



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Meeting Minutes Board of Aldermen

Tuesday, April 21, 2015

7:30 PM

Board Chambers - Room 110

Present: Mayor Lydia Lavelle, Alderman Damon Seils, Alderman Michelle Johnson, Alderman Randee Haven-O'Donnell, Alderman Bethany Chaney and Alderman Sammy Slade, Alderman Jacquelyn Gist

Also Present: David Andrews, Town Manager, Catherine Wilson, Town Clerk, Nick Herman, Town Attorney

SOLARIZE CARRBORO PROCLAMATION

Mayor Lavelle proclaimed Arcadia as the winner of the Solarize Carrboro Competition and recognized Roberson Place and Quarterpath Trace as the 2nd and 3rd place neighborhoods.

BIKE MONTH PROCLAMATION

Mayor Lavelle proclaimed that May 2015 is designated as "Bike Month", and May 6, 2015 is designated as "Walk and Bike to School Day", and May 11-15, 2015 is designated as "Bike to Work Week" and May 15, 2015 is designated as "Bike to Work Day" in Carrboro.

CHARGES ISSUED TO RECENTLY APPOINTED ADVISORY BOARD MEMBERS

The Town Clerk issued charges to the following recently appointed advisory board members:

- 1) Jack Haggerty – Planning Board
- 2) Ben Kittelson – Recreation and Parks

APPROVAL OF PREVIOUS MEETING MINUTES

MOTION WAS MADE BY ALDERMAN HAVEN-O'DONNELL, SECONDED BY ALDERMAN

CHANEY, TO APPROVE THE MEETING MINUTES OF APRIL 7, 2015. VOTE: AFFIRMATIVE
ALL

REQUEST TO MAKE REAPPOINTMENTS TO THE BOARD OF ADJUSTMENT

The purpose of this agenda item was for the Mayor and Board to make reappointments to the Board of Adjustment.

A motion was made by Alderman Haven-O'Donnell, seconded by Alderman Chaney, that this resolution be approved.

**A RESOLUTION MAKING APPOINTMENT(S) TO THE
BOARD OF ADJUSTMENT**

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S)
TO THE BOARD OF ADJUSTMENT:

Seat Designation	Appointee	Term Expiration
In-Town	Richard Ellington	2/2018
In-Town	Joseph Collins	2/2018

Section 2. This resolution shall become effective upon adoption.

This the 21st of April, 2015

The motion carried by the following vote:

Aye: Mayor Lavelle, Alderman Chaney, Alderman Gist, Alderman Haven-O'Donnell, Alderman Johnson, Alderman Seils and Alderman Slade

**REQUEST TO MAKE AN APPOINTMENT TO THE RECREATION AND PARKS
COMMISSION**

The purpose of this agenda item was for the Mayor and Board to make an appointment to the Recreation and Parks Commission.

A motion was made by Alderman Haven-O'Donnell, seconded by Alderman Chaney, that this resolution be approved.

**A RESOLUTION MAKING APPOINTMENT(S) TO THE
RECREATION AND PARKS COMMISSION**

Section 1: THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S)
TO THE RECREATION AND PARKS COMMISSION:

Seat Designation	Appointee	Term Expiration
In-Town	Katharine Hosier	2/2017

Section 2. This resolution shall become effective upon adoption.

This the 21st of April, 2015

The motion carried by the following vote:

Aye: Mayor Lavelle, Alderman Chaney, Alderman Gist, Alderman Haven-O'Donnell, Alderman Johnson, Alderman Seils and Alderman Slade

CONSIDERATION OF A TOWN CODE AMENDMENT RESTRICTING PARKING ALONG PLEASANT DRIVE

The purpose of this item was for the Board of Aldermen to consider an amendment to the Town Code restricting on-street parking along Pleasant Drive to one side of the street. The Board must receive public comments before taking action on this amendment.

