



Town of Carrboro

Town Hall
301 W. Main St.
Carrboro, NC 27510

Meeting Minutes Board of Aldermen

Tuesday, September 27, 2016

7:30 PM

Board Chambers - Room 110

Present: Mayor Lydia Lavelle, Alderman Michelle Johnson, Alderman Jacquelyn Gist, Alderman Rande Haven-O'Donnell

Absent: Alderman Damon Seils, Alderman Sammy Slade, Alderman Bethany Chaney

Also Present: Catherine Dorando, Town Clerk, Nick Herman, Town Attorney

Also Absent: David Andrews, Town Manager

PROCLAMATION: 2016 WALK/BIKE TO SCHOOL

Mayor Lavelle proclaimed the month of October 2016 as "Carrboro Walk and Bike to School Month" and October 5, 2016 as "Carrboro Walk and Bike to School Day." Bergen Watterson, the Town's Transportation Planner, was presented with a copy of the proclamation.

PROCLAMATION: 2016 DYSLEXIA AWARENESS WEEK

Alderman Gist read the proclamation that proclaims October 2016 as "Dyslexia Awareness Month" in the Town of Carrboro. She also stated that she is dyslexic herself and learned to read at the age of 10.

PROCLAMATION: HONORING CELISA STEELE, CARRBORO'S OUTGOING POET LAUREATE

Mayor Lavelle read a poem entitled "The Body Politic" by Celisa Steele before issuing the proclamation honoring Celisa Steele and proclaiming Thursday, September 29, 2016 as "Celisa Steele Day" in the Town of Carrboro.

**CHARGE ISSUED - YINKA AYANKOYA, CARRBORO REPRESENTATIVE ON THE
OWASA BOARD OF DIRECTORS**

The Town Clerk issued a charge to Yinka Ayankoya, a recent appointee as a Carrboro representative to the OWASA Board of Directors.

A RESOLUTION OF SUPPORT FOR THE ORANGE COUNTY BOND

Alderman Haven-O'Donnell read a resolution in support of the Orange County Bond.

A motion was made by Alderman Haven-O'Donnell, seconded by Alderman Gist, that this resolution be approved.

**Resolution in Support of the Combined \$125 Million Orange County Bond Referenda
Included on the November 8, 2016 General Election Ballot**

WHEREAS the Orange County Commissioners voted affirmatively to place two bond referenda on the November 8, 2016 general election ballot: one worth \$120 million to support school repair and improvement across Chapel-Hill Carrboro City Schools and Orange County Schools, and one worth \$5 million to create new affordable housing opportunities within the County;

WHEREAS the proposed \$120 million school improvement bond will be invested in a range of capital projects that are designed to increase capacity and that will positively affect the quality, safety, security and durability of the learning environment for Carrboro students who are enrolled in the Chapel Hill-Carrboro City Schools, including most significantly those who attend or will attend Chapel Hill High School, Culbreth Middle School, and Carrboro Elementary School, all three among the oldest schools within the system;

WHEREAS the projects included in the school improvement bond are aligned with and would leverage the Town of Carrboro's own programmatic and infrastructure investments to support access to learning and improved educational outcomes for young people, including investments in the Safe Routes to School initiative, public transportation, recreation and parks programs, youth leadership development, and a diversity of tutoring, mentoring and social service programs delivered by the Town's human service grantees;

WHEREAS the link between housing and student success has been well-documented through such efforts as the John C. and Catherine T. MacArthur Foundation's *How Housing Matters to Families and Communities* initiative, which found that "...stable, quality housing is an essential platform that promotes positive outcomes in education, employment, and physical and mental health, among other areas."

WHEREAS market rate housing throughout the county is increasingly out-of-reach for modest-income individuals, families and seniors, so much so that teachers, public safety officers, nurses and other skilled and essential members of the workforce are spending far more than the HUD-recommended 30% of their income for housing, if they live in the County at all;

WHEREAS given the median Orange County renter income is \$34,800 and 50% of these renters, including fixed-income senior citizens, cannot afford a Fair Market Rent two-bedroom apartment on their income;

WHEREAS the proposed \$5 million affordable housing bond is aligned with and would leverage the Town of Carrboro's own investments its Affordable Housing Strategy and Affordable Housing Fund by helping to create up to 1,000 affordable housing units for low-income households, including residents with disabilities, older adults/seniors, residents experiencing or at risk of homelessness and victims of domestic violence;

WHEREAS the Federal funding for affordable housing in Orange County has declined by 50% in the past decade;

