

Eligibility Criteria Checklist	Criteria Met?
The project is located within Town of Carrboro limits or ETJ.	
The project addresses at least one funding priority area identified by the Town.	
Requested funds will be used for at least one Town approved activity (permitted uses of funding).	
Project benefits households earning 115% AMI or less.	
The application is complete, including all required attachments, and is submitted on or before the established deadline.	

Note: If application fails to meet all applicable criteria, the application is ineligible for consideration.

Scoring Rubric for Repair and Rehab Applications

Income Group (Area Median Income)	Number of Beneficiaries	% of Total Beneficiaries
<30% of the AMI		
31%-60% of AMI		
61-80% of AMI		
81-100% of AMI		
101-115% of AMI		
TOTAL		

Note: Priority is given to households earning 80% AMI or below for homeownership and to households earning 60% AMI or below for renters.

1. Quality of Project for Beneficiaries	Maximum Points	Applicant Score
The project strives for low-cost utility expenses by utilizing energy efficient principles and products.	5	
The project rehabbed for life, i.e. incorporates Universal Design elements.	5	
The project utilizes low-maintenance, quality materials to extend the life of the unit.	5	
1. Total Points	15	

2. Affordable Housing Impact	Maximum Points	Applicant Score
The project aligns with the Town of Carrboro's Priority Affordable Housing Goal to increase the quality of housing stock while maintaining affordability.	10	
The project aligns with the Town of Carrboro's Priority Affordable Housing Goal to help people stay in the homes they have.	10	
The project includes provisions to ensure long-term affordability.	5	
2. Total	25	

3. Project Feasibility	Maximum Points	Applicant Score
The project has other sources of funding in place at the time of the application.	5	
The project timeline is realistic and feasible to achieve successful project completion.	5	
The project budget is complete and reasonable to achieve successful project completion.	5	
3. Total Points	15	

4. Capacity and Experience	Maximum Points	Applicant Score
The applicant has sufficient staffing and demonstrated expertise to manage all aspects of the project.	15	
4. Total Points	15	

5. Community Collaboration, Engagement and Support	Maximum Points	Applicant Score
The project included intended beneficiaries in the design and/or planning.	10	
The applicant has evidence of coordinating the application with other organizations to complement/support the project.	5	
5. Total Points	15	

Grand Total Application Points	Grand Total Maximum Points	Grand Total Applicant Score
Add totals from 1-5 (green boxes.)	85	

Scoring Scale

0 Points	Mid-point	Max. Points (85)
Criteria not met.	Basic criteria met.	Criteria Exceeded.

Eligibility Criteria Checklist	Criteria Met?
The project is located within Town of Carrboro limits or ETJ.	
The project addresses at least one funding priority area identified by the Town.	
Requested funds will be used for at least one Town approved activity (permitted uses of funding).	
Project benefits households earning 115% AMI or less.	
The application is complete, including all required attachments, and is submitted on or before the established deadline.	

Note: If application fails to meet all applicable criteria, the application is ineligible for consideration.

Scoring Rubric for Development Applications

Income Group (Area Median Income)	Number of Beneficiaries	% of Total Beneficiaries
<30% of the AMI		
31%-60% of AMI		
61-80% of AMI		
81-100% of AMI		
101-115% of AMI		
TOTAL		

Note: Priority is given to households earning 80% AMI or below for homeownership and to households earning 60% AMI or below for renters.

1. Quality of Project for Beneficiaries	Maximum Points	Applicant Score
The project is easily accessible to community services and resources such as schools, healthcare, groceries and public transportation.	5	
The project strives for low-cost utility expenses by utilizing energy efficient principles and products.	5	

The project is designed for life, i.e. incorporates Universal Design elements.	5	
The project utilizes low-maintenance, quality materials to extend the life of the unit.	5	
1. Total Points	20	

2. Affordable Housing Impact	Maximum Points	Applicant Score
The project aligns with the Town of Carrboro's Priority Affordable Housing Goal to increase the supply of affordable housing units.	10	
The project includes provisions to ensure long-term affordability.	10	
2. Total Points	20	

3. Project Feasibility	Maximum Points	Applicant Score
The project has other sources of funding in place at the time of the application.	5	
The project timeline is realistic and feasible as well as demonstrates zoning compliance.	5	
The project budget is complete and reasonable to achieve successful project completion.	5	
3. Total Points	15	

4. Capacity and Experience	Maximum Points	Applicant Score
The applicant has successfully developed and completed comparable projects in compliance of jurisdictional regulations, within proposed budgets and timelines.	10	
The applicant has sufficient staffing and demonstrated	10	

expertise to manage all aspects of the project.		
4. Total Points	20	

5. Community Collaboration, Engagement and Support	Maximum Points	Applicant Score
The project included intended beneficiaries in the design and/or planning.	2	
The applicant has evidence of coordinating the application with other organizations to complement/support the project.	3	
The applicant has plans to develop linkages to other community programs, resources or projects related to the proposed project to coordinate its activities so solutions are holistic and comprehensive.	5	
5. Total Points	10	
Grand Total Application Points for Development Applications	Grand Total Maximum Points for Development Applications	Grand Total Applicant Score
Add totals from 1-5 (green boxes.)	85	

Scoring Scale

0 Points	Mid-point	Max. Points (85)
Criteria not met.	Basic criteria met.	Criteria Exceeded.