



# Town of Carrboro

Town Hall  
301 W. Main St.  
Carrboro, NC 27510

## Meeting Minutes Board of Aldermen

Tuesday, February 21, 2017

7:30 PM

Board Chambers - Room 110

**Present:** Mayor Lydia Lavelle, Alderman Damon Seils, Alderman Sammy Slade, Alderman Bethany Chaney, Alderman Michelle Johnson, Alderman Jacquelyn Gist

**Absent:** Alderman Randee Haven-O'Donnell

**Also Present:** David Andrews, Town Manager, Catherine Dorando, Town Clerk, Nick Herman, Town Attorney

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### POETRY READING

Gary Phillips, Carrboro's Poet Laurette, read a poem called "My Grandmother."

### ACKNOWLEDGEMENTS

Mayor Lavelle and the Board of Aldermen acknowledged the sad and sudden passing of Mike Canova, the Town's longtime Code Enforcement Supervisor. They spoke of their memories of Mike Canova and expressed sympathies to his family and coworkers.

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### COMMENTS FROM DAVID COLLINS, CHAIR OF THE BOARD OF ADJUSTMENT

David Collins, the Chair of the Board of Adjustment, provided thanks to Dorian McLean, Marty Roupe, James Thomas, and Bob Hornik for their work as staff for the Board of Adjustment.

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**COMMENTS FROM BOB PROCTOR ON BOLIN CREEK**

Bob Proctor stated that paving along Bolin Creek is unnecessary.

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**APPROVAL OF PREVIOUS MEETING MINUTES OF JANUARY 24, 2017 AND FEBRUARY 7, 2017**

**MOTION WAS MADE BY ALDERMAN CHANEY, SECONDED BY ALDERMAN SEILS TO APPROVE THE MINUTES OF JANUARY 24, 2017 AND TO TABLE THE MINUTES OF FEBRUARY 7, 2017 UNTIL THE NEXT MEETING. VOTE: AFFIRMATIVE SIX, ABSENT ONE (HAVEN-O'DONNELL)**

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**REQUEST-TO-SET A PUBLIC HEARING ON LAND USE ORDINANCE AMENDMENTS RELATING TO SIGNAGE**

The purpose of this agenda item was for the Board of Aldermen to consider setting a public hearing on text amendments to the Land Use Ordinance relating to construction fence wrap signage.

**A motion was made by Alderman Chaney, seconded by Alderman Seils, that this resolution be approved:**

A RESOLUTION SETTING A PUBLIC HEARING ON AN ORDINANCE AMENDING THE CARRBORO LAND USE ORDINANCE PROVISIONS RELATED TO SIGNAGE

WHEREAS, the Board of Aldermen seeks to provide ample opportunities for the public to comment on proposed amendments to the Land Use Ordinance;

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen sets a public hearing on March 28, 2017, to consider adopting “An Ordinance Amending the Carrboro Land Use Ordinance Provisions Related to Signage.”

BE IT FURTHER RESOLVED that the draft ordinance is referred to Orange County, the Town of Carrboro Planning Board for consideration and recommendation prior to the specified public hearing date.

This the 21st day of February 2017.

**The motion carried by the following vote:**

**Aye:** Alderman Gist, Alderman Slade, Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson

**Absent:** Alderman Haven-O'Donnell,

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**INFORMATION REGARDING RESEARCH ON THE ACCESSIBLE ICON PROJECT IN THE TOWN OF CARRBORO**

The purpose of this item was to update the Board of Aldermen on the Public Works Department’s research into the possible implementation of the new wheelchair Accessible Icon Project for the Town of Carrboro.

Staff will continue to work on the project and bring further information back as it becomes available.

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**DETAILED PREVIEW - WORKING DRAFT OF TOWN CODE AMENDMENTS TO MODIFY LIVESTOCK PROVISIONS PERTAINING TO CHICKENS AND RABBITS**

The purpose of this agenda item was for the Board of Aldermen to receive the draft Town Code Amendments pertaining to chicken and rabbits in preparation for the upcoming public hearing on related Land Use Ordinance amendments.

Alderman Gist asked if roosters were allowed. Tina Moon, the Town's Planning Administrator, stated that roosters are allowed unless they become a nuisance. Alderman Seils suggested that people contact the Town with their opinions on roosters.

Alderman Slade stated that it would be helpful to have a table tied to the space requirements for turkeys and geese because they are larger than chickens.