WHEREAS the current Governor and a majority of the General Assembly of the State of North Carolina, excepting Orange County's fine legislative delegation, have sought to systematically and deliberately erode core funding for both public schools and affordable housing, an erosion that disproportionately affects the quality of life and access to opportunity for low-income children and children of color, even in relatively wealthy counties like Orange;

WHEREAS the burden of Federal and state disinvestment unfortunately is now born by local taxpayers and their families;

WHEREAS the last Orange County General Bond Referenda, approved in 2001, was fully-deployed to the promised benefit of County residents generally and Carrboro residents specifically, a testament to our community's ability to rise to the occasion;

NOW BE IT RESOLVED that the Town of Carrboro Board of Aldermen:

- 1)Endorses both 2016 Orange County General Obligation Bond referenda and affirms its confidence in Orange County government to do right by all of its residents, most especially its children, in deploying these funds for the promised purposes of school improvements and affordable housing;
- 2)Encourages all residents of voting age and eligibility within the Town of Carrboro to ensure their voter registration is up-to-date by the October 14, 2016 deadline;
- 3)Urges all registered voters in the Town of Carrboro to vote in the affirmative for both 2016 Orange County General Obligation Bond referenda on November 8, 2016, or during the Early Voting period, a schedule for which is attached to this resolution.

Adopted this 27th day of September 2016.

The motion carried by the following vote:

Aye: Alderman Gist, Alderman Haven-O'Donnell, Mayor Lavelle and Alderman Johnson

Absent: Alderman Slade, Alderman Chaney and Alderman Seils

CANCELLATION OF OCTOBER 5, 2016 BOARD OF ALDERMEN REGULAR MEETING

MOTION WAS MADE BY ALDERMAN JOHNSON, SECONDED BY ALDERMAN HAVEN-

O'DONNELL TO CANCEL THE OCTOBER 5, 2016 BOARD OF ALDERMEN REGULAR MEETING. VOTE: AFFIRMATIVE FOUR, ABSENT THREE (SEILS, SLADE, CHANEY)

ANNOUNCEMENT OF UPCOMING MEETINGS

Catherine Dorando, the Town Clerk, announced the upcoming public meetings.

APPROVAL OF PREVIOUS MEETING MINUTES OF SEPTEMBER 13, 2016

MOTION WAS MADE BY ALDERMAN JOHNSON, SECONDED BY ALDERMAN HAVEN-O'DONNELL TO APPROVE THE MINUTES OF SEPTEMBER 13, 2016. VOTE: AFFIRMATIVE ALL

REQUEST TO MAKE AN APPOINTMENT TO THE HUMAN SERVICES COMMISSION

The purpose of this agenda item was for the Mayor and Board to make an appointment to the Human Services Commission.

A motion was made by Alderman Johnson, seconded by Alderman Haven-O'Donnell, that this resolution be approved.

A RESOLUTION MAKING APPOINTMENT(S) TO THE HUMAN SERVICES ADVISORY BOARD

THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE HUMAN SERVICES ADVISORY BOARD:

Seat Designation	Appointee	Term Expiration
Member	Wesley Knepper	2/2020

Section 2. This resolution shall become effective upon adoption.

Adopted this 27th day of September 2016.

The motion carried by the following vote:

Aye: Alderman Gist, Alderman Haven-O'Donnell, Mayor Lavelle and Alderman Johnson

Absent: Alderman Slade, Alderman Chaney and Alderman Seils

REQUEST TO MAKE AN APPOINTMENT TO THE RECREATION AND PARKS COMMISSION

The purpose of this agenda item was for the Mayor and Board to make an appointment to the Recreation and Parks Commission.

A motion was made by Alderman Johnson, seconded by Alderman Haven-O'Donnell, that this resolution be approved.

A RESOLUTION MAKING APPOINTMENT(S) TO THE
RECREATION AND PARKS COMMISSION

THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE RECREATION AND PARKS COMMISSION:

Seat Designation	Appointee	Term Expiration
Member	Erica Furey	2/2019

Section 2. This resolution shall become effective upon adoption.

Adopted this 27th day of September 2016.

The motion carried by the following vote:

Aye: Alderman Gist, Alderman Haven-O'Donnell, Mayor Lavelle and Alderman Johnson

Absent: Alderman Slade, Alderman Chaney and Alderman Seils

REQUEST TO MAKE AN APPOINTMENT TO THE ENVIRONMENTAL ADVISORY BOARD

The purpose of this agenda item was for the Mayor and Board to make an appointment to the Environmental Advisory Board.

A motion was made by Alderman Johnson, seconded by Alderman Haven-O'Donnell, that this resolution be approved.