MOTION WAS MADE BY ALDERMAN SLADE, SECONDED BY ALDERMAN SEILS TO REFER THIS ITEM TO THE TAB. VOTE: AFFIRMATIVE ALL

INDEPENDENT AUDIT CONTRACT FOR FY 2014-15

The purpose of this item was to award contract for the Town's annual independent audit for the fiscal year ending June 30, 2015.

A motion was made by Alderman Haven-O'Donnell, seconded by Alderman Chaney, that this resolution be approved.

A RESOLUTION AWARDING THE CONTRACT FOR THE FY 2014-15 AUDIT

BE IT RESOLVED BY THE BOARD OF ALDERMEN OF THE TOWN OF CARRBORO THAT:

Section 1. The audit contract for the fiscal year ending June 30, 2015 is awarded to Dixon Hughes Goodman LLP for a total cost of \$53,000.

Section 2. The Mayor is authorized to sign the Audit Contract required by the Local Government Commission and Dixon Hughes Goodman LLP Letter of Engagement.

Section 3. The Mayor is authorized to execute the Letter of Engagement with Dixon Hughes Goodman LLP for 2015 pension attesting to provide certain assurances to the Office of State Auditor with the cost of such engagement not to exceed \$7,500.

Section 4. This resolution shall become effective upon adoption.

This the 21st of April, 2015

The motion carried by the following vote:

Aye: Mayor Lavelle, Alderman Chaney, Alderman Gist, Alderman Haven-O'Donnell, Alderman Johnson, Alderman Seils and Alderman Slade

AUTHORIZE FACILITATED PROCESS FOR DISCUSSION OF LLOYD FARM DEVELOPMENT PLAN

The purpose of this item was for the Board of Aldermen to authorize the Town Manager to execute a contract amendment with the Dispute Settlement Center to coordinate and facilitate a process for discussing the Lloyd Farm development plan.

A motion was made by Alderman Haven-O'Donnell, seconded by Alderman Chaney, that this resolution be approved.

A RESOLUTION DIRECTING FOLLOW-UP REGARDING A FACILITATED DISCUSSION ON THE LLOYD FARM DEVELOPMENT PLAN

WHEREAS, the Carrboro Board of Aldermen seeks ways for disparate points of view and interests to be discussed and integrated towards a common or shared outcome, and

WHEREAS, the Dispute Settlement Center (DSC) has carried out for the Town a feasibility assessment of key stakeholders associated with the Lloyd Farm development, and

WHEREAS, the DSC has heard a guarded willingness on the part of key stakeholders to participate in facilitated discussions with each other.

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen authorizes the Town Manager to work with the Dispute Settlement Center to amend the contract on the feasibility assessment to include coordination and facilitation of stakeholder meetings on the Lloyd Farm development plan as described in "A proposed facilitated process for discussing the Lloyd Farm concept plan (February 20, 2015 and updated per stakeholder check in on April 1, 2015."

This the 21st of April, 2015

The motion carried by the following vote:

Aye: Mayor Lavelle, Alderman Chaney, Alderman Gist, Alderman Haven-O'Donnell, Alderman Johnson, Alderman Seils and Alderman Slade

A REQUEST TO ISSUE PERMITS FOR THE ANNUAL FOUR ON THE FOURTH ROAD RACE, CARRBORO 10K ROAD RACE, AND THE GALLOP AND GORGE 8K ROAD RACE

The purpose of this item was to consider Street Closing Permit Applications submitted by Cardinal Track Club for the following three annual road races: Four on the Fourth Road Race, Carrboro 10 K Road Race, and the Gallop and Gorge 8 K Road Race.

A motion was made by Alderman Haven-O'Donnell, seconded by Alderman Chaney, that this resolution be approved.

A RESOLUTION AUTHORIZING THE TEMPORARY CLOSING OF THE FOLLOWING STREETS TO ACCOMMODATE THE *FOUR ON THE FOURTH ROAD RACE, CARRBORO 10K ROAD RACE, AND GALLOP AND GORGE 8K ROAD RACE.*

Section 1. The following streets shall be temporarily closed on Friday, July 4, 2015 from 7:45 am to 10:00 am to accommodate the *Four on the Fourth Road Race*. This event is to be held in accordance with the permit issued by the Board of Aldermen pursuant to Article III of Chapter 7 of the Town Code.