Alderman Chaney asked why there is a three fowl minimum and why eggs can't be sold out of homes.

Staff will bring back further information during the public hearing set for February 28, 2017.

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**COMMENTS ON THE DCHC-MPO COMPREHENSIVE TRANSPORTATION PLAN**

The purpose of this agenda item was to approve comments that will be forwarded to the MPO Board on the draft Comprehensive Transportation Plan.

**A motion was made by Alderman Slade, seconded by Alderman Seils, that this resolution be approved:**

A RESOLUTION AUTHORIZING THE SUBMITTAL OF RECOMMENDATIONS ON THE DCHC-MPO COMPREHENSIVE TRANSPORTATION PLAN

WHEREAS, the state of North Carolina mandated that all MPOs create a Comprehensive Transportation Plan (CTP) to address future needs; and

WHEREAS, the draft DCHC-MPO CTP includes highway, transit, bicycle, and pedestrian recommendations for the Town of Carrboro; and

WHEREAS, projects submitted through the SPOT prioritization process are expected to come from an adopted CTP.

NOW, THEREFORE, BE IT RESOLVED by the Carrboro Board of Aldermen that the Board authorizes that the following comments be conveyed on behalf of the Town:

- 1) The Carrboro Board of Aldermen supports transit improvements and is cognizant of citizen concerns relating to the increasing costs for the Durham-Orange Light Rail Transit project and the North-South Corridor Bus Rapid Transit project, as well as the potential need to reallocate funding for other transportation projects such as bike and pedestrian improvements, which may provide more direct benefit to Carrboro residents. Timely dissemination of updates relating to both the cost and scheduling of these projects will be critical to their success moving forward. Enhanced feeder bus services and access improvements, including direct access, that will enable Carrboro residents to utilize these transit projects to the same extent as their neighbors will likewise be essential.
- 2) Consider maximizing high occupancy vehicle lanes (HOV) as a managed use for the I-40 expansion.
- 3) Future transit proposals should explore and better articulate the pros and cons of bus rapid transit and light rail, taking into account cost, infrastructure, flexibility, route design and other relevant factors.
- 4) A direct transit connection from Carrboro/Chapel Hill to RDU Airport is highly desired.
- 5) The Town is pleased to see that the draft CTP is, in general, consistent with Carrboro's policy of widening road corridors to accommodate bike/ped improvements rather than vehicular travel.
- 6) The Board reiterates its preference to accommodate anticipated capacity needs on NC 54 west through intersection improvements rather than a substantial widening that would be inconsistent with the land use policies along the corridor.
- 7) The Board reiterates its support for expanded bus service frequency and expanded nighttime and weekend service.
- 8) Change the cross-section of E. Main Street from Rosemary Street to Weaver and Roberson Streets to show two vehicle travel lanes, a center turn lane, and protected bike lanes. The current highway CTP shows that the current cross-section is adequate for the 2040 capacity. The bike and multi-use CTP shows the Campus to Campus Connector along E. Main Street from Roberson Street to Lloyd Street as the only improvement.
- 9) Change the cross-section of Hillsborough Road from W. Main Street to N. Greensboro Street to show narrower vehicle travel lanes and protected bike lanes. This roadway is heavily traveled by cyclists and pedestrians, including many children going to and from Carrboro Elementary School. The current highway CTP shows that the current cross-section is more than adequate for the 2040 volume. In fact, the Volume over Capacity is only 0.3 (4000 vehicles for a capacity of 11,600). This indicates that there is plenty of roadway here to dedicate to bicycles.
- 10) Add an off-road multi-use path from Carrboro to Hillsborough along Old 86 and/or make other improvements to this road to improve the safety of cyclists and drivers.

This the 21st day of February 2017.

**The motion carried by the following vote:**

**Aye:** Alderman Gist, Alderman Slade, Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson

**Absent:** Alderman Haven-O'Donnell

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**PRESENTATION OF THE PARKING STUDY RECOMMENDATIONS**

The purpose of this agenda item was for the Board of Aldermen to receive a presentation on the updated findings and associated recommendations as a precursor to adopting the document as a Parking Plan.

Timothy Tresohlavy, representing VHB, provided the report to the Board.

Alderman Gist asked about liability issues related to businesses sharing parking. She stated that it is important to question the assumptions of the use of the parking garage and stated that a lot of the parking is people going to the university and using Carrboro lots for park-and-ride.

