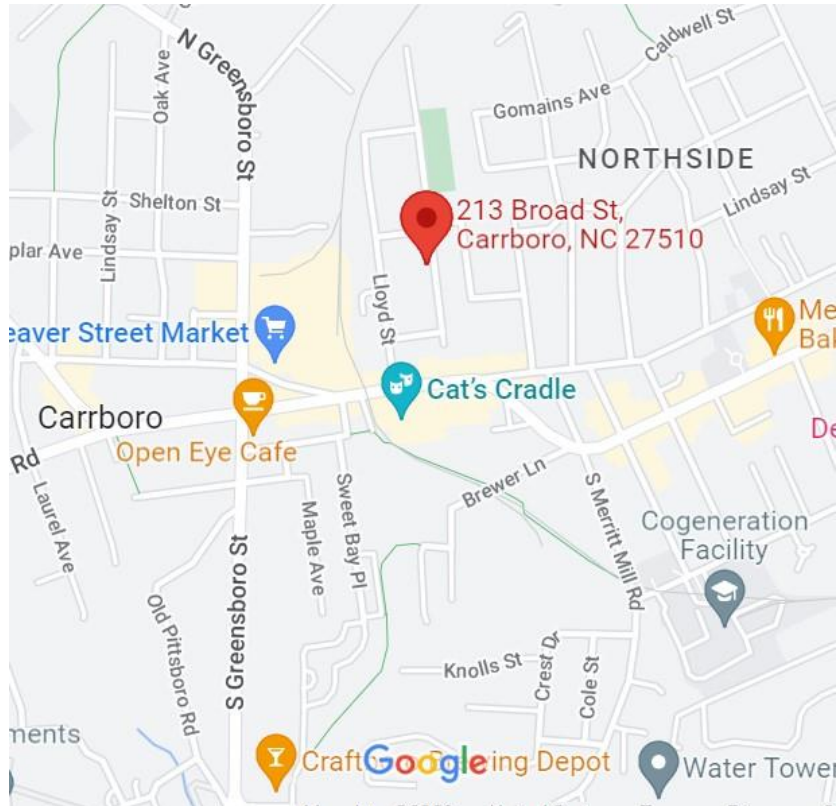
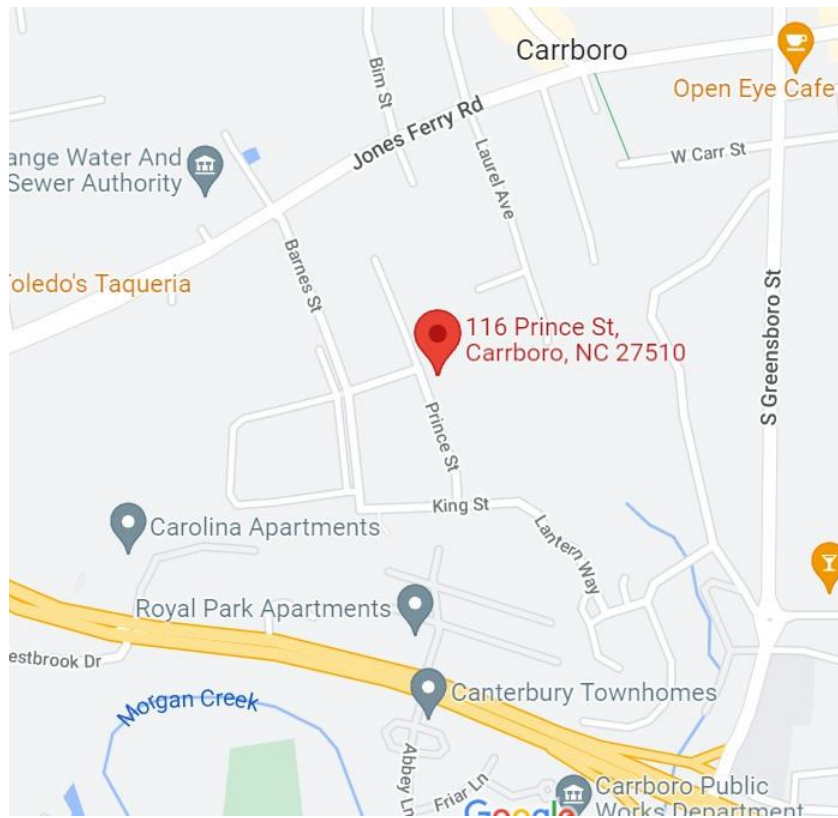
The requested funds are to support the renovation of two homes for aging adults in our community that have been long-time residents of Carrboro. Both homeowners have been on the Orange County Housing Preservation Coalition waitlist with the hopes of finding assistance for much needed repairs that far exceed their budgets.