1. Old Fayetteville Rd. to Carol St.
2. Carol Street to Lorraine St.
3. Lorraine Street to Hillsborough Rd.
4. Hillsborough Road to West. Main St.
5. West Main Street to James St.
6. James Street to Carol St.
7. Carol St. to Old. Fayetteville Rd.
8. Finish at McDougle Middle School

The following streets shall be temporarily closed on Saturday, October 3, 2015 from 7:45 AM to 10:00 AM to accommodate the *Carrboro 10 K Road Race*. This event is to be held in accordance with the permit issued by the Board of Aldermen pursuant to Article III of Chapter 7 of the Town Code.

1. Old Fayetteville Rd. to Carol St.
2. Carol St. to James St.
3. James St. to Lorraine St.
4. Lorraine St to Hillsborough Rd.
5. Hillsborough Road to Simpson St.
6. Simpson St. to West Main St.
7. West Main St. to Hillsborough St.
8. Hillsborough St. to Oak St.
9. Oak St. to North Greensboro St.
10. North Greensboro St. to Morningside Dr.
11. Morningside Dr. to Blueridge Rd.
12. Blueridge Rd. to Spring Valley Rd.
13. Spring Valley Rd to Pathway Dr.
14. Pathway Dr. to Parkview Dr.
15. Parkview Dr. to Hillsborough Rd.
16. Hillsborough Rd. to James St.
17. James St. to Rainbow Dr.
18. Rainbow Dr. to Lisa Dr.
19. Lisa Dr to Carol St.
20. Carol St. to Old Fayetteville Rd
21. Finish at McDougle Middle School

The following streets shall be temporarily closed on Thursday, November 26, 2015 from 7:45 am to 10:00 am to accommodate the *Gallop and Gorge 8K Road Race*. This event is to be held in accordance with the permit issued by the Board of Aldermen pursuant to Article III of Chapter 7 of the Town Code.

1. Weaver St. to Elm St.
2. Elm St. to E. Poplar St.
3. E. Poplar to W. Main St.
4. W. Main St. to Hillsborough Rd.
5. Hillsborough Rd. to High St.
6. High St. to W. Main St.
7. W. Main St. to Simpson St.
8. Simpson St. to Mary St.
9. Mary St. to Lorraine St.
10. Lorraine St. to James St.
11. James St. to Carol St.
12. Carol St. to Lisa Dr.
13. Lisa Dr. to Quail Roost Dr.
14. Quail Roost Dr. to James St.
15. James St. to Hillsborough Rd.
16. Hillsborough Rd. to Cheek St.
17. Cheek St. to Milton Dr.
18. Milton Dr. to N. Greensboro St.
19. N. Greensboro St. to Shelton St.
20. Shelton St. to Oak Ave.
21. Oak Ave. to W. Weaver St.
22. Finish on E. Weaver St.

Section 2. The Town shall supply the appropriate traffic control devices to give notice of the temporary traffic controls.

Section 3. No person may operate any vehicle contrary to the traffic control devices installed in accordance with Section 2 of this resolution.

Section 4. The Event Coordinator will be responsible for notifying Central Communications when the street is closed and when it is reopened to vehicular traffic.

Section 5. Applicant shall post signs at roadway intersections along race course, 5-7 days before the event, to notify the public about the running race.

Section 6. Applicant will be responsible for all costs incurred by Police and Public Works to facilitate this event. Applicant will be sent an itemized bill for the final costs incurred by Police and Public Works.

Section 7. This resolution shall become effective upon adoption.