Alderman Seils stated that he may speak with Brian Litchfield about the possibility of a shuttle during the Farmers Market.

Alderman Slade asked how many businesses are grandfathered into not meeting the Town's presumptive parking standards.

**A motion was made by Alderman Chaney, seconded by Alderman Seils, that this resolution be approved.**

A RESOLUTION RECEIVING A PRESENTATION ON THE PARKING STUDY AND SETTING A PUBLIC HEARING ON THE FINAL REPORT

WHEREAS, The Town of Carrboro entered into a contract with VHB Engineering in November 2015 to conduct a parking study of the downtown; and

WHEREAS, the report and recommendations are nearing completion.

NOW, THEREFORE BE IT RESOLVED that the Board of Aldermen, receives the presentation on the draft findings and sets a public hearing on April 25<sup>th</sup>, 2017, to consider adopting the final report of downtown parking study.

BE IT FURTHER RESOLVED that the draft report is referred to the Town of Carrboro Planning Board, Transportation Advisory Board, Economic Sustainability Commission, Northern Transition Area Advisory Committee, Environmental Advisory Board, and the Recreation and Parks Commission for consideration and recommendation prior to the specified public hearing date.

This the 21st day of February 2017.

**The motion carried by the following vote:**

**Aye:** Alderman Gist, Alderman Slade, Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson

**Absent:** Alderman Haven-O'Donnell

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**DISCUSSION OF OPTIONS FOR SHARED ROSEMARY PARKING LOT**

The purpose of this item was to discuss options for management and maintenance of the shared parking lot at Rosemary and Sunset.

**This item was moved to March 7, 2017.**

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**CAPITAL IMPROVEMENTS PLAN, FY 2017-18 THROUGH FY 2021-22**

The purpose of this item was to present to the Board of Aldermen a proposed 5-year Capital Improvements Plan (CIP),

Arche McAdoo, the Town's Finance Director, made the staff presentation.

Alderman Gist asked staff to report back on how the CIP translates into the tax rate. She also asked to see how the Town's CIP in comparison to the County's CIP.

Alderman Chaney suggested that the report be brought back a future date when more is known about the financial expenditure projections.

**MOTION WAS MADE BY ALDERMAN GIST, SECONDED BY ALDERMAN SEILS THAT THE REPORT BE ACCEPTED AND FURTHER INFORMATION BE BROUGHT BACK AT A LATER DATE TO ALLOW THE BOARD TO ADOPT THE CIP. VOTE: AFFIRMATIVE SIX, ABSENT ONE (HAVEN-O'DONNELL)**

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**CONSIDERATION OF COLORFUL CROSSWALK DESIGNS AND LOCATIONS**

The purpose of this agenda item was for the Board of Aldermen to consider various options for colorful crosswalks at two locations in Town.

Bergen Watterson, the Town's Transportation Planner, presented the staff report. She discussed the safety questions with the Board and indicated that she can report back on if one of the designs is in fact safer than the other.

Alderman Chaney asked if there is a way to monitor if the colorful sidewalks make a difference in safety.

**A motion was made by Alderman Slade, seconded by Alderman Seils, that this resolution be approved.**

**A RESOLUTION TO PURSUE COLORFUL CROSSWALKS IN CARRBORO**

WHEREAS, the Board of Aldermen has expressed interest in painting colorful crosswalks at various locations on Town-maintained roads, and

WHEREAS, pedestrian safety and comfort are high priorities for the Town, and

WHEREAS, Public Works staff can install the crosswalks in-house for an estimated cost of \$600 each.

NOW, THEREFORE, BE IT RESOLVED by the Carrboro Board of Aldermen that the Board directs staff to refer the colorful crosswalks located at Laurel Avenue and East Weaver Street to the Transportation Advisory Board and the Arts Commission and to report back regarding the safety questions.

This the 21st day of February 2017.

**The motion carried by the following vote:**

**Aye:** Alderman Gist, Alderman Slade, Alderman Chaney, Alderman Seils, Mayor Lavelle and Alderman Johnson

**Absent:** Alderman Haven-O'Donnell

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**ADJOURNMENT**

**MOTION WAS MADE BY ALDERMAN GIST, SECONDED BY ALDERMAN SEILS TO ADJOURN THE MEETING. VOTE: AFFIRMATIVE SIX, ABSENT ONE (HAVEN-O'DONNELL)**