The first project, 116 Prince Street, will include a tub-to-shower conversion, subfloor repair due to water damage in the bathroom, installation of an ADA toilet, replacing old exterior doors that have become unusable, installing handrails on the front steps to make them safer, and other smaller projects needed around the home. The Hope Renovations Construction Team will carry out all of the above listed projects.

The second project, 213 Broad Street, will require more extensive work requiring subcontractors. For this home, Hope Renovations will facilitate the replacement of the existing roof and windows, which have been in dire need of repair for years. These repairs are critical in order for the homeowners to remain in the home. The roof will hold a limited lifetime warranty and the windows will be energy efficient vinyl double hung windows, greatly reducing the heating and cooling costs for the homeowners. For this project, Hope Renovations will also install new handrails on the front porch and replace rotted balusters that pose a safety risk.

Both projects will provide training opportunities for Hope Renovations Trades Training Program Pre-Apprentices.

Map of project locations



### Timetable

Spring 2023 - Receipt of grant

Late Spring/Summer 2023 - Project planning, acquire permits if necessary, coordinate subcontractors, homeowner selection choices

Summer 2023 - Begin work

Fall 2023 - Conclude all work

### Project Budget

#### **213 Broad St.**

Remove existing shingles & underlayment and replace with new underlayment and architectural shingles in owner's choice of color. Replace all flashing and roof vents/boots. Install new shingle over ridge vent.	\$ 6,750.00
Remove and replace existing window with vinyl, single hung window. Install new interior and exterior trim, caulk all seams and paint one coat white paint. Include new screen.	\$ 9,100.00
Install oak handrail on both sides of interior steps.	\$ 1,500.00
Tighten loose balusters and replace broken/missing balusters on handrail in attic.	\$ 375.00
Total:	\$ 17,725.00

#### **116 Prince St.**

Replace two exterior doors & door knobs	\$1,600.00
Patch drywall behind toilet in bathroom	\$ 400.00
Replace toilet with ADA height toilet	\$ 350.00
Replace rotten subfloor under toilet	\$ 640.00
Install vinyl plank flooring & primed quarter round in bathroom	\$ 450.00
Remove tile surround, glass shower doors, shower head, tub valve & spout. Install 3-piece fiberglass shower surround with new shower valve and shower head with handheld attachment. Caulk all joints.	\$ 7,400.00
Replace sliding clear glass tub doors	\$ 800.00
Replace kitchen faucet & faucet supply lines	\$ 700.00
Install wood handrail on both sides of front porch steps	\$ 750.00
Total:	\$ 13,090.00

TOWN OF CARRBORO AHSRF APPLICATION SCORE SHEET

APPLICANT: REBUILDING TOGETHER OF THE TRIANGLE

PROJECT TYPE: Rehab/Repair, Age in Place conversions, Weatherization

AMOUNT REQUESTED: \$25,625.80 - one home

TOWN AH GOALS ADDRESSED: 1.3 A2. Grants for critical home repairs, energy efficiency, up fits to accommodate changing mobility, etc. +opportunities to decrease utility payments.

PROJECT ADDRESS: Starlite Drive – Carrboro

PROJECT SUMMARY: Starlite Drive – New water heater, shower conversion in bathroom, new HVAC, crawlspace drain and sump pump, attic and crawl weatherization. These repairs and modifications will allow an elder and longtime homeowner remain in their home.

POPULATION SERVED:

TOTAL NUMBER: 1

AMI X<30% \_ 31%-60% \_ 61-80% \_ 81-100% \_ 101-115%

RACE/ETHNICITY \_\_\_ Asian 1 Black \_\_\_ Hispanic/Latino \_\_\_ Mixed Race \_\_\_ Other \_\_\_ White

# OF SENIORS PRESENT/ESTIMATED 1

# OF CHILDREN PRESENT/ESTIMATED \_

# WITH DISABILITY PRESENT 1

ENVIRONMENTAL IMPACT:

The home will be weatherized in the crawlspace and attic.

