



301 W. Main St.
Town Hall
Carrboro, NC 27510

**Town of Carrboro
Meeting Minutes
Town Council**

March 7, 2023

7:00 PM

Council Chambers - Room 110

Present: Mayor Damon Seils, Council Member Susan Romaine, Council Member Barbara Foushee, Council Member Randee Haven-O'Donnell, Council Member Eliazar Posada Council Member Danny Nowell, Council Member Sammy Slade

Also Present: Richard White, Town Manager; Wesley Barker, Town Clerk; Nick Herman, Town Attorney

POETRY READING

Poet Laureate Liza Wolff-Francis read one of her own poems entitled “The Poetry of Women.”

**PROCLAMATION- WOMEN’S HISTORY MONTH AND INTERNATIONAL
WOMEN’S DAY- MARCH 8, 20223**

PUBLIC COMMENT

No Public Comment

APPROVAL OF MINUTES FROM JUNE 7, 2022 COUNCIL MEETING

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Romaine to approve the June 7, 2022 meeting minutes with amendments noted.

The motion carried unanimously.

CARRBORO FIRE-RESCUE FIREFIGHTERS' RELIEF FUND BOARD OF TRUSTEES APPOINTMENTS

The purpose of this agenda item is to request that the Council appoint two members to the Firefighters' Relief Fund Board of Trustees.

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Romaine to approve the following resolution:

A RESOLUTION APPOINTING TRUSTEES TO THE CARRBORO FIRE-RESCUE DEPARTMENT FIREFIGHTERS' RELIEF FUND BOARD

Section 1.

The Carrboro Town Council hereby appoints the following persons to the Firefighters' Relief Fund Board of the Carrboro Fire-Rescue Department.

Appointee	Term Expiration
Lacock, Forrest W.	N/A
Dunn, Jefferson R.	N/A

Section 2.

This resolution shall become effective upon adoption.

This the 7th day of March 2023.

The motion carried unanimously.

APPOINTMENTS TO BOARD OF ADJUSTMENT

The purpose of this agenda item is for the Town Council to make appointments to the Board of Adjustment.

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Romaine to approve the following resolution:

A RESOLUTION MAKING APPOINTMENT(S) TO THE BOARD OF ADJUSTMENT

Section 1. The Carrboro Town Council hereby appoints the following applicant(s) to the Board of Adjustment:

Seat Designation	Appointee	Term Expiration
In-Town	Jenifer Wolfe	2/2026

Section 2. The Town of Carrboro Town Council requests that the Orange County Board of Commissioners reappoint John Baker to a three-year term on the Board of Adjustment in the Extraterritorial Planning Area Seat. There were no other applicants qualified for this appointment.

Section 3. This resolution shall become effective upon adoption.

This the 7th day of March 2023.

The motion carried unanimously.

APPOINTMENTS TO NORTHERN TRANSITION AREA ADVISORY COMMITTEE

The purpose of this agenda item is for the Town Council to make appointments to the Northern Transition Area Advisory Committee.

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Romaine to approve the following resolution:

A RESOLUTION MAKING APPOINTMENTS TO THE NORTHERN TRANSITION AREA ADVISORY COMMITTEE (NTAAC)

Section 1. The Carrboro Town Council hereby appoints the following applicant(s) to the Northern Transition Area Advisory Committee (NTAAC):

Seat Designation	Appointee	Term Expiration
Carrboro	Meg McGurk	2/2026
Orange County	Edward Witkin	2/2026

Section 2. This resolution shall become effective upon adoption.

This the 7th day of March 2023.

The motion carried unanimously.

APPOINTMENTS TO APPEARANCE COMMISSION

The purpose of this agenda item is for Town Council to consider appointments to the Appearance Commission.

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Romaine to approve the following resolution:

A RESOLUTION MAKING APPOINTMENTS TO THE APPEARANCE COMMISSION

Section 1. The Carrboro Town Council hereby appoints the following applicant(s) to the Appearance Commission:

Appointee	Term Expiration
David Markiewicz	2/2026
James Scott	2/2026

Section 2. This resolution shall become effective upon adoption.

This the 7th day of March 2023.