This the 21st of April, 2015

The motion carried by the following vote:

Aye: Mayor Lavelle, Alderman Chaney, Alderman Gist, Alderman Haven-O'Donnell, Alderman Johnson, Alderman Seils and Alderman Slade

AUTHORIZATION OF ORANGE COUNTY TO IMPOSE AND ADMINISTER THE ORANGE COUNTY SOLID WASTE PROGRAMS FEE

The purpose of this item was for the Board of Aldermen (BOA) to authorize Orange County to impose and administer a solid waste and recycling service fee.

A motion was made by Alderman Haven-O'Donnell, seconded by Alderman Chaney, that this resolution be approved.

RESOLUTION AUTHORIZING ORANGE COUNTY TO IMPOSE AND ADMINISTER THE ORANGE COUNTY SOLID WASTE PROGRAMS FEE WITHIN THE TOWN OF CARRBORO.

WHEREAS, Orange County operates and/or contracts for the operation of solid waste and recyclable materials collection and processing services for the County and Towns within its jurisdiction; and

WHEREAS, the Town of Carrboro must authorize Orange County to impose and administer the Orange County Solid Waste Programs Fee; and

WHEREAS, on April 1, 2015 Solid Waste Advisory Group adopted a recommendation in support of a county-wide annual single fee per improved property for solid waste and recycling services; and

WHEREAS, the current estimate for the single fee option is \$103, but the actual fee may change based on the County's budget for fiscal year 2015/16 which is currently being developed.

NOW THEREFORE, BE IT RESOLVED that the Board of Aldermen of the Town of Carrboro authorizes Orange County to provide solid waste and recyclable materials collection and processing services within the Town of Carrboro, and to impose and administer the Orange County Solid Waste Programs Fee for the fiscal year 2015/2016 for all improved properties located within the Town.

This the 21st of April, 2015

The motion carried by the following vote:

Aye: Mayor Lavelle, Alderman Chaney, Alderman Gist, Alderman Haven-O'Donnell, Alderman Johnson, Alderman Seils and Alderman Slade

APPROVAL OF RESOLUTION REGARDING INTENTIONS AND EXPECTATIONS FOR SHARING COSTS FOR THE ROGERS ROAD SEWER IMPROVEMENTS

The purpose of this agenda item was to provide the Board of Aldermen an opportunity to express its intentions and expectations regarding cost -sharing for the Rogers Road Sewer Improvements.

A motion was made by Alderman Haven-O'Donnell, seconded by Alderman Chaney, that this resolution be approved.

A RESOLUTION EXPRESSING THE BOARD OF ALDERMEN'S INTENTIONS AND
EXPECTATIONS REGARDING COST –SHARING FOR DESIGN AND CONSTRUCTION OF THE
ROGERS ROAD SEWER IMPROVEMENTS

WHEREAS, the Board of Aldermen has committed to making improvements in the Historic Rogers Road area, most recently evidenced by active participation in the work of the Historic Rogers Road Neighborhood Task Force; and

WHEREAS, the Board of Aldermen on September 8, 2012 approved a contribution of up to \$900,000 for the design and construction of sewer improvements for the Historic Rogers Road area; and

WHEREAS, the Board of Aldermen has subsequently appropriated a total of \$900,000 to support Rogers Road-related remediation, and

WHEREAS, the Board of Aldermen entered into an interlocal agreement in 2014 with the Town of Chapel Hill and Orange County to share in 14 percent of the costs of preliminary engineering and community outreach; and

WHEREAS, the preliminary engineering and outreach efforts have been completed, both of which reveal the project's feasibility and the Rogers Road community's continued interest and support; and

WHEREAS, an interlocal between Orange County and OWASA that will authorize the next step, sewer system design and permitting, is under consideration.

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen expresses its intention to financially participate in the design and pay up to 14 percent of the design costs.

BE IT FURTHER RESOLVED that the Board of Aldermen expects that Orange County and Chapel Hill will each participate in design and construction costs at amounts equal to 43 percent, consistent with the recommendations of the Historic Rogers Road Neighborhood Task Force.

This 7th day of April, 2015.

