



301 W. Main St.  
Town Hall  
Carrboro, NC 27510

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3 **Town of Carrboro**  
4 **Meeting Minutes**  
5 **Town Council**  
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8 **May 4, 2021**

9 **7:00 PM**

**Remote Meeting**

10 **This meeting was held via Zoom teleconference and broadcasted live on cable television**  
11 **and the internet.**

12  
13 **Present:** Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn  
14 Gist, Council Member Randee Haven-O'Donnell, Council Member Susan Romaine, Council  
15 Member Damon Seils, Council Member Sammy Slade

16  
17 **Also Present:** David Andrews, Town Manager; Nick Herman, Town Attorney; Cathy Dorando,  
18 Town Clerk; Mary Bryant, Deputy Town Clerk

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20 **POETRY READING**

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22 Fred Joiner, the Town's Poet Laureate, read a poem by MOSAB ABU TOHA called, "My  
23 Grandfather."

24 \*\*\*\*\*  
25

26 **PROCLAMATION**

27 Mayor Lavelle proclaimed the week of May 2-8 as "Municipal Clerks Week" in the Town of  
28 Carrboro.

29 Mayor Lavelle proclaimed the month of May as "Mental Health Awareness Month" in the Town  
30 of Carrboro. Karen Kincaid Dunn, Director of Club Nova, made comments after the  
31 proclamation was read.

32 Mayor Lavelle proclaimed the month of May as "Bike Month," May 5th as "Bike to School  
33 Day," May 17th through 23rd as "Bike to Work Week," and May 18th as "Bike to Work Day"

34 in the Town of Carrboro.

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36 **AMENDMENT TO THE AGENDA – ADDING CLOSED SESSION**

37 **MOTION WAS MADE BY COUNCIL MEMBER SEILS, SECONDED BY COUNCIL**  
38 **MEMBER SLADE TO AMEND THE AGENDA BY ADDING A CLOSED SESSION FOR**  
39 **THE PURPOSE OF DISCUSSING AN ECONOMIC DEVELOPMENT MATTER.**  
40 **VOTE: AFFIRMATIVE ALL**

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42 **PUBLIC COMMENT**

43 There were no comments provided by the public.

44 \*\*\*\*\*

45 **APPROVAL OF PREVIOUS MEETING MINUTES**

46 **MOTION WAS MADE BY COUNCIL MEMBER ROMAINE, SECONDED BY**  
47 **COUNCIL MEMBER FOUSHEE, TO APPROVE THE MINUTES FROM APRIL 6 AND**  
48 **APRIL 20, 2021. VOTE: AFFIRMATIVE ALL**

49 \*\*\*\*\*

50 **AMERICAN RESCUE PLAN ACT PROJECT ORDINANCE**

51 The purpose of this agenda item was to recognize and appropriate funding made available to the  
52 Town by the American Rescue Plan Act.

53 **A motion was made by Council Member Romaine, seconded by Council Member Foushee,**  
54 **to approve the following resolution:**

55 **AMERICAN RESCUE PLAN ACT GRANT FUNDING PROJECT ORDINANCE**  
56 **Ordinance No. 18/2020-21**

57 **WHEREAS, on March 10, 2020, Governor Cooper, by Executive Order 116, declared a state of**  
58 **emergency to prevent the spread of COVID-19; and,**

59 **WHEREAS, on March 27, 2020, Executive Order 121 imposed a statewide Stay at Home Order,**

60 directing people to stay at home except to visit essential businesses, exercise outdoors or help  
61 family members; banned gatherings of more than 10 people; and directed everyone to physically  
62 stay at least 6 feet apart from others; and,

63 WHEREAS, the pandemic has dramatically impacted the local economy, including local  
64 government revenues; and,

65 WHEREAS, the American Rescue Plan Act (ARPA) signed into law on March 11, 2021,  
66 provides funding to state and local governments to assist with pandemic rescue and recovery  
67 efforts; and,

68 WHEREAS, ARPA funds may be used for 1) revenue replacement for the provision of  
69 government services to the extent the reduction in revenue is due the COVID-19 public health  
70 emergency; 2) premium pay to essential employees; 3) assistance to small businesses, nonprofits,  
71 household and hard-hit industries, and economic recovery; and 4) investments in water, sewer  
72 and broadband infrastructure; and,