FUNDING RECOMMENDATION:

- ☐ FULLY FUND  
☐ PARTIALLY FUND (Can include suggested amount or %) \_\_\_\_\_  
☐ DO NOT FUND

# FUNDING APPLICATION

DATE:

## Section 1: APPLICANT AND PROJECT OVERVIEW

### A. Applicant Information

Applicant/Organization's Legal Name: \_\_\_\_\_

Primary Contact Person and Title: \_\_\_\_\_

Applicant/Organization's Physical Address: \_\_\_\_\_

Applicant/Organization's Mailing Address: \_\_\_\_\_

Telephone Number: \_\_\_\_\_

Email Address: \_\_\_\_\_

### B. Project Information

Project Name: \_\_\_\_\_

Total Project Cost: \_\_\_\_\_

Total Amount of Funds Requested: \_\_\_\_\_

Please specify **which permitted use of funding is being requested** (as listed in Section 2: B.1.):

**To the best of my knowledge all information and data in this application are true and current. The document has been duly authorized by the governing board of the applicant.**

Signature: \_\_\_\_\_

Executive Director or other Authorized Signatory

Date

## Section 2: PROJECT DESCRIPTION

Please provide a thorough description of the project (by answering the "who," "what," "when," and "where" questions about your project). **Do not assume the reader knows anything about the project.**

### A. "Who"

1. Who is the target population to be served and how will their needs be addressed through this project? If this is a repair or rehabilitation project, please address how the beneficiary meets eligibility requirements and provide substantiation, such as a deed, homeowner insurance policy statement, etc.

2. Please indicate the income of the beneficiaries (households) to be served through the proposed project. Please see **Attachment A** for the current income limits for the Durham-Chapel Hill MSA.

Income Group (Area Median Income)	Number of Beneficiaries	% of Total Beneficiaries
<30% of AMI		
31%-60% of AMI		
61-80% of AMI		
81-100% of AMI		
101-115% of AMI		
TOTAL		

Income Group	Seniors age62+	Children	Disability Present	Asian	Black	Hisp./ Latinx	Mixed Race	Other	White
<30% of AMI									
31%-60% of AMI									
61-80% of AMI									
81-100% of AMI									
101-115% of AMI									
TOTAL									

3. **Project Staff.** Please provide names of staff, contractors, and/or volunteers that will be involved with the project. Describe their responsibilities with the project and track record in successful completion of similar projects in the past:

## **B. "What"**

**1. Type of Activity.** Please check the category under which your project falls.

- ☐ Acquisition
- ☐ Pre-development costs
- ☐ Rental subsidy
- ☐ Ownership subsidy
- ☐ New construction for homeownership
- ☐ New construction for rental
- ☐ Rehabilitation for owner-occupied or rental (including urgent repairs - see \*)
- ☐ Land banking
- ☐ Grant to land trust
- ☐ Foreclosure assistance
- ☐ Other (specify): \_\_\_\_\_

*\*Starred items requesting no more than \$5,000 or 15% of the existing fund, whichever is lower, do not have to provide performance measures and can apply outside of the funding cycles.*

**2. Project Description.** Please provide a general overview of your project, including what you are planning to produce, how the requested funds will be used and how you are planning to carry out the project. Include how your project meets the criteria of eligible uses.

## **C. "Where"**

**1. Project Location.** Please be as specific as possible.

**2. Project Size (if applicable).** Please provide the size of development site: \_\_\_\_\_ acres

Please attach the following:

- ☐ Site map showing lot boundaries, locations of structure(s), and other site features
- ☐ General location map (at least ½ mile radius)

## **D. "When"**

☐ Attach a **detailed** timetable showing when each work task will be completed (e.g., planning; obtaining financial commitments; design; environmental review; bidding; loan closing; key milestones in construction; marketing; final inspection; occupancy; etc.)

## **E. Project Details**

If the questions below are not applicable or the requested information is not currently available, please insert N/A.

**1. Property Acquisition.**

- a. Has your agency acquired real property in order to carry out the project, or is property acquisition planned? \_\_\_\_\_



- b. Is the property currently occupied? If so, attach a description of your plan to relocate.
- c. Please attach an appraisal of the property.