The motion carried unanimously.

REQUEST TO ACCEPT THE POLICE AND MENTAL HEALTH COLLABORATIONS FOR DIVERSION PROGRAMS GRANT

The purpose of this agenda item is to request that the Town Council accept the Police and Mental Health Collaborations for Diversion Programs Grant to provide a social worker in the Carrboro Police Department.

Police Chief, Chris Attack, gave a presentation to council summarizing the social worker position's primary and secondary focuses. The position will be a town employee but will coordinate with the clinicians with Orange County Criminal Justice Department and would not belong to any police entity.

Kate Van Hagan with Orange County Criminal Justice Resource Department who helped Chief Attack define the position was present for questions from council.

Council Member Nowell would like to hear the status of this position in the next Police Equity Quarterly Report.

Council Member Posada inquired about the timeline on hiring this position. Chief Attack responded that he would like to have the position open by May or June to receive applications and hope to have the position filled by July 1, 2023.

Council Member Foushee stated she would like to keep the ARPA funds within mental health, and she was in favor of embedding the race equity training in the position.

A motion was made by Council Member Slade, seconded by Council Member Nowell for staff to bring back options for Council on how to use ARPA monies that had been budgeted for the social worker (now offset by a grant) can be used for alternative community safety options including support for community based mobile crisis unit, 24-hour position, and peer support.

The motion carried unanimously.

A motion was made by Council Member Nowell, seconded by Council Member Posada to approve the following grant project ordinance.

SPECIAL REVENUE GRANT PROJECT ORDINANCE FOR POLICE AND
MENTAL HEALTH COLLABORATIONS FOR DIVERSION PROGRAMS

Ordinance No. 8 / FY 22-23

WHEREAS, the Orange County Criminal Justice Resource Department has been awarded a contract through the Substance Abuse and Mental Health Services Administration (SAMSHA) American Rescue Plan Act (ARPA) via the Mental Health Block Grant (MHBG) to deliver services for *“Police and Mental Health Collaborations for Diversion Programs; and,*

WHEREAS, the total amount of this award is \$1,193,750 beginning February 1, 2023 through September 1, 2025; and,

WHEREAS, this award will support a comprehensive approach involving the Orange County Sheriff’s Office, and the Police Departments of Chapel Hill, Carrboro, and Hillsborough; and,

WHEREAS, funding will be provided for a social worker position to be hired in each of the law enforcement agencies; and,

WHEREAS, the Town is required to enter a subcontract with the Criminal Justice Resource Department; and, WHEREAS, funding will be provided to Freedom House to hire a Clinician and PSS; and,

WHEREAS, a Mental Health Diversion Coordinator in the Orange County Criminal Justice Resource Department will coordinate the team's work and ensure grant data and reporting is completed; and,

WHEREAS, the Town Council deems this to be a worthy project to divert individuals with mental health and other social issues from the criminal justice system.

NOW, THEREFORE PURSUANT TO N.C.G.S 159-13.2, BE IT ORDAINED BY THE TOWN COUNCIL OF THE TOWN OF CARRBORO THAT:

1. Funding for the *Police and Mental Health Collaborations for Diversion Programs* shall be accounted for in the Special Revenue Fund.
2. Total revenues in the amount of \$152,518.13 are anticipated to be available to the Town by subcontract with the Orange County Criminal Justice Resource Department
3. The following amount is appropriated for expenditure in the following manner:

	FY 2023-24	FY 2024-25	TOTAL
Salary/Wages - Social Worker	\$50,000.00	\$51,500.00	\$101,500.00
Fringe Benefits	\$24,138.52	\$24,138.52	\$ 48,277.04
Equipment IT: Laptop/dock	\$1,441.09		\$1,441.09
Equipment: Cell Phone (\$50/month)	\$600.00	\$600.00	\$1,200.00
Other: Business Cards	\$100.00		\$100.00
TOTAL	\$ 76,279.61	\$ 76,238.52	\$152,518.13

4. This Program is authorized to be undertaken until all project activity is completed.
5. The Town Manager is authorized to execute a subcontract agreement with Orange County and make other necessary certifications and assurances.
6. Within five (5) days after this ordinance is adopted, the Town Clerk shall file a copy of this ordinance with the Finance Director.