73 WHEREAS, the Town of Carrboro is estimated to receive an estimated \$6.2 million of ARPA  
74 funding; and,

75 WHEREAS, all funding must be spent by the end of calendar year 2024; and,

76 WHEREAS, the Town is a “non-entitlement unit of local government” Treasury will allocate and  
77 pay funds to state governments and the state will distribute funds to non-entitlement units of  
78 local government; and,

79 WHEREAS, the Town Council deems it to be in the best interest of the Town and the additional  
80 revenue from the ARPA will significantly aid in the Town’s pandemic rescue and recovery  
81 efforts.

82 NOW THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF CARRBORO  
83 THAT:

84 1. The Town accepts funding from the American Rescue Plan Act (ARPA) in the amount of \$6.2  
85 million or any other dollar amount as may be granted to the Town under the ARPA.

86 2. ARPA funds are to be used for the following activities:

87 a. revenue replacement for the provision of government services to the extent the reduction in  
88 revenue is due the COVID-19 public health emergency;

89 b. premium pay to essential employees;

90 c. assistance to small businesses, household and hard-hit industries, and economic recovery; and

91 d. investments in water, sewer and broadband infrastructure;

92 3. The Town Council shall review and approve specific programs and/or activities developed to  
93 carry out the activities identified in Section 2 above.

94 4. ARPA funds will be used in compliance with provisions of the ARPA and other directives  
95 issued by the US Treasury Department or other federal agencies.

96 5. The Town Manager is authorized to enter into any grant agreement or other agreement,  
97 certifications, and conditions necessary to secure ARPA funds.

98 6. A Special Revenue Fund entitled “American Rescue Plan Act” is to be established for the  
99 purpose of accounting for these funds,

100 7. Current fiscal year 2020-21 Special Revenue Fund budget shall be amended to include ARPA  
101 revenues in the amount of \$6.2 million and appropriated for the activities in Section 2 above.

102 8. Within five (5) days after adoption of this ordinance, the Town Clerk shall file a copy of this  
103 grant funding project ordinance with the Finance Director.

104 9. This Ordinance is effective upon adoption by the Carrboro Town Council.

105 This is the 4th day of May 2021.

106 **Ayes:** Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn  
107 Gist, Council Member Randee Haven-O’Donnell, Council Member Susan Romaine, Council  
108 Member Damon Seils, Council Member Sammy Slade

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110 **APPROVAL OF THE 2021-2022 HOME INVESTMENT PARTNERSHIPS PROGRAM**  
111 **ANNUAL PLAN**

112 The purpose of this item was for the Town Council to consider approving the HOME Investment  
113 Partnerships Program’s Annual Plan activities for FY 2021-2022.

114 **A motion was made by Council Member Romaine, seconded by Council Member Foushee,**  
115 **to approve the following resolution:**

116 A RESOLUTION APPROVING THE FY 2021-2022 HOME INVESTMENT PARTNERSHIP

117

PROGRAM ANNUAL PLAN

118 WHEREAS, the Town of Carrboro is a member of the Orange County Local Government  
119 Affordable Housing Collaborative (the Collaborative); and

120 WHEREAS, the Collaborative reviewed applications for HOME funding on March 25, 2021 and

121 WHEREAS, the Collaborative agreed by consensus on the following final funding  
122 recommendations:

123	Habitat for Humanity – Homebuyer Assistance	\$434,393
124	Pee Wee Homes – Rental Construction	\$100,000
125	EmPOWERment – Rental Acquisition	\$105,000
126	Administration (10% of HOME Funds, per statute)	\$37,874
127	<b>Total</b>	<b>\$677,267</b>

128 NOW, THEREFORE, BE IT RESOLVED BY THE TOWN COUNCIL OF THE TOWN OF  
129 CARRBORO:

130 Section 1. Approves the recommended plan for FY 2021-2022 Orange County HOME Program  
131 funds.

132 Section 2. Authorizes this plan to be incorporated into the FY 2021-2022 Annual Action Plan to  
133 the 2020-2025 Consolidated Plan for Orange County for submission to the U.S. Department of  
134 Housing and Urban Development.