A RESOLUTION MAKING APPOINTMENT(S) TO THE
ENVIRONMENTAL ADVISORY BOARD

THE BOARD OF ALDERMEN HEREBY APPOINTS THE FOLLOWING APPLICANT(S) TO THE ENVIRONMENTAL ADVISORY BOARD:

Seat Designation	Appointee	Term Expiration
Member	Mitchell Skelton	2/2019

Section 2. This resolution shall become effective upon adoption.

Adopted this 27th day of September 2016.

The motion carried by the following vote:

Aye: Alderman Gist, Alderman Haven-O'Donnell, Mayor Lavelle and Alderman Johnson

Absent: Alderman Slade, Alderman Chaney and Alderman Seils

SPACE NEEDS STUDY UPDATE

The purpose of this item was to provide an update to the Board of Aldermen on the progress of the Space Needs Study.

Brent Green, representing Creech and Associates, provided a report to Board. He stated that they plan on being able to provide another report to the Board in around a month.

Mayor Lavelle opened the public hearing.

Allen Spalt stated that the room upstairs should not just be used for storage and suggested that it be used for the public. He stated that the Century Center Great Hall is a gracious space and that makes it special.

Alderman Haven-O'Donnell stated that she was struck by the space sharing that occurs in the building.

Mayor Lavelle closed the public hearing.

A PUBLIC HEARING ON THE TEMPORARY STREET CLOSING PERMIT APPLICATION FOR THE CARRBORO FARMERS' MARKET

The purpose of this item was to receive public input on the Street Closing Permit Application submitted by the Carrboro Farmers' Market for the temporary closing and usage of streets from 7:00AM to 1:00PM on Saturdays from November 19, 2016 through March 25, 2017 to accommodate the Carrboro Farmers' Market. The street closure permit will also include the Pre-Thanksgiving Market on Nov 22nd from 2 - 7 pm.

JD Freeman, the Town's Public Works Director, provided the staff report.

Mayor Lavelle opened the public hearing. There were no comments from the public. Mayor Lavelle closed the public hearing.

A motion was made by Alderman Haven-O'Donnell, seconded by Alderman Johnson, that this resolution be approved.

A RESOLUTION AUTHORIZING THE TEMPORARY CLOSING AND USAGE OF THE FOLLOWING STREETS TO ACCOMMODATE THE CARRBORO FARMERS' MARKET

Section 1. Fidelity Street shall be temporarily used on Saturdays from November 19, 2016 to March 25, 2017 from 7:00 AM to 1:00 PM for the Carrboro Farmers' Market. This event is to be held in accordance with the permit issued by the Board of Aldermen pursuant to Article III of Chapter 7 of the Town Code.

Section 2. The Town shall supply the appropriate traffic control devices to give notice of the temporary traffic controls.

Section 3. No person may operate any vehicle contrary to the traffic control devices installed in accordance with Section 2 of this resolution.

Section 4. Applicant shall distribute flyers of notification, to persons occupying property abutting the streets where the event is to take place, of the contents of any resolution passed.

Section 5. Applicant will be responsible for all costs incurred by Police and Public Works to facilitate this event. Applicant will be sent an itemized bill for the final costs incurred by Police and Public Works.

Section 6. The Event Coordinator will be responsible for notifying Central Communications when the street is closed and when it is reopened to vehicular traffic.

Section 7. This resolution is contingent on the applicant providing proper liability insurance to the Town at least 30 days prior the event.

Section 8. This resolution shall become effective upon adoption.

Adopted this 27th day of September 2016.

The motion carried by the following vote:

Aye: Alderman Gist, Alderman Haven-O'Donnell, Mayor Lavelle and Alderman Johnson

Absent: Alderman Slade, Alderman Chaney and Alderman Seils

TOM'S CREEK NEIGHBORHOOD WALK-ABOUT UPDATE

The purpose of this agenda item was for the Board of Aldermen to receive a report from staff on the recent walking tour and visits with property owners in the Plantation Acres neighborhood

JD Freeman, the Town's Public Works Director and Trish McGuire, the Town's Planning Director provided the staff report.

Alderman Gist stated that she would like to see a future meeting where the neighborhood is invited to attend and provide feedback.

Alderman Haven-O'Donnell stated that she would like to see that town staff construct a toolbox on best practices.

Alderman Gist asked for staff to come up with a couple of dates to have the meeting and that it be in a place where the attendees can sit in a circle. She requested that the meeting take place by the end of the year.

Mayor Lavelle agreed with the comments and suggested a drop-in meeting.

Add neighborhood meeting to the resolution.