This the 7th day of March 2023.

The motion carried unanimously.

APPOINTMENTS TO THE RECREATION AND PARKS COMMISSION

The purpose of this agenda item is for the Town Council to make appointments to the Recreation and Parks Commission.

A motion was made by Council Member Haven-O'Donnell, seconded by Council Member Posada to approve the following resolution:

A RESOLUTION MAKING AN APPOINTMENT TO THE RECREATION & PARKS COMMISSION

Section 1. The Carrboro Town Council hereby appoints the following applicants to the Recreation & Parks Commission:

Seat Designation	Appointee	Term Expiration
In-Town Voting Member	Chris Colvin	02/2025
In-Town Voting Member	Margaret "Maggie" Funkhouser	02/2026
In-Town Voting Member	Deborah Filer	02/2026
In-Town Voting Member	Andrew Kelley	02/2026

Section 2. This resolution shall become effective upon adoption.

This the 7th day of March 2023.

The motion carried unanimously.

APPOINTMENTS TO THE CLIMATE ACTION TEAM

The purpose of this agenda item is for Council to consider applicants and make appointments to the Climate Action Team.

Council Member Slade stated that the Climate Action Team has made a motion to town staff, and the staff is coming back to the council in a work session, to change the

number of members to the Climate Action Team and Council Member Slade would like council to consider this before making appointments.

Council agreed to table this item until they hear from town staff in the work session.

No action was taken on this item.

APPOINTMENTS TO THE TRANSPORTATION ADVISORY BOARD

The purpose of this agenda item is for the Town Council to make appointments to the Transportation Advisory Board.

A motion was made by Council Member Nowell, seconded by Council Member Slade to approve the following resolution:

A RESOLUTION MAKING AN APPOINTMENT TO THE TRANSPORTATION ADVISORY BOARD (TAB)

Section 1. The Carrboro Town Council hereby appoints the following applicant(s) to the Transportation Advisory Board (TAB):

Appointee	Term Expiration
Elyse Keefe (reappointment)	02/2026
Robby Plenge	02/2026
David Salvesen	02/2026
Nicholas Sailer	02/2026

Section 2. This resolution shall become effective upon adoption.

This the 7th day of March 2023.

The motion carried unanimously.

CLOSED SESSION - G.S. 143-318.11(A)(6):

A motion was made by Council Member Slade, seconded by Council Member Posada to go into closed session as allowed under G.S. 143-318.11(a)(6)

The motion carried unanimously.

A motion was made by Council Member Posada, seconded by Council Member Nowell to go into open session.

The motion carried unanimously.

RECOMMENDATIONS TO ADJUST THE SALARIES OF THE TOWN CLERK AND TOWN MANAGER

After a discussion in the closed session, council members voted on adjusting the salaries of the Town Clerk and Town Manager.

A motion was made by Council Member Slade, seconded by Council Member Foushee, to adjust the Town Manager's annual salary to \$176,000.

The motion was not adopted.

Vote: 3-4

Ayes: Council Member Foushee, Council Member Posada, Council Member Slade.

Noes: Mayor Seils, Council Member Haven-O'Donnell, Council Member Nowell, Council Member Romaine.

A motion was made by Council Member Nowell, seconded by Council Member Haven-O'Donnell, to approve the Human Resources Director's recommendation to adjust the Town Manager's annual salary to \$190,000 effective March 8, 2023.

The motion was adopted.

Vote: 4-3.

Ayes: Mayor Seils, Council Member Haven-O'Donnell, Council Member Nowell, Council Member Romaine.

Noes: Council Member Foushee, Council Member Posada, Council Member Slade.

A motion was made by Council Member Nowell, seconded by Council Member Haven-O'Donnell, to approve the Human Resources Director's recommendation to adjust the Town Clerk's annual salary to \$76,750 effective March 8, 2023.

The motion carried unanimously.

ADJOURNMENT

A motion was made by Council Member Posada, seconded by Council Member Romaine to adjourn the meeting.

The motion carried unanimously.