135 Section 3. This resolution shall become effective upon adoption.

136 This the 4th day of May 2021

137 **Ayes:** Mayor Lydia Lavelle, Council Member Barbara Foushee, Council Member Jacquelyn  
138 Gist, Council Member Randee Haven-O’Donnell, Council Member Susan Romaine, Council  
139 Member Damon Seils, Council Member Sammy Slade

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141 **AUTHORIZATION FOR MAYOR LAVELLE TO SUBMIT A LETTER TO THE NC**  
142 **DEPARTMENT OF ENVIRONMENTAL QUALITY IN REGARDS TO OPPOSITION**  
143 **FOR THE TITLE V PERMIT RENEWAL APPLICATION FOR THE UNC CHAPEL**  
144 **HILL COAL PLANT**

145 The purpose of this agenda item was to review and authorize Mayor Lavelle to submit a letter to  
146 the NC Department of Environmental Quality in opposition of the Title V Permit Renewal

147 Application for the UNC Chapel Hill Coal Plant.

148 **MOTION WAS MADE BY COUNCIL MEMBER HAVEN-O'DONNELL, SECONDED**  
149 **BY COUNCIL MEMBER SEILS, TO AUTHORIZE MAYOR LAVELLE TO SEND THE**  
150 **LETTER. VOTE: AFFIRMATIVE ALL**

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152 **ORANGE COUNTY RECOVERY AND TRANSFORMATION PLAN UPDATE**

153 The purpose of this item was to discuss and provide feedback on the Orange County Recovery  
154 and Transformation Plan.

155  
156 Rebecca Buzzard provided the staff report.

157 **MOTION WAS MADE BY COUNCIL MEMBER HAVEN O'DONNELL, SECONDED**  
158 **BY COUNCIL MEMBER SEILS, TO ACCEPT THE REPORT. VOTE: AFFIRMATIVE**  
159 **ALL**

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161 **DISCUSSION OF MANUFACTURED HOME COMMUNITIES IN CARRBORO**

162 The purpose of this item was for the Town Council to discuss manufactured home communities  
163 in Carrboro and consider the possibility of creating a regionally unified manufactured home  
164 strategy.

165 Rebecca Buzzard provided the staff report.

166 **MOTION WAS MADE BY COUNCIL MEMBER HAVEN O'DONNELL, SECONDED**  
167 **BY COUNCIL MEMBER ROMAINE, TO ACCEPT THE REPORT. VOTE:**  
168 **AFFIRMATIVE ALL**

169 \*\*\*\*\*

170 **FACILITIES REHABILITATION - TOWN HALL & CENTURY CENTER CONCEPT**  
171 **PLANS**

172 The purpose of this agenda item was for the Public Works Department and consulting architect,  
173 Jim Spencer Architects (JSA), to present concept plans for Town Hall and Century Center and  
174 receive feedback from the Council.

175 Ben Schmadeke, Jim Spencer and Heather Ferrell presented the concept plans for Town Hall and  
176 Century Center.

177 **MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY**  
178 **COUNCIL MEMBER HAVEN O'DONNELL, TO ACCEPT THE UPDATE. VOTE:**  
179 **AFFIRMATIVE ALL**

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181 **CLOSED SESSION**

182 **MOTION WAS MADE BY COUNCIL MEMBER SLADE, SECONDED BY COUNCIL**  
183 **MEMBER HAVEN-O'DONNELL, TO ENTER INTO CLOSED SESSION PURSUANT**  
184 **TO NCGS 143-318.11(A)(3). VOTE: AFFIRMATIVE ALL**

185 \*\*\*\*\*

186 **OPEN SESSION**

187 **MOTION WAS MADE BY COUNCIL MEMBER FOUSHEE, SECONDED BY**  
188 **COUNCIL MEMBER SLADE, TO ENTER INTO OPEN SESSION. VOTE:**  
189 **AFFIRMATIVE ALL**

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191 **ADJOURNMENT**

192 **MOTION WAS MADE BY COUNCIL MEMBER SLADE, SECONDED BY COUNCIL**  
193 **MEMBER SEILS, TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE ALL**

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196 **Town Clerk**

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198 **Mayor**

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