A motion was made by Alderman Haven-O'Donnell, seconded by Alderman Gist, that this

resolution be approved.

A RESOLUTION PROVIDING FEEDBACK IN RELATION TO COMPLETED AND CONTINUING FOLLOW-UP TO THE TOM'S CREEK NEIGHBORHOOD WALK-ABOUT AND STORMWATER MANAGEMENT

WHEREAS, the Town has been actively examining stormwater impacts in the Plantation Acres neighborhood located directly along and around Tom's Creek, and

WHEREAS, a neighborhood walk-about on August 27th identified additional areas for follow-up, some of which were reported on September 27th and others which continue, and

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen endorses moving forward with categorization of reported flooding conditions, a community meeting, and staff follow-up and continued planning for establishment of a framework for managing stormwater quality and quantity, including flooding, impacts.

Adopted this 27th day of September 2016.

The motion carried by the following vote:

Aye: Alderman Gist, Alderman Haven-O'Donnell, Mayor Lavelle and Alderman Johnson

Absent: Alderman Slade, Alderman Chaney and Alderman Seils

SHELTON STATION CUP, MINOR MODIFICATION

Shelton Station LLC, submitted an application for a minor modification to the Shelton Station Conditional Use Permit. Shelton Station is a mixed-use commercial/residential development located adjacent to and including 402 N. Greensboro Street. This modification requested that the project be divided into two phases to facilitate issuance of the certificate of occupancy for the commercial building, whose construction is nearly complete.

Jeff Kleaveland, the Towns Planning and Zoning Development Specialist, provided the staff report.

Alderman Gist asked why the project needed to be phased.

Mark Mosier stated that the phase 1 building is about complete with tenants ready to move in. Rather than having them held up by building construction, the project is requested to be phased so that the Certificate of Occupancy can be issued prior to completion of the phase 2 building.

A motion was made by Alderman Gist, seconded by Alderman Johnson, that this resolution be approved.

A RESOLUTION APPROVING A MINOR MODIFICATION TO THE SHELTON STATION (402 N. GREENSBORO ST AND ADJACENT PROPERTIES (OC PINS 9778877556, 9778877448, 9778879369 & 9778970512))) CONDITIONAL USE PERMIT AUTHORIZING THE PHASING OF THE PROJECT SUCH THAT THE SECOND FINAL PHASE, THE CONSTRUCTION OF THE 94 UNIT MULTI-

FAMILY BUILDING OF THE PROJECT WILL COMMENCE WITHIN TWO (2) YEARS FROM TODAY.

WHEREAS, the Carrboro Board of Aldermen approved a Conditional Use Permit for the referenced N. Greensboro St. properties.

WHEREAS, Town Staff has determined that this request constitutes a Minor Modification to the Conditional Use Permit; and

WHEREAS, the applicant has met the criteria in the Town's Land Use Ordinance related to Minor Modifications and Phasing.

NOW, THEREFORE BE IT RESOLVED that the Carrboro Board of Aldermen approve the Minor Modification request to allow for aforementioned modifications to the approved Conditional Use Permit subject to the following condition:

- That, in order to prevent contamination and clogging of the Phase 1 permeable pavement with sediment, an alternate construction access to Phase 2 will be provided on Parker Street with no construction equipment allowed to cross the completed Phase I parking lot.

Adopted this 27th day of September 2016.

The motion carried by the following vote:

Aye: Alderman Gist, Alderman Haven-O'Donnell, Mayor Lavelle and Alderman Johnson

Absent: Alderman Slade, Alderman Chaney and Alderman Seils

CONSIDERATION OF STAGE 1 TRAFFIC CALMING MEASURES ON BLUERIDGE ROAD

The purpose of this agenda item was for the Board of Aldermen to consider implementing Stage 1 traffic calming measures on Blueridge Road.

Bergen Watterson, the Town's Transportation Planner, provided the staff report to the Board.

Alderman Gist asked why there has been so much time in between the submission of the citizen petition and the approval. She stated that the system appears to be inefficient and asked that staff look into fixing the issue. She stated that she would like to see a streamlined process that will allow the town to be more responsive and quickly turned around.

Alderman Haven-O'Donnell suggested a template of the workflow be provided to the neighbors to explain the steps involved.

Helene deFays stated that ten years ago nothing was done regarding stage 1 implementation in the community. She stated that there are a lot of people walking and biking along Blueridge Road and that speeding is unacceptable. She asked the Board to move past stage 1 and implement stage 2 traffic calming measures.

Imani Khamala asked for the Board to add stop signs, "children play here" signs, or speed bumps to

make the road safer for people and animals.