## 2. Construction/Rehabilitation Detail.

- a. How many units will be newly constructed?
- b. How many units will be rehabilitated?
- c. What is the square footage of each unit?
- d. What is the number of bedrooms in each unit?
- e. What is the number of bathrooms in each unit?
- f. How many units will have full ADA accessibility?
- g. Is the proposed project located in Carrboro Town limits, ETJ, or transitional area?
- h. Please attach the following:
  - ☐ Floor plan(s)
  - ☐ Elevation(s)
  - ☐ List of Energy Efficiency measures included in the project (if applicable)
  - ☐ List of Universal Design principles included in the project (if applicable)

## 3. Design, Affordability, Marketing, and Supportive Services.

- a. Describe any methods to ensure long-term affordability of housing units, including subsidy recapture, equity sharing, deed restrictions, etc.:
- b. What are the proposed rents (including utility costs) or sales prices for completed units?
- c. Explain your agency's process for marketing to ensure an adequate pool of income-eligible renters to buyers:
- d. Describe the use of **energy efficient principles**, universal design, and/or materials with extended life span.
- e. What supportive services, if any, will be provided through this project?

### Section 3: PERFORMANCE MEASUREMENTS

#### A. Goals and Objectives

Please complete the following chart with information about the project's goals and objectives.

Goal/Objective	Measurement
<i>Ex: Provide housing for low- to moderate-income households.</i>	<i>Ex: By 2020, build ten units that are affordable to households earning less than 80%AMI.</i>

#### B. Alignment with Town Goals and adopted affordable housing strategies.

Please explain how the proposed project aligns with the Town Council Goals and adopted affordable housing strategies.

### Section 4: PROJECT BUDGET AND PRO-FORMA

#### A. Project Budget

☐ Attach a **detailed project budget** in Excel format showing all sources and uses of funds. Indicate which funds are committed or pending and include the % of committed funds toward this project. Attach funding commitment letters where available or copies of funding applications previously submitted.

☐ Has an appraisal been conducted? If so, please attach.

#### B. Terms of Project Funding

Please specify the type of funding request for which you are applying:

☐ Grant      ☐ Loan

#### C. Pro-forma (for rental property only)

☐ If you are developing a property for rent, please attach a 20-year pro-forma showing estimated income, expenses, net operating income, debt service, and cash flow.

## Section 5: ORGANIZATION DESCRIPTION

If you have already provided this information on a previous application in the current fiscal year, you do not need to provide this information again.

### **A. Organization**

What is your organization's . . .

1. Mission statement?
2. Incorporation date (Month and Year)?
3. Estimated Total Agency Budget for this fiscal year? \$
4. Total number of agency staff (full time equivalents):

### **B. Organization Track Record and Community Support**

Please describe your organization's experience and ability to carry out the proposed project, including:

1. Evidence of coordination of this application with other organizations to complement and/or support the proposed project
2. Involvement of intended beneficiaries of the project in the planning process
3. Past achievements in carrying out similar projects and evidence of successful record of meeting proposed budgets and timetables
4. Collaborative relationships with other agencies
5. Plans to develop linkages with other programs and projects to coordinate activities so solutions are holistic and comprehensive
6. Any other features relating to organization capacity that you consider relevant, (i.e. property management experience, including accepting Section 8 Vouchers, etc.).

## Section 6: DISCLOSURE OF POTENTIAL CONFLICTS OF INTEREST

Are any of the Board Members or employees of the agency which will be carrying out this project, or members of their immediate families, or their business associates:

a) Employees of or closely related to employees of the Town of Carrboro

YES ☐ NO ☐

b) Members of or closely related to members of the governing bodies of Carrboro?

YES ☐ NO ☐

c) Current beneficiaries of the project/program for which funds are requested?

YES ☐ NO ☐

d) Paid providers of goods or services to the program or having other financial interest in the program?

YES ☐ NO ☐

If you have answered YES to any question, please explain below. The existence of a potential conflict of interest does not necessarily make the project ineligible for funding, but the existence of an undisclosed conflict may result in the termination of any grant awarded.

## Town of Carrboro AHF Work Scope

**- Orange - 114 Starlite Drive Carborro NC 27510 .....**

**Project Notes: 1232 sq. ft. one story brick ranch house built on a crawl space in 1967. Final scope proposal for Carrboro.**

### Area: Bathroom

Title	Trade	Decription	Notes	Cost Per Unit	Quantity	Unit	Total Cost	Labor Source(s)	Funding Source(s)
Shower Conversion	Plumbing	Remove existing tub. Install a 5', 4 piece, fiberglass low curb shower unit. Include a seat and ADA compliant grab bars; drain and overflow; PVC waste; single lever shower diverter; shower rod; shower faucet and a hand-held shower head with a maximum 2.0 GPM flow rate. Install faucet controls toward the outside of the tub for easier access. Exterior wall sections behind the tub shower unit and any plumbing penetrations must be completely air-sealed prior to installation.		\$ 5,500.00	1	Each	\$ 5,500.00	RTT	Duke HHF / Carrboro AHF