The motion carried by the following vote:

Aye: Mayor Lavelle, Alderman Seils, Alderman Slade, Alderman Chaney, Alderman Johnson, Alderman Gist, and Alderman Haven-O'Donnell

OLD PITTSBORO ROAD CLEARING AND DEVELOPMENT CONCERNS

Alderman Gist discussed the clearing and development on Old Pittsboro Road and expressed concern with the building heights and possible use as a mini-dorm. She also expressed concern with windows located on the third floor because that area is supposed to be used as storage and not converted to living space. She asked if there is a way to guarantee that the attic space will not be converted to bedrooms and if so, can the height of the window be lowered? She also asked for the Board to consider actions to take to protect neighborhoods from the same development tactics.

Trish McGuire, the Town's Planning Director, stated that the Appearance Commission reviewed the plans. She stated that there are only three bedrooms allowed per the ordinance. They have worked to place restrictions on the second set of homes but there are very little options that the Town has to change what has already been constructed. She explained that if there are more than three bedrooms constructed within each of the individual residential units that the Town would not issue a Certificate of Occupancy. She stated that staff will also pursue an affidavit from the builder that other areas in the home will not be used as bedrooms.

Marty Roupe, the Town's Zoning Administrator, stated that the property owner has verbally agreed to supply an affidavit of understanding of the maximum of three bedroom regulations on the property. He stated that the two buildings that are under consideration will have the pitch of the roof lowered and reduce the size of a side window. The owner has also agreed to plan more vegetation that the ordinance requires and the second lot will not be clear-cut in the same manner.

Emily Kreutzer, the Chair of the Appearance Commission, reviewed the Commission's recommendations and conditions that the builder agreed to.

Alderman Slade stated that he would like to request a charter amendment that allows the Town to better regulate the preservation of trees.

MOTION WAS MADE BY ALDERMAN CHANEY, SECONDED BY ALDERMAN GIST FOR STAFF TO RESEARCH OPTIONS TO PUT MORE REGULATORY "TEETH" IN DISTRICTS ACROSS TOWN AND FOR STAFF TO PROVIDE INFORMATION ON THE CURRENT STATUTORY AUTHORITY FOR THESE TYPES OF REGULATIONS. VOTE: AFFIRMATIVE ALL

Mayor Lavelle asked staff to look into a way to alert the neighbors within the neighborhood preservation districts that there will be building going on prior to construction development. She also suggested that staff work to notify get materials to the Appearance Commission as soon as the complete application is submitted to the Town.

UNC CAPSTONE REPORT ON COMMUNITY GREENHOUSE GAS EMISSIONS

The purpose of this agenda item was for a UNC Capstone Team to present a report updating Carrboro's community inventory of greenhouse gas emissions.

Randy Dodd, the Town's Environmental Planner, made the staff report and introduced the Capstone Students: David Agudelo-Frankel, Brian Beaman, Grace Marchall, and Jessica Myers. The students presented the report to the Board.

Alderman Johnson suggested that the report be referred to the Carrboro Business Alliance, the Transportation Advisory Board, and to the Climate and Energy Change Taskforce.

Alderman Seils asked that the SWAG continue conversations regarding the site location for a local landfill.

Alderman Slade suggested the goal of decreasing solid waste to zero. He asked staff to look into the 2009 data from Duke and to add it into the information. He suggested that this report be forwarded to

the County and to the School System. He encouraged a sustainability coordinator position in the Town's next budget cycle and stated that the Century Center needs to be updated. He also asked for the Town to consider independent street lighting and encouraged presentations from national providers regarding LED lighting options for the town. He encouraged staff to look into ways to implement a residential energy efficiency requirement on all rental properties.

A motion was made by Alderman Slade, seconded by Alderman Haven-O'Donnell, that this resolution be approved.

A RESOLUTION RECEIVING THE CAPSTONE TEAM UPDATE OF THE GREENHOUSE GAS INVENTORY

WHEREAS, the Town has signed on to the Mayors Climate Protection Agreement and adopted a Climate Protection Resolution in 2009;

WHEREAS, the Town participated in the Orange County Greenhouse Gas Inventory, a Capstone Team updated the community inventory in 2011, and municipal operations inventories have been completed annually since 2012, and

WHEREAS, in 2015, a UNC Capstone Team has updated the community inventory and prepared a report.

