

A RESOLUTION AUTHORIZING THE TOWN MANAGER TO AWARD A  
CONTRACT FOR COMMISSIONING AGENT SERVICES FOR THE 203 PROJECT

WHEREAS, The Carrboro Town Council has adopted a Capital Improvement Project Ordinance for the design and construction of the 203 Project, and has appropriated \$25,831,095.00 for this project; and,

WHEREAS, Town staff have prepared and advertised a Request for Qualifications to select the most qualified firm to service as the Commissioning Agent for the 203 Project; and

WHEREAS, eleven (11) Letters of Interest from qualified firms were received; and

WHEREAS, an evaluation committee with representatives from Public Works, Planning, Finance and Orange County scored all submissions and interviewed the top three firms; and,

WHEREAS, the evaluation committee selected Affiliated Engineers Inc. as the most qualified firm for commissioning agent; and,

WHEREAS, the Town Council desires to retain a commissioning agent for the 203 Project to ensure a successful delivery of the project.

NOW, THEREFORE BE IT RESOLVED by the Carrboro Town Council that:

1. The Town Manager is authorized to negotiate and execute a contract with Affiliated Engineers for Commissioning Agent Services for the 203 Project.
2. The amount of this contract with Affiliated Engineers, Inc. shall not exceed \$175,000.
3. The Town Manager may make changes in the contract provided the original intent and purposes are not changed and the contract amount is not increased above \$175,000.
4. This Resolution is effective upon passage by the Town Council.
5. A copy of this resolution shall be provided to the Finance Director within five days,

This is the 11<sup>th</sup> day of May in the year 2021