



TOWN OF CARRBORO

NORTH CAROLINA

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September 10, 2013

Felix Nwoko, PhD

Transportation Planning Manager – Durham DOT

Administrator – Durham-Chapel Hill-Carrboro Metropolitan Planning Organization (DCHC MPO)

101 City Hall Plaza, 4th Floor

Durham, NC 27701

Dear Mr. Nwoko:

The Town of Carrboro appreciates the opportunity to review and provide initial comments on the proposed changes to DCHC-MPO's Memorandum of Understanding.

Town staff have met with the Town's representative and alternate on the Transportation Advisory Committee to discuss the proposed changes. Accordingly, the TAC representatives have the following comments (with page numbers referring to the marked-up version):

1. On p. 6, the minimum number of weighted votes for all parties should be two (2), except for the N.C. Board of Transportation and Triangle Transit, who should receive one (1) weighted vote. This reflects the fact that the N.C. Board of Transportation and Triangle Transit are distinct from the other parties in that they are represented by appointed, and not elected, officials.
2. On p. 9, in the "The Municipalities and the Counties" section, language should be added establishing an oversight process for activities conducted under the MPO's work plan, as has been agreed to by MPO staff and member jurisdiction staff.
3. On p. 9, a limitation on the percent annual increase in the UPWP budget should be added.
4. On p. 10, in "Section III", the written notice period for termination of participation in the transportation planning process should be changed from thirty (30) days to ninety (90) days.

We understand that the revisions will eventually be presented to all governing bodies of the various MPO members for review and consideration of approval. The Town looks forward to continuing to coordinate with the MPO on this matter.

Please let me know if you have any questions or need additional information.

Sincerely,

David Andrews

Town Manager

Cc: Arche McAdoo, Finance Director

Patricia McGuire, Planning Director

Christina Moon, Planning Administrator

Jeff Brubaker, Transportation Planner

DLA/jsb