NOW THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that the Aldermen receive the Capstone Team report.

Furthermore, the Board directs staff to consider the following:

- 1) This report shall be referred to TAB, Carrboro Business Alliance, ESC, and County and City School Systems.
- 2) Funds should be sought during the next budget cycle to improve the Century Center and to seek a Sustainability Coordinator Position.
- 3) Staff should report back with information on independent street light providers and should work with Chapel Hill during this process.
- 4) Staff should get clear 2009 energy usage data from Duke Energy
- 5) Staff should look into ways to encourage a rental energy registry program that could coincide with the Town's Energy Efficient Revolving Loan Fund program.
- 6) SWAG should look into a zero target for solid waste.

This 7th day of April, 2015.

The motion carried by the following vote:

Aye: Mayor Lavelle, Alderman Seils, Alderman Slade, Alderman Chaney, Alderman Johnson, Alderman Gist, and Alderman Haven-O'Donnell

UPDATE ON DEVELOPING A PARKING MANAGEMENT PLAN

The purpose of this item was to provide the Board with an update on the status of the parking management plan and to provide a near final scope of work in preparation for the release of an RFP.

Bergen Watterson, the Town's Transportation Planner, provided the staff report.

Alderman Gist asked to make sure data was collected while the University was in session. She also asked that the report include information from what like-sized cities are doing. She also suggested that she wants the input to be from Carrboro stakeholders.

Alderman Haven-O'Donnell stated that she would like to see the process described by the consultant prior to the project beginning. She stated that 1/4 mile impact area should be broadened to up to 2 miles in the impact area for data collection. She asked for parking at Anderson Park to be considered for a park-and-ride location to help Carrboro residents commute by bus but park outside of downtown.

Alderman Slade asked for the consultant to review street parking for park and ride locations that aren't located within the downtown area. He also stated that he wants the Town to review two future parking demand scenarios; one with the assumption of continued current uses of downtown and the other with what it would look like if we implemented strategies to reduce a reliance on cars.

A motion was made by Alderman Seils, seconded by Alderman Gist, that this resolution be approved.

A RESOLUTION RECEIVING AN UPDATE ON THE PROCESS FOR DEVELOPING A PARKING PLAN

WHEREAS, *Carrboro Vision 2020* Objective 3.21 recommends that the Town should adopt a goal to “improve the downtown infrastructure”, including “parking facilities”; and,

WHEREAS, *Carrboro Vision 2020* Objective 3.24 states: “Frequent, accessible public transit is necessary for a thriving downtown. Multi-modal access to downtown should be provided. As traffic increases, Carrboro should consider perimeter parking lots served by shuttles to bring people downtown.”; and,

WHEREAS, the Board of Aldermen has, over the past several years, discussed parking issues on numerous occasions and allocated \$30,000 towards the plan in the current FY; and,

WHEREAS, Board of Aldermen members have expressed interest in the completion of a parking plan in the near future; and,

WHEREAS, the Board of Aldermen received an update on the development of a parking plan and a draft scope at its February 11, 2014 meeting, and directed that its comments be incorporated into a future update;

NOW, THEREFORE, BE IT RESOLVED by the Board of Aldermen that the Board accepts the staff update and near final scope for the parking management plan and plans to move forward with the process before the end of the FY.

BE IT FURTHER RESOLVED that the Board offers the following feedback and direction:

- 1) Include in Plan ways to reduce greenhouse gas emissions
- 2) Change public kickoff to September
- 3) Look at balance of input between residents and businesses vs. visitors
- 4) Broaden impact area to 2 miles
- 5) Look into Park and Ride lots near existing lines (Anderson Park/Wilson Park)
- 6) Look into having Park and Ride that utilizes street parking
- 7) Have two future parking demand scenarios
 - a) Assumption of continued current uses of downtown
 - b) What it would look like if we implemented strategies to reduce reliance on cars
- 8) Send out RFP

This 7th day of April, 2015.