### Area: HVAC

Title	Trade	Decription	Notes	Cost Per Unit	Quantity	Unit	Total Cost	Labor Source(s)	Funding Source(s)
Heat Pump w/ Gas Heat - Replace	HVAC	Use the ACCA Manual J calculation tool to calculate loads and make equipment selections. Install a complete forced air system with a heat pump rated at a minimum of 15 SEER for cooling and a natural gas fired backup burner with minimum AFUE rating of 92% or higher on 2" patio block. New furnace to be vented with PVC piping per manufacturer's specifications. Include gas piping connections, vent pipe & new shut- off valve. Install a programmable thermostat to allow for daily setbacks. Program the thermostat to the times requested by the occupant, and demonstrate the functions to the owner. Insure that the system ductwork is capable of handling 400 cfm of airflow per ton. Rework return air duct if necessary to ensure easy access, good fit and easy replacement of air filter. Seal all exposed duct joints as a part of this item with Duct Mastic. Complete and file the warranty registration and provide copies to the owner.		\$ 8,500.00	1	Each	\$ 8,500.00	RTT	Duke HHF / Carrboro AHF

### Area: Plumbing

Title	Trade	Decription	Notes	Cost Per Unit	Quantity	Unit	Total Cost	Labor Source(s)	Funding Source(s)
-------	-------	------------	-------	---------------	----------	------	------------	-----------------	-------------------

Water Heater - hybrid Electric Replace	Plumbing	Replace existing water heater with a 50 gallon, high profile, high recovery, 240 volt, R-7 insulated, double element, hybrid electric water heater with a 10 year warranty. Include a pressure and temperature relief valve, discharge tube, shut-off valve and electric supply.	Repair water heater shed	\$ 5,500.00	1	Each	\$ 5,500.00	RTT	OC CAT Funds / Carrboro AHF
<b>Area: Site Work</b>									
Title	Trade	Decription	Notes	Cost Per Unit	Quantity	Unit	Total Cost	Labor Source(s)	Funding Source(s)
Crawlspace Drain and Sump Pump	Plumbing	Install positive crawlspace drain and sump pump.		\$ 3,500.00	1	Each	\$ 3,500.00	RTT	Duke HHF / Carrboro AHF
<b>Area: Weatherization</b>									
Title	Trade	Decription	Notes	Cost Per Unit	Quantity	Unit	Total Cost	Labor Source(s)	Funding Source(s)
Crawlspace Weatherization	Thermal & Moisture	Install a minimum 6 mil poly vapor barrier on ground in crawl space. Overlap seams in the plastic by 2 feet and seal the seams with fiberglass mesh tape and mastic. All penetrations including but not limited to those created by plumbing, electrical and HVAC equipment will be sealed tight. Install a minimum of R-19 faced batt insulation between joists at floor level with hangers every 24".		\$ 3.00	1,232	Square Feet	\$ 3,696.00	RTT	Carrboro AHF
Interior Clean out		Clean out personal items	Attic and main floor	\$ 4,500.00	1	Each	\$ 4,500.00	RTT	Carrboro AHF
Attic Weatherization	Thermal & Moisture	After air sealing install blown in borate treated cellulose insulation loose filled to at least R-38 u-value. Maintain ventilation routes from soffit and other vents with baffles. Replace all material removed or cut to gain access to match existing materials. Insulate fold down stair with an airtight 2" thick reflective foil faced polyisocyanurate foam box with seams and seal the edges with a compatible foil tape.		\$ 3.00	1,232	Square Feet	\$ 3,696.00	RTT	Carrboro AHF
<b>Area: General Conditions</b>									
Title	Trade	Decription	Notes	Cost Per Unit	Quantity	Unit	Total Cost	RTT	
Project Supervision	General	Project management and supervision		\$ -	1	Each	\$ 5,233.80		Carrboro AHF
<b>TOTAL ESTIMATED PROJECT COST</b>							<b>\$ 40,125.80</b>		

Town of Carrboro Grant Request - Budget and Funding Matrix

Homeowner	Service Address	Orange County CAT					
		Project Budget	Town of Carrboro Request	Duke Energy WX/HHF	Funding	Other RTT Match	
	114 Starlite Drive	\$ 40,125.80	\$ 25,625.80	\$ 11,000.00	\$ 3,500.00	\$ -	
TOTALS		\$ 40,125.80	\$ 25,625.80	\$ 11,000.00	\$ 3,500.00	\$ -	