

Member Organizations: Town of Carrboro • Town of Chapel Hill • County of Chatham • City of Durham
Durham County • Town of Hillsborough • NC Department of Transportation • Orange County

November 20, 2013

Mr. David Andrews
Manager
Town of Carrboro
301 W. Main St.
Carrboro, NC 27510

Dear Mr. Andrews:

The Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO) requests that the Town of Carrboro approve our updated Memorandum of Understanding (MOU). The MPO is a partnership of the member governments in the Durham Urbanized Area and the North Carolina Department of Transportation in cooperation with the United States Department of Transportation. A draft MOU was sent to our member jurisdictions in June 2013 for review and comment. On October 9, 2013, the MPO's Board considered these comments and endorsed a recommended MOU for approval by its member jurisdictions.

The DCHC MPO's current MOU was executed in 1994 and is provided as an attachment to this letter. Several updates and changes are recommended to reflect current federal and state legislation and regulations, planning practices of the MPO, updated population figures, and best planning principles. A clean version of the MPO's recommended MOU is included as an attachment to this letter. A marked version of the recommended MOU is also included which indicates changes made from the current MOU.

In summary, the major proposed changes in the recommended MOU are:

- References to new and updated federal and state legislation and regulations;
- More descriptive names for the MPO's governing board and staff board;
- Addition of required planning procedures and processes to the MPO's responsibilities ;
- Addition of Triangle Transit to the MPO's member governments and inclusion as a voting member of the governing board to fulfill a new federal requirement;
- Additional voting and non-voting membership on the MPO's staff board;
- Changes to the MPO's responsibilities and member governments' responsibilities to reflect the approved cost-sharing among member governments for the local match associated with the MPO's work program; and
- Adjustment to the weighted voting provision to reflect current population figures. The table below displays the 2010 Census population figures for the MPO for reference. The

recommended weighted voting provision was adjusted by the MPO Board in October in response to member government comments.

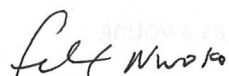
Agency	2010 Census Population	2010 Census Population Share	Current MOU Weighted Votes	Current MOU Weighted Voting Share	Rec. Number of TAC Members	Rec. MOU Weighted Votes	Rec. MOU Weighted Voting Share
Durham City	228,330	0.58	6	0.40	2	16	0.42
Chapel Hill	57,233	0.15	2	0.13	1	6	0.16
Durham County	35,384	0.09	2	0.13	1	4	0.11
Orange County	34,172	0.09	1	0.07	1	4	0.11
Carrboro	19,582	0.05	1	0.07	1	2	0.05
Chatham County	13,809	0.03	1	0.07	1	2	0.05
Hillsborough	6,087	0.02	1	0.07	1	2	0.05
NC DOT	N/A	N/A	1	0.07	1	1	0.03
Triangle Transit	N/A	N/A	N/A	N/A	1	1	0.03

*The County population figures only include the non-incorporated population. The Town of Cary has 1,422 residents in the portion of Chatham County within the MPO. The City of Raleigh has 1,067 residents in Durham County within the MPO. These residents are not included in the county population figures above. The Town of Cary and City of Raleigh are both members of the NC Capital Area MPO.

Coordinating an update to the MPO's MOU is a complex and time-consuming task as it requires agreement and execution by the governing boards of all of the MPO's member governments. The MPO appreciates your organization's review of the document over the summer. The MPO Board fully considered these comments and made adjustments to the document when appropriate and practical. See the enclosed table for an explanation of the MPO's response to these comments. We are hopeful that the recommended MOU can be quickly approved by all of our members. We request that you approve the MOU by February 20, 2014.

MPO staff members are available to meet and discuss this document with the Town of Carrboro and can assist with any necessary presentation of the document to staff or governing boards. Please contact Felix Nwoko at felix.nwoko@durhamnc.gov or 919-560-4366 x 36424 with any questions or to schedule a meeting.

Sincerely,



Felix Nwoko
Planning Manager

cc: Jeff Brubaker, Town of Carrboro
Patricia McGuire, Town of Carrboro
Tina Moon, Town of Carrboro