The motion carried by the following vote:

Aye: Mayor Lavelle, Alderman Seils, Alderman Slade, Alderman Chaney, Alderman Johnson, Alderman Gist, and Alderman Haven-O'Donnell

A REQUEST FOR FURTHER DIRECTION FROM STAFF REGARDING AN ORDINANCE TO ALLOW ALTERNATE BOARD AND COMMISSION MEMBERS

The purpose of this item was to allow the Town Attorney to ask questions regarding the request to research a process to allow the appointment of alternate members to the Planning Board.

The Board directed staff to:

- 1) Come back to the Board with revised Advisory Board Guidelines to address the streamlining of reappointments.
- 2) Look into potential for incentivizing people to apply to boards
- 3) Survey advisory boards regarding workloads
- 4) Notify all wait-listed candidates of other openings.

The Town Clerk will review the procedures and report back to the Board at a later date.

A RESOLUTION APPOINTING NANCY MASON TO COMPILE ORAL HISTORIES OF THE TOWN OF CARRBORO

**A RESOLUTION APPOINTING NANCY MASON
TO COMPILE ORAL HISTORIES OF THE TOWN OF CARRBORO**

WHEREAS, the Town of Carrboro created the position of Town Historian on September 16, 2014 and issued a call for applications; and,

WHEREAS, Nancy Mason applied for this position and attended the March 24, 2015 Board of

Aldermen meeting to discuss the duties of the position with the Board; and

WHEREAS, while discussing the position with Ms. Mason, she indicated that she had a particular interest (and experience) in one aspect of the position, that of oral histories, but that she was hesitant to accept the title of Town Historian; and

WHEREAS, it was decided that Mayor Lavelle would meet with Nancy Mason to discuss how she might perform some of the proposed duties of the Town Historian and report back to the Board; and,

WHEREAS, Mayor Lavelle and Nancy Mason met on April 10, 2015, and outlined a process by which Ms. Mason would not take on the title of Town Historian but instead, could proceed with the oral history aspect of the position; and

WHEREAS, this resolution of next steps is presented to the Board of Aldermen for consideration and approval.

NOW, THEREFORE BE IT RESOLVED THAT THE TOWN OF CARRBORO BOARD OF ALDERMEN AUTHORIZES NANCY MASON TO:

- 1) Further investigate, throughout the summer and fall of 2015, modern-day techniques regarding the compilation of oral histories by meeting with experts and historians at (including but not limited to) UNC Collections, Southern Oral History Program and the Center for Study of the American South; and
- 2) After investigating current practices, report back to the Town of Carrboro on types of equipment the Town might purchase for the purposes of completing an oral history project; and
- 3) Identify Carrboro residents and others in the area that might be subjects for oral histories; and
- 4) Facilitate the coordination of the oral history effort by identifying college or high school students or other community members that could perform interviews as part of the oral history project, or are interested in working on this project; and
- 5) Report back to the Board in November of 2015 with an update.

This 7th day of April, 2015.

The motion carried by the following vote:

Aye: Mayor Lavelle, Alderman Seils, Alderman Slade, Alderman Chaney, Alderman Johnson, Alderman Gist, and Alderman Haven-O'Donnell

RESEARCH INTO THE CLOSING OF WEAVER STREET DURING SUNDAYS IN JUNE

MOTION WAS MADE BY ALDERMAN SEILS, SECONDED BY ALDERMAN SLADE FOR STAFF TO LOOK INTO CLOSING EAST WEAVER STREET DURING THE SUNDAYS IN JUNE.
VOTE: AFFIRMATIVE ALL

ADJOURNMENT

MOTION WAS MADE BY ALDERMAN HAVEN-O'DONNELL, SECONDED BY ALDERMAN JOHNSON TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE ALL