Bill Biggers stated that people are traveling on Blue Ridge Road because there are speed bumps along Morningside Drive and Spring Valley and not on Blue Ridge Road. He asked for the Board to skip phase 1 because they need phase 2 calming measures.

MOTION WAS MADE BY ALDERMAN GIST, SECONDED BY ALDERMAN JOHNSON FOR PHASE 2 MEASURES TO BE EXPLORED AS QUICKLY AS POSSIBLE WITH SPEED BUMPS BEING THE STRUCTURE THAT IS BROUGHT FORWARD FOR APPROVAL. STAFF SHALL HAVE THE INFORMATION BACK TO THE BOARD WITH A TIME FRAME OF HOW TO RESPOND TO THE REQUEST. VOTE: AFFIRMATIVE FOUR, ABSENT THREE (SEILS, SLADE, CHANEY)

Mayor Lavelle requested a report back on an upcoming agenda with a timeline.

Alderman Haven-O'Donnell asked that the iridescent paint be painted on the approach to speed bumps.

UPDATE ON TRAFFIC CALMING EFFORTS ON TALLYHO TRAIL

The purpose of this agenda item was to provide the Board of Aldermen with an update on traffic calming efforts on Tallyho Trail.

Bergen Watterson, the Town's Transportation Planner, provided the staff report.

Laura Wenzel, a Fox Meadow representative, stated they are committed to an open and transparent process that includes all concerns. She stated that goal is to keep the roadway safe and not to stop traffic from being on the roadway.

Lynn Carino stated that she wants neighbors to be aware of how fast they are going.

Bergen Waters stated that the community meeting may take place at the Fire Station or the RENA Community Center.

Alderman Haven-O'Donnell stated that there needs to be diverse responses because it may not be a one-size fits all solution area.

A motion was made by Alderman Johnson, seconded by Alderman Haven-O'Donnell, that this resolution be approved.

A RESOLUTION RECEIVING THE UPDATE ON TRAFFIC CALMING EFFORTS ON TALLYHO TRAIL AND DIRECTING STAFF TO PREPARE A DESIGN FOR STAGE 2 TRAFFIC CALMING MEASURES

WHEREAS, the Board of Aldermen adopted the Residential Traffic Management Plan (RTMP) in June of 1996 to provide “a process for identifying and addressing existing problems related to speeding, excessive volumes, and safety on town-maintained residential streets”; and,

WHEREAS, a valid traffic calming petition, in accordance with the RTMP, was received from residents of Tallyho Trail in May 2012; and,

WHEREAS, two evaluations of Tallyho Trail, following the criteria outlined in the RTMP, were completed and the findings support implementation of Stage 1 and 2 measures; and

WHEREAS, the Transportation Advisory Board has received an update and supports continuation of Stage 1 traffic calming measures and a thorough study and plan for appropriate Stage 2 strategies;

NOW, THEREFORE BE IT RESOLVED by the Carrboro Board of Aldermen that:

1. The Board receives the update on traffic calming on Tallyho Trail.
2. The Board directs staff to research and formulate a plan for appropriate Stage 2 traffic calming measures.

Adopted this 27th day of September 2016.

The motion carried by the following vote:

Aye: Alderman Gist, Alderman Haven-O'Donnell, Mayor Lavelle and Alderman Johnson

Absent: Alderman Slade, Alderman Chaney and Alderman Seils

AUTHORIZATION TO CONDUCT THE 2016 TOWN OF CARRBORO COMMUNITY SURVEY

The purpose of this item was for the Board to authorize the Town Manager to conduct the Town of Carrboro Community Survey.

A motion was made by Alderman Haven-O'Donnell, seconded by Alderman Johnson, that this resolution be approved.

RESOLUTION AUTHORIZING THE TOWN MANAGER TO CONDUCT THE 2016 COMMUNITY SURVEY

SECTION 1. The Board of Aldermen provides the following comments regarding the policy question provided on the agenda:

SECTION 2. With those comments, the Carrboro Board of Aldermen hereby authorizes the Town Manager to conduct the 2016 Community Survey.

Adopted this 27th day of September 2016.

The motion carried by the following vote:

Aye: Alderman Gist, Alderman Haven-O'Donnell, Mayor Lavelle and Alderman Johnson

Absent: Alderman Slade, Alderman Chaney and Alderman Seils

ADJOURNMENT

MOTION WAS MADE BY ALDERMAN JOHNSON, SECONDED BY ALDERMAN GIST TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE FOUR, ABSENT THREE (SEILS, SLADE, CHANEY)